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JULY 2011

LAGRANGE COLLEGE

**UNDERGRADUATE
BULLETIN**

LAGRANGE, GEORGIA

2011-2012

COMMUNICATIONS DIRECTORY

LaGrange College
601 Broad Street
LaGrange, Georgia 30240-2999

(706) 880-8000 www.lagrange.edu

For prompt attention, please address inquiries as indicated below.

LaGrange College (general information)	706-880-8000
Office of the President	706-880-8230
Office of the Provost	706-880-8236
Registrar	706-880-8997
Dean of Student Affairs	706-880-8256
Director of Career Development Center	706-880-8185
Director of Communications and Marketing	706-880-8246
Director of Financial Aid	706-880-8229
Director of Information Technology	706-880-8050
Vice President for Advancement	706-880-8257
Vice President for Enrollment Management	706-880-8253
Vice President for Finance and Operations	706-880-8232
Vice President for Spiritual Life and Church Relations	706-880-8297

The administrative offices in Banks Hall are open 8:00 a.m. to 5:00 p.m. Monday through Friday. Saturday visits may be arranged by appointment. Visitors desiring interviews with members of the staff are urged to make appointments in advance.

LaGrange College admits qualified students of any race, color, nationality, and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of sex, race, color, nationality, or ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

LAGRANGE COLLEGE BULLETIN, VOLUME CLXX

PRESIDENT: DR. DAN MCALEXANDER

EDITOR: DR. LAINE SCOTT

The LaGrange College Bulletin, the official publication of LaGrange College for current and future students, is published annually. Correspondence should be directed to the Editor:

Dr. Laine Scott, LaGrange College, 601 Broad Street, LaGrange, GA 30240-2999.
E-mail correspondence to lscott@lagrange.edu or fax to (706) 880-8036.

Challenging the mind. Inspiring the soul. Transforming lives.

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CHANGE OF REGULATIONS

The College reserves the right to make modifications in the degree requirements, courses, schedules, calendar, regulations, fees, and other changes deemed necessary or conducive to the efficient operation of the College. Such changes become effective as announced by the proper College authorities.

Note:

For information, regulations, and procedures for graduate study,
see the **Graduate Bulletin**.

For information, regulations, and procedures for evening study,
see the **Evening College Bulletin**.

For information, regulations, and procedures of the Albany campus,
see the **Albany Bulletin**.

MISSION

LaGrange College challenges the minds and inspires the souls of its students. Founded in 1831 and committed to its relationship with the United Methodist Church and its Wesleyan and liberal arts traditions, the college supports students in their search for truth. An ethical and caring community valuing civility, diversity, service and excellence, LaGrange College prepares students to become successful, responsible citizens who aspire to lives of integrity and moral courage.

LaGrange College challenges the minds and inspires the souls of its students.

- Through an interdisciplinary, broad-based general education curriculum, rigorous study in the major disciplines, innovative learning opportunities and integrative co-curricular programs, LaGrange College students encounter experiences that challenge and inspire them to develop intellectually, socially, and spiritually.

Founded in 1831 and committed to its relationship with the United Methodist Church and its Wesleyan and liberal arts traditions, the college supports students in their search for truth.

- The oldest private college in the state of Georgia, the institution has been affiliated with the United Methodist Church for more than 150 years.
- Firmly rooted in the Christian faith and grounded in the Wesleyan and liberal arts traditions, both of which are devoted to the unfettered pursuit of truth, the college encourages students to deepen their understanding of their faith and empowers them to engage in free intellectual inquiry.
- Welcoming students from widely diverse backgrounds and a variety of faith traditions, the college fosters an environment of respect and humility and is committed to the ideals of religious and academic freedom.

An ethical and caring community valuing civility, diversity, service and excellence, LaGrange College prepares students to become successful, responsible citizens who aspire to lives of integrity and moral courage.

- Understanding the necessity of informed thought directed toward responsible decision making, the academic programs of the college provide opportunities for students to grow in their ability to communicate effectively, to encounter the world with critical insight, and to approach problems and opportunities with creativity.
- Committed to the success of students as members of the college community and as alumni, the institution encourages students to see life and work as deeply related and to engage themselves in rich opportunities for meaningful service.
- Aware of the global nature of 21st-century learning and living, the college provides multiple opportunities for students to experience distant cultures and diverse peoples through study-away options, language study, internships, and a wide exposure to cultural-enrichment events – all in the context of academic study and action that foster responsible, sustainable stewardship.

Adopted by Faculty, Administration, and Board of Trustees, 2010.

HISTORY AND DESCRIPTION

The history of LaGrange College is closely associated with the history of the City of LaGrange and Troup County. When the vast tract of land lying between the Flint and Chattahoochee Rivers was secured by the Indian Springs Treaty of 1825 and was opened for settlement in 1827, one of the five counties formed on the western border of the state was named Troup in honor of Governor George Michael Troup.

An act was passed by the Georgia Legislature on December 24, 1827, providing for the selection of a county seat. It was named "LaGrange" after the country estate of the Marquis de Lafayette, the American Revolutionary War hero who had visited the region in 1825 as the guest of Governor Troup. The site for the town of LaGrange was purchased in 1828, and the town was incorporated on December 18, 1828. On December 26, 1831, the charter for the LaGrange Female Academy was granted at the state capitol, then in Milledgeville.

In 1831 Andrew Jackson was president of the United States. Abraham Lincoln was 22 years old. The Creek Indians had been moved out of this area of the state only six years earlier. The only other college in the state was Franklin College, now the University of Georgia.

In 1847 the charter for the school was amended and the school became the LaGrange Female Institute with power to confer degrees. The name was changed to LaGrange Female College in 1851, and in 1934 it was changed to LaGrange College. The College became officially coeducational in 1953.

The first location of the school was in a large white building at what is now 406 Broad Street. The school moved to its present location on "the Hill," the highest geographical point in LaGrange, after the construction of the building now known as Smith Hall in 1842.

The College was sold to the Georgia Conference of the Methodist Episcopal Church South in 1856. Today it is an institution of the North Georgia Conference of the United Methodist Church.

Strong in the liberal arts, LaGrange College has an outstanding reputation in pre-professional programs, including pre-medical and allied fields, pre-law, pre-theology, and pre-engineering.

LaGrange College offers the Bachelor of Arts degree with sixteen (16) majors, the Bachelor of Science degree in five (5) areas, the Bachelor of Music, and the Bachelor of Science in Nursing degree. The Master of Arts degree in Teaching, the Master of Education degree in Curriculum and Instruction, and the Specialist in Education degree in Curriculum and Instruction are offered. The Evening program offers the Bachelor of Arts degree in four (4) areas.

LaGrange College operates on the modified (4-1-4) semester system for day classes. In addition, there is an evening session during the regular year and in the summer. During the regular school year, the night classes follow a modified quarter system. The summer is divided into two (2) sessions of day classes and one (1) seven-week session in the evening. For all day classes, credits earned are semester hour credits.

The College draws more than half of its student body from Georgia. However, students from at least one-third of the other states in the U.S. and from abroad nourish a rich cosmopolitan and international community that includes various religious and ethnic backgrounds.

Students also are provided diversity opportunities through travel courses, field study programs, service-learning, and internships. Students in the College's Education and Nursing departments

receive supervised learning experiences in many area schools and medical facilities, respectively. Campus art exhibitions, lectures, concerts, and varsity and intramural sports add to the cultural enrichment and recreational opportunities offered by the College.

The College is located in the town of LaGrange, Georgia, which has a population of 26,000. Nearby are Callaway Gardens, the Warm Springs Foundation, and Franklin D. Roosevelt's Little White House. The West Point Dam on the Chattahoochee River provides one of the largest lakes in the region, with waterfronts and a marina within the city limits of LaGrange.

ACCREDITATION

LaGrange College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the degrees of Associate of Arts, Bachelor of Arts, Bachelor of Music, Bachelor of Science, Bachelor of Business Administration, Bachelor of Science in Nursing, Master of Education in Curriculum and Instruction, Master of Arts in Teaching, the Education Specialist degree in Curriculum and Instruction, and the Master of Arts in Organizational Leadership. Accreditation information is given in order for interested constituents to (1) learn about the accreditation status of LaGrange College, (2) file a third-party comment at the time of the institution's decennial review, or (3) file a complaint against the institution for alleged non-compliance with a standard or requirement. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 or visit www.sacscoc.org for questions about the accreditation of LaGrange College. Normal inquiries about the institution, such as admission requirements, financial aid, educational programs, etc. should be addressed directly to LaGrange College and not to the Commissions of College's Office.

LaGrange College is also approved by the United Methodist University Senate. It has membership in the National Association of Independent Colleges and Universities and the Georgia Foundation for Independent Colleges.

LaGrange College's **teacher education** (undergraduate and graduate) programs are accredited by the Georgia Professional Standards Commission to recommend candidates for certification in the areas of early childhood, middle grades, or secondary education.

The Bachelor of Science in **Nursing** program is accredited by the National League for Nursing Accrediting Commission, 3343 Peachtree Road NE, Suite 500, Atlanta, GA 30326; Sharon Tanner, Ed.D., RN, Executive Director; 404-975-5000; stanner@nlac.org.

The undergraduate program in **business administration** is accredited by the Association of Collegiate Business Schools and Programs (ACBSP). The Albany programs in Organizational Leadership are not included in this accreditation.

OTHER SESSIONS

EVENING COLLEGE

Recognizing the unique needs of the nontraditional learner, who may be managing personal, professional, and collegiate careers, the Evening College structure supports full-time or part-time evening study for qualified adult students. Students enrolled in Business Administration or Human Development programs normally attend classes on Monday through Thursday evenings.

Students may enroll in September, January, or March. Students in the above programs may also earn a minor in Sociology, Psychology, or Human Resource Management.

Transfer students with 60 hours of acceptable credit are eligible to apply for enrollment in the Degree Completion Programs in Public Health or Health and Human Services. Classes in the 23-month cohort programs are scheduled one night per week.

Evening College degrees:

- Bachelor of Arts in Business Administration
- Bachelor of Arts in Health and Human Services
- Bachelor of Arts in Human Development
- Bachelor of Arts in Public Health

Students should not assume the privilege of automatic transfer from the Day program to the Evening program. Students interested in changing their enrollment classification from Day to Evening must complete an Academic Petition indicating the reason for requesting the program transfer. Before being presented to the Provost for consideration, the Petition must be signed by the current academic advisor and the major advisor of the Evening program into which the student desires to transfer. Note that transfer between programs may be requested only one time during a student's undergraduate career.

View the *Evening College Bulletin* online at www.lagrange.edu. Call (706) 880-8298 or e-mail evening@lagrange.edu for additional information.

LAGRANGE COLLEGE AT ALBANY

The LaGrange College at Albany's undergraduate and graduate programs have been created in direct response to community and area needs. An extensive needs assessment in southwest Georgia was initiated prior to the planning and development of the programs for LaGrange College at Albany. The research results stressed the need for programs for non-traditional students that would enable them to complete a baccalaureate degree as well as a Master of Arts degree in Organizational Leadership. Each program offers a modular course schedule with a predictable structure of course offerings, costs, and outcomes. The programs emphasize leadership knowledge and skills in the workplace and in the community. As the Albany program is not intended to be a Business Administration degree, it does not have specialized business program accreditation through the Association of Collegiate Business Schools and Programs (ACBSP).

View the *Albany Bulletin* online at www.lagrange.edu or call (229) 420-8000 for additional information.

THE LAGRANGE COLLEGE CAMPUS

BANKS HALL

Originally built in 1963, the building served the campus as its library until the Frank and Laura Lewis Library opened in February 2009. Renovated in 2009, the building now houses Admissions, Financial Aid, the Business Office, the Registrar's Office, the Vice President for Enrollment Management, the Provost, the Vice President for Advancement, the Vice President for Finance and Operations, and the President.

J. K. BOATWRIGHT HALL

Completed in 1962, this three-story brick building serves as a men's dormitory. J. K. Boatwright Hall is named in memory of a longtime member of the College's Board of Trustees and chairman of the board's executive committee from 1956-1962. New designs were incorporated in renovations to the building in 2003.

FULLER E. CALLAWAY ACADEMIC BUILDING

Completed in 1981 and renovated in 2000, the Fuller E. Callaway Academic Building houses the Departments of Nursing, Psychology, History, and Political Science.

CALLAWAY AUDITORIUM

Built in 1941, Callaway Auditorium was originally designed as a multipurpose venue, and it served ably in that capacity for well over half a century, hosting countless basketball games, volleyball matches, dances, children's recitals, luncheons, and other varied events. Though versatile, the facility was severely limited in its ability to provide an accommodation that was greatly needed by the community and LaGrange College: an acoustically pleasing music performance venue.

The demand for such a facility was satisfied in 2005 with the auditorium's transformation from a "gym with a stage" to a state-of-the-art concert hall. Funded jointly by LaGrange College and Callaway Foundation, Inc., the \$5.5 million renovation called for an almost complete internal makeover and a new roof. And while the hall's visual appearance has changed dramatically, the single most important improvement is the superior sound quality that the Auditorium now delivers.

CALLAWAY CAMPUS

Acquired by the College in 1992 as a gift from Callaway Foundation, Inc., the campus includes three buildings of brick and concrete construction. Callaway Foundation, Inc., donated funds to build a state-of-the-art lighted soccer field there in 1995. The Callaway Campus also includes a softball complex, tennis courts, swimming pools, and a football practice field.

CALLAWAY EDUCATION BUILDING

Built in 1965, renovated in 1994, and given a \$2 million, 17,000-square-foot addition in 2006, the building houses the Department of Music, Offices of Intercollegiate and Intramural Athletics, Offices of the Department of Health and Physical Education, a weight room, an athletic training room, and a football locker room.

CASON J. CALLAWAY SCIENCE BUILDING

Built in 1972, this three-story brick building provides for instruction in biology, chemistry, math, and physics. The building is named in memory of a former member of the College's Board of Trustees.

WARREN A. CANDLER COTTAGE

Completed in 1929 as a home for the College president, Candler Cottage now houses the Advancement Division.

LEE EDWARDS CANDLER AND HAWKINS RESIDENCE HALLS

Lee Edwards Candler and Hawkins Residence Halls were completed in 2002. Each apartment-style hall houses 124 students. Arranged in either two- or four-bedroom floor plans with one bathroom per two students, the apartments are fully furnished and have a full kitchen. A community room also is located at the end of one wing in each building. Candler Hall is named in memory of Mrs. Lee Edwards Candler. Hawkins Hall is named in honor of Annie Carter Hawkins and in memory of Allen Willard Hawkins, Sr., parents of Scott Hawkins '74.

THE CHAPEL

The materials used in the construction of the Chapel in 1965 link it with Christian worship in LaGrange and other parts of the world. Included in the structure are two stained glass windows made in Belgium more than 100 years ago; a stone from the temple of Apollo at Corinth, Greece; a stone from the Benedictine Monastery in Iona, Scotland; and a stone from St. George's Chapel in Windsor, England. Regular worship services are held when the College is in session.

CLEAVELAND FIELD

Cleaveland Field opened in 2000 as LaGrange College's new \$2.21 million baseball facility. Callaway Foundation, Inc., gave a challenge grant as well as the land to honor Philip Cleaveland, who served the College as a trustee for 19 years.

HAWKES HALL

Completed in 1911, this four-story brick building is named in memory of Mrs. Harriet Hawkes, mother of College benefactor A.K. Hawkes. Following a \$1.4 million renovation, the building now houses women students on its second, third, and fourth floors. Faculty offices and classrooms for the Department of Education occupy the ground floor. Also on the second floor is the Nixon Parlor, named in honor of longtime College supporter Winifred Adams Nixon '33.

WAIGHTS G. HENRY, JR., RESIDENCE HALL

Completed in 1970, this five-story brick building provides student housing. The structure is named in honor of the late Dr. Waights G. Henry, Jr., who served as president of the College from 1948-1978 and as chancellor from 1978 until his death in 1989. The building also houses a 24-hour computer lab open to all students.

CHARLES D. HUDSON NATATORIUM

The swimming pool was constructed in 1947 as an oversized pool with dimensions of 80 by 150 feet. The cabana and bathhouse were built in 1956. Today, the oversized pool has been divided into an outdoor pool and a natatorium, and the complex is now equipped for a year-round aquatics program. The Natatorium is named in honor of Dr. Charles D. Hudson, longtime chair of the Board of Trustees and retired chair of the Board's Executive Committee.

LAMAR DODD ART CENTER

Completed in 1982, this building provides a physical environment and the equipment needed for art instruction as well as gallery space for the College's outstanding art collection. The building is named in honor of the late Lamar Dodd, a Georgia artist who grew up in LaGrange and whose paintings won international recognition.

FRANK AND LAURA LEWIS LIBRARY

January 2009 saw the opening of the new 45,000-square-foot Frank and Laura Lewis Library at LaGrange College. Named for two former librarians, the new library includes numerous small and large group study rooms; a 24-hour study room with a coffee bar/snack bar area; an auditorium; a multi-media classroom; a multi-media production center; student and faculty research carrels; and state-of-the-art audio-visual equipment, including video and audio conferencing, a SMART board, video-editing equipment and software, presentation projectors, document cameras, and digital signage. The Frank and Laura Lewis Library is located at the center of the campus in proximity to the dining hall, dorms, and classrooms.

LOUISE ANDERSON MANGET BUILDING

Built in 1959 and completely renovated in 2001, the Louise Anderson Manget Building houses the Division of Humanities, including the Departments of English, Sociology and Anthropology, Latin American Studies and Modern Languages, and Religion and Philosophy.

ALFRED MARIOTTI GYMNASIUM

Built in 1959, the Mariotti Gymnasium houses physical education classrooms and facilities for indoor athletics. The facility is named in memory of Coach Alfred Mariotti, the College's basketball coach from 1962 until 1974 and a member of the faculty until his retirement in 1979.

MITCHELL BUILDING

The Mitchell Building is located on the grounds of Sunny Gables Alumni House. It was named in memory of Evelyn Mitchell, a trustee of the Arthur Vining Davis Foundations.

MARGARET ADGER PITTS DINING HALL

Completed in 1962 and renovated in 1998, this two-story brick building houses the dining area and kitchen on the main floor, and the College Bookstore, post office, and printing center on the bottom floor. The building is dedicated in honor of the late Margaret Adger Pitts, a former College trustee.

PITTS RESIDENCE HALL

Completed in 1941, this two-story brick women's dormitory was renovated in 1990. Pitts Hall was rededicated in memory of Mr. and Mrs. W. I. H. Pitts and in honor of their daughter, the late Margaret Adger Pitts, a former College trustee. The members of the Pitts family were longtime supporters of the College.

PRESIDENT'S HOME

Acquired by the College in 1964, this home originally was occupied by local attorney and former trustee Hatton Lovejoy. The first College family to live in the house was that of Dr. Waights G. Henry, Jr., who moved from the former president's residence in Candler Cottage. Designed in 1934, the home represents a combination of Georgian and Neoclassical elements.

PRICE THEATER

Completed in 1975, this building features a 280-seat proscenium theater with 36 fly lines, 8 electrics (including 4 beam positions over the auditorium), and a hydraulic orchestra pit. It also houses the Department of Theatre Arts, including faculty offices, a scenery workshop, dressing rooms, a costume shop, an actors' lounge, and a Black Box Theatre.

QUILLIAN BUILDING

Built in 1949 and named in memory of former president Hubert T. Quillian, who served from 1938-1948, this building currently provides offices for the Director of the Interim Term and Core Curriculum, the Vice President for Spiritual Life and Church Relations, and the Department of Information Technology.

SMITH HALL

Smith Hall is the oldest building on the campus. The main portion of the building was constructed in 1842 of handmade brick formed from native clay. An addition was built in 1887, and a major renovation was completed in 1989 at a cost of over \$2.5 million. The building now houses offices, classrooms, and seminar rooms. Smith Hall was named in memory of Mrs. Oreon Smith, wife of former College president Rufus W. Smith, who served from 1885 until his death in 1915. The building is listed in the National Register of Historic Places.

TURNER HALL

Built in 1958 (not long after the institution became co-educational), this three-story brick building was first used to provide campus housing for men, and later, women. In 2003, the structure was renovated and enlarged. The Mabry Gipson Student Center features large and small meeting rooms, a student grill, and the Jones Zone on the first two floors. Student housing on the third floor is known as the William H. Turner, Jr., Residence Hall. It is named in memory of Mr. Turner, a textile executive of LaGrange, who was a benefactor of the College, a longtime member of the Board of Trustees, and chairman of the board's executive committee from 1929 until 1950.

SUNNY GABLES ALUMNI HOUSE

Built by Mary and Julia Nix in 1925, Sunny Gables Alumni House is an outstanding example of early 20th century Tudor Revival architecture. Designed by P. Thornton Marye, it is now part of the National Register of Historic Places' Vernon Road Historic District. This multipurpose facility serves as the permanent home for alumni. The facility extends entertainment space to the College's constituents for specific programming purposes.

ADMISSION AND ENROLLMENT

The application process at LaGrange College is selective and designed to consider each candidate's personal qualities and readiness for college. We seek applicants who have the potential to be successful academically and who will contribute to our community in meaningful ways. We will evaluate the application, transcript(s), course selection, SAT or ACT scores, essay, and recommendation when making our decision. An admission counselor will assist each prospective student throughout the application and matriculation process. We encourage prospective students to visit campus for a personal interview as part of the application process.

Students interested in attending LaGrange College must submit an application for admission. March 1 is the preferred deadline for best consideration for admission, financial aid, and housing for the Fall semester. Students interested in scholarship consideration should apply before January 1 or the published deadline for the scholarship, whichever is earlier. Students applying for admission to the January or Summer terms should submit the application and supporting documents at least one (1) month prior to the beginning of the term for which admission is desired.

APPLYING FOR ADMISSION

Applicants for first-year admission must submit the following items:

- the application form
- application fee
- official high school transcripts
- official SAT or ACT scores
- essay
- recommendation

The Office of Admission reserves the right to request or waive documentation as appropriate.

Applicants who have attended a college or university following high school graduation must submit the following items:

- application form
- fee
- college or university transcripts
- statement of good standing (FERPA form)

If the applicant has completed fewer than 30 semester hours or 45 quarter hours of college-level work, then an SAT or ACT score and official high school transcripts will also be required.

To be considered an official document, a transcript should be submitted directly to the Office of Admission, LaGrange College in a sealed envelope from the sending institution. Institutional records personally delivered to LaGrange College by a student must also be in a sealed envelope in order to be considered official. Photocopies, faxes, or transcripts in unsealed envelopes are not considered official.

LaGrange College prefers SAT scores but will accept ACT scores. Test results should be sent directly to LaGrange College, preferably by March of the student's senior year of high school. The Admission Committee may request additional materials from an applicant or require an interview to gain a better understanding of the student's potential for success in a challenging academic environment. The Office of Admission notifies applicants of their application status shortly after review by the Admission Committee. Admission to the College requires satisfactory completion of academic work in progress.

LaGrange College values personal integrity in our community. Our students sign an Honor Code statement pledging not to lie, cheat, steal, or tolerate these unethical behaviors in others. Recognizing the importance of adherence to the Honor Code, the Office of Admission extends this principle to our application process. Any student who omits or falsifies material details in the application for admission will not be admitted or the offer of admission may be revoked.

After an offer of admission is extended, candidates wishing to accept the offer of admission are asked to submit a **tuition deposit**. The tuition deposit reserves space for the student in the incoming class. The amount of the tuition deposit is \$100 for commuting students and \$200 for residential students. The \$100 deposit will be placed on the student's account for the first semester. The additional \$100 for residential students serves as a room reservation deposit and will reserve a space in the residence halls for the student. The tuition deposit is fully refundable, provided that the student submits a written request to the Office of Admission by the following dates:

May 1 for Fall semester

December 1 for the Interim (January) term and Spring semester

LaGrange College encourages interested students to visit the campus. Individual appointments may be scheduled by contacting the Office of Admission at 1-800-593-2885 or by e-mail at admission@lagrange.edu. Please contact the Office of Admission at least one (1) week prior to the day the student intends to visit.

ACADEMIC REQUIREMENTS FOR ADMISSION

First-year Admission: Prior to enrollment, an applicant is expected to complete graduation requirements from an approved high school. Students graduating from Georgia high schools are normally expected to complete the requirements for the College Preparatory Curriculum (CPC) diploma. LaGrange College students come from a variety of public and private secondary school backgrounds. Preference is given to applicants who have strong academic preparation in high school. To qualify for regular admission to the College, an applicant should complete at least the following number of units, comparable to the Georgia College Preparatory Curriculum:

Subject Area	Units
College Preparatory English	4
Social Studies (including American and world studies)	3
College Preparatory Mathematics (Algebra I, Algebra II, Geometry, etc.)	4
Science (including lab courses for life and physical sciences)	3

Desirable electives include additional academic courses in languages, mathematics, and the sciences. A basic understanding of using computer applications such as Microsoft Word is also encouraged.

LaGrange College invites **home-schooled students** to apply for admission. In addition to the items requested for first-year admission, home-schooled students are asked to provide two (2) letters of recommendation. Please note that family members may not submit letters of recommendation.

Students holding a **General Education Development (GED)** (High School Level) may be considered for admission, although they will generally not be accepted to the College prior to the year in which their class would have normally been eligible for admission to the College. Applicants must submit GED scores in addition to the certificate. Students possessing a GED must also submit either SAT or ACT scores as a part of the application process. The SAT or ACT requirement may be waived for students who are at least 24 years of age. Submission of a GED certificate and scores do not automatically guarantee admission to the College.

ADMISSION STATUS

A number of factors are considered in making an admission decision, including a student's grade point average, difficulty of coursework, standardized test scores, extracurricular and co-curricular activities, recommendations, and admission essay. Students may be accepted to LaGrange College in one of several categories.

Regular Admission: Most students offered admission to LaGrange College are accepted with no stipulations, other than successful completion of their current academic coursework and proof of high school graduation.

Provisional Admission: In some cases a candidate who appears to meet the standard requirements for admission may experience delays in obtaining required documents. At the discretion of the Admission Committee, a student may be granted Provisional Admission pending receipt of required documents. Upon submission of the documents, the student will be granted regular status. All documents must be submitted within 30 days of matriculation.

Conditional Admission: In some cases candidates for admission may meet most of the criteria for admission but still not qualify for regular admission. At the discretion of the Admission Committee, such students may be admitted **on probation**. Students admitted on probation must meet the minimum stated grade point average requirement based on their class level in order to be removed from probationary status.

Joint Enrollment: LaGrange College encourages qualified twelfth-grade students to consider simultaneous enrollment in LaGrange College and their high school. Georgia high school seniors may also wish to consider participating in the Georgia Accel Program. Students wishing to apply for the joint enrollment program or Georgia Accel Program must submit the following materials:

- an application for admission
- application fee
- recommendation letter from the student's principal or headmaster
- SAT or ACT scores
- a high school average that indicates that the student has the academic ability to be successful in the program

Transfer Admission: Students attending another institution may apply for transfer to LaGrange College, provided that they are eligible to return to their current institution at the time of entry to LaGrange College. A student may be accepted conditionally under the standard criteria for conditional admission. Prior to the student's admission to LaGrange College, the Office of Admission must receive all necessary documents, including official transcripts of all college coursework. Any applicant who intentionally withholds information about college coursework previously attempted, either by failing to report that coursework or by failing to provide an appropriate transcript, will be subject to a revocation of any admission or scholarship offer(s) extended by LaGrange College. Accepted applicants may enroll at the beginning of any semester.

LaGrange College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097, telephone: 404-679-4501) to award degrees of Bachelor of Arts, Bachelor of Music, Bachelor of Science, Bachelor of Business Administration, Bachelor of Science in Nursing, Master of Education, Master of Arts in Teaching, and the Specialist in Education degree in Curriculum and Instruction. **Accordingly, the college accepts coursework from similarly regionally accredited colleges and universities.**

Academic credit is normally given to students for grades of "C-" or above. Acceptable credit from a two-year institution is limited to **60** semester hours. Students enrolling from other four-year institutions may be able to receive up to 81 semester credits but LaGrange College residency requirements, the core curriculum, and appropriate major coursework must be satisfied. Transfer students who have attempted any developmental-level coursework must provide evidence that they have completed all requirements and successfully exited the program prior to evaluation by the Admission Committee.

For those transfer students who have earned a previous bachelor's degree, LaGrange College accepts a maximum of **81** semester hours, which leaves a minimum of **39** semester hours to take at LaGrange College to satisfy the minimum residence requirement and reach the necessary 120 semester hours to receive a degree from LaGrange College. CORE requirements as well as Interim Term requirements are considered satisfied; however, a requirement of **ten (10)** Cultural Enrichment events must be satisfied.

Students enrolling from **other four-year institutions** may be able to receive up to **81** semester credits, but LaGrange College residency requirements, the Core Curriculum, and appropriate major coursework must be satisfied. Transfer students who have attempted any developmental-level coursework must provide evidence that they have completed all requirements and

successfully exited the program prior to evaluation by the Admission Committee. Members of Phi Theta Kappa may qualify for academic scholarships reserved for members of this society.

When transfer applications are accepted, the Registrar will review and evaluate all coursework taken at institutions outside of LaGrange College. Assignment of transfer credit is based on course descriptions from the submitting institutions, recommendations from the academic departments, and previously established equivalencies already in place. The report, indicating courses and credit hours for which transfer credit will be accepted by LaGrange College, will be mailed to the student prior to registration for the upcoming term. If the student does not agree with the awarded credit for a particular course, he/she may petition the academic department offering the course.

Currently, the college does not give transfer credit for experiential learning and professional certifications, nor does it award credit for course work taken on a noncredit basis under any circumstances.

Transient Admission: Students currently enrolled in good standing at another college may enroll at LaGrange College as transient students. Approval of coursework must be authorized by the primary institution on the Transient Application for Admission, which is available in the Office of Admission. A permission letter from the student's home institution certifying status and granting permission for specific transient coursework may also be sent.

Non-degree Undergraduate Admission: Students not working toward a degree may register as non-degree undergraduate students in any course for which they have the necessary prerequisites. An application for non-degree undergraduate student status may be obtained through the Office of Admission. Students classified as non-degree undergraduate students may become regular, degree-seeking students by meeting requirements for regular admission. No more than **six (6)** credit hours earned under this classification may be applied toward a degree.

Readmission to LaGrange College: Following an absence from LaGrange College of **three (3)** or more semesters, or following any period of time during which a student was not in good standing during the last term in attendance at LaGrange College, or in the case of any student wishing to return to attempt additional coursework, submission of an Application for Readmission is required. This form is available in the Office of Admission. Any student absent from LaGrange College for 2 semesters or less, who was in good standing when he/she last attended LaGrange College, may re-activate his/her file in the Registrar's Office. These students do not need to apply for readmission.

In the event that a student seeking readmission has attended another institution as a transfer student (not transient) since he or she left LaGrange College, then the student, if readmitted, is treated as a new transfer student. Students fitting this description are subject to the *Bulletin* in force at the time of transfer back to LaGrange College. Students who have not attended another institution are generally governed by the *Bulletin* in force at the time of their initial admission. However, students who have been out of school for **four (4)** calendar years or more re-enter LaGrange College under the *Bulletin* in force at the time of readmission and resumption of study.

INTERNATIONAL STUDENTS

Increasing international understanding is valued at LaGrange College. In promoting that understanding, LaGrange College seeks to enroll an internationally diverse student body. The College serves as a host or home base institution for short-term international visitors and has executed cooperative agreements with Seigakuin University in Tokyo, Japan; Nippon Bunri in Oita City, Japan; Instituto Laurens in Monterrey, Mexico; and Oxford-Brookes University in Oxford, England.

International Student Admission: Admission to LaGrange College requires submission of the international student application, application fee, and translated and certified documents attesting to the student's academic performance in secondary and/or university studies. Students seeking admission may be required to submit one (1) or more of the following to prove English proficiency:

- minimum TOEFL score of 500 (173 computer-based, or 61 Internet-based);
- certificate of completion of level 112 from the ELS Centers, Inc.;
- grades of "C" or better on G.C.E., G.S.C.E, or C.X.C. English examinations or equivalent tests;
- minimum SAT verbal score of 450;
- minimum ACT English section score of 21.

International students must submit an affidavit of support and financial statements demonstrating the ability to pay the cost of attendance for at least one (1) year of study. If the prospective student is in the United States, then an interview at the College is desirable. The Director of Admission should be contacted for an appointment as well as for the current interpretation of regulations with regard to obtaining an F-1 student visa.

International Transfer Students: International transfer students who have earned a Baccalaureate degree from a foreign institution should present an evaluated transcript from an approved foreign credentials service to the Registrar for evaluation. Credit will be given for courses equivalent to our general education core requirements in which the student has earned a minimum grade of C-.

FINANCIAL INFORMATION

EXPENSES

PAYMENT OF CHARGES

All charges for the semester are due and payable at the beginning of the term, and each student is expected to make satisfactory arrangements at that time. Students who pre-register and pay in advance of the deadline each semester are not required to attend final Registration. Students completing Registration after the posted deadline will be assessed a Late Registration Fee as enumerated below. Realizing that some families prefer to pay on a monthly basis, the College has arrangements with Tuition Pay to offer families this option. This plan is between the family and the company, and there is no involvement by LaGrange College in the agreement. For additional information on this plan, contact the Business Office. The College also offers a deferred payment option that allows students to make monthly payments to cover educational costs. Interest will be assessed to students utilizing this option.

The College accepts American Express, Discover, MasterCard, and VISA as payment on a student's account. Online payments are accessed through the Quick Links on the College's Website.

CHARGES

1. Admission

Application for admission (non-refundable) \$30.00

2. Tuition

A. Undergraduate

(1) Part-time per semester hour

(1-11 or greater than 16 hours) \$956.00

(2) Full-time (12-16 semester hours) \$11,606.00

(3) Nursing (NSG) courses, per semester hour \$956.00

B. Summer Term charges are listed in the summer brochure.

Students may request information regarding course offerings and charges from the Registrar's Office.

C. Audit (per semester hour) \$956.00

3. Room

Boatwright, Hawkes, Henry, Pitts, and Turner
(per semester)

\$2,769.00

Candler and Hawkins (per semester)

\$3,163.00

Board

Boatwright, Hawkes, Henry, Pitts, and Turner 15-meal plan (per semester)	\$1,958.00
Candler and Hawkins 10-meal plan (per semester)	\$1,867.00
Unlimited meal plan (per semester)	\$2,077.00

(Note: All residential students are required to pay room and board.)

4. Private Room

Private rooms are available at an additional charge (per semester)	\$719.00
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After the beginning of the semester, any student occupying a double room alone will be charged the private rate. If a student occupying a double room alone does not wish to pay the private room rate, then it is the student's responsibility to find a suitable roommate. Willingness to accept a roommate does not constitute grounds for waiving the single room charge.

Fees—Miscellaneous

Late Payment Fee	\$50.00
Personal checks failing to clear	\$25.00
Student Identification Card replacement fee	\$15.00
Document Fee (international students)	\$175.00
Parking Permit	\$30.00
Testing Fee (all new students)	\$60.00
Room Deposit (refundable)	\$100.00
Admission Deposit (new students)	\$100.00
Graduation Fee	\$100.00
Applied Music Fee (per credit hour)	\$250.00
Stagecraft Course	\$30.00
Educational Technology Fee	\$100.00
Scuba Course	\$105.00

Summary of Standard Charges	<u>Per Semester</u>	<u>Per Year</u>
Non-Dormitory Students:		
Tuition (full-time with 12-16 hours)	\$11,606	\$23,212
Dormitory Students:		
Boatwright, Hawkes, Henry, Pitts, and Turner residents		
Tuition (full-time with 12-16 hours)	\$11,606	\$23,212
Semi-private Room	\$ 2,769	\$ 5,538
Board Plan (unlimited)	<u>\$ 2,077</u>	<u>\$ 4,154</u>
	\$16,452	\$32,904
Apartment Students:		
Candler and Hawkins residents		
Tuition (full-time with 12-16 hours)	\$11,606	\$23,212
Apartment	\$ 3,163	\$ 6,326
Board Plan (10-meals)	<u>\$ 1,867</u>	<u>\$ 3,734</u>
	\$16,636	\$33,272

Fees relating to the Evening and Graduate Programs are included in separate bulletins. You may contact the College to receive a copy of these publications.

FEDERAL TAX CREDITS

The **Hope Scholarship Credit** provides up to an \$1,800 tax credit (100% of the first \$1,200 of qualified tuition and 50% of the second \$1,200 of qualified tuition) for the first two (2) years of postsecondary education in a program leading to a degree, certificate, or other recognized educational credential. The student must be enrolled at least half-time. Qualified expenses are tuition and fees, and do not include room, board, books, insurance, and other similar expenses. The American Recovery and Reinvestment Act of 2009 temporarily amended the tax code pertaining to the Hope Credit. The enhancement, called the **American Opportunity Tax Credit**, now offers a tax credit up to \$2,500 in qualified tuition and related expenses, and now covers required course materials. In addition, the availability of the credit is extended for the first four (4) years of postsecondary education.

The **Lifetime Learning Credit** provides up to a \$2,000-per-year tax credit (20% of the amount paid on the first \$10,000 of qualified tuition) per family after the first two (2) years of higher education. These tax credits are phased out as the modified adjusted gross income exceeds certain limits. Please check with your tax advisor regarding these limits. For additional information about these credits, please consult your tax preparer.

MISCELLANEOUS

Depending upon individual requirements, a student may expect to spend \$1,000 per year on **books**. Bookstore charges for the Fall term are normally higher than for the Spring term.

The above charges are applicable to an academic year of two (2) semesters. Summer charges and Interim-term fees and curricula are published in other College documents.

Nursing students should consult the Department of Nursing concerning required nursing supplies and their projected costs.

All students must present the College with proof of **health insurance** at the time of registration by submitting a Waiver Form electronically, including provider name and policy number. If the student does not have insurance, then the College will assess the student for a limited coverage group sickness and accident insurance policy.

Official transcripts and diplomas are withheld for any student who owes a financial obligation to the College.

CREDIT BALANCES

Students who have a credit balance on their student accounts may obtain a credit balance refund within fourteen (14) calendar days, whichever is the latest of:

- the date the balance occurs;
- the first day of classes of a payment period or enrollment period, as applicable; or
- the date the student rescinds authorization given the school to hold the funds.

REFUND AND REPAYMENT POLICIES

No refund of any nature will be made to any student who is suspended or dismissed for disciplinary reasons.

No refund will be made for individual courses dropped after the end of the Drop/Add period as established by the school calendar.

Refunds will be processed within thirty (30) days of notification of a **Complete Withdrawal**. A Complete Withdrawal date is defined by:

- the earlier of date student began school's withdrawal process or date student otherwise provided "official" notice; or
- if student did not notify school, the midpoint in the term, or the date of student's last attendance at documented academically-related activity; or
- if student did not notify due to circumstances beyond student's control, date related to that circumstance.

REFUND POLICIES—TUITION AND FEES

A student withdrawing from the College must submit a *Complete Withdrawal Form*, which may be obtained through the Registrar's Office. The student should also consult the Financial Aid Office and the Business Office to determine the financial consequences of a Complete Withdrawal.

The U.S. Department of Education requires all unearned Title IV funds to be returned to the program from which such aid was awarded. The College will credit a student's account for all unearned institutional charges. The Department of Education defines **institutional charges** as "all charges for tuition, fees, and room and board, and expenses for required course materials, if the student does not have a real and reasonable opportunity to purchase the required course materials from any place but the school."

In the event of a Complete Withdrawal from the College, refunds of institutional charges will be calculated using the number of days attended. The College will calculate the dollar amount of federal grant and loan funds the student has earned during the term by dividing the number of days a student actually completed by the total number of days within the term [excluding breaks of five (5) days or more]. The resulting percentage is then multiplied by the amount of federal funds that were applied to the student's account. This is the amount of Title IV funding that the student actually earned. The remainder will be returned to the originating program. If the resulting percentage exceeds 60 percent, then the student would be entitled to 100 percent of the federal funds. Refunds of tuition will be applied to the student's account in the same manner as the return of federal funds. After the student has completed 60 percent of the term, there are no refunds of institutional charges.

In certain cases, these refund requirements may leave indebtedness on the student's account. This may also require the student to reimburse the U.S. Department of Education for some or all of the applicable Federal Pell and SEOG funds. It is, therefore, imperative that students fully discuss the ramifications of a Complete Withdrawal with the Financial Aid Office prior to making a final decision.

A student will not receive a refund until all financial aid programs have been reimbursed.

Refunds will be returned in the order indicated below:

- Unsubsidized Federal Direct Loan Program
- Subsidized Federal Direct Loan Program
- Federal Perkins Loan Program
- Federal Direct PLUS Graduate Program
- Federal Direct PLUS Parent Program
- Federal Pell Grant Program
- Federal SEOG Program
- TEACH Grant Program
- other Title IV programs
- other state, private, or institutional assistance programs
- student

REFUND POLICIES—ROOM AND BOARD

If a student does not enroll, then the room deposit is refundable if the student notifies the College of his or her cancellation no later than **May 1st**. There is no refund of room deposits after this date. No refund of room or board will be made if a student withdraws from the dormitory after Registration. In the event of a Complete Withdrawal from the College, there is no refund of ROOM charges. The BOARD charges will be prorated at the rate of \$15 per day from the move-in date.

STUDENT REPAYMENT POLICY

Students who receive cash disbursements after Registration for that enrollment period will be assessed liability for repayment of the appropriate percentage of the refund due the Title IV programs upon withdrawal, expulsion, or suspension.

Students who receive cash disbursements that are attributable to Federal Pell or SEOG programs may owe a repayment of these funds to the College to prevent an overpayment. A student who owes a repayment will be deemed ineligible for any financial assistance from any source until the student has resolved the overpayment. Repayments will be allocated to the student aid programs in the following order: Pell Grant, SEOG, TEACH Grant, other Title IV programs, and then to the institution.

Students have 45 days from the date of their notification to make arrangements for repayment of the aid received. If they fail to make satisfactory arrangements within the 45-day time period, then the account will be submitted to the U.S. Department of Education, and the student could lose future eligibility for financial aid programs.

FINANCIAL AID

PHILOSOPHY

Recognizing the significant investment that students and families make when choosing a private college, LaGrange College offers a variety of assistance and payment options. We expect students and families to use a combination of scholarships, grants, loans, and work to meet college costs. These resources may come from family, college, community, and state or federal sources. Payment plans are available to distribute required payments over the course of an academic year or for longer terms using Federal loan programs. Students should apply for financial aid and scholarships as early as possible to maximize eligibility access to all available types of assistance.

FINANCIAL AID ELIGIBILITY REQUIREMENTS

In general, to be eligible for financial assistance, the applicant must:

- be a U.S. citizen or permanent resident alien of the United States;
- be admitted or currently enrolled in an approved degree-seeking or teacher certification program;
- have a high school diploma or a General Education Development (GED) certification, or pass an approved Ability-to-Benefit test;
- be making Satisfactory Academic Progress towards the completion of their degree program;
- not be in default on any federal educational loan or have made satisfactory arrangements to repay the loan;
- not owe a refund on a federal or state grant;
- not have borrowed in excess of federal loan limits;
- not have a drug conviction for an offense that occurred while receiving federal student aid (grants, loans, and work);
- be registered with Selective Service, if required.

FINANCIAL AID APPLICATION PROCEDURES

Applicants for financial aid must:

- complete and submit a Free Application for Federal Student Aid (FAFSA) **annually**;
- complete a Georgia HOPE and Tuition Equalization Grant Application, if applicable;
- submit all required documents for verification, if selected.

DETERMINING FINANCIAL NEED

Students seeking financial assistance must complete the federal need analysis form, the **Free Application for Federal Student Aid (FAFSA)**. The FAFSA collects parental and student income and asset information needed to determine eligibility for financial aid. This information is used in a federal need-analysis formula to determine the Expected Family Contribution (EFC).

The Financial Aid Office establishes **Cost of Attendance Budgets** each year. A Cost of Attendance Budget includes tuition, fees, room, board, books, supplies, and living expenses. Other components of the Cost of Attendance, which is applied on an individual basis, are childcare expenses, study abroad, and the purchase of a computer. These items may require documentation from the student. Below are the Cost of Attendance Budgets for the 2011-2012 academic year:

Undergraduate dependent residing on campus	\$ 36,463
Undergraduate dependent residing with parents	\$ 31,729
Undergraduate independent residing off campus	\$ 37,712
Undergraduate Nursing dependent residing on campus	\$ 44,718
Undergraduate Nursing dependent residing with parents	\$ 39,223
Undergraduate Nursing independent residing off campus	\$ 45,200

The **Expected Family Contribution (EFC)** is deducted from the Cost of Attendance at LaGrange College to determine whether a need for financial assistance exists. If the family's EFC is less than the Cost of Attendance, then a financial need is established. The Office of Financial Aid attempts to meet the demonstrated financial need of applicants with federal, state, and institutional grants and scholarships, work programs, and student loans.

SATISFACTORY ACADEMIC PROGRESS POLICY

Federal regulations require institutions of higher education to establish **Satisfactory Academic Progress (SAP)** standards for recipients of financial aid. The purpose of satisfactory academic progress standards is to measure a student's progress toward the completion of his or her educational program. The Office of Financial Aid is responsible for ensuring that all students receiving federal, state, and institutional financial aid are meeting these standards by conducting an evaluation at the end of each semester.

The satisfactory academic progress standards established in this Policy apply to all financial aid programs including, but not limited to,

- **Federal aid programs**—Pell Grant, Federal Supplemental Educational Opportunity Grant (FSEOG), TEACH Grant, Federal Perkins Loan, Federal Direct Loan, Federal Direct Parent Loan for Undergraduate Students (PLUS), Federal Work Study;
- **State aid programs**—HOPE Scholarship, Zell Miller Scholarship, and Georgia Tuition Equalization Grant (GTEG); and
- **LaGrange College institutional aid**—LaGrange College grants, academic scholarships, and LaGrange College Work Aid.

A satisfactory academic progress policy is comprised of a **qualitative (grade-based)** and **quantitative (pace and time frame) standard**. The qualitative standard assesses the quality of

the academic work as measured by an overall grade point average. The quantitative standard establishes the pace at which the student must progress to ensure completion of the degree program within the allowable maximum timeframe. Financial aid recipients must meet all of these standards to be making satisfactory academic progress and to receive financial aid.

QUALITATIVE STANDARD (GRADE POINT AVERAGE)

A student is expected to adhere to the “Academic Standing and Probation” **grade point average (GPA)** requirements outlined in this *Undergraduate Bulletin* in order to be considered in “good academic standing” and to qualify for financial aid. The cumulative grade point average is based on all courses taken at LaGrange College. LaGrange College defines “**good academic standing**” as follows:

- a student with fewer than 30 earned hours must maintain a minimum of a 1.75 cumulative GPA;
- a student with 30-59 earned hours must maintain a 1.90 cumulative GPA;
- a student with 60 or more earned hours must maintain a minimum cumulative GPA of 2.0.

The Provost monitors the grade point average component of the SAP policy each semester. Any student whose cumulative GPA is below the established minimum standard may be placed on **academic probation** or **academic suspension**.

QUANTITATIVE STANDARD (RATE OF PROGRESS / PACE)

A student receiving financial aid is expected to progress through the degree program of study at a pace that ensures the completion within the maximum timeframe defined below. The **rate of progress (pace)** is computed by dividing the cumulative number of hours that the student has *successfully completed* (earned credits) by the cumulative number of hours that the student has *attempted*. A student is considered to be making measurable progress toward the completion of a degree program by maintaining an overall rate of progress of **67%**. This standard applies to all financial aid recipients, regardless of full-time or part-time enrollment status.

Attempted hours are those credit hours for which the student is registered on or after the conclusion of late registration (drop/add). **Earned hours** are successfully completed courses in which grades of A+, A, A-, B+, B, B-, C+, C, C-, D+, D, or P are awarded, so long as credit is earned. Grades of F, Incomplete (I), Withdrawal (W), No credit (NC), Not Reported (NR), Audit (AU), or Audit Withdrawn (AW) **do not** count as successful completion of a course. In evaluating the rate of progress, please note the following:

- Withdrawals, incompletes, and failed courses are considered *attempted* hours but not *earned* hours. If an incomplete course impacts a student’s satisfactory academic progress standing, then it is the student’s responsibility to notify the Office of Financial Aid when a final grade is reported.
- Audited courses are not considered attempted or earned credit hours.
- Transfer credits, including courses taken as a transient student, *do not* count in the calculation of LaGrange College GPA, but are included in the attempted hours, earned hours, and maximum time frame standards.

- Repeated courses, for which a passing grade was previously awarded, are included in attempted hours and grade point average calculation but not in earned hours.

Example of Rate of Progress Calculation:

At the end of the Fall semester, Jonathan had attempted 30 semester hours and passed (earned) 21 credit hours. Jonathan's rate of progress (pace) would be determined by dividing the 21 credit hours he has earned by the total hours attempted, which is 30. His rate of progress is 70% (21/30). Jonathan would be considered to be meeting the quantitative standard.

MAXIMUM TIME FRAME

By federal regulation, a student is expected to complete the degree program within **150%** of the credit hours required to complete the degree program. For example, an undergraduate student pursuing a Chemistry degree, which has a total of 120 semester hours, as published in the *Undergraduate Bulletin*, could receive financial aid for no more than 180 semester hours. Frequent withdrawals from courses or school, changes of major, failed or repeated courses, or taking courses that are not related to the degree program could jeopardize financial aid eligibility. All attempted hours at LaGrange College and transfer credits accepted into the degree program will count toward the maximum time frame. A student's eligibility for financial aid will terminate at the time the student has completed the required coursework in the degree program or when it is determined that the student has exceeded the 150% maximum time frame, or it is determined that it is mathematically impossible for the student to complete the degree program within the maximum timeframe.

The following are considered when evaluating the time frame standard:

- A student pursuing two (2) bachelors' degree programs at the same time must adhere to the 150% time frame. The maximum attempted hours allowable for financial aid will be based on the degree that requires the most hours.
- Students returning to school to pursue another undergraduate degree are allowed an additional 60 semester hours to complete the degree. All other standards established in the satisfactory academic progress policy apply to subsequent undergraduate degrees. If the second degree will require more than 60 hours to complete, then the student must submit documentation from his or her advisor outlining the courses needed to complete the degree.
- A transfer student's compliance with the time frame component of the satisfactory academic progress policy will be based on the sum of the attempted hours at LaGrange College **plus** the credit hours accepted on transfer from previous institutions toward the student's degree program. For example, if a transfer student has 70 credit hours acceptable towards their degree program, then the student may receive financial assistance for up to 110 additional credit hours.

SATISFACTORY ACADEMIC PROGRESS EVALUATION

After final grades are reported for the semester, the academic history from all periods of enrollment, regardless of full-time or part-time enrollment status, will be reviewed to determine if the student is maintaining the standards established in the Satisfactory Academic Progress

Policy. This includes all courses attempted, regardless of whether financial aid was received. *Transfer grade point averages are not considered in either of the standards*; however, accepted transfer credit hours will be included in attempted hours, earned hours, and the maximum time frame. Once evaluated, the student will be placed into one of the following Satisfactory Academic Progress statuses and notified, if applicable:

Good Standing—status assigned to a student who is in full compliance with the satisfactory academic progress standards. The student will not be notified.

Financial Aid Warning—status assigned to a student who is deficient in the grade point average and/or rate of progress standards of the satisfactory academic progress policy. A student on “financial aid warning” is eligible for financial aid for **one** (1) additional semester. The Office of Financial Aid will notify the student of his or her status and the area(s) of deficiency that must be resolved by the end of the next semester.

Financial Aid Suspension—status assigned to a student who remains deficient in grade point average and/or rate of progress standards after being placed on “financial aid warning” or has exceeded the 150% time frame for complete his or her degree program. A student placed on “academic suspension” by the Provost is also placed on financial aid suspension, regardless of actual satisfactory academic progress status. A student on “financial aid suspension” will be notified of his or her ineligibility for future financial aid and the appeal process (See “Appeal Procedures” below.)

Financial Aid Probation—status assigned to a student who has failed to make satisfactory academic progress and who has appealed and had eligibility for financial aid reinstated. A student placed on financial aid probation is eligible for financial aid and has **one** (1) semester to comply with the satisfactory academic progress standards or meet the requirements of an academic plan developed by the student and Provost.

APPEAL PROCEDURES

A financial aid recipient who is placed on financial suspension loses eligibility for financial aid. The student can appeal to the Financial Aid Appeals Committee for reinstatement of financial aid eligibility, provided that there is a mitigating circumstance that affected the student’s academic performance. **Mitigating circumstances** are those events that are beyond the student’s control, such as serious injury, illness or mental health condition involving the student or an immediate family member, death of an immediate family member, and other extenuating circumstances. An Appeals Form must be submitted to the Director of Financial Aid with a written statement detailing the mitigating circumstance, documentation of circumstance (i.e., letter from physician or health care provider detailing the onset and the duration of the illness, statement from a law enforcement agency or social services agency, etc.), and an explanation of the manner by which the deficiency was or will be resolved and of how that deficiency will not interfere with future terms of enrollment. **Appeals without supporting documentation will not be considered.** Appeals must be submitted within **two (2) weeks** of notification of ineligibility for financial aid.

The Director of Financial Aid will convene the Financial Aid Appeals Committee to review the request for reinstatement of financial aid eligibility. The Director of Financial Aid will notify the student in writing at the student’s home address or campus e-mail account of the decision of the Committee and of any conditions associated with reinstatement within two (2) weeks of

receiving the appeal. **The decision of the Financial Aid Appeals Committee is final.** A student whose appeal is approved will receive financial aid on “financial aid probation” status for **one (1)** additional semester and his or her academic performance will be reviewed at the end of that next semester for continued financial aid eligibility.

REESTABLISHING FINANCIAL AID ELIGIBILITY

A student who is unsuccessful in appealing for reinstatement of his or her financial aid, or a student who does not have a mitigating circumstance that warrants an appeal, can regain eligibility only by complying with the satisfactory academic progress policy. The student is encouraged to take advantage of counseling, tutoring, and study skills resources available through the College’s Counseling Center, the Writing and Tutoring Center, and the SOURCE Center.

It should be noted that taking courses at the student’s expense, sitting out a semester, or taking courses at another institution does not automatically restore a student’s eligibility for financial aid. If the student has resolved the satisfactory academic progress deficiencies that resulted in the termination of financial aid eligibility, then the student should contact the Office of Financial Aid and request a satisfactory academic progress review.

STUDENT FINANCIAL AID POLICIES

- Students seeking financial aid must submit a **Free Application for Federal Student Aid (FAFSA)** annually. The application is available at www.fafsa.gov beginning January 1.
- LaGrange College awards aid to eligible students on a first-come, first-served basis. In awarding, first priority is given to students pursuing their first undergraduate degree. Transient, non-degree seeking, and unclassified students are not eligible for financial assistance.
- All financial aid applications and documentation for verification must be submitted before an official financial aid award letter is mailed.
- In constructing a financial aid award, funding is awarded in this order: grants and scholarships, student loans, and student employment.
- External sources of financial aid available to a financial aid recipient must be considered in the awarding of federal, state, and LaGrange College need-based financial aid programs. LaGrange College reserves the right to cancel or reduce financial aid awards in the event that these resources result in financial aid in excess of financial need.
- Financial aid awards are made assuming full-time enrollment. Most LaGrange College and state financial aid programs require full-time enrollment; however, financial assistance is available to students who enroll half-time.
- A student’s enrollment status will be based on the credit hours for which the student is registered at the conclusion of late registration. All financial aid awards will be calculated using final registration information. If it is later determined that attendance in all or some courses cannot be documented, the financial aid awards will be adjusted. The student will be responsible for repaying any ineligible funds received.

- Financial aid awards will be disbursed on the first day of classes, provided that all required documents and eligibility requirements are met.

SOURCES OF FINANCIAL AID

There are a variety of financial aid resources available to assist students with funding their college education. These resources are in the form of scholarships, grants, loans, or student employment and are made possible by funding from federal, state, and institutional sources. Although financial need is a primary factor in financial aid eligibility, there are financial aid programs available to students who do not demonstrate financial need. These programs may be awarded based on residency, merit, academic excellence, talent, and other criteria.

LAGRANGE COLLEGE ACADEMIC SCHOLARSHIPS

LaGrange College recognizes the academic excellence of outstanding entering new first-year and transfer students by awarding scholarships ranging from \$4,000 to full tuition, room, and board. These merit scholarships are made possible by generous gifts and endowments of alumni and supporters of LaGrange College. All entering new first-year students are evaluated for academic scholarships during the admission process. The top new first-year student applicants who are accepted for admission by January 15 are invited to compete for a Presidential Scholarship. Scholarships are awarded at the following levels:

The Presidential Scholarship is a competitive four-year, renewable academic scholarship awarded to incoming first-year students on the basis of academic achievement in high school, SAT or ACT test scores, and participation in the Presidential Scholar Competition. Recipients of this prestigious award receive full tuition, mandatory fees, room, and board. Presidential Scholarships of Georgia residents eligible for the HOPE Scholarship or Zell Miller Scholarship and Georgia Tuition Equalization Grant will be reduced by the value of these state programs. If a student is selected to receive a Presidential Scholarship, then it will supersede all other LaGrange College scholarship and aid.

The Dean's Scholarship is a competitive, four-year, renewable, \$14,000 academic scholarship awarded to incoming first-year students on the basis of academic achievement in high school, SAT or ACT test scores, and the Scholar Weekend Competition. If a student is selected to receive one of these awards, then the scholarship will replace any previous scholarship award.

The Fellows Scholarship is a four-year, renewable, \$12,500 academic scholarship awarded to entering first-year students who have a minimum SAT (combined Critical Reading and Math) score of 1200 or higher (or a minimum ACT composite score of 26 or higher) and a 3.6 recalculated high school GPA or higher in the college preparatory courses taken in English, foreign languages, social studies, mathematics, and laboratory sciences. Fellows Scholarship recipients may be eligible to compete for a Presidential or Dean's Scholarship. If a student is selected to receive one of the awards, then the scholarship will replace any previous scholarship award.

The Founders Scholarship is a four-year, renewable, \$10,000 academic scholarship awarded to entering first-year students who have a minimum SAT (combined Critical Reading and Math) score of 1100 or higher (or a minimum ACT composite score of 24 or higher) and a 3.4 recalculated high school GPA or higher in the college preparatory courses taken in English, foreign languages, social studies, mathematics, and laboratory sciences.

The Hilltop Scholarship is a four-year, \$7,500 renewable academic scholarship awarded to entering first-year students who have a minimum SAT (combined Critical Reading and Math) score of 1000 or higher (or a minimum ACT composite score of 21 or higher) and either was ranked in class in the top 25% or earned a cumulative college preparatory high school GPA of 3.2 or higher.

The Gateway Scholarship is a four-year, \$5,000 renewable academic scholarship awarded to entering first-year students who have a minimum SAT (combined Critical Reading and Math) score of 900 or higher (or a minimum ACT composite score of 19 or higher) and either was ranked in class in the top 50% or earned a cumulative college preparatory high school GPA of 3.0 or higher.

The Phi Theta Kappa Scholarship is a two-year, renewable \$7,000 academic scholarship awarded to qualified transfer students who are U.S. citizens or permanent resident aliens fully inducted into the Phi Theta Kappa honor society. Recipients must hold Associate of Arts or Associate of Science degrees from an accredited two-year institution and have earned a 3.5 or better grade point average.

A Transfer Scholarship is awarded to students transferring to LaGrange College from a college or university with a minimum of 30 semester hours and a minimum grade point average of 2.5 or higher. Scholarship awards range from \$4,000 to \$6,000.

FINE ARTS SCHOLARSHIPS

LaGrange College's Theatre Arts, Music, and Art and Design programs, through the generous support of alumni and supporters of LaGrange College's Fine Arts programs, award the exceptional talents of prospective and current students with departmental scholarships. These scholarships are competitive and are awarded based on academic promise, audition, portfolio, and departmental interviews. For a listing of these scholarships, please visit the "Financial Aid" section of our Website.

GENERAL GRANTS AND SCHOLARSHIPS

A Federal Pell Grant is awarded to undergraduate students pursuing a first bachelor's degree. The student's Expected Family Contribution (EFC) as determined by the results of the FAFSA, Cost of Attendance, and enrollment status determine the Pell award. Students enrolling less than full-time may qualify for a prorated amount of Pell Grant support based on their enrollment status and EFC.

A Federal Supplemental Educational Opportunity Grant is awarded to undergraduate students with exceptional financial need. Priority is given to students eligible for Federal Pell Grants.

A Georgia Tuition Equalization Grant is a State of Georgia non-need-based grant awarded to Georgia residents attending a private college or university as a full-time student. The annual amount is contingent upon funding by the Georgia Legislature.

The HOPE Scholarship is a State of Georgia merit-based, lottery-funded scholarship awarded to Georgia residents who graduate from an eligible high school with a minimum of a 3.0

cumulative grade point average in the college preparatory core-curriculum subjects or a 3.2 minimum grade point average in the career/technology core-curriculum subjects. Effective Fall 2011, HOPE Scholarship awards will be set annually based on lottery revenues and prior year expenditures. The anticipated HOPE Scholarship award for students attending a private college or university is \$1,800 per semester if full-time, and \$900 per semester if enrolled half-time. HOPE Scholars must maintain a 3.0 grade point average for continued eligibility. HOPE Scholars will be evaluated at increments of 30, 60, and 90 attempted hours and at the end of each Spring semester.

The Zell Miller Scholarship is a State of Georgia merit-based, lottery-funded HOPE Scholarship awarded to Georgia residents who graduate from an eligible high school in 2007 or later as the class Valedictorian or Salutatorian; or who graduated with a minimum of a 3.70 cumulative grade point average in the college preparatory core-curriculum subjects **and** earned a minimum score of 1200 (combined Critical Reading and Math) on a single administration of the SAT or a composite score of 26 on a single administration of the ACT on a test administered before the time of high school graduation. Students eligible for the Zell Miller Scholarship will receive the higher level HOPE Scholarship award of \$2,000 per semester if full-time, and \$1,000 per semester if enrolled half-time for students attending a private college or university. Zell Miller scholars must maintain a 3.30 grade point average for continued eligibility. If a Zell Miller Scholar falls below the required grade point average, then the student remains eligible for the HOPE Scholarship, provided the student has a 3.0 grade point average. Zell Miller Scholars will be evaluated at the same increments as other HOPE scholars: 30, 60, and 90 attempted hours and at the end of each Spring semester.

LaGrange College Grants offer a variety of need-based institutional grants made possible by the generosity of alumni, foundations, and individuals. These grants are available to undergraduate degree-seeking students enrolled full time. Recipients must be in good academic standing. A list of LaGrange College grants and their eligibility requirements are available on our Website.

The Teacher Education Assistance for College and Higher Education (TEACH) Grant Program provides grant assistance of up to \$4000 per year to full-time undergraduate and graduate students who intend to teach in a public or private elementary or secondary school that serves students from low-income families in a designated high-need field. In exchange for the TEACH Grant award, the recipient agrees to serve as a full-time teacher for four (4) academic years within in eight (8) calendar years of completing the program for which the TEACH Grant was received. For more information on this program, contact the Office of Financial Aid or the LaGrange College Department of Education.

LOANS

The Federal Perkins Loan is a low-interest, repayable loan awarded to undergraduate and graduate students with exceptional financial need. The interest rate is 5%, and no interest accrues on the loan while the borrower is enrolled half-time and during the grace period. Repayment begins nine (9) months after graduating or withdrawal from school. This loan program has cancellation provisions for critical fields of study. Contact the Office of Financial Aid for more information.

The Federal William D. Ford Direct Loan is a low-interest, repayable loan available to undergraduate and graduate degree-seeking students made through the U.S. Department of Education, the lender. The Federal Direct Loan Program consists of a subsidized and an unsubsidized loan.

Subsidized loans are awarded on the basis of financial need, with the federal government paying interest on the loan until repayment begins, and has a fixed interest rate of 3.4% for loans disbursed between 07/01/2011 and 06/30/2012. **An unsubsidized loan** is available to students regardless of financial need. However, interest accrues from the time the loan is disbursed until it is paid in full. The borrower has the option to pay the accruing interest or to allow the interest to accrue and capitalize. The interest rate on an unsubsidized **Direct Loan** is a fixed rate of 6.8%. Federal Direct Loans are subject to an origination fee of 1% that will be deducted from the loan amount.

The annual subsidized/unsubsidized Direct Loan limit for a dependent undergraduate is \$5,500 for first-year students, \$6,500 for sophomores, and \$7,500 for juniors or seniors. The annual loan limits for an independent undergraduate is \$9,500 for first-year students, \$10,500 for sophomores and \$12,500 for juniors and seniors. Federal Direct Loans are delivered to the borrower in two (2) separate disbursements, one at the beginning of the enrollment and the second at the middle of the loan period.

Repayment of a Federal Direct Loan begins six (6) months after the borrower graduates, withdraws, or ceases enrollment as at least a half-time student. The standard repayment period for a Federal Direct Loan is ten (10) years; however, there are longer and more flexible repayment options available to borrowers.

A Federal Direct Parent Loan for Undergraduate Students (PLUS) is available to the parents of a dependent student to defray remaining educational expenses after all other financial aid resources are exhausted. Eligible applicants may borrow up to the cost of attendance less other financial aid. The interest rate is a fixed rate of 7.9%, and interest accrues from the time of disbursement until the loan is paid in full. Unlike the Federal Direct Loan program, PLUS borrowers must be credit-worthy in order to qualify for this loan, and repayment begins within 60 days of the loan disbursement. Federal Direct PLUS Loans are subject to an origination fee of 2.5%, which will be deducted from the loan amount before disbursement.

STUDENT EMPLOYMENT

There are part-time job opportunities available to eligible students through the Federal Work-Study Program and LaGrange College's Work Aid Program. Jobs are available on campus and off-campus in community service activities. Funding in these programs is limited. Students interested in student employment must complete the FAFSA. The average student assignment is 10 to 15 hours per week. Student employment awards are made on a first-come, first-served basis until funds are depleted.

Federal Work-Study, a federally-funded student employment program, provides employment opportunities for undergraduate and graduate students with financial need to defray educational expenses through employment in on-campus departments or off-campus community service activities.

LaGrange College Work Aid Program, an institutionally funded student employment program, provides students with opportunities to earn additional money for school through employment in on-campus departments or off-campus community service activities. Although this is a non-need-based program, first priority will go to students who demonstrate financial need.

STUDENT FINANCIAL AID AND FEDERAL TAX IMPLICATIONS

Students receiving scholarships and grants that exceed their tuition, fees, books and supplies should be aware that these funds are taxable under federal and state tax law. It is important that students maintain records of their grants and scholarships and documentation of educational expenses for reporting purposes.

Federal tax law allows for only qualified scholarships and grants to be excluded from income. **Qualified scholarships** are any amount of grant and scholarship received that is used for tuition, fees, books, supplies, and equipment required for course instruction. Scholarships and grants that are specifically designated for educational expenses other than those described under qualified scholarships (room, board, transportation, or living expenses) are taxable.

For information, please read IRS Publication 970, *Tax Benefits for Education*, for more details on reporting requirements or consult a tax professional.

SUSPECTED FRAUD

Institutions are required to report cases of suspected fraud to the Office of the Inspector General of the Department of Education, or, if more appropriate, to the state or local law enforcement agency having jurisdiction to investigate these allegations. Fraud may exist if the institution believes the applicant misreported or altered information in order to increase their financial aid eligibility or fraudulently obtained federal funds.

STUDENT LIFE

The Student Life staff is concerned with providing those services that assist individuals in their personal growth. Their purpose is to provide assistance that facilitates the development of the total person. At LaGrange College, the emphasis is upon the intellectual, social, physical, and spiritual development of each student.

Student Life involves a wide variety of programs and activities. The broad range of available services is an outgrowth of complex student needs: orientation, activities, student government, organizations, health services, wellness programs, discipline, leadership development, personal counseling, career development, Greek life, and all residence programming. The Student Life staff is committed to creating a positive climate within which personal growth and development occur.

MISSION STATEMENT

The mission of the Office of Student Life is to provide a challenging, inspiring, and transforming experience outside the classroom. We will promote innovative activities and programs that enhance personal and professional growth through excellence, civility, service, and diversity.

AIMS OF STUDENT LIFE SERVICES

- to facilitate the transition from high school to college;
- to develop and sustain—through student-involvement activities, organizations, and services—a campus life encouraging the cultural, intellectual, social, physical, and religious development of all students;
- to assist students in discovering life goals and exploring career opportunities;
- to create an environment that stimulates qualities of self-discipline and personal responsibility;
- to provide a suitable context whereby the student can explore new ideas, skills, and lifestyles, thus gaining the insight and experience necessary to make intelligent choices;
- to provide opportunity for the student to develop the understanding and skills required for responsible participation in a democratic community through involvement in self-government;
- to serve a supervisory role in campus disciplinary concerns; to develop, with campus community involvement, and to distribute the necessary rules and regulations for a harmonious and productive college community;
- to mediate, where necessary, conflicts between individuals and campus community standards;
- to provide a comfortable, clean, safe environment that enhances the personal growth as well as the academic pursuits of resident students;

STUDENT CONDUCT / SOCIAL CODE

LaGrange College, as a church-related college, is committed to an honorable standard of conduct. As an educational institution, the College is concerned not only with the formal in-class education of its students, but also with their welfare and their growth into mature men and women who conduct themselves responsibly as citizens.

Like the Honor Code, the Social Code is the responsibility of every student, faculty member, and staff member at LaGrange College. The Social Code attempts to instill in every member of the student body a sense of moral and community responsibility. As such, LaGrange College expects its students to adhere to community standards. Likewise, if some fail to live up to these codes of conduct, then the College expects students to report violations of the Social Code to the Social Council. In this way, students assume the obligation of upholding the integrity of their community and of ethically preparing themselves for the world beyond college.

The College has established guidelines and policies to assure the well-being of the community. In general, the College's jurisdiction is limited to events that occur on College property; however, the College and the Social Council reserve the right to hear cases that concern students' behavior when they are off-campus in the name of the College (e.g., with a Jan Term travel course, an academic fieldtrip, or a campus organization social), especially when such situations could be regarded as an adverse reflection on the College's mission.

The College reserves the right to dismiss at any time a student who, in its judgment, is undesirable and whose continuation in the school is detrimental to himself or his fellow student.

Furthermore, students are subject to federal, state, and local laws as well as College rules and regulations. A student is not entitled to greater immunities before the law than those enjoyed by other citizens generally. Students are subject to such disciplinary action as the administration of the College may consider appropriate, including possible **suspension** and expulsion for breach of federal, state, or local laws or of College regulations. This principle extends to conduct off campus that is likely to have an adverse effect on the College or on the educational process or that stamps the offender as an unfit associate for the other students.

A complete description of the Social Code, its policies, and its processes can be found in the *Student Handbook*. Copies of the *Handbook* are available in the Office of Student Life as well as on the College's PantherNet Web site under "Campus Resources."

STATEMENT OF POLICY ON HARASSMENT

All members of the College community have the right to be free from discrimination in the form of harassment. **Harassment** may take two forms: (1) creating a hostile environment, and (2) *quid pro quo*.

A hostile, demeaning, or intimidating environment created by harassment interferes with an individual's full and free participation in the life of the College.

Quid pro quo occurs when a position of authority is used to threaten to impose a penalty or to withhold a benefit in return for sexual favors, whether or not the attempt is successful. **Sexual harassment** may involve behavior by a person of either gender against a person of the same or opposite gender. It should be noted that the potential of sexual harassment exists in any of the following relationships: student/student, faculty/student, student/faculty, and faculty/faculty. Here and subsequently, "faculty" refers to faculty, staff, and administration. Because of the inherent differential in power between faculty and students, sexual relationships between faculty and students are prohibited.

Sexual harassment may result from many kinds of behavior. These behaviors may range from the most egregious forms, such as sexual assault, to more subtle forms. Explicit behaviors include but are not limited to requests for sexual favors, physical assaults of a sexual nature, sexually offensive remarks, and rubbing, touching, or brushing against another's body. More subtle

behaviors may be experienced as intimidating or offensive, particularly when they recur or when one person has authority over another. Such behaviors may include but are not limited to unwelcome hugs or touching, inappropriate staring, veiled suggestions of sexual activity, requests for meetings in non-academic settings, and risqué jokes, stories, or images.

Accusations of harassment that are made without good cause shall not be condoned. Such accusations are indeed grievous and can have damaging and far-reaching effects upon the careers and lives of individuals.

Any member of the College community having a complaint of harassment may raise the matter informally or file a formal complaint. The informal process is an attempt to mediate between the parties in order to effect a mutually agreeable solution without entering into the formal hearing process.

A. Informal Procedures

The following informal procedures may be followed:

- Clearly say "no" to the person whose behavior is unwelcome.
- Communicate either orally or in writing with the person whose behavior is unwelcome. The most effective communication will have three elements:
 - a factual description of the incident(s), including the time, place, date, and specific behavior,
 - a description of the complainant's feelings, including any consequences of the incident, and
 - a request that the conduct cease.
- Speak with a department chair, dean, director, counselor, or chaplain, who may speak to the person whose behavior is unwelcome. The name of the complainant need not be disclosed. The purpose of such conversation is the cessation of the unwelcome behavior.
- In the case of harassment of a student, it may be appropriate first to seek the advice of his or her advisor.

B. Formal Procedures

To initiate a formal grievance procedure, the complainant shall submit a written statement to the President of the College. The President, after such consultation as is deemed appropriate, will appoint a three-member Review Committee from among the membership of the Institutional Planning Council, the Provost's Council, or other College committees as the President deems appropriate. Members of the Review Committee will then meet to discuss the complaint. Unless the Committee concludes that the complaint is without merit, the parties to the dispute will be invited to appear before the Committee and to confront any adverse witnesses. The Committee may conduct its own inquiry, call witnesses, and gather whatever information it deems necessary to assist in reaching a determination as to the merits of the accusation. Once a determination has been reached, the Committee shall report its findings to the President of the College.

Possible outcomes of the investigation are (1) that the allegation is not warranted and cannot be substantiated, (2) a negotiated settlement of the complaint, or (3) that the allegation is substantiated, requiring a recommendation to the President that disciplinary action be taken.

C. Faculty

In the case of a faculty member subject to the provisions of the Parts A or B of the 1977 tenure settlement, the Tenure Committee will be involved. Discipline or dismissal of a faculty member will follow the procedure outlined in the *LaGrange College Tenure Regulations*.

For those faculty members subject to the provisions of the 1999 tenure policy, the Promotion and Tenure Committee will be involved according to the procedures defined in the 1999 tenure policy.

D. Appeals

Faculty, staff, administration, and students can appeal a final decision regarding a complaint to the Executive Committee of the Board of Trustees.

E. Special Circumstances

If the President of the College is the accused, then the case is referred to the Executive Committee of the Board of Trustees.

If the chairperson of the Review Committee is the accused, then the complaint shall be submitted to the President of the College. If any member of the Review Committee is the accused or for reason of prejudice must be recused, then the President of the College shall appoint another member.

F. Confidentiality

The right to confidentiality of all members of the College community will be respected in both formal and informal procedures insofar as possible.

LaGrange College is committed to preventing harassment. To that end, this policy and these procedures will be printed in appropriate College publications. In addition, educational programs will be conducted annually by the College to (1) inform students, faculty, staff, and administration about identifying harassment and the problems it causes; (2) advise members of the College community about their rights and responsibilities under this policy; (3) train personnel in the administration of this policy. The Harassment Policy and Procedures will be issued to all incoming students and personnel.

ATHLETIC PROGRAM

LaGrange College is a member of the NCAA Division III and the Great South Athletic Conference. **The College colors are red and black.** Intercollegiate teams compete in women's soccer, basketball, cross country, volleyball, softball, swimming, lacrosse, and tennis; and men's baseball, football, basketball, cross country, golf, soccer, swimming and tennis. It is the philosophy of LaGrange College that the team participants are attending college primarily for a quality education, and no athletic scholarships are offered. The coaching staff is a group of highly qualified teachers who stress the educational aims of the College.

LaGrange College is committed to a full program of non-scholarship athletics that encourages the student-athlete to reap the benefits of educationally sound activity that encourages and

promotes a strong academic regime. Students are given the opportunity to participate fully in their given sport and to compete with other teams locally, statewide, and regionally.

PHILOSOPHY STATEMENT FOR INTERCOLLEGIATE ATHLETICS

Intercollegiate athletics at LaGrange College provide students with an integral complement to their total educational experience. Recognizing the importance of athletics to the individual student, while seeking to strike an appropriate balance between the life of the mind and participation in co-curricular offerings, the College is committed to providing a program of intercollegiate athletics that is student-centered for both participants and spectators. The College believes that the primary function of intercollegiate athletics at a small church-related, liberal arts college is one of a high quality co-curricular complement to its overall mission. As such, academics have priority over athletic or other co-curricular pursuits.

LaGrange College seeks to recruit and retain student-athletes who understand the balance of priorities between academics and co-curricular programs, whether the latter are athletics, the performing arts, or other student activities. The College employs coaches who understand that balance of priorities, and its coaches seek to recruit students who will be successful student-athletes. Because the College awards no financial aid based upon athletic ability, the aim of student-athlete recruitment by coaches is not solely for athletic success but rather for student contribution to the College's enrollment goals, although by no means do those aims have to be mutually exclusive.

The College embraces a commitment to instill and develop the values of superlative ethical conduct and fair play among its athletes, coaches, spectators, and other constituents. Furthermore, LaGrange College recognizes that student-athletes are role models to their peers as well as representatives of the College, and the College actively encourages student-athletes to conduct themselves in a manner which befits those roles.

LaGrange College is committed to gender equity and values cultural diversity. The College will invest sufficient resources to ensure that medical and athletic training services are available to all athletes at appropriate times. It shall strive to ensure that all individuals and all teams are treated with the same level of fairness, resources, and respect so that all athletes are afforded an equal opportunity to develop their potential as a student-athlete.

INTRAMURAL SPORTS

Intramurals provide opportunities for wholesome recreation and competition among members of the campus community. Teams representing campus organizations and independents compete in organized tournaments and events throughout the year. Competitive events include flag football, volleyball, basketball, softball, dodgeball, and Ultimate Frisbee. Special awards are presented to the men and women's groups with the highest participation rates and best records of the entire year. In addition, male and female "Athletes of the Year" are selected.

Many opportunities are available for recreational use of the facilities in the LaGrange College Aquatics Complex: recreational swimming and lap swimming all year round in the indoor pool, the Aquarius water work-out stations, water aerobics, aqua exercise, or aqua exercise class (non-credit).

The facilities and equipment of the Department of Physical Education also are available for student recreational use when these are not scheduled for instructional, athletic, or intramural sports use. The use of outdoor equipment (backpacks, tents, stoves, lanterns) requires the payment of a small deposit, which is refunded upon the safe return of the equipment. The fitness center, gymnasium, and pools are available for student/faculty/staff use during posted hours. A valid LaGrange College ID is necessary for admittance to all facilities.

CAREER DEVELOPMENT CENTER

Located on the 1st floor of Smith Hall, the LaGrange College Career Development Center is available to students, alumni, faculty, and staff. Students are encouraged to use the LaGrange College Career Development Center's resources, starting as early as their freshman year in college.

The Career Development Center offers:

- an online job board – www.lagrange.edu/careers
- mock interviews
- application assistance (employment and graduate school)
- job searching skills (TeachGeorgia.org, navigating job boards, applications)
- graduate school assistance (proofreading essays, applications, and assistantship/fellowship applications)
- résumé/cover letter preparation
- study materials for graduate school testing
- workshops and events
- on- and off-campus recruitment opportunities

The **internship** program at LaGrange College connects our students with employers from a variety of professional fields. These internships will aid students in obtaining valuable work experience as a prelude to future employment. Students are eligible to apply during their sophomore year, but they must have permission from the chair of their academic department (if they have formally declared a major).

To apply for an internship:

- Pick up an internship application from the LaGrange College Career Development Center and meet in person with your academic advisor.
- E-mail your résumé to jobs@lagrange.edu and have it approved and proofread by the Career Development Center staff; books, packets, and staff are available for assistance.
- The completed internship application must be returned to the Career Development Center. The student must meet in person with the Director of the Career Development Center in order to be registered for an internship.

The LaGrange College Career Development Center strives to be current on all job and graduate school application processes. The Center is a member of several organizations such as the Georgia Consortium of Colleges, the Georgia Association of Colleges and Employers, the National Association of Colleges and Employers, the National Society of Human Resource Management, the West Georgia Society of Human Resource Management, and the Department of Labor's Employers Committee.

COUNSELING CENTER

An important part of the philosophy of LaGrange College is that each student should have access to personal and academic counseling throughout his or her academic career. To that end, the mission of the Lagrange College Counseling Center is to maintain an open and welcoming atmosphere while providing academic coaching, personal growth development, and short-term personal and academic counseling in the following areas:

Short-Term Personal Counseling:

- resolving conflicts
- adjustment to college life
- relationship difficulties
- stress management
- depression
- eating disorders
- alcohol or substance abuse
- personal wellness

Academic Counseling:

- time management
- study skills
- one-on-one coaching

Disabilities Services:

The Counseling Center also assists in attaining accommodations for students with physical, mental, and learning disabilities and helps students successfully create both short- and long-term goals towards their academic, personal, and career objectives. Students can call the Counseling Center at 706-880-8177 and set up a weekly appointment to resolve issues when time slots are available. All discussions are confidential in keeping with professional standards.

The Counseling Center works to ensure that educational programs are accessible to all qualified students in accordance with the provisions of Section 504 of the Rehabilitation Act of 1973 and as expanded by Title III of the Americans with Disabilities Act of 1990. Reasonable and appropriate accommodations, academic adjustments, or auxiliary aids are determined on a case-by-case basis for qualified students who have a demonstrated need for these services. Pamela Tremblay is the Section 504 coordinator. She collects proper documentation for learning and attention disorders, psychiatric disorders, chronic health impairments, physical disabilities, and any other physical or mental condition that substantially limits a major life activity.

INTERNATIONAL STUDENT ADVISING

The International Student Advising Staff is here to assist international students during their stay at LaGrange College. We assist with integration into America and into college life as well as assist with international paperwork (SEVIS, I-20s, etc.). Every year the International/Rotaract Group dedicates a week to teaching campus faculty, staff, and students about the countries represented at LaGrange College.

MOSHELL LEARNING CENTER

Located in the 24-hour study area on the main (2nd) floor of the Frank and Laura Lewis Library, this facility includes the **Writing and Tutoring Center**, which serves students currently enrolled at LaGrange College. Our staff consists of undergraduate work-study employees and tutoring interns who have been nominated for this program by professors in their respective disciplines. Dr. Laine Scott supervises and trains these peer tutors to conduct one-on-one or group tutoring sessions. Although the subjects tutored may vary from semester to semester, the Moshell Learning Center typically provides at least one peer tutor in each of the following areas:

Biology (including Anatomy)	Psychology
Chemistry	Religion
French	Spanish
Math / Problem Solving (multiple tutors)	Statistics
Political Science	Writing (multiple tutors)

During the Fall and Spring semesters, these tutors are available **Sunday through Thursday evenings, from 6:00 p.m. to 9:00 p.m.** and, in some cases, by appointment as well.

Student who would like to serve as **peer tutors** but are ineligible for work-study funding may enroll in **TCHA 4492** (On-Campus Tutoring Internship) and thus earn one to three (1-3) semester hours of academic credit for their service. Note that these hours do not count toward any major or minor program. This course may be repeated for credit. Grading is on a “Pass/No credit” basis. *Prerequisites:* Recommendation from a full-time faculty member in the subject to be tutored and approval by the Director of the Writing and Tutoring Center.

RESIDENCE LIFE

RESIDENCY REQUIREMENT

All traditional day students taking twelve (12) or more hours are required to live in College housing, so long as appropriate campus housing is available. The Dean of Student Affairs may exempt a student for one of the following reasons:

- The student is 23 years of age or older.
- The student is married and living with spouse.
- The student is responsible for a dependent child.
- The student resides exclusively with parents or legal guardians in the parent’s primary residence within a thirty-mile radius of the College.
- The student is a veteran with at least two years of active military service.

Students are assigned rooms of their choice in so far as facilities permit. Generally, first-year students are assigned to double rooms in Boatwright (men), Pitts, or Hawkes Hall (women). Roommates are assigned by mutual preference whenever possible. The College reserves the right of approval of all room and residence hall assignments. Also, the College reserves the right to move a student from one room or residence hall to another room or residence hall during the year. Resident students are required to subscribe to the board plan.

ROOM DEPOSIT

A room and tuition deposit of \$200 is required of all resident students. The room deposit (\$100) is not a prepayment to be applied to residence hall charges but will remain on deposit with the

College and will be refunded, provided the student's account with the College is cleared, upon one of the following: (1) change of status from resident student to commuter student, (2) formal withdrawal, or (3) graduation. The room reservation/damage deposit serves as a room reservation while the student is not occupying College housing and is refundable if a student cancels his/her reservation by the following dates: May 1 for Fall semester, December 1 for Spring semester. It serves as a damage deposit while the student is occupying College housing and is refundable when the student leaves the College housing, minus any unpaid assessments and/or any debt owed to the College. Complete residence information and regulations can be found in the *Student Handbook*.

RESIDENCE HALL ACTIVITIES

Residence Advisors also function as a governing body and coordinating committee. They plan activities within the residence halls such as cookouts, movie nights, decorating contests, and other special events.

VEHICLE REGISTRATION

To insure efficient control of traffic and parking on campus and the safety of all persons and vehicles, every vehicle must be registered and must have a parking permit. These permits are issued to students, along with a copy of existing parking regulations. A **parking fee** is included in tuition. Failure to adhere to published policies may result in vehicles being ticketed and towed.

SOURCE CENTER (STUDENT OPPORTUNITY, UNDERGRADUATE RESOURCES, AND COMMUNITY ENGAGEMENT)

A new initiative at LaGrange College, the SOURCE Center serves as a student's connection to all aspects of college life as the student forms relationships with faculty, becomes involved with student life (such as with the Career Development Center, the Counseling Center, and Student Activities), and continues this connection after graduation as an involved alumnus or alumna (such as with Alumni Affairs and Community Relations).

The SOURCE Center promotes networking opportunities that challenge students to build transforming relationships with faculty, develop ties with the greater College community, and form connections with LaGrange College alumni and friends of the College that will allow for successful transition from college to graduate school or career pursuits. The staff works to design mentoring programs that give students the opportunity to interact with persons who are successful in their career endeavors and can provide guidance that enhances what the students have learned in their classes.

In addition, students complete information needed to **declare a major and a minor, withdraw from a class**, and initiate **graduation petitions** at the SOURCE Center. Finally, the staff works with identified at-risk students to assist them in finding the appropriate faculty, staff, or administrators to resolve their issues.

The SOURCE Center is located on the second floor of Smith Hall and is open Monday through Friday from 8:00 a.m. until 5:00 p.m.

SPIRITUAL LIFE

Growing out of its history of service and its connection to the United Methodist Church, the College offers a number of opportunities for students, faculty, and staff members to celebrate life and explore God's intention for human living through intellectual, social, and spiritual growth. The College employs two (2) ministers to assist students, faculty, and staff to explore God's intention for living in the LaGrange community.

VICE PRESIDENT FOR SPIRITUAL LIFE AND CHURCH RELATIONS

The Vice President for Spiritual Life and Church Relations is an ordained United Methodist minister who serves as the **chaplain** to the College. Working to connect the College to the Church and community through service, leadership, faith, and learning opportunities, the Vice President is responsible for the overall spiritual health of the College. Much of this aim is achieved through listening and discussing questions with faculty, staff, and community members on matters of faith, life, family, God, ethical issues, spirituality, personal crisis, and coping mechanisms for stress. The office of the Vice President for Spiritual Life and Church Relations is located in the Quillian Building on the Murphy Academic Quadrangle.

DIRECTOR OF STUDENT MINISTRIES

Working with the Vice President, the Director of Student Ministries helps students to examine their faith to determine how it relates to their educational experiences, to assess what is important, and to forge a system of values. As a United Methodist minister and spiritual advisor to students, the Director serves students of all faiths, encouraging them to remain focused during times of personal crisis. This position is responsible for providing and supervising all aspects of student spiritual life on campus, which include community worship and prayer, advising, and coordinating the activities of student spiritual life groups. The office of the Director of Student Ministries is located on the ground floor of Smith Hall.

OFFICE OF STUDENT ACTIVITIES AND SERVICE

The Office of Student Activities and Service works closely with the students, faculty, and staff of LaGrange College to bridge the curricular and co-curricular experiences of students at LaGrange College. Located on the first floor of Smith Hall, the Director of Student Activities and Service strives to provide a diverse array of social, multicultural, political, service, and leadership activities for the campus community.

The Director of Student Activities and Service is responsible for advising the Student Government Association (SGA) and the President's Council as well as for overseeing the activities and operations of all LaGrange College student organizations. With over 35 active student organizations at LaGrange College, there is a club or organization for every student. If students do not feel as though there is something available of interest to them, then there is always the option of creating and beginning a new organization on campus. Student Organizations are divided into six (6) categories: Athletic, Greek, Honorary, Interest/Independent, Spiritual Life, and Service. Please see the Office of Student Activities and Service for a complete listing of student organizations.

The Office of Student Activities and Service also offers a Leadership Certificate Program for students interested in developing their leadership skills and abilities. Through leadership development, students will be challenged to enhance their involvement and inspired to seek their full potential. The Leadership Certificate Program consists of four (4) certificate levels: Bronze, Silver, Gold, and Platinum. Please see the Office of Student Activities and Service for more information about the Leadership Certificate Program and other leadership development opportunities.

Community Service is another large component of the Office of Student Activities and Service. The Director of Student Activities and Service works closely with the SGA's Service Council, the Graduate Assistant for Service, and the Servant Leadership Program to provide LaGrange College students with a variety of service projects throughout the academic year. The traditional service activities offered at LaGrange College include, but are not limited to, the following: the First-Week Service Project, Service Saturday, the Annual West Point Lake Clean-up, Panther Toy Store, Blood Drives, and the American Cancer Society's Relay for Life. In addition to these activities, other service activities occur, which are often associated with one or more of the following local agencies and organizations:

American Cancer Society	American Red Cross
Angels of Hope	
Big Brothers Big Sisters	
Boys' and Girls' Club of West GA	
Boy Scouts of America, Chattahoochee Council	
Care Link Programs of Troup County	Communities in Schools of Troup County
CASA of Troup County	Franklin Forest Elementary, After-Class Enrichment
Consumer Credit Counseling	Goodwill
DASH for LaGrange	Harmony House
Girl Scouts of Great Atlanta, Inc.	
Good Shepherd Programs	
Junior Achievement of East Alabama & West GA	
Habitat for Humanity ReStore	Hillcrest Elementary, After-Class Enrichment
LaGrange Troup County Humane Society	LaGrange Housing Authority
LaGrange Personal Aid Association, Inc.	LaGrange Senior Center
LaGrange/Troup Council of Church Women Clothing Center	Literacy Volunteers Troup County, Inc.
Long Cane Middle School	
Salvation Army LaGrange Corps	
Troup County Parks and Recreation	
Troup County Special Olympics	Twin Cedars Youth Services
Turnaround Christian Center	West Georgia Hospice
United Way of West Georgia	West Point Lake Coalition, Inc.
Whitesville Road Elementary School	

The LaGrange College Game Room, located in the basement of the Mabry Gibson Student Center, is also supervised by the Office of Student Activities and Service. The Game Room is open to students at all times and provides students with the opportunity to play pool, ping pong, cards, and board games, to watch television, and to listen to music.

STUDENT GOVERNMENT AND OTHER ORGANIZATIONS

The Student Government Association exists to serve as a medium for student expressions, to coordinate campus activities, to promote good citizenship, and to govern within the parameters granted by the President of the College. The SGA is an important part of student life. Upon acceptance into the College, a student automatically becomes a member of the association. All students are encouraged to become active members, so that the association is a truly representative body of student thought and opinion, voicing the needs and concerns of the student body.

The SGA, as a voice of the student body, promotes diversity and involvement through activities, entertainment, and service at LaGrange College and in the surrounding community.

TRADITIONAL ACTIVITIES

Fair on the Hill	Activities fair where students can become familiar with LC student organizations and how to become more involved. Community businesses and organizations also participate in the Fair on the Hill.
Homecoming	Fall weekend featuring a concert, a parade, various alumni activities, and culminating with crowning of Queen.
Greek Week	Week of activities centering around campus Greek life
Vegas on the Hill	A casino night that allows students the opportunity to play for a chance to win prizes.
Quadrangle Formal	A formal dance that is typically held during the Spring Semester.
May Day	A long tradition including Step Sing, crowning of the May Day King and Queen, installation of the new SGA executive council, and activities on the Residential Quad.

In addition, Student Life, through the Student Activities Office, works with numerous on-campus organizations in order to foster student growth, leadership, and involvement.

Social Sororities

Alpha Omicron Pi
Kappa Delta
Phi Mu
Panhellenic Council *

Social Fraternities

Alpha Delta Gamma
Delta Tau Delta
Pi Kappa Phi
Interfraternal Council *

* *Sorority Governing Body*

* *Fraternity Governing Body*

Student Publications

Citations (research journal)
The Hilltop News (newspaper)
The Scroll (literary magazine)

Spiritual Life

Anti-Apathetics
Baptist Collegiate Ministry
Fellowship of Christian Athletes
Reformed Bible Fellowship
Wesley Fellowship
Various bible studies

Athletic

LaGrange College Bass Fishing
LaGrange College Triathlon Club
Student Athlete Advisory Comm.

Honor Societies

Service Clubs

Black College Student Union
Evening College Advisory Council
LC Panther Readers

Interest/Independent

Art Student League
Bike Club
Chess Club
International Rotaract Group
Japanese Culture Club
LaGrange College Republicans
LaGrange Sailing Club
LC Panther Crew
Mu Phi Epsilon (professional music fraternity)
Phi Eta Omega (Pre-Professional fraternity)
President's Council (SGA)
Society of Human Resource Mgrs.
The Gay/Straight Alliance
Zumba! Fitness Club

Alpha Psi Omega (Drama)
Alpha Sigma Lambda (Adult)
Delta Mu Delta (Business)
LaGrange College Honor Council
Nursing Honor Society
Theta Alpha Kappa (Religious Studies)

Phi Alpha Theta (History)
Pi Gamma Mu (Social Science)
Pi Sigma Alpha (Political Science)
Psi Chi (Psychology)
Sigma Tau Delta (English)

STUDENT HEALTH SERVICES

All students must have proof of medical insurance. For those not having coverage through individual or group plans, LaGrange College makes available accident and sickness coverage through a private carrier at reasonable rates. Application forms are available at registration or through the Business Office. In order to register for classes, students must have a medical history form on file with the Student Life Office.

For a description of health services available to LaGrange College students, refer to the *Student Handbook*.

STUDENT APPEAL OF DECISIONS

Recognizing that decisions must be made and that some students may feel aggrieved by some decisions, LaGrange College provides the following procedures:

A student must first attempt to resolve an issue with the College staff member first rendering a decision. If this does not resolve the issue, then a decision rendered by a College staff member may be appealed by a student as follows:

I. Student Life

- A disciplinary decision rendered by the Social Council may be appealed according to the Social Code appellate procedure. The Social Code may be found in full in the *Student Handbook*.
- Disciplinary decisions rendered originally by the Dean of Student Affairs may be appealed in writing to the Provost who shall seek, in an informal conference, to settle the grievance to the satisfaction of the two parties involved. If no resolution can be found, then the Provost will deliver the appeal to the Student Affairs Committee of the faculty for its determination.
- Other grievances in the area of Student Life may be appealed to the Dean of Student Affairs. If the grievance involves an original decision rendered by the Dean of Student Affairs, then the decision may be appealed as above.

II. Financial Aid. See the “Financial Aid” section.

III. Academic Matters. See the “Academic Policies” section.

INFORMATION TECHNOLOGY AND ACADEMIC SUPPORT

LAGRANGE COLLEGE POLICY FOR THE RESPONSIBLE USE OF INFORMATION TECHNOLOGY

The purpose of this policy is to ensure a computing environment that will support the academic, research, and service mission of LaGrange College. Simply stated, continued and efficient accessibility of campus computing and network facilities depends on the responsible behavior of the entire user community. The College seeks to provide students, faculty, and staff with the greatest possible access to campus information technology resources within the limits of institutional priorities and financial capabilities and consistent with generally accepted principles of ethics that govern the College community. To that end, this policy addresses the many issues involved in responsible use of the College's information technology resources, including systems, software, and data. Each authorized user of information technology assumes responsibility for his or her own behavior while utilizing these resources. Users of information technology at LaGrange College accept that the same **moral and ethical behavior** that guides our non-computing environments also guides our computing and networking environment. Any infraction of this policy may result minimally in loss of computer and network access privileges, or may result in criminal prosecution.

USE

All users of the College's information technology resources agree to abide by the terms of this policy. **Information technology resources** include, but are not limited to, College-owned computers and information technology hardware, the College Campus Network, information sources accessible through the Campus Network, and Internet access. When accessing any remote resources utilizing LaGrange College information technology, users are required to comply with both the policies set forth in this document and all applicable policies governing the use and access of the remote resource. The College, through a review and amendment process directed by the Instructional and Information Technology Round Table (IITR), reserves the right to amend this policy. For the most up-to-date version of this "Responsible Use" policy, see the Information Technology Helpdesk (helpdesk.lagrange.edu). As far as possible, changes will be made only after consulting with the user community. LaGrange College computing resources and associated user accounts are to be used only for the College activities for which they are assigned or intended. The computing systems are not to be used for any non-college-related commercial purpose, public or private, either for profit or non-profit. Unless placed in public domain by their owners, **software programs** are protected by Section 117 of the 1976 Copyright Act. It is illegal to duplicate, copy, or distribute software or its documentation without the permission of the copyright owner. **Copyright protection of text, images, video, and audio** must also be respected in all uses of College technology resources. The LaGrange College Campus Network must not be used to serve information outside of LaGrange College without written permission approved by the IITR.

USER ACCOUNTS

Many technology resources at LaGrange College are accessed through user accounts. No user accounts should be used to execute computer software or programs or attempt to gain access to resources other than software, programs, or resources specifically granted and offered for use by LaGrange College. All users are responsible for both the protection of their account **passwords** and the data stored in their user accounts. Sharing a password is prohibited. Users must change their password periodically to help prevent unauthorized access of their user account. When working on computers that are in general access areas (laboratories and public access), users must log off or lock the computer before leaving to protect the security of their data and the Network. Leaving the Web-based e-mail page (Outlook Web-Client) open on an accessible computer, especially outside of campus, leaves the account available to anyone who passes by, and allows the changing of the user's password, giving the passerby access to the LaGrange College Network. Before leaving a computer, users must log off the Web-based e-mail. If students become locked out of their accounts or for other reasons need to have their passwords reset, then they must make the request in person to an Information Technology staff member and present a valid LaGrange College ID. Any suspected unauthorized access of a user's account should be reported immediately to the Director of Information Technology or another College authority. User accounts will be **deactivated** when the user's affiliation with the College is terminated, and all files and other data will be removed from those accounts.

COLLEGE E-MAIL ACCOUNTS

The College provides e-mail accounts for students, faculty, and staff. All course- and advising-related e-mail and other official College electronic communication with students must be sent to the student's campus e-mail address or via **Mentor**. Official College e-mail communications with faculty and staff will use their College e-mail address. E-mail must not be used for purposes inconsistent with the mission of the College. Users may not conceal, mask, or misrepresent their identity when sending e-mail or other electronic messages. Transmission of abusive, harassing, or libelous electronic messages is forbidden. Deliberate transmission or propagation of malicious programs such as viruses, worms, Trojan Horses, or data mining programs or participation in denial of service attacks are subject to disciplinary and possible criminal action.

LaGrange College maintains faculty and staff mail groups (**distribution lists** or aliases) for the purposes of communications concerning the operation of the College. The College maintains a **Community mail-list** for communications of a less formal nature. Users must make appropriate use of the **subject line** in postings to all College-related mail groups (distribution lists or aliases) and mail-lists (list servers). **Announcements** to faculty and staff **about campus events** should be made through **FYI**. These announcements should be sent to the Communications and Marketing staff for inclusion in **FYI**. A single **reminder** close to the date of the event may be made to the faculty and staff mail groups. Exceptions to this policy may be made by approval of the Instructional and Information Technology Round Table. Daily reminders of an upcoming event are inappropriate. Examples of messages appropriate for the **FYI**/e-mail reminder procedure are Cultural Enrichment Events, Faculty Meetings, Staff Council Meetings, Faculty-Staff Coffees, and Sports Events. Messages not directly related to the operation of the College should be posted to the Community mail-list. For example, items for sale, contests, fund-raisers, sports scores, humorous items, and commentaries belong on the Community mail-list rather than being sent to the faculty and staff mail groups. Users can unsubscribe from and re-subscribe to

the Community mail list as they desire. Instructions for **subscribing and unsubscribing** are available on the Helpdesk (helpdesk.lagrange.edu).

Posting of messages to the e-mail group containing **all students** must be cleared through the appropriate Vice President's Office or their delegates. Use of the electronic signs in the Dining Hall, posters, and flyers are suggested alternative means of reaching all students. Messages to the student body should not be made through the faculty mail group. Messages to faculty containing variations on "**Please announce to your class**" are ineffective in reaching all students.

CAMPUS COMPUTING FACILITIES

Computer labs on the LaGrange College campus are available for general use by students, faculty, and staff except during the periods when the rooms have been reserved for teaching purposes. Additional computers are placed in public access areas for student, faculty, and staff use. It is the responsibility of every user to use lab and public access facilities in a responsible manner. Accidental **damage** or damage caused by other parties should be reported as soon as possible so that corrective action can be taken. Use of laboratory or public access facilities to view material that may be considered offensive to others—which includes, but is not limited to, racially hateful and sexually explicit material—is considered a form of **harassment**. The viewing of harassing material is inconsistent with the mission of LaGrange College. Viewing such harassing material in a lab or public access area may result in disciplinary action.

PERSONAL WEB PAGES

Any authorized user or group at the College may have a personal home page on a LaGrange College World Wide Web server, provided that the graphical images, multimedia information, text, or the intent of the home page do not refute the mission of LaGrange College. Users must sign a **Registered Information Provider Agreement** before Web pages are placed on the server. Groups must designate an individual as their Registered Information Provider, who is responsible for the content of their Web pages. Registered Information Provider Agreements must be renewed annually. Failure to renew will result in removal of content from the Web server. No individual user is authorized to create and serve a Web site on the World Wide Web utilizing College computer resources. Applications for personal Web pages should be made to the Director of Information Technology.

STUDENT COMPUTER CONFIGURATIONS

Access to the LaGrange College Campus Network is available in dormitory rooms for students who bring to campus personal computers meeting the minimum specifications defined by Information Technology. These specifications are revised annually and will be made available to all new students. The Campus Network will allow students to access the World Wide Web (WWW) and e-mail. By accessing the College Network, students agree to abide by this usage policy. Students must not change Network configurations specified by Information Technology. The Information Technology staff will support only that software installed by Information Technology personnel, and do not provide support for personally owned computer equipment, other than verifying that the Network link is functional.

Students are responsible for all Network traffic originating from their Network access. Students should employ appropriate and up-to-date **antivirus software**.

CAMPUS NETWORK

The College provides Network access in classrooms, laboratories, the library, offices, public access locations, and student dormitory rooms. While the College is committed to free speech and open access to information and communication, these must be tempered by the need to respect others' rights to speech, access, and communication. Each user is expected to balance their needs with the needs and expectations of the College community as a whole. The College reserves the rights to limit **bandwidth** to users and access to non-academic, resource-intensive applications if they threaten to interfere with academic uses of the Campus Network.

Users on the Network must not attempt to conceal, mask, or misrepresent their identity or the identity of computers when using the Network. Users shall not employ software or **hardware** that interferes with the operation or security of the Network. Users shall not interfere with the administration of the Campus Network, nor shall they attempt to breach any Network or resource **security system**. In administering the Network, Network activities of users may be monitored as to type and quantity.

Users are responsible for all Network activities originating from resources provided to them by the College.

WIRELESS NETWORK

Wireless networking provides many benefits to the College, but with these benefits come unique security threats. In order to make a reasonable effort to prevent access to Network resources from unauthorized users via the **Wireless Local Area Network (WLAN)**, the following policy and associated best practices exist.

An unsecured **Wireless Access Point (WAP)** has the potential to open a backdoor into an otherwise secure network. All WAPs located in academic and administrative buildings must be managed by IT. Faculty and staff are prohibited from installing a WAP without explicit permission from the Director of Information Technology. Requests for expansion of the wireless Network should be made to the Network Manager via the IT Helpdesk. In order to allow flexibility for students to utilize wireless networking in the residence halls, **secured personal WAPs** are allowed. IT must be notified of intent to install a WAP via the IT Helpdesk. WAPs must be physically located in the vicinity of the owner's conventional wired jack, and they must be secured in at least one (1) of two (2) ways: At least 40-bit **Wired Equivalent Privacy (WEP)** must be enabled on the WAP and client, and ideally the WAP's internal MAC address table should be set to allow access only from authorized clients. IT reserves the right to scan for and disable any unauthorized or unsecured WAPs.

WAP Best Practices:

- Activate WEP on the WAP and client.
- Change the default administrator password to a more secure password.
- Don't use the default **Service Set Identifier (SSID)**.

- Don't broadcast the SSID, if possible.
- Use the lowest power radio output possible to minimize propagation outside the building.
- Disable the WAP in non-usage periods.

REMOTE ACCESS

LaGrange College provides very limited **direct telephone dialup access** to the Campus Network for College business. This service was created for technical and administrative access to the Network not available through a regular Internet connection, and is not intended to provide general Internet access to members of the LaGrange College community. In order to be granted dialup access to the Campus Network, a user must submit a request to the IITR via their department chair/supervisor. The request should indicate the period of time for which this access is to be granted and indicate how this access is consistent with the technical and/or administrative purpose of the dialup resource. For regular dialup needs, service through a commercial Internet Service Provider is recommended.

DATA SECURITY

Within institutional priorities and financial capabilities, LaGrange College provides reasonable security against unauthorized intrusion and damage to data, files, and messages stored on its computer systems. The College maintains facilities for **archiving and retrieving data** stored in user accounts. If a user needs to recover data after an accidental loss, then Information Technology staff should be contacted, and every reasonable attempt will be made to recover the lost or corrupted data. Neither the College nor any Information Technology staff can be held accountable for unauthorized access by other users, nor can they guarantee data protection in the event of media failure, fire, criminal acts, or natural disaster. **Backing up critical files** regularly is recommended.

INFORMATION RESOURCE USE BY GUESTS AND ALUMNI

Use of physical facilities for information technology by **guests** (individuals not currently enrolled as students or currently employed as faculty or staff members of LaGrange College) and alumni is allowed only within Frank and Laura Lewis Library and under the supervision of library staff. Additionally, such access is allowed only when existing resources are not being fully utilized by LaGrange College students, faculty, or staff. The use of technological resources may be extended to alumni and friends of LaGrange College without the imposition of a "user fee." A "per printed page" **user fee** established by Lewis Library will be assessed for use of College printing resources.

USER AWARENESS

Because information technologies change at so rapid a rate, updates to the Responsible Use Policy may be made between printings of College publications. It is the responsibility of the user to keep informed of the **changes in this policy**, which will be available on a LaGrange College Web site (<http://panther.lagrange.edu>).

LAGRANGE COLLEGE CELL PHONE AND PAGER POLICY

The carrying and use of cell phones, pagers, and other electronic communications devices are allowed on the LaGrange College campus. Users of these devices, however, must be attentive to needs and sensibilities of other members of the College community. Furthermore, the use of these devices must not disrupt the functions of the College.

Devices must be off or ringers silenced in classes, laboratories, the library, study spaces, and other academic settings and during events such as plays, concerts, speakers, and College ceremonies. The term “**laboratories**” explicitly includes computer laboratory spaces. Answering or operating the device during classes, laboratories, meetings, or events is appropriate only in case of emergency. If the device must be answered, then the user must move to a location where the class, laboratory, library patrons, etc. will not be disrupted before making use of the device.

ACADEMIC POLICIES

HONOR CODE

*As a member of the student body of LaGrange College,
I confirm my commitment to the ideals of civility, diversity, service, and excellence.
Recognizing the significance of personal integrity
in establishing these ideals within our community,
I pledge that I will not lie, cheat, steal, or tolerate these unethical behaviors in others.*

The Honor Code is the responsibility of every student, faculty member, and staff member at LaGrange College. All members of the College community are needed to support the enforcement of the Code, which prohibits lying, cheating, or stealing when those actions involve academic processes.

STUDENT RESPONSIBILITIES

- to be honest and truthful in all academic matters, abiding by the letter and spirit of the Honor Code;
- to consult with the appropriate persons to clarify issues regarding plagiarism, the correct attribution of sources, the acceptable limits of proofreading or editing by others, and the allowable materials for examinations, reports, or any academic work;
- to sign a pledge that no unauthorized aid has been given or received on any academic work;
- to report to the president of the Honor Council any incident that is believed to be a violation of the Honor Code;
- to cooperate when called upon by the Council to testify in a hearing.

STUDENT RIGHTS

- to be presumed innocent;
- to a fair, impartial, and timely hearing;
- to face and question any witnesses at a hearing;
- to testify and present material on one's own behalf;
- to a separate hearing upon request;
- to subsequent appeal;
- to be accompanied by a silent observer in a hearing. The Council president must be made aware of this person's name and relationship to the student twenty-four (24) hours before the hearing. The observer's role is one of support, and this person will not be allowed to speak.

EXAMPLES OF OFFENSES

- academic cheating—including, but not limited to, the unauthorized use of books or notes, copying, or collaboration on examinations or any graded coursework;
- plagiarism—the misuse of another person's words or ideas, presenting them as one's own, regardless of intent;
- lying or presenting false information related to any academic matter;

- forgery or misuse of official College documents;
- theft of College property related to academic work;
- aiding another in any of the above;
- failure to report a violation of the Honor Code;
- failure to appear before the Honor Council as requested;
- failure to maintain confidentiality regarding a case;
- any dishonest conduct related to Cultural Enrichment requirements, including, but not limited to, taking credit for attendance when one has not attended, either in whole or in part, any event; aiding another in attempting to take credit for attending an event one has not attended.

SANCTIONS

One of the following sanctions is imposed when it is determined that there has been a violation of the Honor Code. All students will also complete a program of remediation outlined below.

- the final grade in the course lowered one letter grade;
- a zero on the related assignment;
- an F in the course;
- **suspension** from the College for one term, excluding summer, and an F in the course in a grade-related offense;
- dismissal from the College, and an F in the course in a grade-related offense;
- In a case related to Cultural Enrichment credit, the addition of five (5) credits required for graduation. This does not disqualify the possible sanction of suspension or expulsion.

REMEDIATION

All students found to have violated the Honor Code must complete a Remediation Program before being allowed to enroll in classes for the following semester. In course-related violations, they would also receive a sanction from the Honor Council. In certain non-course-related cases, the remediation program itself may be the sanction set by the Honor Council.

1. A contract will be signed by the student which requires a Remediation Program to be completed within a month of the date of the initiation of the contract. If the sanction is imposed late in a semester, then the president of the Honor Council will determine a reasonable time for its completion at the beginning of the next semester. If the student does not complete the program as agreed, then he or she will not be able to register for the following semester, not including summer, effectively accepting a suspension for a semester. It will be the student's responsibility to make and keep all appointments named in the contract and to complete the program within the specified period.
2. The student must make and keep appointments to meet with the following groups or members of the College community *in person*: the Provost's Council or a member of members of the Council designated by the Provost; a member of the Honor Council designated by the president of the Honor Council; in a grade-related offense, the member or members of the faculty involved; the President of the College. In each of these discussions, the student should be prepared to explain his or her violation, discuss its impact both personally and on the College community, and hear what others' thoughts and concerns may be about the violation.

A minimum of thirty (30) minutes is suggested for each meeting.

3. The student must conclude by writing a five- to ten-page typed paper reflecting on the experience of the violation and what he or she may have learned in the process of the meetings. These papers, rendered anonymous, will be made available for the Honor Council to use at its discretion in its efforts to educate the student body regarding academic integrity.
4. When the paper has been submitted and read by the Honor Council, the final step in satisfying the Remediation Program will be a meeting with the Honor Council. This is an opportunity for members of the Council to ask questions of the student about the process and outcome.

A complete description of Honor Code policies, rules, and regulations can be found in the *Student Handbook*, which is available online via PantherNet. Copies of the *Handbook* are also available in the Office of Student Life.

REQUIREMENTS FOR BACHELOR DEGREES: A SUMMARY

LaGrange College's undergraduate day program offers the Bachelor of Arts degree, the Bachelor of Science degree, the Bachelor of Music degree, and the Bachelor of Science in Nursing degree. To obtain a **second bachelor's degree**, at least 30 additional semester hours must be earned beyond the first degree, in a minimum of two semesters. Baccalaureate degrees require a minimum of **120 semester hours** of credit, including required coursework in the Core Curriculum, Interim terms, and the major.

To be eligible for the degree, a student must meet all requirements for the degree (Core Curriculum, major program, all necessary assessments, 120 semester hours, and **2.0* cumulative grade point average** in all coursework taken at LaGrange College), and make application for the degree before the beginning of his or her final term. A student who does not earn a degree in ten full semesters or the equivalent may be denied further registration.

In order to graduate in four academic years, a student, at a minimum, should enroll for at least 30 semester hours each academic year. A student who takes at least **12 semester hours** credit is classified as **full-time**. The **maximum full course load is 16 semester hours**; anything beyond is considered an overload. No student whose average is below 3.0 is permitted to enroll for more than 16 hours in any one term without the written permission of the Provost.

The **quality point average** is computed by multiplying the grade point by the course value, summing, and then dividing the total quality points earned by the total GPA hours. If a student has received credit for a course and repeats that course, then he or she receives no additional credit toward the degree. In computing the student's average, GPA hours and quality points are counted on all attempts.

Unless otherwise specified in this *Bulletin*, grades of "C-" may be counted toward a major or minor, but the major or minor GPA must remain at or above 2.0 (or the departmental minimum) in order for a student to graduate with said major or minor. No grade below a "C-" in any course above the 1000 level may be applied toward a major or minor.

*2.5 for Business Management and Accountancy

INTERNATIONAL STUDENTS

Students who are on a student visa in the United States are subject to special regulations mandated by the U.S. Citizenship and Immigration Services (USCIS) of the United States Government. As the institution that issues documents certifying student status, LaGrange College is subject to USCIS regulations as a matter of law. USCIS regulations change from time to time, so students are encouraged to contact the Provost or the Registrar when questions about USCIS regulations arise. Under current guidelines, persons with student visas must be enrolled for a full academic load (**at least 12 semester hours**) at all times. Federal regulations concerning "status" for all international students on an F-1 visa state that any student who falls below 12 semester hours at any time will be considered out-of-status and must be reinstated by the U.S. Citizenship and Immigration Services (USCIS).

English proficiency is fundamental to a successful academic course at LaGrange College. Therefore, in addition to the minimum TOEFL score required for admission, the Provost may require that a student attend a special, intensive English language course if it is apparent that a student's English continues to jeopardize a successful academic career. If such a requirement is placed on a student, then failure to attend the English language course can result in withdrawal of the student visa.

International students must enroll in an English course each semester they are in school until they satisfactorily complete their English studies.

CULTURAL ENRICHMENT REQUIREMENT

Because the intellectual and cultural opportunities during one's college years are exceptionally rich, and because exposure to a variety of cultural experiences and participation in a lively collegial atmosphere during one's intellectually formative years are vital to the concept of a liberal education, LaGrange College is dedicated to assisting in this enrichment by requiring all students to accumulate a prescribed number of Cultural Enrichment (CE) credits over the course of their careers. Of the CE credits required for graduation, student must include at least **four (4)** designated **sustainability** events. Each semester, a list of approved Cultural Enrichment programs, lectures, presentations, events, performances, recitals, etc., will be published in a brochure and on the College Web page. Many of these events will occur during the Contact Hour (from 11:15 a.m. until 12:00 p.m.) on Tuesdays and Thursdays, and some will double as required programs in the CORE classes.

Because students at LaGrange College earn academic credit through their attendance at Cultural Enrichment events, the Honor Council takes seriously Honor Code violations relating to attendance at CE events. If you know in advance that you will have to leave an event early, then do not have your ID card scanned. Questions about the accuracy of ID scanning should be addressed to Michele Raphoon, Information Specialist, in the Institutional Effectiveness Office. Our Cultural Enrichment programs offer unique opportunities for education, edification, and enjoyment. Take advantage of as many of these programs as you can, but most importantly, do not take credit for something you did not do.

Students will meet their CE graduation requirement according to the following schedule. Attendance at **athletic events** will count towards the total CE credits required for graduation based on the prorated scale listed.

Classification	Earned Hours Upon Entry to LaGrange College	CE Credits Needed to Graduate	Sustainability CE credits Needed to Graduate	Maximum Athletic CE Credits Allowed
New/Transfer First-year	0 – 14.99 sem. hrs.	40	4	6
Transfer First-year	15 – 29.99 sem. hrs.	35	4	5
Transfer Sophomore	30 – 44.99 sem. hrs.	30	3	4
Transfer Sophomore	45 – 59.99 sem. hrs.	25	3	4
Transfer Junior	60 – 74.99 sem. hrs.	20	2	3
Transfer Junior	75 – 81 sem. hrs.	15	2	2
Transfer Senior	≥ 81 sem. hrs.	10	1	1

Each Fall semester, students will be sent an accounting of all CE events that they have attended.

GRADUATION REQUIREMENTS

A student who enters LaGrange College under a given *Bulletin* generally will be graduated under the Core Curriculum, hours requirement, and grade point average requirements of that *Bulletin*. Major requirements are those in force at the time when a student formally declares a major. If a student suspends his or her study and re-enters more than four years later, then he or she will graduate under the requirements of the *Bulletin* in effect at the time of re-entry.

Students in their last year of college work must have an audit of their course credits and planned courses examined upon pre-registration for their final semester in residence. This is called a "**graduation petition.**" The major advisor and the SOURCE Center assist the student in completing this petition. No student may participate in Commencement exercises if he or she has not completed a graduation petition.

Students at LaGrange College will participate in the evaluation of the extent to which institutional education goals are being achieved. This evaluation will be in both the Core Curriculum and the major. College-wide assessment days for seniors are administered in October for December graduates and March for May graduates. Dates and times can be found on the Academic Calendar. For major assessments, consult the specific majors for details.

RESIDENCY REQUIREMENTS

There are two ways in which a student must meet residency requirements for graduation:

1. The student must be in residence for the last **39** credit hours;

or

2. **51 credit hours of the last 60 credit hours** must be earned at LaGrange College.

With prior approval of the academic advisor and the Provost, up to nine (9) hours of the last 60 credit hours may be earned as a transient student at another accredited institution. Transient credit is awarded only for courses in which the grade or "C-" or better is earned.

CLASSIFICATION OF STUDENTS

A student is classified as a **first-year student** if he or she has earned **fewer than 30** hours of credit. A student is classified as a **sophomore** if he or she has earned **30-59** hours of credit. To be classified as a **junior**, a student must have completed **60** earned hours of credit. A student is classified as a **senior** upon having earned **90** hours of credit. A student should be alert to the fact that a minimum of 120 hours is required for graduation and that some majors may require more than 120 hours. Attaining these minimum progression requirements may not be sufficient to insure graduation within the two semesters of the senior year.

ORIENTATION

All first-year students are introduced to LaGrange College through an orientation program called **First Week Experience** that takes place the week before classes begin. The program is composed of a Student Life component along with an academic component. The Student Life aspect is designed to acquaint first-year students with various phases of the life of the College, including traditions, procedures, and regulations. Students benefit from a proper introduction to the opportunities and responsibilities of college life.

The academic component of the program requires first-year students to attend academic symposia where faculty present their research interests, academic opportunities, and standards for excellence. In addition to the symposia, the first-year student is also required to attend Cornerstone classes to discuss the symposia and the assigned summer reading as well as a two-hour Honor Code Presentation and Signing Ceremony.

Following the First Week Experience, students will enroll in First-Year Cornerstone (CORE 1101) and First-Year Orientation (CORE 1102), the first two required classes of the Core Curriculum. CORE 1101, as an academic course, has as its main goal to introduce entering first-semester students to what LaGrange College values in an interdisciplinary liberal arts education. CORE 1102 is an extended orientation course that seeks to improve students' academic success and to ease the transition into college life.

REGISTRATION AND ADVISING

All students should register on the dates specified. All registration procedures for all terms are under the direction of the Provost. Students have not completed registration until they have cleared the Registrar, the Office of Student Life, and the Business Office. Students enrolled for twelve or more hours must obtain a campus post office box. Communications to the student will be through campus e-mail or campus mail.

Each student is assigned to a faculty advisor, who assists the student in planning an academic program. *However, the ultimate responsibility for meeting all requirements rests with the individual student.*

Students who enter LaGrange College and have attempted fewer than 30 semester hours will be assigned a Cornerstone advisor as their primary advisor and an area-of-interest advisor as their secondary advisor. The area of interest is determined from the student's application for admission. The Cornerstone advisor will act as the student's first contact person. The area-of-interest advisor will act as a consultant in matters pertaining to major requirements.

Since students may declare their major at any time, the Cornerstone advisor will still remain as the primary advisor and the major advisor will continue in the secondary advisor role for the entire first academic term and during the final registration period for the second term. After the drop/add period of the first spring academic term and before pre-registration for the next summer and fall semesters, the Cornerstone advisor will become the secondary advisor. The area-of-interest/major advisor will assume the primary advisor role and become the first contact person for the student for advising and class scheduling. The Cornerstone advisor is released from all advising responsibilities for the student and becomes the secondary contact person when needed.

Students with no area of interest or major will remain assigned to their Cornerstone advisor as their primary advisor.

A major may be formally declared any time by contacting the SOURCE Center. *The student must declare his or her major in writing to the Department by the time the student has earned 51 semester hours of credit.* A student's major program requirements are those described in the College *Bulletin* at the time of declaration of the major.

PLACEMENT

Appropriate placement in certain courses is essential. Placement in **mathematics** and **English** is based on skills assessment or standardized test scores. Students who are not predicted to be successful in MATH 1101 are required to enroll in MATH 0100. This is a pre-Core Curriculum mathematics course, and credit in this course does not count toward the fulfillment of the 46 hours of Core requirements, but does count toward hours required for graduation. English placement is based on scores obtained on the Scholastic Aptitude Test (SAT). Based on scores obtained, students are placed in an appropriate section (standard or honors) of ENGL 1101 (see description of English program).

Students entering LaGrange College with two (2) years of high-school-level **foreign language** are placed in an intermediate level course of that language; or if the students choose, they may start the study of another language at the beginning level. Any student for whom English is not the native language may have the language requirement waived by submitting a written request

to the Registrar from the student's advisor, the Director of International Student Services, or the Chair of the Humanities Division. Those students who are allowed to waive the language requirement must still complete the minimum 120 hours for graduation.

ACCELERATION

Students desiring to accelerate their college program may complete requirements in less than four (4) academic years. This may be accomplished by attending summer school and/or taking an **academic overload**. Permission to take an overload in any semester is granted only to those students who have earned at least a cumulative average of "B" (3.0), except that a student may take an overload during one semester of his or her senior year without respect to grade point average.

CREDIT BY EXAMINATION AND EXEMPTION

Students entering LaGrange College may earn a waiver of certain requirements or college credit as a result of their participation in the College Board's Advanced Placement (AP) Program, the College-Level Examination Program (CLEP), or the International Baccalaureate (IB) Program. Advanced Placement credit is accepted for those students who present evidence from their high schools that Advanced Placement courses have been completed and appropriate scores earned on the advanced placement test. To determine the AP test scores that qualify for college credit and/or exemption, students should consult the Registrar or the college's admission website. A CLEP exam grade of "C" or better is needed to receive credit; only 6 CLEP credit hours will be accepted for courses below the 3000-level. IB credit is awarded for scores of 5, 6, or 7 on the Higher Level examinations, with the exception of English as a Second Language. No credit is awarded solely for earning an IB Diploma, for IB Standard Level exams, or for scores below 5 on any Higher Level examination.

Applicants should submit requests for Advanced Placement or International Baccalaureate credit during the summer prior to enrollment. An official IB transcript should be included with the student's final high school transcript. Consultation with the academic departments or placement exams may be required in some areas before final credit is awarded. If a waiver of requirements is granted, then the score on the examination used will be recorded on the student's record in lieu of a letter grade.

Current students wishing to gain credit through CLEP for an elective must receive prior approval from their academic advisor and the Provost; for a major course, prior approval is required from the department chair, academic advisor, and the Provost. A CLEP exam grade of "C" or better is needed to receive credit; only 6 CLEP credit hours will be accepted for courses below the 3000-level. CLEP credit is not accepted for failed courses, for CORE classes, or for ENGL 1101 and ENGL 1102. CLEP credits do not count towards residency requirements and are not included in the cumulative GPA.

CREDIT FOR WORK EARNED AT A TWO-YEAR INSTITUTION

Not more than **60** semester hours of credit earned at a two-year institution are counted toward the degree. No credit is granted toward the degree for coursework taken at a two-year institution

after a student has attained junior standing, except that up to 9 hours of transient credit from a two-year institution may be granted for courses that are below the LaGrange College 3000-level (the 60 credit-hour limit still applies). A transfer student is not given credit toward graduation for any grade of "D" earned elsewhere. Transient work with a grade of "C-" or better is acceptable. Academic averages are computed on work done only at LaGrange College.

CREDIT THROUGH UNITED STATES ARMED FORCES INSTITUTE AND SERVICE SCHOOLS

Courses taken through the United States Armed Forces Institute and other recognized military educational programs are accepted in accordance with the policy governing transfer work when presented on official transcripts from accredited institutions. Nine (9) semester hours of elective credit will be allowed for military service credit, including USAFI correspondence courses and military service school courses as recommended by the American Council on Education. Academic credit for one activity course in physical education, up to a maximum of four, will be awarded for each two months served in the Armed Forces. The maximum credit possible, then, is thirteen (13) semester hours. The Registrar at LaGrange College in LaGrange should be contacted in order to obtain appropriate credit. The telephone number for the Registrar is 706-880-8024.

EXTENSION, CORRESPONDENCE, AND ONLINE COURSES

Any regularly enrolled LaGrange College student who desires to take coursework for transient credit by extension, correspondence, or through online vendors must obtain prior approval in writing from his or her academic advisor and from the Provost. Such extension or correspondence credit (grades of "C-" or better) may not exceed six hours, and no credits earned in this manner may be applied toward the fulfillment of courses with the subject code CORE or ENGL 1101 or 1102. Courses taken by extension or correspondence must be completed with all grades recorded before the end of the student's final term in order to graduate in that term.

LaGrange College may award credit for courses earned on-line, either transfer or transient credit, or if they are from a regionally accredited institution.

TRANSIENT WORK

1. Students who have failed a course at LaGrange College may not take the course elsewhere.
2. Students who have earned a grade of "D" in a course, which may be considered unsatisfactory as defined by a student's major requirement, must have the approval of the department chair in the student's major in order to take the course elsewhere.
3. Students may not take ENGL 1101 and 1102 as transient students elsewhere.
4. Students may not take any CORE designated courses as transient students elsewhere.
5. Grades earned for transient work are not included in the institutional grade point average.

ADDITIONAL POLICIES CONCERNING TRANSIENT WORK

Grades earned for transient work are not included in the cumulative grade point average. As stated in other sections of this *Bulletin*, a student will not be given permission to repeat any course at another institution in which a failing grade has been earned at LaGrange College.

Transient credit for courses within a student's major will be accepted only from a four-year baccalaureate degree-conferring, regionally-accredited institution that offers a major in the specific discipline of the course being requested for credit. Even if another such institution offers a major in the specific discipline in which the course is being requested for credit, the department chair in that discipline retains the right to deny the request.

CLASS ATTENDANCE REGULATIONS

A student is expected to attend all classes, including labs, for all courses for which he or she is registered. The student is solely responsible for accounting to the instructor for any absence.

GRADES AND CREDITS

The definitions of grades given at LaGrange College are as follows:

A+	4.0
A superior	4.0
A-	3.75
B+	3.25
B above average	3.0
B-	2.75
C+	2.25
C average	2.0
C-	1.75
D+	1.25
D below average	1.0
F failing	0.0

I incomplete. This grade is assigned in case a student is doing satisfactory work but for some reason beyond the student's control has been unable to complete the work during that term.

P pass

NC no credit or non-credit

W withdrawn

AW audit withdrawn

AU audit complete

NR grade not reported by instructor at the time the report issued.

A student may register for a course on a **non-credit** basis, for which he or she pays full tuition. To have a grade of "NC" recorded, he or she must fulfill all course requirements.

All requests for **audit** courses must be approved in writing by the instructor and Provost. Only lecture courses may be audited. No new first-year student may audit any course during the first semester of residence at LaGrange College.

An **"I"** is a temporary grade, assigned by an instructor within the last three weeks of the term to students who are doing satisfactory work and who cannot complete the course due to circumstances beyond their control. Should conditions prohibiting completion of a course arise within the first eight weeks, students should withdraw.

An "I" is to be removed by the date indicated on the Academic Calendar. Failure to remove an "I" by the date set initiates the following action: The Registrar will write a letter to the student, using the address on file. The letter indicates that the student has two weeks to respond. Otherwise the "I" grade will be converted to an "F."

Grades are assigned and recorded for each course at the end of each term. Grades are available to students on the Web. Transcripts are withheld for any student who is under financial obligation to the College.

ACADEMIC HONORS

Upon graduation, students who have been in residence at LaGrange College for at least their last 60 hours (90 quarter hours for Evening College students) and

1. have attained a quality point average of **3.50 to 3.74** may be granted the bachelor degree *cum laude* or
2. have attained a quality point average of **3.75 to 3.89** may be granted the bachelor degree *magna cum laude* or
3. have attained a quality point average of **3.90 to 4.0** may be granted the bachelor degree *summa cum laude*.

At the end of each academic semester, students who have maintained a 3.60 cumulative grade point average on a minimum of 12 GPA hours of work will be placed on the **Dean's List**.

Upon graduation, students who have been in residence at LaGrange College (as transfer students in the day program, in the Evening College, or in the Albany program) for at least 42 semester hours (70 quarter hours) and have attained a grade point average of **3.50 or higher** may be granted the bachelor degree *with distinction*.

STUDENT GRADE APPEALS

The initial determination of a student's grade is entirely the prerogative of the instructor. However, a student who wishes to contest a course grade or other academic decision may initiate an appeal by the procedures outlined below. Grade appeals must be initiated no later than mid-term of the academic term following that in which the grade was assigned. The date of the academic term is defined in the College calendar in the front of this *Bulletin*.

The following procedures govern all student requests for grade changes:

- The student should first attempt to resolve the matter by discussing the question with the course instructor.
- If the student and the instructor are unable to reach a resolution, the student must then submit a written appeal to the Provost. The appeal must state the manner in which the course syllabus was violated.
- The Provost shall then seek an informal conference between the student and the instructor to settle the grievance to the satisfaction of the two parties involved. If no resolution can be found, then the Provost will deliver the student's appeal, together with any other pertinent documents provided by the student and/or the instructor, to the Review Panel of the Academic Policies Committee for its determination.
- The Review Panel shall then convene to conduct a preliminary review of the appeal, after which the Chair of the Review Panel will set times convenient to the student and the instructor for hearing both sides of the dispute.
- It is the responsibility of the Review Panel to make every reasonable effort to complete its deliberations prior to the end of the term in which an appeal was initiated.
- Upon completion of its hearings, the Review Panel will report its findings to the Provost. The Provost will, in turn, inform the principal parties involved of whether the student's request for a change of grade or other decision was denied or approved.

ACADEMIC STANDING AND PROBATION

Students are placed on academic **probation** when the quality of work is such that progress toward graduation is in jeopardy. **The purpose of probation is to warn. It is not a penalty.** Students on probation will be notified, and the regulations governing probation will be called to their attention.

To stay in good academic standing, a student must maintain the following LaGrange College cumulative grade point average (GPA):

- with fewer than 30 earned hours, a minimum **1.75** LaGrange College GPA;
- with 30-59 earned hours, a minimum **1.9** LaGrange College GPA; and
- with 60 earned hours or more, a minimum **2.0** LaGrange College GPA.

When placed on academic probation, a student will have two semesters to remove probationary status. Failure to do so could result in suspension at the discretion of the Provost, who will evaluate the student's academic progress.

In addition, failure to make at least a 1.0 GPA in any term or failure to earn at least three credit hours in any term could result in probation or **suspension**, at the discretion of the Provost.

Students may be suspended for other academic reasons, such as Honor Code violations. In the case of part-time students, the extent of application of these regulations will be at the discretion of the Provost. Normally, all applications of the regulations will be based upon a full academic load.

A letter from the Provost is sent to the student providing information on standing. “**Probation One**” means that the student's next term will be the first term on probation, etc. “**Dean's Decision**” means that the student's academic records have been given to the Provost for action.

ACADEMIC FORGIVENESS

Academic forgiveness is a process which allows a student to have his or her prior academic record adjusted if:

1. four (4) or more calendar years have elapsed since the period of last enrollment at LaGrange College;
2. the student applying for forgiveness has completed a minimum of 12 semester hours since readmission to LaGrange College and has earned a GPA of 2.0, with no course grade lower than "C-," since the time of readmission.

The student may petition for forgiveness through the Provost's Council, and, if approved, the College will:

1. apply toward the student's Core Curriculum and elective requirements, but not necessarily toward the student's academic major or minor, all those courses in which the student earned a grade of "C-" or better;
2. set the student's cumulative grade point average to 0.0;
3. require the student to successfully complete a minimum of 30 semester hours after bankruptcy declaration in order to graduate;
4. and allow all graduation requirements (see LaGrange College *Bulletin*) to remain the same and apply equally, except that students who have petitioned for and received academic forgiveness will not be eligible to receive honors at graduation.

LaGrange College will maintain the student's complete record, including those courses excluded from the GPA by the granting of forgiveness. No coursework will be expunged from the student's academic record. The student's official transcript will clearly indicate that the student has been granted academic forgiveness. Ordinarily, no transfer or transient credits will be accepted after academic forgiveness. A student may be granted academic forgiveness only once during his or her academic career at LaGrange College.

COURSE REPETITION

At times, a student may wish to repeat a course in which a grade has already been earned. This is likely to be because a student:

- earned a grade of “F” in a course;
- earned a grade of “D” in a course, which is often considered unsatisfactory;
- earned a grade of “C-” or better in a course.

Students who have failed a course at LaGrange College are not allowed to take the course elsewhere. Thus, all courses in which a grade of “F” is earned at LaGrange College must be repeated at LaGrange College.

Students who have earned a grade of “D” in a course, which may be considered unsatisfactory as defined by a student’s major requirement, must have the approval of the department chair in the student’s major in order to take the course elsewhere.

A student is prohibited from repeating a course in which he has made a “C-” or better (while enrolled at LaGrange College or any institution) without the approval of the Provost and the Provost’s Council. Should a student wish to repeat a course in which a grade of “C-” or above was awarded, the student may petition to repeat the course.

A student may not remove from the transcript any grade earned at LaGrange College or elsewhere, even if the course is repeated.

STUDENT APPEAL OF ACADEMIC POLICY

Students may petition for exception to published academic policy. The Provost’s Council reviews the petition.

STUDENT RECORDS AND FERPA REGULATIONS

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, then the parent or eligible student has the right to place a

statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- school officials with legitimate educational interest;
- other schools to which a student is transferring;
- specified officials for audit or evaluation purposes;
- appropriate parties in connection with financial aid to a student;
- organizations conducting certain studies for or on behalf of the school;
- accrediting organizations;
- to comply with a judicial order or lawfully issued subpoena;
- appropriate officials in cases of health and safety emergencies; and
- state and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information, such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

For additional information about FERPA, visit the following Website:

<http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html>

WITHDRAWAL

A student who chooses to withdraw from a class **prior to the close of the Drop/Add period** may do so without the course appearing on his or her official transcript in any form. The Drop/Add period will normally end one calendar week following the first day of classes (except in situations in which a class has not yet met, in which case the Drop/Add period will extend one day beyond the first meeting of that class or classes, but only for students enrolled in such classes).

A student who chooses to withdraw from a class **on or before the "Last Day to Withdraw with a 'W'"** will receive a "W" on his or her official transcript, regardless of standing in the class. The "Last Day to Withdraw with a 'W'" will normally occur two weeks prior to the last day of classes.

Normally, no student will be permitted to withdraw officially from a class **after the "Last Day to Withdraw with a 'W.'"** Exceptions may be granted for extenuating circumstances but must be approved by the Provost. Normally, students who encounter hardship near the end of the term (serious illness, injury, family crises, etc.) will be encouraged to take an incomplete (I) grade for the course and complete unfinished work during the following term.

Please note: This policy does not obviate the possibility of an **“administrative” withdrawal** (in the case, for example, of a student who is disruptive of the learning experience of others) or a **medical withdrawal** (see below).

To withdraw from an individual course, a student must confer with the SOURCE Center. Failure to withdraw officially through this office may result in the assignment of an "F." A student who wishes to withdraw completely from the College must confer with the Director of Counseling.

MEDICAL WITHDRAWAL

“Medical withdrawal” is defined as complete withdrawal without academic penalty for reasons of health. Except in circumstances of emergency, a licensed health care provider or a qualified counselor must provide a written recommendation for medical withdrawal to the Provost. This written recommendation must be on file prior to approval for withdrawal. Anytime medical withdrawal is initiated, the student’s instructors, the Office of Financial Aid, the SOURCE Center, and the Business Office will be notified by the Registrar. The re-entry of the student following medical withdrawal for medical reasons requires a clearance from the attending physician, a licensed health care provider, or a qualified counselor with an evaluation of the student’s potential to resume study successfully at LaGrange College. The Provost will review this evaluation and make the decision concerning the student’s re-entry.

TRANSCRIPTS

Students are entitled to transcripts of their record free of charge. No transcripts will be issued for any student who is under financial obligation to the College. Transcript requests must be made in writing to the Registrar well in advance of the time the transcript is needed. Transcripts will be issued promptly; however, at the beginning and end of terms, some delay may be unavoidable. Unofficial transcripts may be obtained from the online student module of the Web.

ACADEMIC PROGRAMS & AWARDS

INTRODUCTION

Faculty members and the staff of LaGrange College implement curricular and co-curricular programs that contribute to the fulfillment of the mission of the College and the quest for civility, diversity, service, and excellence. Undergirding all the academic programs at LaGrange College is a fundamental commitment to the liberal arts. The underlying philosophy of liberal learning is found in all parts of the curriculum of the College but is most obvious in the structure of the **Core Curriculum**, which serves as foundation of the academic experience at the College. Baccalaureate majors share the Core Curriculum, which represents just less than forty percent of a student's formal study at the College. Specific courses within the Core Curriculum are designed to integrate knowledge from diverse disciplines.

Within an ethical and caring community, the total LaGrange College program is designed to challenge and support students in their search for truth. This program is centered around the liberal arts curriculum, which provides engagement in a breadth of scholarly disciplines and a foundation for a lifetime of learning. Because of this orientation, students are given opportunities to interpret and evaluate the influence of historical, cultural, artistic, mathematical, scientific, and religious developments. They are exposed to the modes of creative expression and participate in activities that foster intellectual curiosity. Through a series of experiences allowing examination of issues involving ethical reasoning, global awareness, diversity, sustainability, personal wellness, and civic knowledge and service, students have an opportunity to reflect upon and consider their place in the world and to become successful, responsible citizens who aspire to lives of integrity and moral courage.

The curriculum of LaGrange College is designed to improve students' creative, critical, and communicative abilities, as evidenced by the following outcomes:

- Students will demonstrate creativity by approaching complex problems with innovation and from diverse perspectives.
- Students will demonstrate critical thinking by acquiring, interpreting, synthesizing, and evaluating information to reason out conclusions appropriately.
- Students will demonstrate proficiency in communication skills that are applicable to any field of study.

CORE CURRICULUM

As a Methodist-related institution, LaGrange College offers an educational experience that emphasizes the inter-relatedness of knowledge and the importance of understanding and evaluating human experience. Via the **Core Curriculum Integrative Studies** courses (i.e., the CORE courses), the Core Curriculum uses an interdisciplinary approach to develop the students' creative, critical, and communicative abilities. The specific objectives of the Core Curriculum Integrative Studies are also noted elsewhere in this *Bulletin* (see "Core Curriculum Integrative Studies").

The Core Curriculum is designed to be integrated with other courses during the first three (3) years of the student's experience at LaGrange College. The forty-six (46) semester hours included in the Core Curriculum are dispersed in three (3) areas: **foundation studies, integrative studies, and exploratory studies.** The thirteen (13) hours of integrative studies, which bring an interdisciplinary focus to the humanities, the social sciences, and problem solving, are central to the entire Core Curriculum. The interdisciplinary courses First-Year Cornerstone and First-Year Orientation provide the introduction and foundation for the Core Curriculum. No transient credit will be allowed for any Rhetoric and Composition course (ENGL 1101 or 1102) or for the Integrative Studies courses (Problem Solving, Computer Applications, Humanities: Ancient through Medieval Age, Humanities: Renaissance to the Present, The American Experience).

Course Taken	Min. Credit	Year Taken
<u>Foundation Studies: 27 Hours</u>		
First-Year Cornerstone (CORE 1101)*	3	first year
First-Year Orientation (CORE 1102)*	1	first year
Rhetoric and Composition (ENGL 1101, 1102)	6	first year
Mathematics (MATH 1101, 2105, 2221, or 2222) <i>(Entry level by placement)</i>	3	first year
World Languages and Culture <i>(2 sequential courses in one language: FREN, GERM, JAPN, SPAN, LANG)</i>	6	as best scheduled
Laboratory Science I and II (BIOL 1101-1102 and co-requisite lab courses; BIOL 1107-1108 and co-requisite lab courses; BIOL 2148-2149; CHEM 1101-1102; PHYS 1101-1102 or 2121-2122) (BIOL 2148 & 2149 are mandatory for BSN students)	8	as best scheduled
<u>Integrative Studies: 13 Hours</u>		
Problem Solving (CORE 1120)	3	as best scheduled
Computer Applications (CORE 1140)	1	as best scheduled
Humanities courses – a choice of two of these:		
Humanities: Ancient through Medieval Age (CORE 2001)	3	sophomore year
Humanities: Renaissance to the Present (CORE 2002)	3	sophomore year

Humanities Exploration 3 as best scheduled

(Choose from this list, if these courses are not used for another Core requirement such as Fine Arts or The American Experience)

ANTH 1000
ARTD 1109, 1110, 1111
ENGL 2204, 2205, 2206, 2207
HIST 1101, 1102, 1111, 1112
LAST 1104, 2000
MUSI 1112, 2301, 2302
PHIL 1410, 2440
POLS 1102, 2210, 2220
PSYC 1101
SOCI 1000
THEA 1101, 1102
WMST 1101

The American Experience (CORE 3001) 3 sophomore or junior year

Exploratory Studies: 6 Hours

Fine Arts 3 as best scheduled

[Any beginning-level classes in the Division of Fine and Performing Arts that satisfy this requirement are marked with an asterisk () in the Art, Music, and Theatre sections of this Bulletin.]*

Religion 3 as best scheduled
(any 1000-level RLGN course)

TOTAL CORE CURRICULUM: 46 hours*

**Transfer students with 30 or more attempted hours will be exempted from the CORE 1101/1102 requirement.*

*Each student is required to pass **three (3) Interim-term courses** [one (1) three-hour course per term] as part of the graduation requirements. First-year students are required to enroll in an Interim-term course. Students may elect to complete four (4) Interim-term courses and are encouraged to do so. Consult “Requirements for Bachelor Degrees: A Summary” in this Bulletin for details.*

ASSESSMENT OF THE CORE CURRICULUM

During the first semester and again prior to graduation, students take the College’s assessment exam, designed to determine the extent to which students have achieved the objectives of the curriculum of the Core Curriculum. Participation in this testing program is a requirement for graduation with a baccalaureate degree.

CORE CURRICULUM: TIME RESTRICTIONS

There is no time limit on the credit or validity of coursework in the Core Curriculum. It should be noted, however, that students who have not been enrolled at LaGrange College for four (4) years, or who transferred from LaGrange College and subsequently return, enter the college under the *Bulletin* in force at the time of re-entry.

THE INTERIM (“JAN-TERM”) PROGRAM

The **Interim** is the class term held during the month of January for approximately four (4) weeks. Courses offered in the Interim are designed to encourage students to explore course content outside their majors. All first-year students must successfully complete three (3) of the four (4) Interim terms offered during a typical four-year course of study. For students who transfer to LaGrange College, reductions are made in this requirement based on the academic standing of the student at entry.

All first-year students are required to register for an Interim class during their first year at LaGrange College. First-year students not pre-registered for the Interim term following their first Fall semester must submit an Academic Petition to the Provost.

Due to the exploratory nature of the Interim term, departments are encouraged to refrain from offering courses required in the major or courses that are restricted to certain small groups of students. With this intent, students can be exposed to opportunities of study, thought, and expression that are not available during the other semesters of the academic year. To preserve the uniqueness of the Interim program, Interim-term courses are not offered during other semesters, Core Curriculum courses are not offered during the Interim, and students may not repeat an Interim course.

To be eligible for any Interim course, all academic, procedural, financial, and other prerequisites must be met. Students who have been enrolled full-time during the preceding Fall semester may take an Interim course at no additional charge for tuition, room, or board. Individual courses may assess fees particular to the activities planned. The costs listed in the Interim course descriptions (in the annual prospectus) are the anticipated per-participant charges for that particular class. Students are responsible for purchasing their own textbooks; most are available in the College bookstore.

The primary Interim prospectus is distributed in early Fall semester, with pre-registration in late September for the upcoming January. Students are encouraged to discuss any questions about courses with the indicated instructors during the week prior to pre-registration. A separate preliminary travel prospectus is distributed during the prior Spring semester, with an early travel application period offered in March. If space is available in the courses, then it may be possible to pre-register for travel courses during the Fall pre-registration period also.

All Interim courses require a **minimum of 120 clock-hours** per term of student involvement. At the first class meeting in early January, the instructor will provide guidelines for successful completion of the course, as well as a schedule of class meetings, assignments, and other necessary information. Grading of Interim courses is based on the A-F scale or Pass/No Credit. Instructors may allow students to choose between these grading options.

During the Interim term, LaGrange College offers several opportunities for **off-campus study** that require **travel**, some of which include travel to other states or travel beyond the United States. Being allowed to travel as part of the curriculum of LaGrange College is a privilege; approval to travel is not automatic but may be granted through the Office of the Interim, based on a completed application, including instructor permission and references. Such travel inevitably involves risk—accident, injury, illness, civil unrest, and other unforeseen circumstances. These risks are ones that neither those who sponsor travel nor those who travel can control. In recognition of these risks, a premium on a travel medical insurance policy is included with the fees assessed for travel courses. Participation in such an off-campus study program is purely voluntary on the student’s part. As a condition for participation, LaGrange College requires that student travelers and their parents read and execute liability releases and other documents that acknowledge, accept, and assume all risks. LaGrange College expects that students and their parents will use their own due diligence in informing themselves of current global conditions and in determining whether they wish to engage in travel to given sites.

THE MAJOR PROGRAMS

A **major** is defined as a primary program of study in which the student completes a designated number and sequence of courses within a specific discipline, department or subject area. A major may or may not offer concentrations for focused coursework within the major.

A student may choose to pursue one (1) of four (4) **baccalaureate degrees**: the Bachelor of Arts, the Bachelor of Science, the Bachelor of Music, or the Bachelor of Science in Nursing. **Majors can be declared at any time.**

Bachelor of Arts

- | | |
|-----------------------------|-------------------|
| Art and Design | Mathematics |
| Biochemistry | Music |
| Biology | Political Science |
| Chemistry | Psychology |
| Computer Science | Religion |
| Education (Early Childhood) | Sociology |
| English | Spanish |
| History | Theatre Arts |

Bachelor of Science

- Accountancy
- Biology
- Business Management
- Chemistry
- Mathematics

Bachelor of Science in Nursing

- Nursing

Bachelor of Music

- Composition and Music Technologies
- Performance (voice, piano, organ, guitar, percussion)
- Church Music

LaGrange College also offers **graduate programs**. In these programs, students may complete the Master of Arts in Teaching, the Master of Education in Curriculum and Instruction, or the Specialist in Education in Curriculum and Instruction. Please refer to the *Graduate Bulletin* for more information about these programs.

INTERDISCIPLINARY MAJOR

The Interdisciplinary Major at LaGrange College allows highly motivated students to pursue a self-designed, individualized program leading to a Bachelor of Arts degree in Interdisciplinary Studies.

To be eligible to pursue the interdisciplinary major, a student must exhibit a high-level of maturity and self-direction. A grade point average of **3.3** or permission of the Provost is required at the time of submission of the proposal. The major may be declared upon completion of 30 semester hours, but no later than 69 semester hours.

Policies and Procedures:

1. The proposed major must stem from at least two (2) separate disciplines, but no more than three (3), and must be supportable by the existing resources of the College.
2. The student must select an **advisor** in each discipline, with one agreeing to serve as the principal advisor.
3. The student must research and select classes totaling at least **36** semester hours that relate to the proposed major and justify the inclusion of each course. At least **30** semester hours must be from courses at the 3000 level or above.
4. The proposal must include a clear sense of where the interdisciplinary major would lead the student (graduate school or career possibilities). The proposal should also state why the Interdisciplinary Studies Major better suits the student's needs than existing majors/minors offered at LaGrange College.
5. The final major curriculum will be determined by the student in consultation with all advisors. All general education requirements must be met for graduation. The major must culminate in a capstone paper or project approved by all advisors and supervised by the principal advisor. The student must register for **INDV 4499** during his or her senior year.
6. The student must complete the Interdisciplinary Studies Proposal Form, which may be acquired from the Registrar's office. The proposed major must be approved by all advisors, the Academic Policies Committee, and the Provost. It must also be filed with the Registrar's office. Any changes to the approved curriculum must have the approval of all advisors, the Academic Policies Committee, and the Provost. An amendment form with these approvals must be submitted to the Registrar's office.

MAJOR REQUIREMENTS, TIME RESTRICTIONS

Coursework requirements in major programs necessarily change in response to evolving curriculum concerns and changing student needs. Students' major requirements are governed by the *Bulletin* in force at the time of the declaration of the major. The declaration of major is initiated with the chair of the respective department.

At the discretion of the department chair, students may be required to demonstrate proficiency and/or currency in the subject matter if the major coursework is older than five (5) academic years. Normally, credit hours earned in the major may not be applied to the completion of the major if the hours earned are older than eight (8) years, dated from the student's initial matriculation.

Students who have been out of school longer than two (2) years must again declare their majors.

INDEPENDENT STUDY IN THE MAJOR

In certain majors, independent study courses are offered. These courses are limited to upper-class major and minor students who have completed at least two-thirds of their particular major or minor program, and who wish to pursue a special problem or course of reading beyond that taken up in any formal course and lying within the capabilities of the library and laboratories. In order to be eligible for independent study, the student must have at least a **3.0** average in major courses. Total credit which can be earned through independent study normally will not be more than **six (6)** semester hours. Written permission to enroll in such a course must be obtained from the instructor, the chair of the department concerned, and the Provost. A descriptive syllabus (including the method of evaluation) must be submitted with the petition.

ASSESSMENT IN THE MAJOR

The faculty members who are responsible for instruction in the major programs have identified specific objectives for a major in that discipline. There is an assessment (devised by the faculty in the discipline) that determines the extent to which the objectives have been met by the student. That assessment is a requirement for students who graduated in June 1990, or who will graduate thereafter. The assessment styles are varied. Students should carefully explore with their adviser in their intended major the nature of the assessment. A satisfactory assessment in the major is a requirement for the degree. The chair of the department offering the major must certify satisfactory completion of the assessment component.

Students who fail to complete satisfactorily the assessment in the major and exhaust reassessment opportunities at the departmental level may appeal the decision of the department as described in the Academic Procedures and Regulations section.

ADVICE AND COUNSELING IN THE MAJOR

All students are assigned an **academic adviser**. Prior to the declaration of a major, a student is advised by a member of the faculty in a discipline related to the student's area of interest. Subsequent to declaring a major, the student and the department chair work together in planning a program. Selecting the proper courses in order to complete the desired degree is the responsibility of the student.

MINORS

Academic minors may be earned in most departments. A **minor** must include at least **12** semester hours, 6 of which must be in 3000-level or above courses. Some departments do not designate the courses required for the minor, but the courses selected must be approved by the chair of that department.

PRE-PROFESSIONAL PROGRAMS OF STUDY

LaGrange College has a curriculum and environment that is well suited to preparation for further study in fields such as medicine and engineering. These programs include, but are not necessarily limited to, preparation for the following areas.

PRE-HEALTH PROFESSIONS

For the pre-health professions (Dentistry, Medicine, Physician Assistant, Pharmacy, Physical Therapy, and Veterinary Medicine), the advising team is chaired by **Dr. Nickie Cauthen** and is composed of Dr. Cauthen, **Dr. Sarah Beth Mallory**, and **Dr. Melinda Pomeroy-Black**. Students who plan to major in biology and are interested in one of these professions should consult with Dr. Cauthen for assignment to one of the team members. Students in other majors who are interested in these professions should consult their primary advisers for access to the advising team.

DENTISTRY

Students should consult frequently with their advising team member in addition to their primary advisors for their majors. The pre-dental student should select a major as early as possible and work toward the B.S. degree.

The pre-dental student should be familiar with the specific requirements set by the dental schools to which he or she plans to apply. There is some variation in the requirements of the various schools, but the minimum requirements set by most schools of dentistry are:

English	6 semester hours
Biology with Lab	8 semester hours
Physics with Lab	4 to 8 semester hours
Inorganic (General) Chemistry with Lab	8 semester hours
Organic Chemistry with Lab	8 semester hours
Biochemistry	4 semester hours

All applicants must complete the **Dental Admission Test** not later than the October 31 testing preceding the year of desired entry. Dental schools also expect at least 50 hours of **experience** in the dental field, preferably with a single dentist. The student should keep records of dates, duration, and type of experience when involved in shadowing, volunteer, or paid work.

MEDICINE (M.D.)

Students should consult early and frequently with their advising team member in addition to their primary advisers for their majors. The pre-medicine student should select a major as soon as possible and seek the **B.S.** degree. Medical schools rarely accept candidates with less than the baccalaureate degree.

The student should be familiar with the requirements of the several medical schools to which he or she plans to apply. Requirements vary somewhat in the various medical schools, but the minimum requirements of most medical schools are:

Biology with Lab	8 semester hours
General Chemistry with Lab	8 semester hours
Organic Chemistry with Lab	8 semester hours
Physics	8 semester hours

Every applicant must take the **Medical College Admission Test (MCAT)**, preferably in the spring or early summer preceding the submission of his or her application to medical school, but no later than the early fall of that year. Students should take General Chemistry (CHEM 1101-1102) as a first- or second-year student to be on track for the MCAT exam, normally taken in the spring or early summer of the junior year. BIOL 1107-1108 with labs is also suggested for first- or second-year students. Either General Chemistry or General Biology should be taken in the first year in order to stay on track for timely graduation and application to medical school. Medical schools also expect **experience** in the field of medicine. Students should keep records of dates, duration, and types of experience when participating in shadowing or volunteer or paid work in a hospital, doctor's office, or other medical facility.

PHYSICIAN ASSISTANT (P.A.)

Students should consult early and frequently with their advising team member in addition to their primary advisers for their majors. The pre-PA student should select a major as soon as possible and seek the **B.S.** degree. Most PA programs require completion of a baccalaureate degree.

The student should be familiar with the requirements of the several PA programs to which he or she plans to apply. Requirements vary significantly in the various PA programs, but the common requirements of most PA programs are:

Biology with Lab	8 semester hours
General Chemistry with Lab	8 semester hours
Organic Chemistry with Lab	4 semester hours
Human Anatomy and Physiology	8 semester hours
Microbiology	4 semester hours

Every applicant must take the **Graduate Record Examination (GRE)**, preferably 4 to 6 months preceding the submission of his or her application to PA programs. Students should take General Chemistry (CHEM 1101-1102) and General Biology (BIOL 1107 and 1108 with lab) as a first- or second-year student. Either General Chemistry or General Biology should be taken in the first-year to stay on track for timely graduation. PA programs also expect extensive direct patient

care **experience**. Students should begin acquiring this experience early and keep records of dates, duration and types of experience for their applications.

PHARMACY

Students should consult early and frequently with their advising team member in addition to their primary advisers for their majors. While the admission requirements vary, the following is standard coursework as a minimum:

BIOL 1107-1108

CHEM 1101-1102, 2201-2202

ECON 2201-2202

ENGL 1101-1102

MATH 2221 and 1114

PHYS 1101

6 semester hours each of humanities and social/behavioral science.

POLS 1101 and HIST 1111 or 1112 may be required as well as electives in order to reach 60 semester hours. Acceptance to a pharmacy program depends on a composite score of GPA, the **PCAT (Pharmacy College Admissions Test)**, and an interview, with the additional expectation that the applicant will have already gained practical **experience** in a pharmacy.

PHYSICAL THERAPY

A few schools that offer training in physical therapy award a bachelor's degree after successful completion of classroom and clinical work. Students are admitted to such programs after completion of 60 semester hours of work, including approximately 12 hours in humanities, 12 hours in math and science, 12 hours in social science, plus 24 hours in a major field such as biology. Specific courses to prepare for admission to individual schools should be selected in consultation with the adviser.

Many schools have moved to the Doctor of Physical Therapy (DPT) degree. These schools require a bachelor's degree as well as completion of the pre-physical therapy core. Typical prerequisite courses include chemistry, physics, and biology sequences, statistics, psychology, and sociology. Most schools look for **experience** working with or observing a certified physical therapist. Students should keep records of dates and duration of such experience.

VETERINARY MEDICINE

Students should consult early and frequently with their advising team member in addition to their primary advisers for their majors. The pre-veterinary student should select a major as early as possible and work toward the **B.S.** degree.

The pre-veterinary student should be familiar with the specific requirements of the school to which he or she plans to apply, as they vary widely between schools. The minimum requirements set by most veterinary medicine schools are as follows:

- A GPA of at least 2.8 to 3.2, depending on the schools to which the student applies. All courses should be completed with a grade of C or better.

□ Completion of the **Graduate Record Examination (GRE) General Test**. This test should be taken no later than the September or December of the year preceding the year of desired entry, depending on the schools to which the student applies. The results should be received by a school by anywhere from October 1 to January 15, depending on the schools to which the student applies. It should be noted that some schools also require **GRE Subject Tests**, such as the Biology and Analytical Writing Subject Tests.

□ The following courses should be completed prior to entry into veterinary school.

English	6 semester hours
Biology with Lab	8 semester hours
Advanced Biological Science*	8 semester hours
Physics	8 semester hours
Biochemistry	3 semester hours
Inorganic (General) Chemistry with Lab	8 semester hours
Organic Chemistry with Lab	8 semester hours
Math	6 semester hours

*The upper-level course requirements typically include Cellular Biology, Genetics, Microbiology, and Anatomy/Physiology; again, these vary widely between schools.

DUAL DEGREE ENGINEERING PROGRAM

LaGrange College has an engineering preparation program designed to provide a broad liberal arts background while preparing the student for a professional engineering program. Dual Degree Engineering Programs have been established with Georgia Institute of Technology and Auburn University. Students accepted in the Dual Degree program will attend LaGrange College for approximately three (3) years (90 semester hours if entering under this *Bulletin*) while they complete the Core Curriculum and the engineering preparatory courses listed at the end of this section. After satisfactorily completing these studies at LaGrange College, the student will then attend the engineering institution and complete a major in engineering, a process that generally takes two to three (2 to 3) additional years. After completion of the degree requirements for both institutions, the student will receive an engineering degree in the selected engineering discipline from the engineering institution and a Bachelor of Arts degree from LaGrange College.

All students considering the Dual Degree Engineering Program should contact the program adviser, **Dr. Terry Austin**, prior to registration. Students must complete all components of the Core Curriculum, including the College's exit assessment exam before transferring to the engineering institution.

Dual Degree Engineering students must satisfactorily complete all of the following courses before attending the engineering institution:

Calculus I, II and III
Differential Equations
Linear Algebra (GA Tech.)

General Chemistry
General Physics I and II

Please note that calculus-based physics (General Physics PHYS 2121-2122) is required. Students must begin the study of calculus as early as possible in order to be prepared for the physics sequence.

JOURNALISM/COMMUNICATIONS

Many students believe that in order to prepare for a career in journalism, they must earn an undergraduate degree in either journalism or communications. This simply is not true. Most publications and graduate professional programs do not require applicants to hold a bachelor's degree in those disciplines. What these employers and programs do insist upon is that their applicants hold a liberal arts degree that promotes their abilities to **think, read, and write critically**. Students at LaGrange College can prepare themselves for a career in journalism or communications (or for graduate studies in those fields) by

- majoring in a humanities/social science discipline such as English, political science, or history AND
- completing an English minor with a writing concentration, OR
- designing an interdisciplinary major that blends courses from disciplines pertinent to journalism and communications (see "Interdisciplinary Major").

These students should also become actively involved in one or more of the following **student publications**:

The Hilltop News (campus newspaper)

The Scroll (fine arts magazine)

Citations (scholarly journal of undergraduate research)

LAW

The pre-law advising committee is chaired by **Dr. Tracy Lightcap** and is composed of Dr. Lightcap and **Dr. Kevin Shirley**. Students considering law school should consult with one of these faculty members beginning in their first year and should meet regularly with other students interested in pre-law.

Students entering law school come from varied undergraduate programs. It is not possible to say which major serves as the best preparatory background for law school. Almost every law school bulletin, however, suggests that entering students must have a strong background in history, political science, and English, as well as some preparation in economics, business, sociology, psychology, and mathematics.

PRE-SEMINARY

The Church Leadership Concentration is designed to prepare students for future careers in church service. Many of our graduates take positions in Christian Education or Youth Ministry directly after graduation. Others enroll in seminaries as a preparation for ordained ministry.

LaGrange College is one of only nine (9) colleges in the nation that are authorized by the United Methodist Church to offer certification programs in Youth Ministry and Christian Education. United Methodist students who complete our Church Leadership program fulfill all of the educational requirements needed for professional certification in these fields.

THE EUROPEAN UNION STUDIES PROGRAM

The European Union Studies Program is offered by the University System of Georgia in collaboration with LaGrange College and other institutions. It delivers a common curriculum for European Union (EU) studies that allows students to be issued a certificate in European Union Studies.

OBJECTIVES

The goals of the certification program are:

- to foster interdisciplinary learning about the EU and encourage students to become global citizens.
- to contribute the institutional goal of increasing the internationalization of the curriculum by allowing students to take a much broader range of courses on the EU and EU topics than they would otherwise be able to.
- to enable students to globalize their educational experiences and to provide an additional educational credential that improves future employment and educational opportunities.

PROGRAM DESCRIPTION

To qualify for a certificate in EU Studies, students must take **six (6) courses** that total a minimum of **17 semester hours** of academic credit. To earn the certificate, students must have a 3.0 cumulative GPA in program courses upon completion of the program. An official certificate is awarded by a student's home institution for satisfactory fulfillment of the curriculum. LaGrange College also recognizes the accomplishment on the permanent transcripts of students participating.

Aside from a certificate earned at one's home institution, students have an opportunity to acquire a certificate jointly conferred with a European institution. This option requires students to complete—with a grade of "B" or better—a minimum of two (2) online courses that are co-taught by European faculty. (No more than eight (8) hours of credit may be acquired through online instruction.) In other words, the certificate is bestowed by two (2) institutions, one in Georgia and one in Europe. The benefit is that students obtain a credential from a respected university in Europe, the Ludwig Maximilians University of Munich, Germany.

The curriculum has four (4) mandatory components and one (1) option:

- A. *Introduction to the EU*. The first course that should be taken in the program.
- B. *Multidisciplinary Menu*. Four (4) courses selected from a menu of choices.
- C. *Capstone Seminar*. The last course taken that unifies the program's curriculum.
- D. *Practicum Experience*. A hands-on internship or study abroad course.
- E. *Areas of Distinction*. Optional distinctions for foreign language training or an honors thesis.

The courses for the EU Studies program are offered online and at LaGrange College. Students must register with the program to take courses online. Courses in the program can be used to fulfill both general requirements and requirements for majors and minors in various disciplines. Contact the program coordinator, **Dr. Tracy Lightcap**, Chair, Department of Political Science, to obtain further information.

MAJORS, MINORS, AND CONCENTRATION OFFERED AT LAGRANGE COLLEGE

	Major/Concentration	Minor/Concentration
Accountancy	X	X
Art and Design	X	X
Biology	X	X
Art History / Museum Studies	X	X
Biochemistry	X	
Business Management	X	X
Chemistry	X	X
Church Leadership	X	X
Coaching		X
Computational Math	X	X
Computer Science	X	X
Education	X	
English	X	X
European Union Studies		X
French		X
History	X	X
Interdisciplinary Studies	X	
International Economics		X
Japanese Studies		X
Latin American Studies		X
Literature		X
Mathematics	X	X
Music (B.A. or B.M.)	X	X
Nursing	X	

Oikos Program	Major/Concentration	Minor/Concentration
		X
Philosophy		X
Physical Education		X
Physics		X
Political Science	X	X
Psychology	X	X
Public History		X
Religion	X	X
Sociology	X	X
Spanish	X	X
Theatre Arts	X	X
Women's Studies		X
Writing		X

Evening College degrees:

- Bachelor of Arts in Business Administration
- Bachelor of Arts in Health and Human Services
- Bachelor of Arts in Human Development
- Bachelor of Arts in Public Health

Students should not assume the privilege of automatic transfer from the Day program to the Evening program. Students interested in changing their enrollment classification from Day to Evening must complete an Academic Petition indicating the reason for requesting the program transfer. Before presenting to the Provost for consideration, the Petition must be signed by the current academic advisor and the major advisor of the Evening program into which the student desires to transfer. Note that transfer between programs may only be requested one (1) time during a student's undergraduate career.

LaGrange College at Albany degrees:

- Bachelor of Arts in Organizational Leadership
- Master of Arts in Organizational Leadership

Graduate degrees:

- Master of Education in Curriculum and Instruction
- Master of Arts in Teaching
- Master of Arts in Organizational Leadership
- Specialist in Education in Curriculum and Instruction

TEACHING FELLOWS PROGRAM

The Teaching Fellows Program allows faculty members to offer highly-qualified students opportunities to learn by sharing in the instructional responsibilities for particular courses. Students enrolled in the courses will have the added benefit of additional academic support.

The Teaching Fellow is given a sphere of responsibility so that learning and teaching can be experienced as two aspects of the program. The student's role differs from that of teaching assistants utilized by many other colleges and universities. Here the faculty sponsor is as involved as ever in all aspects of the course. Involvement of a student in teaching/learning participation in a particular course happens only if the faculty sponsor feels that definite benefit to both the student and the course will result.

The Teaching Fellows Program is voluntary, with each faculty member determining which of his or her courses, if any, are appropriate for such individual studies in teaching/learning. The type of responsibilities and extent of involvement of the student will vary depending on the course and faculty sponsor. It may not be counted as a substitute for any of the undergraduate teacher education requirements.

Students may be approached by faculty members to serve as a Teaching Fellow or may initiate the process with approval from a sponsoring faculty member, along with obtaining other required signatures. This experience should be reserved for those select few students who have demonstrated appropriate characteristics and academic excellence.

In order to serve as Teaching Fellows, students must be in good academic standing with a GPA of 3.5 or higher and have attained at least junior status. Additionally, students must have successfully completed the course for which they will be serving as a Teaching Fellow. Students may earn **two (2)** semester hours of credit for this experience. The experience may be repeated once; a new proposal must be submitted and approved for each experience. Evaluation will be awarded on a pass/fail basis only. The Teaching Fellow course designation is **TCHA 4010**.

[See also "Moshell Learning Center" for on-campus **tutoring** internships (**TCHA 4492**).]

THE FRANK & LAURA LEWIS LIBRARY

The print and electronic collections in the LaGrange College Library support the curriculum and general information needs of students and faculty. Included are more than 200,000 printed and electronic books, an excellent reference collection, a large DVD and CD collection, and numerous full-text databases for all academic disciplines. Notable digital collections include JSTOR, Project Muse, the Archive of Americana, the Burney 17th and 18th Century British Newspapers, the London Times Digital Archives, PsycArticles, MathSciNet, ATLAS Religion Database, CINAHL, ReferenceUSA, Access World News, plus many more in addition to the various databases available through GALILEO.

Each year the library staff receives high marks on the annual library survey by administrators, faculty, and students. They regularly provide both one-on-one and course-specific library instruction. The library staff is service oriented and ready to assist students and faculty.

ENDOWED LECTURESHIPS

The Jennie Lee Epps Memorial Lectureship was revived in 1997 by a gift from Dr. Grace Hadaway Boswell '49 and her husband, Dr. R. Dean Boswell. Ms. Kate Howard Cross, professor of Latin, donated the originating gift for the Epps Lecture in memory of her friend and colleague, who was a professor of English for 28 years. The lecture is usually delivered toward the end of the Spring semester.

The Waights G. Henry, Jr., Endowed Lectureship was established by a gift from the Neighbors Fund, Inc. in memory of Dr. Henry, president and chancellor of LaGrange College for a period of 42 years. Income from the endowment is used to fund the Waights G. Henry, Jr., lecture held during the Celebrate the Servant program in December.

Each Fall at the Opening Convocation, **the Arthur H. Thompson Lectureship** brings to the campus a noted scholar to address the faculty and student body on the interrelationship of religion and other fields of knowledge. The endowment was established by Ms. Mary Will Thompson, Class of 1898, in memory of her husband, who served as chair of the Board of Trustees of the College. He expressed his philosophy in this statement: "The greatest thing in life is the simple faith of an honest man."

AWARDS AND RECOGNITIONS

The Nancy Alford Award is awarded each year to the **sorority** accumulating the greatest number of points in the areas of scholarship, leadership, sportsmanship, and community service.

The Irene E. Arnett Drama Award is presented annually to the member of the senior class who shows the greatest potential for contribution to the field of **theatre**, devotion to the tasks in the theatre, and dedication to the principles of good theatre—"to amuse the heart and lift the spirit to a better understanding of man and his struggle in this world and towards his God."

The Needham Avery Art Award is a purchase award granted annually in the **visual arts**, provided by Dr. and Mrs. R.M. Avery in memory of their son.

The Josephine A. Case Scholarship is awarded to a junior for excellence in **art** and promise of achievement in that field. This award carries a stipend and is associated with the Josephine A. Case Collection of American Indian Art, which Ms. Case and her husband, the late Dr. Leland D. Case of Tucson, donated to LaGrange College. Both hold honorary doctorates from LaGrange College.

The Frances Marion Chalker Medlock Prize for Poetry is awarded to a student or students exhibiting a profound love and appreciation of **poetry**. This award was created in memory of alumna Frances Marion Chalker Medlock '53. The recipient(s) is/are selected by the Chair of the Department of English using criteria developed by the English faculty.

The Austin P. Cook Award is presented annually by the Student Government Association to the **organization** that made the most positive impact on campus life during the year.

The Mamie Lark Henry Scholarship Cup is presented each semester to a **sorority** with the highest grade-point average the previous semester.

The Waights G. Henry, Jr., Leadership Award is given annually by the Student Government Association to a student who has actively demonstrated effective **leadership** skills. Selection of the recipient is made by a committee composed of students, faculty, and administrators.

The John R. Hines, Jr. Undergraduate Research Award is presented annually to a LaGrange College faculty member who makes an outstanding contribution to **undergraduate research** and to an outstanding undergraduate research project in each division.

The Karen Sue Kafrouni Award is presented annually by the Department of History to a member of Phi Alpha Theta and a graduating senior with the highest academic achievement in **history**.

The John Love Scholarship Cup is presented each semester to the **fraternity** with the highest grade point average the previous semester.

The Weston L. Murray Award is presented to the senior class member of the Georgia Delta Chapter of Pi Gamma Mu who has the highest record of achievement and contribution in the field of **social science**.

The Meri Meriwether Norris Award was established in 1998 in memory of this 1980 alumna by her husband, Dr. Tommy Norris. This award is presented annually to a graduating **nursing** student who demonstrates extraordinary compassion.

The Outstanding Achievement in Psychology Award is presented annually by the Department of Psychology to the senior **psychology** major who, through academic excellence and service, has made an outstanding contribution to the field of psychology.

The Walter Malcolm Shackelford Award is presented annually to a graduating senior who has majored in **education** and has demonstrated outstanding academic performance, leadership, and service to the College.

The Annie Moore Smith Award is a purchase award given annually in the **visual arts**, provided by Ms. Rebecca Moore Butler, class of 1924, in memory of her sister, Annie Moore Smith, class of 1915.

The W. Lee Wilson, Jr., Art Award is presented annually by the Department of Art and Design to a graduating senior who has excelled in the art of **photography**. Mr. William L. Wilson established the award in 1998 in memory of his son.

The Jean Young Award in Photography is granted annually, was established in memory of Jean Young who was the first curator of the Lamar Dodd Art Center. The award is a book on contemporary photography and is presented to the student who has demonstrated an exceptional commitment to **photographic art**.

Departmental Awards are presented annually at Honors Day in the spring.

*For a complete listing of LaGrange College's scholarships,
please refer to the Financial Aid Website:
<http://www.lagrangecollege.edu/admission/financialaid/scholarships.htm>*

ACADEMIC DIVISIONS, DEPARTMENTS, AND COURSES

ACADEMIC DIVISIONS

Fine and Performing Arts

Kim Barber Knoll, Chair

<i>Professors:</i>	Anderson, Barber Knoll, Brown, Joiner, Lawrence, Taunton
<i>Associate Professors:</i>	Johnson, Reneke, Tomsheck, Turner
<i>Assistant Professors:</i>	Ogle, Poteat
<i>Instructor:</i>	Passmore, Riggs

The Division of Fine and Performing Arts, offering B.A. and B.M. degrees, includes the Departments of **Art and Design, Music, and Theatre Arts.**

Humanities and Social Sciences

Kevin Shirley, Chair

<i>Professors:</i>	Ahearn, Cafaro, Cook, Dulin-Mallory, Garrison, Lightcap, Plumlee, Scott, Slay, Williams
<i>Associate Professors:</i>	O'Connor, Shirley, Tures, Wilson
<i>Assistant Professors:</i>	Adams, Appleby, Brevik, Campbell, Crutchfield, Lingenfelter, Thurman, Van Lieu

The Division of Humanities and Social Sciences, offering the B.A. degree, includes the Departments of **English, History, Latin American Studies and Modern Languages, Political Science, Religion and Philosophy, and Sociology and Anthropology.**

Professional Programs

Maranah Sauter, Chair

<i>Professors:</i>	Birkeli, Nowakowski, Rosencrants, Sauter
<i>Associate Professors:</i>	Bearden, Blair, Hay, D. Livingston, H.M. Yates
<i>Assistant Professors:</i>	Alexander, Barber, Cason, Geeter, S. Livingston, McMullen, Odom, Rauch, Truitt

The Professional Division includes the following Departments and offers the following degrees:

- Department of **Accountancy**, offering the B.S. degree;
- Department of **Business**, offering B.A. and B.S. degrees;
- Department of **Education**, offering B.A., M.A.T., M.Ed., Ed.S. degrees;
- Department of **Health and Physical Education**;
- Department of **Nursing**, offering the B.S.N. degree.

Science and Mathematics

Greg McClanahan, Chair

- Professors:* Kraemer, Mallory, McClanahan, McCoy, Paschal, Riddle, C. Yin, W. Yin
- Associate Professors:* Cauthen, Hall, Hwang, Pomeroy-Black
- Assistant Professors:* Austin, J. Ernstberger, S. Ernstberger, Hu, M. Yates
- Visiting Assistant Professors:* Colvin, Parker

The Division of Science and Mathematics, offering B.A. and B.S. degrees, includes the Departments of **Biology, Chemistry and Physics, Mathematics and Computer Science, and Psychology.**

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COURSE NUMBERING SYSTEM AND ABBREVIATIONS

The projected schedule of course numbering will be followed insofar as possible, but is subject to change. The number in parentheses following the course title indicates the number of semester hours credit for the course.

- Courses numbered 1000 through 1999 are intended primarily for first-year students and sophomores.
- Courses numbered 2000 through 2999 are intended primarily for sophomores.
- Courses numbered 3000 through 3999 are intended primarily for juniors and seniors.
- Courses numbered 4000 through 4999 are intended primarily for seniors.

ABBREVIATIONS

Accountancy	ACCT
Anthropology	ANTH
Art and Design	ARTD
Biology	BIOL
Chemistry	CHEM
Computer Science	CSCI
Core Curriculum (interdisciplinary)	CORE
Economics	ECON
Education	EDUC
English	ENGL
Finance	FNCE
French	FREN
German	GERM
Health and Physical Education	HPED
History	HIST
Interim	INTM
Interdisciplinary Studies	INDV
Japanese Studies	JAPN
Languages	LANG
Latin American Studies	LAST
Library Science	LIBR
Management	MGMT
Marketing	MRKT
Mathematics	MATH
Music	MUSI
Nursing	NURS
Oikos Program	OIKS
Philosophy	PHIL
Physical Education	PEDU
Physics	PHYS
Political Science	POLS
Psychology	PSYC
Religion	RLGN
Sociology	SOCI
Spanish	SPAN
Teaching Fellows / Internships	TCHA
Theatre Arts	THEA
Women's Studies	WMST

ART AND DESIGN

MISSION

The Department of Art and Design at LaGrange College is committed to education in the visual arts within the stimulating environment of the College's art museum, galleries and studios. We believe that the visual arts are necessary to the growth and well-being of society. We teach that excellence in life includes an appreciation of the arts and an ability to make aesthetic judgments by providing a technical education in a nurturing environment.

We are a dedicated faculty of practicing artists and art historians who foster learning in a liberal arts tradition that challenges our students to bring form to their evolving creative, written and oral abilities.

LEARNING OBJECTIVES

Upon completion of a degree in Art and Design, the student should:

- demonstrate growth in creativity, self-expression, and technical skills through the realization of a body of work (studio concentration students);
- demonstrate a broad familiarity with the major trends in art history;
- demonstrate the ability to communicate about the visual arts, both orally and in writing.

ASSESSMENT OF LEARNING OBJECTIVES

Sophomore Review—All studio department faculty will evaluate sophomore portfolios according to a standard rubric. Evaluation will include an assessment of student's writing and oral skills based on statements and critiques as well as an evaluation of creativity, self-expression and technical skills (studio concentration students).

Senior Exit Review—All studio department faculty will evaluate senior exhibitions according to a rubric containing course objectives. Evaluation will include an assessment of student's writing and oral skills based on statements and critiques as well as demonstrating growth in creativity, self-expression, and technical skills (studio concentration students).

Participation in the Art History Forum or other public presentation of research (art history and museum studies concentration students).

Completion of a pre-test and post-test in Art History Survey courses for all majors.

AWARDS

The Department of Art and Design presents several awards annually during the Honors Day program. Some are cash awards, and others are purchase awards that allow the college to acquire works of art by the award recipients. The faculty of the Department of Art and Design present

these awards to students for superior performance and a proven commitment to their craft.

CONCENTRATIONS

The Department of Art and Design offers **major concentrations** in painting/drawing, graphic design, ceramics/sculpture, photography, art history, and in art history/museum studies. The courses required of the concentration are specific and scheduling should be determined in consultation with an art faculty advisor. A student may choose a studio concentration in more than one (1) area.

REQUIREMENTS FOR A STUDIO CONCENTRATION MAJOR IN ART AND DESIGN:

9 hrs. Art History – ARTD 1109, 1110, 1111, or an Art History elective

9 hrs. Foundation Core – ARTD 1151, 1152, 1153

These courses should be taken during the first-year/sophomore year, as they are prerequisites for all studio courses.

12 hrs. Introductory Studio Courses: One (1) course from each of the following studio disciplines:

Painting or Drawing
Graphic Design or Printmaking
Photography
Ceramics or Sculpture

9 hrs. Major Concentration – Three (3) additional courses in one of the above disciplines.

3 hrs. Studio Concentration

42 Total hours required

REQUIREMENTS FOR A CONCENTRATION IN ART HISTORY:

6 hrs. Art History Survey I and II – ARTD 1109, 1110

21 hrs. Art History courses – ARTD 1111, 3101, 3102, 3103, 3105, 3106, 3107, 3108—

The Art of Greece and Rome, Art of the Renaissance, Art of the Baroque, Art of the Nineteenth Century in Europe and America, Modern and Contemporary Art, Art of the Non-Western World, Museum Studies I, Museum Studies II.

6 hrs. Studio Courses

3 hrs. Internship or Independent Study in Art History

3 hrs. Senior Seminar – ARTD 3380—A course in which senior art history and museum studies students work on research and writing skills. They also prepare a résumé and focus on applying for graduate school.

39 Total hours required

REQUIREMENTS FOR A CONCENTRATION IN ART HISTORY/MUSEUM STUDIES:

6 hrs. Art History Survey I and II – ARTD 1109, 1110

18 hrs. Art History electives – ARTD 1111, 3103, 3105, 3106, 3107, 3108

The Art of Greece and Rome, Art of the Renaissance, Art of the Seventeenth and Eighteenth Centuries in Europe and America, Art of the Nineteenth Century in Europe and America, Modern and Contemporary Art, Art of the Non-Western World.

3 hrs. Studio Coursework – Three (3) courses in elective studio

6 hrs. Museum Studies I and II – ARTD 3101, 3102

3 hrs. Internship

3 hrs. Senior Seminar – ARTD 3380—A course in which senior art history and museum studies students work on research and writing skills. They also prepare a résumé and focus on applying for graduate school.

39 Total hours required

MINOR

A **minor** in Art and Design, Art History/Museum Studies consists of **18 semester hours**: at least one (1) course in art history, at least one (1) course at the 1000 level, and four (4) other courses selected in consultation with your minor advisor.

COURSE DESCRIPTIONS (ARTD)

***ARTD 1109 Art History Survey I. (3) Fall**

This course surveys the history of Western Art and architecture from the Paleolithic period through the Gothic era.

***ARTD 1110 Art History Survey II. (3) Spring**

This course surveys the history of Western art and architecture from the early Renaissance to the beginning of the 20th century.

***ARTD 1111 Modern and Contemporary Art History. (3) Spring**

This course surveys the development of Western art from the beginning of the 20th through the early 21st century.

***ARTD 1151 Basic Drawing. (3) Fall**

A course in the fundamentals of perceptual drawing, including line, value, composition and perspective.

***ARTD 1152 2-D Design. (3) Spring**

A study of the basic design elements and principles. Emphasis will be on creative problem solving and development of unified designs. A study of color theory and relationships will be included.

***ARTD 1153 3-D Design. (3) Fall**

This course will explore the fundamentals of three-dimensional form using various materials such as wood, clay, plaster, paper, etc. Craftsmanship, creative thought, and transformation of ideas into form while becoming familiar with proper use of tools and equipment is also emphasized.

ARTD 2201 Graphic Design Fundamentals. (3) Fall

An introduction to the fundamentals of graphic design, emphasizing typography and layout. Basic Macintosh computer skills will be covered, including working with fonts, system basics, printers and service bureaus, and understanding file formats.

ARTD 2211 Life Drawing. (3) Spring

A course in the study of human anatomy and the expressive potential of the human form. Drawing from the model, both nude and clothed, and from the skeleton using a variety of drawing media.

Prerequisite: ARTD 1151 (Basic Drawing) or permission of instructor

ARTD 2222 Graphic Design Logos and Concepts. (3) Spring

A course exploring the development of graphic ideas through projects in advertising, layout, corporate identity, and magazine and poster design. Students will be exposed to basic concepts of logo design.

Prerequisite: ARTD 2201 or consent of instructor

***ARTD 2223 Basic Photography. (3) Fall**

An introductory course in photography in which both silver (film and paper) and digital (pixel and pigment) based materials are used. The course begins with the mechanics of the camera, exposure of film and digital file, darkroom procedures of film, and printing processes from the negative as well as pigment printing and manipulation from digital files. Students are required to have a digital camera with manual control of focus, f-stops and shutter speeds. Cameras for film processing will be provided. Film, photographic and pigment print paper, and presentation materials are the responsibility of the student.

ARTD 2224 Documentary Photography. (3) Spring

A course in documentary photography in which the student is assigned projects to illustrate narrative issues relevant to contemporary social concerns utilizing both silver and digital-based materials. An introduction to the history of documentary photography and the study of the stylistic techniques of contemporary photojournalism will also be included.

No prerequisite

***ARTD 2227 Ceramics—Methods and Materials. (3) Fall**

This course is an introduction to ceramic methods and techniques. It will explore both wheelthrowing and hand building used in forming vessels and sculpture. This will include using the potter's wheel, slabs, coils, and textures to create form. Glazing, decoration, and firing methods will also be explored.

***ARTD 2229 Ceramics–Wheelthrowing. (3) Spring**

This course is an introduction to basic wheelthrowing techniques, beginning with centering and opening, then progressing to pulling basic cylindrical forms, teapots, and bottles. Glazing, decoration, and firing methods are also included.

ARTD 2271 Beginning Painting. (3) Fall

An introduction to painting with acrylics or oils. Projects will explore the fundamentals of composition and modeling with color and light, as well as abstraction and mixed media.

Prerequisite: ARTD 1151 (Basic Drawing)

***ARTD 2272 Sculpture I. (3) Spring**

The projects in this class will address both traditional and contemporary issues in sculpture, such as figure modeling, carving, and narrative imagery.

***ARTD 2273 Printmaking I. (3) Fall**

A course in the basics of intaglio and relief printmaking techniques, exposure to selected print and book arts media, and the development of creative imagery.

ARTD 3101 Museum Studies I. (3) Fall

In addition to textbook study, students are actively engaged in the activities of the Lamar Dodd Art Center: cataloguing the collection, organizing and hanging exhibitions, and overseeing the gallery's daily activities. Students visit area museums not only to view their collections and special exhibitions, but also to learn from museum personnel about the functioning of a museum.

ARTD 3102 Museum Studies II. (3) Spring

This course traces the history of museums, discusses contemporary practice in museums, and examines current issues in Museology. It explores the museum's mission and its role in society through case studies and exhibitions in a variety of museums: art, living history, history, children's, and ethnographic.

***ARTD 3103 The Art of Greece and Rome. (3) Spring**

This course focuses on the art of Greece and Rome, emphasizing the historical and cultural context of the works studied.

***ARTD 3105 Art of the Renaissance. (3) Fall**

This course focuses on the painting, sculpture, and architecture of the Renaissance, considering works in their historical and cultural context.

***ARTD 3106 Art of the Baroque. (3) Spring**

This course examines works of painting, sculpture, and architecture created in Western Europe and in the United States during the seventeenth and eighteenth centuries and explores the cultural and historical circumstances of their creation.

***ARTD 3107 Art of the Nineteenth Century in Europe and America. (3) Fall**

This course focuses on the painting, sculpture, photography, and graphics of the nineteenth century in Europe and America.

***ARTD 3108 Art of the Non-Western World. (3) Spring**

This course treats the art of non-western cultures: South and Southeast Asia, China, Japan, Korea, Pre-Columbian America, Africa, and Oceania.

ARTD 3222 Digital Imaging. (3) Spring

A course dealing with the art of computer technology, with emphasis on photographic image manipulation. Emphasis will be placed on developing creative personal imagery. Access to a digital camera is necessary.

ARTD 3301 Advanced Graphic Design. (3) Fall

This course explores advanced design principles in such areas as Web design, applied surface design, and advanced topics in typography and layout. The course is designed to assist students in developing a portfolio of their work.

Prerequisites: ARTD 2201, ARTD 2222, preferably ARTD 3222

ARTD 3311 Advanced Life Drawing. (3) Spring

Advanced work with the figure in projects exploring composition and subjective expression.

Prerequisite: ARTD 2211

ARTD 3323 Advanced Photography I. (3) Fall

Advanced work in image manipulation in which creative photographic techniques are employed using both silver and digital/pigment-based materials. Emphasis will be placed on expressive and technical elements that go into the making of a personal vision. Students may work digitally or with film using a variety of formats.

Prerequisite: ARTD 2223

ARTD 3324 Advanced Photography II. (3) Spring

Independent work in photographic concepts dealing with the student's interest in documentary, commercial, or expressive photography using either silver or digital media. A portfolio of twenty to thirty prints with a cohesive theme is required at the end of the semester.

Prerequisite: ARTD 2224

ARTD 3327 Ceramic Concepts. (3) Fall

This course will emphasize ceramic design using hand building and/or wheelthrowing techniques. Projects are flexible in their construction method in order to accommodate different ability levels and interests. Projects with commercial potential such as lamp bases, teapots, covered jars, and tile will be explored. Glazing, decoration, and firing methods are emphasized.

Prerequisite: ARTD 2227 or ARTD 2229 or consent of instructor

ARTD 3329 Ceramic Design. (3) Spring

This course is designed to allow the student to explore design, construction, and firing methods covered in previous ceramic classes.

Prerequisites: ARTD 2227 or ARTD 2229 or consent of instructor

ARTD 3341 Internship. (3-9) Fall, Interim, Spring

A supervised experience in an off-campus professional environment such as a photography studio, a surface or graphic design studio, or a museum or gallery administrative office.

ARTD 3351 – 3352 Studio Concentration. (3-6) Fall and Spring

This is an advanced intensive course in which art students bring into focus their studio interest and produce a body of work in one or two disciplines leading towards their exit exhibition their last semester. The course may include discussion and readings in contemporary art theory and criticism, field trips to conferences, museums and galleries, and the creation of a personal artist's statement and vitae. Students will be expected to produce a portfolio of their work that could be used to apply for a job application and for graduate study. This course requires that the student receive permission from the studio professor/professors in whose areas they plan to concentrate. This course may be repeated for credit, and a student may receive a maximum of 12 credit hours.

Prerequisite: Consent of instructor/ instructors

ARTD 3372 Sculpture Methods II. (3) Spring

This course is designed to allow the student to independently explore ideas, methods, and techniques covered in previous sculpture classes.

Prerequisite: ARTD 2272

ARTD 3373 Printmaking II. (3) Fall

A continuation of ARTD 2273, including advanced exploration of color prints and other selected print and book arts media.

Prerequisite: ARTD 2273

ARTD 3375 Advanced Painting. (3) Spring

A further exploration of either oils or acrylics. Students develop a series of paintings that explore specific imagery, materials, or techniques.

Prerequisite: ARTD 2271

ARTD 3380 Special Topics. (3) on demand

A special topics course designed to provide students with exposure to topics in either studio work or art history/museum studies not covered in the regular course offerings.

Prerequisite: Consent of instructor

ARTD 4495 Independent Studies. (3) on demand

Prerequisite: consent of instructor

*** Denotes ARTD courses that satisfy the Fine Arts requirements in the Core Curriculum.**

BIOLOGY

INTRODUCTION

The Biology curriculum provides a broad base of knowledge of biology while improving the creative, critical, and communicative abilities of students. Biology, the study of life, is intriguing to students on a fundamental level, because it is essentially the study of themselves, their bodies, and the living world around them. The Biology faculty works with their majors to help them develop an understanding and working knowledge of the life phenomenon at subcellular through organismal levels. Within the major, a student may elect to emphasize human biology, field-oriented biology, or biochemical and microscopic aspects of life science.

MISSION

The Department of Biology provides students with the opportunity to explore, understand, and explain the unity, diversity, and complexity of life.

GOALS

The Department of Biology strives to

1. provide opportunities for all students to understand the nature of science, to improve their scientific literacy, and to develop a greater knowledge of and appreciation for living systems.
2. provide a broad-based biology curriculum for students who pursue degrees in Biology, providing them with the background needed for post-graduate study and the guidance to inform their choices.
3. provide a supportive and nurturing environment for faculty in which they can develop teaching expertise as well as engage in discipline-specific research and scholarship.
4. provide collaboration opportunities for student-faculty research, including the necessary equipment, space, and funding.
5. provide opportunities for students to develop their abilities in critical and creative thinking and effective communication.

LEARNING OBJECTIVES FOR THE MAJOR

The Department of Biology offers a curriculum that will provide the basis for all students majoring in Biology to be able to:

1. demonstrate knowledge in major fields of biology.
2. demonstrate effective communication skills, using both written and oral formats.
3. demonstrate critical and analytical thinking and the ability to creatively address issues in the biological sciences.
4. demonstrate competency in reading primary literature in the biological sciences.
5. demonstrate mastery of basic laboratory and field skills and techniques.
6. apply the scientific method to answer questions in the biological sciences.
7. effectively collect and analyze data and to creatively solve problems in the biological sciences.
8. work collectively and collaboratively on group projects in the biological sciences.

9. demonstrate an appreciation of the role of science in society.

METHODS OF ACCOMPLISHING OBJECTIVES

The student is presumed to have accomplished the specific collection of objectives by satisfactorily completing the courses that constitute his or her major. In addition to the Core Curriculum, all Biology majors are required to successfully complete

- Principles of Biology I and II (BIOL 1107 and 1108)
- Principles of Biology I and II Laboratory (BIOL 1107 L and BIOL 1108 L)
- General Chemistry I and II (CHEM 1101 and 1102)
- one course in mathematics in addition to the Core math requirement, chosen from
 - MATH 1114 (Statistics)
 - MATH 2105 (Precalculus), or
 - MATH 2221 (Calculus I)
- one course in the cellular-level biology category
- one course in the organismal-level biology category, and
- the Senior Seminar (BIOL 4470).

Students may count no more than one accepted upper-level course taken as a transient student at another institution as one of the biology major courses. Pre-requisites for upper level (3000+) courses must be completed with a grade of C- or higher.

ASSESSMENT OF LEARNING OBJECTIVES

Students graduating with degrees in Biology will complete the departmental comprehensive exit exam. Through this exam and the departmental exit interview, students will demonstrate their completion of the objectives of the major. The Department of Biology uses these departmental assessments and the success of its graduates as a gauge of the applicability of its goals and the success of its students in attaining these goals.

DECLARATION OF MAJOR

Before declaring a major in Biology, a student must successfully complete an Introductory Biology major sequence of BIOL 1107, BIOL 1107L, BIOL 1108 and BIOL 1108L with a C- or better in all courses.

REQUIREMENTS FOR A MAJOR IN BIOLOGY:

The department offers two (2) degree tracks beyond these basic courses: the Bachelor of Arts in Biology (B.A.) and the Bachelor of Science in Biology (B.S.). Additionally, the department offers a minor in Biology. The requirements for each of these are as follows:

Bachelor of Arts in Biology

- Core Curriculum
- BIOL 1107, 1107 L, 1108, and 1108 L
- CHEM 1101 and 1102
- choice of MATH 1114, MATH 2105, or MATH 2221 (in addition to the Core math requirement)
- choice of one (1) cellular-level biology course (BIOL 3321, 3322, 3360, 3370, 3372, 3373, 3374, 3376)
- choice of one (1) organismal-level biology course (BIOL 3334, 3335, 3336, 3351, 3353, 3384)
- BIOL 4470—Senior Seminar
- six (6) additional upper level biology courses (Biochemistry I, CHEM 4421, may be chosen as one of these

courses. BIOL 2148 or 2149 may be counted as one of these courses.)

This represents **44 semester hours** of coursework in addition to the Core requirements.

Bachelor of Science in Biology

- Core Curriculum
- BIOL 1107, 1107 L, 1108, and 1108 L
- CHEM 1101 and 1102
- choice of MATH 1114, MATH 2105, or MATH 2221 (in addition to the Core math requirement)
- choice of one (1) cellular-level biology course (BIOL 3321, 3322, 3360, 3370, 3372, 3373, 3374, 3376)
- choice of one (1) organismal-level biology course (BIOL 3334, 3335, 3336, 3351, 3353, 3384)
- Organic Chemistry I (CHEM 2201) and Organic Chemistry II (CHEM 2202)
- Introductory Physics I (PHYS 1101) and Introductory Physics II (PHYS 1102)
- BIOL 4470—Senior Seminar
- five (5) additional upper level biology courses (Biochemistry I, CHEM 4421, may be chosen as one of these courses. BIOL 2148 or 2149 may be counted as one of these courses.)

This represents **56 semester hours** of coursework in addition to the Core requirements.

REQUIREMENTS FOR A MINOR IN BIOLOGY:

- BIOL 1107, 1107 L, 1108, and 1108 L or BIOL 2148 and 2149
- choice of one (1) cellular-level biology course (BIOL 3321, 3322, 3360, 3370, 3372, 3373, 3374, 3376)
- choice of one (1) organismal-level biology course (BIOL 3334, 3335, 3336, 3351, 3353, 3384)
- two (2) additional upper-level biology courses

This represents **24** semester hours of coursework in addition to the Core requirements.

CAREER OPTIONS

Graduates of the College who have majored in Biology typically pursue careers in teaching, pharmacy, medicine, dentistry, veterinary medicine, or physical therapy. In addition, many graduates find employment in industry—some in laboratories, some in management, and others in research and development. Most careers require further formal study in graduate or professional schools.

COMBINED B.A. AND M.A.T PROGRAM OF STUDY

Undergraduate students who meet the admission requirements for the Master of Arts in Teaching [M.A.T] (passing GACE Basic Skills or a combined SAT score of more than 1000) and those who have a GPA of 3.0 or higher in their undergraduate studies are eligible to participate in a combined B.A. and M.A.T. program of study after the completion of 90 semester hours. Once accepted, candidates may take entering cohort graduate courses during the Summer Semester following their junior year of study. Upon gaining senior status, candidates may take one (1) three-credit graduate course during the Fall, Interim, and Spring Semesters only if enrolled with twelve (12) undergraduate credits.

COURSE DESCRIPTIONS (BIOL)

BIOL 1101 General Biology I. (3) Fall

This is the beginning biology course for non-majors. General Biology deals with the phenomenon of life as is manifested in all types of living organisms. The origin of life, chemistry of life, cellular and tissue

organization, metabolism, cell division, genetics, gene action, and functioning of the organ systems are among topics covered in General Biology.

Prerequisite: none

Co-requisite: BIOL 1101 L

BIOL 1101 L General Biology I Laboratory. (1) Fall

This laboratory course is designed to complement and to provide experiential learning for General Biology I.

Prerequisite: none

Co-requisite: BIOL 1101

BIOL 1102 General Biology II. (3) Spring

This course is a continuation of General Biology I.

Prerequisite: BIOL 1101

Co-requisite: BIOL 1102 L

BIOL 1102 L General Biology II Laboratory. (1) Spring

This laboratory course is designed to complement and provide experiential learning for General Biology II and is a continuation of General Biology I Laboratory.

Prerequisite: BIOL 1101

Co-requisite: BIOL 1102

BIOL 1107 Principles of Biology I. (3) Fall

An introductory biology course for science majors that includes biological chemistry, cell structure and function, energy transfer, cell cycle, mitosis, and meiosis.

Prerequisite: MATH 1101 placement or completion of MATH 1101

Co-requisite: BIOL 1107L

BIOL 1107 L Principles of Biology I Laboratory. (1) Fall

Laboratory experience for science majors to accompany topics from BIOL 1107. This course focuses on the scientific method, data acquisition, manipulation and analysis, and presentation of results.

Prerequisite: MATH 1101 placement or completion of MATH 1101

Co-requisite: BIOL 1107

BIOL 1108 Principles of Biology II. (3) Spring

A continuation of introductory biology for science majors. Topics include Mendelian and molecular genetics, gene expression, evolution, biodiversity, physiology, and ecology.

Prerequisite: BIOL 1107

Co-requisite: BIOL 1108L

BIOL 1108 L Principles of Biology II Laboratory. (1) Spring

Laboratory experience for science majors to accompany topics from BIOL 1108. This course focuses on the scientific method, data acquisition, manipulation and analysis, and presentation of results.

Prerequisite: BIOL 1107

Co-requisite: BIOL 1108

BIOL 2148 Human Anatomy and Physiology I. (4) Fall

A study of the structure and function of the human body. Designed for pre-nursing majors.

Prerequisite: none

BIOL 2149 Human Anatomy and Physiology II. (4) Spring

A continuation of Human Anatomy and Physiology I.

Prerequisite: BIOL 2148

BIOL 3320 Medical Microbiology. (4) Spring

A study of human disease caused by pathogenic microbes and helminthes. Designed for pre-nursing majors. Laboratory activities focus on bacteria as model organisms.

Prerequisites: BIOL 2148 and 2149 (may be concurrent) or permission of instructor

BIOL 3321 Microbiology. (4) Fall (odd years)

A study of the morphology, physiology, classification, ecology, and economics of microbial forms, especially bacteria and fungi.

Prerequisites: BIOL 1107, 1107 L, 1108, and 1108 L

BIOL 3322 Immunology. (4) Spring (even years)

A study of the fundamentals of immunologyOf--.

Emphasis is placed on tissues of the immune system, control, and cellular interaction of the healthy and diseased immune system.

Prerequisites: BIOL 3360 or BIOL 3372 or BIOL 3374 or permission of instructor

BIOL 3334 General Ecology. (4) Spring

An introduction to the basic principles and concepts of ecology with emphasis on environmental sampling, analysis and characterization.

Prerequisites: BIOL 1107, 1107 L, 1108, and 1108 L

BIOL 3335 General Zoology. (4) Fall (even years)

A phylogenetic approach to the Animal kingdom following cladistic principles. Emphasis will be placed upon representative animal groups and the position of *Animalia* within the domains of life. Studies of local faunae will be highlighted.

Prerequisites: BIOL 1107, 1107 L, 1108, and 1108 L

BIOL 3336 General Botany. (4) Fall (odd years)

A phylogenetic survey of the kingdom *Plantae*. Cladistic principles will be followed while discovering the position of plants among the other forms of life. Certain plant-like protists will also be covered in the course. Characteristics, contributions, and life cycles of major groups will be emphasized. Lab work will be strongly oriented toward the local floras.

Prerequisites: BIOL 1107, 1107 L, 1108, and 1108 L

BIOL 3351 Vertebrate Embryology. (4) Spring

A study of the embryological development of representative vertebrates, with laboratory emphasis upon the chick and pig.

Prerequisites: BIOL 1107, 1107 L, 1108, and 1108 L or BIOL 2148 and 2149

BIOL 3353 Fundamentals of Evolutionary Theory. (4) Fall

A balanced survey of the present-day concepts of the processes and products of evolution with emphases on 1) contrasting models and their consequences, 2) mass extinctions, 3) evolution of man, 4) methods of science and pseudoscience, and 5) philosophical considerations.

Prerequisites: BIOL 1107, 1107 L, 1108, and 1108 L or BIOL 2148 and 2149

BIOL 3360 Histology. (4) Fall (odd years)

A study of the microscopic features of vertebrate cells, tissues, and organs. Lectures correlate cell structure with tissue or organ system function. Laboratory experiences include the microscopic identification of major tissues and organs at the cellular level.

Prerequisites: BIOL 1107, 1107 L, 1108, and 1108 L

BIOL 3370 Toxicology. (4) Fall (even years)

An introduction to the principles of toxicology and the cellular, physiological, and ecological effects of toxicants, with an emphasis on the environmental and physiological effects of toxicants on different populations.

Prerequisites: BIOL 1107, 1107 L, 1108, and 1108 L

BIOL 3372 Molecular Biology. (4) Spring (odd years)
Prerequisites: CHEM 1102, CHEM 1102 L, and BIOL 3321 or BIOL 3322 or BIOL 3370 or BIOL 3373 or BIOL 3374 or permission of instructor

BIOL 3373 Genetics. (4) Fall
This course includes topics in both classical and molecular genetics. Topics of study may include but are not limited to Mendelian and non-Mendelian transmission of genes, sex-linked traits, chromosomal genetics and genomes, DNA structure, replication, mutation and repair, gene expression and its regulation, recombinant DNA technology, cancer, and population genetics. The laboratory will evaluate wild-type and mutant model organisms using classical and molecular genetic approaches.
Prerequisites: BIOL 1107, 1107 L, 1108, and 1108 L

BIOL 3374 Cell Biology. (4) Spring (odd years)
An advanced study of the structure and functions of the eukaryotic cell. Emphasis will be on the role of cellular membranes and proteins as they relate to cellular activities such as intracellular communication, secretion, and recognition.
Prerequisites: BIOL 1107, 1107 L, 1108, and 1108 L

BIOL 3376 Virology. (4) Fall (even years)
This introduction to virology will focus on animal viruses that are important for basic science and human and animal diseases. The topics in this course may include viral taxonomy, structure, entry/exit, replication, quantitation, genetics, pathogenesis, and virus-host interaction. The laboratory will study nonpathogenic model viral systems.
Prerequisites: BIOL 3321 or BIOL 3322 or BIOL 3370 or BIOL 3372 or BIOL 3373 or BIOL 3374 or permission of instructor

BIOL 3384 Neurobiology. (4) Fall
An integrated study of the human nervous system correlating neuroanatomy and neurophysiology with fundamentals of clinical neurology.
Prerequisites: BIOL 1107, 1107 L, 1108, and 1108 L or BIOL 2148 and 1149

BIOL 4470 Senior Seminar. (1) Spring
Senior seminar is a thematic capstone course that is a broad, integrative experience in biology. The course promotes independent thinking, develops analytical skills, and provides practice in group discussion and in written and oral presentation.
Prerequisites: senior standing, Biology major

BIOL 4495 Independent Study. (1-4) on demand

Although not required as part of the Biology major, this course provides an opportunity for students, on an individual basis, to pursue in-depth study of a particular biology topic. Up to 4 hours of BIOL 4495 may be counted toward the major.

Prerequisites: consent of the instructor, the department chair, and the Provost

BIOL 4496 Internship. (1-3) on demand

An opportunity for students to gain added experience and insight in approved off-campus settings. The internship cannot be counted as one of the courses required for the major or minor in Biology.

Prerequisites: consent of the supervising instructor, department chair, and the Career Development Center

BUSINESS AND ACCOUNTANCY

INTRODUCTION

The Departments of Business and Accountancy at LaGrange College are committed to academic excellence through degree programs designed to prepare students for a wide variety of careers in business. The liberal arts education that students receive at LaGrange College provides the foundation for critical thinking, communication, and leadership skills needed for a successful professional career. The departments seek to enhance the College's liberal arts curriculum by offering coursework and internship opportunities that give students a fundamental understanding of business and provide them with the knowledge and skills needed for effective decision-making in a dynamic, global, and technologically-oriented environment.

MISSION STATEMENT

- We are dedicated to the development of our students' abilities to think critically and creatively and to the enhancement of their communication skills.
- We seek to integrate and extend liberal arts-based values through discussion, discovery, and reflection based on contemporary business content.
- We seek to provide a safe, caring, and ethical place for all our students to grow and mature.

LEARNING OUTCOMES OF OUR PROGRAMS

Upon completion of a degree from the Departments of Business and Accountancy, a student should be able to:

- demonstrate general knowledge and comprehension of business concepts and the ability to integrate this knowledge.
- synthesize and make connections among different ideas, as well as demonstrate the ability to think creatively and critically, and to formulate logical arguments.
- show an intrinsic desire to learn and a curiosity about the world and about business by actively participating in class, group work, and individual research.
- formulate and defend ethical judgments and develop an understanding of individual moral responsibility, particularly in a group or corporate setting.
- communicate in a professional manner, both orally and in writing, using technology appropriately.
- work in teams and demonstrate an understanding of interpersonal relations, and the leadership and followership processes.
- accept and embrace risk and uncertainty in the business environment.

PROGRAMS

The following programs are available:

- Bachelor of Science (B.S.) in Accountancy

- Bachelor of Science (B.S.) in Business Management
- Minor in Accountancy
- Minor in Business Management
- Bachelor of Arts (B.A.) in Business Administration (*See separate LaGrange Evening College Bulletin*)

The bachelor's programs are accredited nationally by the Accreditation Council for Business Schools and Programs (ACBSP). The Albany programs in Organizational Leadership are not included in this accreditation.

ACCOUNTANCY AND BUSINESS MAJORS

Business majors (B.S. in Accountancy and B.S. in Business Management) should note that the applicable requirements for the majors, including required courses, are those in effect when they declare their major, not those in effect at the time of their matriculation.

In addition to the course requirements, students pursuing a bachelor's degree offered by the Departments of Business and Accountancy must participate in a comprehensive Departmental Assessment Program (DAP), as well as an exit interview with department faculty or Advisory Council members.

REQUIREMENTS FOR THE B.S. IN ACCOUNTANCY

The **B.S. in Accountancy** gives students the accounting foundation needed for effective decision-making in an organization. Today's accountants must be able to communicate, synthesize, and innovate. They not only provide the information upon which the business world depends, but also make crucial decisions and act as trusted advisors. The Accountancy major builds upon the liberal arts skill base to give students the business and accounting knowledge they need. Students planning to work in the accounting function will receive the necessary skills and knowledge to pursue the CMA and CFM professional designations and be prepared for the fifth year of study for the CPA.

To declare a major in Accountancy, the student must meet the following criteria:

1. Have an overall GPA of **2.75/4.00** or better.
2. Complete MGMT 2200, ACCT 2211, and ECON 2200 with a grade of "C" or better.
3. Normally, a student desiring to major in Accountancy will complete ACCT 2211 with a grade of "B" or better.

Students who have a GPA at or above 2.5 but less than 2.75 may petition the department faculty to be admitted on a probationary basis to the major. Petitioners will be evaluated utilizing a departmental screening process.

To remain a major in Accountancy in good standing, the student must meet the following criteria:

1. Complete all other major requirements with a grade of "C" or better.
2. Maintain an overall and major GPA of at least **2.50/4.00**.

Any accountancy major whose overall GPA or major GPA falls below a 2.50/4.00 will be placed on probation and has one semester in which to remove the probationary status. Exceptions to the above criteria may be made at the discretion of the departmental faculty.

Students pursuing a Bachelor of Science degree in Accountancy must complete **65 semester hours** of major coursework (above the general education requirements of 55 hours). Students will complete the total required 120 hours as follows:
their coursework as follows:

Matriculation in the Major

Core Requirements	46 hours
Interim	9 hours
Common Business Core	33 hours
Accountancy Core	27 hours
General Electives	5 hours
Total	120 hours

The required courses in the Accountancy major are:

ACCT 2211	ACCT 3301	ACCT 3302
ACCT 3311	ACCT 4401	ACCT 4410
ACCT 4415	ACCT 4420	ACCT 4430
ACCT 4440	ACCT 4454	ECON 2200
FNCE 3353	MATH 1114	MGMT 2200
MGMT 3312	MGMT 3351	MGMT 3370
MGMT 3372	MRKT 3380	

Students planning to pursue licensure as a **Certified Public Accountant (CPA)** are required by Georgia law to complete **150 semester hours**. The Accountancy Program Director will assist students in determining how they should acquire the final 30 semester hours needed. Students are eligible to sit for the uniform CPA examination upon graduation with the B.S. in Accountancy degree.

INTERNSHIP PROGRAM

Accountancy majors may have the opportunity to participate in an extended internship during the interim and spring semesters of their senior year. Internships typically run from the beginning of January until the end of March. Students may receive up to **nine (9) hours** of academic credit for this internship experience. Upon returning to campus at the end of March, students would be expected to take two or three intensive courses during the remaining weeks of the semester.

REQUIREMENTS FOR THE B.S. IN BUSINESS MANAGEMENT

The **B.S. in Business Management** degree program is designed to help students develop ideals that are ethically sound and socially desirable, cultivate an awareness of the social, political, and economic developments to which businesses must adapt, develop sound judgment and effective communication skills, and develop individual interests and talents. Coursework provides both the theoretical and practical foundation needed for those entering businesses, as well as government and not-for-profit organizations.

There are two concentrations in the Business Management major: **Entrepreneurship and International Business** (available 2012)

To declare a major in Business Management, the student must meet the following criteria:

1. Have a GPA of **2.75/4.00** or better.
2. Complete MGMT 2200, ACCT 2211, and ECON 2200 with a grade of “C” or better.

Students who have a GPA at or above 2.5 but less than 2.75 may petition the departmental faculty to be admitted on a probationary basis to the major. Petitioners will be evaluated utilizing a departmental screening process.

To remain a major in Business in good standing, the student must meet the following criteria:

1. Complete all other major requirements with a grade of “C” or better.
2. Maintain an overall and major GPA of at least **2.50/4.00**.

Any Business major whose overall or major GPA falls below a 2.50/4.00 will be placed on probation and has one semester in which to remove the probationary status. Exceptions to the above criteria may be made at the discretion of the departmental faculty.

Students pursuing a Bachelor of Science degree in Business Management must complete **48 semester hours** of major coursework (above the general education requirements of 55 hours). Students will complete the total required 120 hours as follows:

Matriculation in the Major

Core Requirements	46 hours
Interim	9 hours
Common Business Core	33 hours

Concentration Core	9 hours
Concentration-Directed Electives	12 hours
General Electives	11 hours
Total	120 hours

The required courses in the Common Business Core include the following:

ACCT 2211	ACCT 3311	ECON 2200
FNCE 3353	MATH 1114	MGMT 2200
MGMT 3312	MGMT 3351	MGMT 3370
MGMT 3372	MRKT 3380	

Students choosing not to major in Accountancy will have two (2) options: a five-course, in-depth study in either “*entrepreneurship*” or “*international business*.” The student would begin the concentration with one course in the second semester of the junior year and complete the sequence at the end of the senior year. Both concentrations, while in different sub-disciplines, will share common learning goals such as *integration, creative application, ethics*, and skills development in *research and communication* [writing and oral delivery].

Students must meet with their advisor **before October 15** of their junior year in order to enroll in their chosen concentration.

ENTREPRENEURSHIP

Students choosing the Entrepreneurship concentration must complete:

- Entrepreneurship I
- Entrepreneurship II
- Entrepreneurship III

INTERNATIONAL BUSINESS

Students choosing the International Business concentration must complete:

- International Business I
- International Business II
- International Business III

REQUIREMENTS FOR A MINOR IN ACCOUNTANCY

The department offers a **minor** in Accountancy. With the Accountancy minor, students will develop a deeper understanding of financial reporting and the use of financial information.

A minor in Accountancy consists of the following **12 semester hours** of coursework above ACCT 2211:

- ACCT 3301
- ACCT 3302
- ACCT 3311
- ACCT 4410 or ACCT 4415 or ACCT 4440

To declare a minor in Accountancy, the student must meet the following criteria:

1. Have a GPA of **2.75/4.00** or better.
2. Complete MGMT 2200, ACCT 2211, and ECON 2200 with a grade of “C” or better.

The remaining courses in the minor must be completed with a grade of “C” or better. Students must take at least four (4) of the minor courses at LaGrange College.

REQUIREMENTS FOR A MINOR IN BUSINESS MANAGEMENT

A **Minor in Business Management** is available to any LaGrange College student, regardless of major. Courses cover the basic functional areas of business. The minor is designed to help students develop the ability to recognize and solve business and organizational problems and understand the role of business in the community, nation, and the world. Such exposure should enhance the student’s employment opportunities.

A Minor in Business Management consists of the following **15 semester hours** of coursework:

- ACCT 2211
- ECON 2200
- MRKT 3380
- MGMT 2200
- MGMT 3370 or MGMT 4401

To declare a minor in Business Management, the student must meet the following criteria:

1. Have a GPA of at least **2.75/4.0**.
2. Courses in the minor must be completed with a grade of “C” or better.
3. Take at least four (4) of the minor courses at LaGrange College.

COURSE DESCRIPTIONS

Note that most courses have prerequisites and, generally, 2200-level courses are introductory. Prerequisites are shown after the course description.

All major and minor courses must be completed with a grade of “C” or better.

To take any course other than MGMT 2200, ACCT 2211, or ECON 2200, students must have a GPA of at least 2.5/4.0.

ACCOUNTANCY (ACCT)

ACCT 2211 Principles of Financial Accounting. (3) Fall and Spring

This is a foundation-level accounting course that introduces the terminology, principles, and practices of financial accounting for corporations. The course's major focus is the accounting cycle and preparation of financial statements.

Prerequisites: ENGL 1101, MATH 1101

ACCT 3301 Intermediate Financial Accounting I. (3) Spring

This course focuses on the decision-making implications of information provided to external stakeholders, including investors, creditors, customers, and regulators, and regulation theory and practice as applied to accountancy. Topics include regulation of accountancy procedures for external reporting, current problems in reporting financial position, income determination, and an integration of current professional pronouncements.

Prerequisite: ACCT 2211

ACCT 3302 Intermediate Financial Accounting II. (3) Fall

Continuation of Intermediate Financial Accounting I.

Prerequisite: ACCT 3301

ACCT 3311 Principles of Managerial Accounting. (3) Fall

A study of the uses of accounting for planning and control, including analysis and interpretation of data, and use of cost information for business policy implementation. Active learning projects will be emphasized.

Prerequisite: ACCT 2211

ACCT 4401 Auditing and Accounting Ethics and Liability. (3) Spring

This course focuses on the legal and ethical environment in which the accounting professional practices and in which financial statements are prepared and presented. Students will consider the conflict between profit motive and accurate and complete financial reporting, examining the participation in the financial reporting process by internal accountants, internal auditors, other business managers, and the independent auditors engaged to attest to the accuracy and completeness of management's financial statements. These conflicts will be discussed in relation to the business's responsibility to employees, investors, and other stakeholders. Traditional auditing practices will also be studied to determine the efficiency and the effectiveness of such methods.

Prerequisite: ACCT 3301

ACCT 4410 Federal Income Taxation. (3) Spring

This course introduces students to U.S. federal income tax concepts and principles and the application of such concepts to business operating, investing, and financing activities. Ethical and legal issues confronting tax practitioners are discussed throughout the course. Students engage in tax research utilizing professional databases and gain expertise in technical writing.

Prerequisite: ACCT 2211

ACCT 4415 Cost Accounting. (3) Spring

This course focuses on the decision-making implications of information provided to organization managers. Concepts from economics, statistics, and psychology emphasize the use of quantitative techniques to manage uncertainty and risk. Topics include planning and control techniques, construction of static and flexible budgeting, and product costing mechanisms.

Prerequisite: ACCT 3311

ACCT 4420 Advanced Federal Income Taxation. (3) Fall

This course examines continues the study of federal income taxation from ACCT 4410 and addresses more advanced federal taxation issues. Topics that will be covered include the taxation of entities and their owners, including the taxation implications of formations, distributions, reorganizations, liquidations and other business transactions. Return preparation, planning, research, and compliance issues are also integrated throughout the course.

Prerequisite: ACCT 4410

ACCT 4430 Advanced Accounting. (3) Spring

This is an intensive course that integrates the disciplines of accounting, finance, and taxation with respect to selected complex business transactions. Topics will include business combinations, goodwill, inventory costing, property exchanges and advanced stockholders' equity transactions.

Prerequisite: ACCT 3302

ACCT 4440 Accounting Information Systems. (3) Spring

This course is an introduction to the systems, procedures, and processes that management employs to control operating activities and information reporting systems.

Prerequisite: ACCT 2211

ACCT 4454 Financial Statement Analysis. (3) Spring

This course focuses on the structure and analysis of financial statements prepared in accordance with US GAAP, providing students with a framework for using financial statement data in a variety of valuation and business analysis contexts.

Prerequisite: ACCT 3301

ACCT 4460 Internship in Accounting. (1-6) on demand

This course represents a unique opportunity for a qualified student to expand his or her understanding of the practical applications of accounting concepts by entering into a specific "help-rendered learning accomplishment" contract with a cooperating area enterprise. The contract will specifically identify the student's obligations and duties, the nature and extent of the host enterprise's commitment to assist the student in further extending his or her knowledge of enterprise operations, and the basis on which the student's learning accomplishments will be measured. No more than **12** credit hours may be applied toward the student's graduation requirements.

Prerequisites: Accountancy major with demonstrated superior capabilities and prior approval of the contract by the department faculty

ACCT 4480 Special Topics in Accounting. (3) on demand

A series of "special topic" courses will provide students with exposure to issues and concepts not covered in their regular coursework. Most topics will include work with "real-world" organizations.

Prerequisites: ACCT 2211 and consent of instructor

ACCT 4488 Research and Current Topics in Accounting. (3) on demand

This course provides a conceptual understanding of the accounting process and the background skills to do research in the authoritative accounting literature. Students will gain proficiency using FARS. Current topics in accounting will be researched and discussed. Technical writing

abilities will be stressed. *Prerequisite:* ACCT 3301

ECONOMICS (ECON)

ECON 2200 Principles of Economics. (3) Fall and Spring

An introduction to the science of economics and its analytical tools. This course is devoted to providing the student with a thorough understanding of the basic principles of

a) **microeconomics**: the study of the economic behavior of individual households and firms and the determination of factor prices, and b) **macroeconomics**: the study of the determination of the aggregate levels of income, output, employment, and prices and the examination of fiscal and monetary policy.

Prerequisites: ENGL 1101, MATH 1101

FINANCE (FNCE)

FNCE 3353 Corporate Finance. (3) Spring

This course focuses on various methods used by corporate managers to evaluate alternative investment opportunities, including discounted payback, internal rate of return, discounted cash flow, and economic value-added analysis. Additionally, the course focuses on the methods used to finance corporate investments in assets, including capital structure, cost of capital, and the impact of leverage.

Prerequisite: ACCT 2211

FNCE 3354 Business Performance Analysis. (3) on demand

A comprehensive survey of the basic tools and models used in contemporary financial statement analysis.

Prerequisite: ACCT 2211

MANAGEMENT (MGMT)

MGMT 1101 Contemporary Business Issues. (3) Spring

Students will experience an introduction to current business topics using active learning and ethical reasoning skills. Students will be exposed to a variety of situations and cases that will encourage thinking like a business person.

MGMT 2200 Foundations in Business. (3) Fall and Spring

This course will serve as an integrative introduction to the functional areas of business. Projects based on current business dilemmas will emphasize the need for constant research and innovation required to address problems that students will encounter in the business world. Potential decisions will be evaluated in the context of reducing risk and maximizing returns to a variety of stakeholders. Creative and critical thinking, problem solving, and ethical decision-making will be stressed.

Suggested Prerequisites: ENGL 1101, MATH 1101

MGMT 3312 Business Communication. (3) Fall and Spring

This course provides an opportunity for students to practice all forms of business communication, including written documents and reports, oral presentations, phone, e-mail, and meetings. Particular consideration will be given to audience analysis, appropriate medium, cultural and gender issues, feedback, and biases affecting communication.

Prerequisites: MGMT 2200, ECON 2200, ACCT 2211

MGMT 3351 Legal and Ethical Environment of Business. (3) Fall

This course addresses the legal and ethical implications of business decisions. Topics may include business formation, employment discrimination, contracts, workplace safety, business torts, and antitrust issues. Cost-benefit analysis will be used as a tool to evaluate business decisions in light of existing legal rules and social responsibility. Ethical decision-making will be stressed in every part of the course. Students will further develop the mindset necessary to make decisions in an ethical manner.

Prerequisites: MGMT 2200, ECON 2200, ACCT 2211

MGMT 3370 Management and Organizational Behavior. (3) Fall and Spring

A study of the science and art of management, with special emphasis on motivating and leading individuals in an organization.

Prerequisites: MGMT 2200, ECON 2200, ACCT 2211

MGMT 3372 Operations Management. (3) Fall

A study of the application of the science of management in the operations management environment. Primary emphasis placed on the theories, principles, and tools that improve the efficiency and effectiveness of the operations manager.

Prerequisites: MGMT 2200, ECON 2200, ACCT 2211

MGMT 4401 Entrepreneurship. (3) on demand

A study of the application of the science of management to the development and management of the small business enterprise. Opportunities, characteristics, and problems with the small business will be evaluated. Students will be required to develop a business plan for a small business, and when possible, students will be given an opportunity to work on special projects with small businesses in the community. The class requires active participation by students in and out of the classroom.

Prerequisites: ACCT or FNCE 3354, MGMT 3370, MRKT 3380

MGMT 4440 Management Simulation. (3) on demand

This is the capstone course for majors in business. It incorporates the use of a computer-based simulation in an effort to integrate all of the functional areas of business into one comprehensive course. Students are required to work in groups as managers of a simulated company and make the necessary marketing, finance, economic, accounting, and management decisions to run their company effectively. The student's grades are a function of individual and group performance.

Prerequisites: Senior standing, completion of all course requirements in major, or consent of instructor

MGMT 4460 Internship in Business. (1-3) on demand

This course represents a unique opportunity for a qualified student to expand his or her understanding of the practical applications of enterprise operations by entering into a specific "help-rendered learning accomplishment" contract with a cooperating area enterprise. The contract will specifically identify the student's obligations and duties, the nature and extent of the host enterprise's commitment to assist the student in further extending his or her knowledge of enterprise operations, and the basis on which the student's learning accomplishments will be measured. No more than 6 credit hours may be applied toward the student's graduation requirements.

Prerequisites: Business major with demonstrated superior capabilities and prior approval of the internship contract by department faculty.

MGMT 4483 Special Topics in Management. (3) on demand

A series of “special topic” courses providing students with exposure to issues and concepts not covered in their regular coursework.

Prerequisites: senior standing and consent of instructor

MARKETING (MRKT)

MRKT 3380 Principles of Marketing. (3) Fall and Spring

This course is an introduction to the principles of marketing management and the role of marketing in a contemporary society, in business enterprises, and in a non-profit organization. Considers the planning, operation, and evaluation of marketing and promotional efforts necessary to the effective marketing of consumer and industrial offerings. During the course, the students will be tasked with the assignment of developing and presenting a marketing plan for a local business.

Prerequisites: MGMT 2200, ECON 2200, ACCT 2211

MRKT 4484 Special Topics in Marketing. (3) on demand

A series of “special topic” courses providing students with exposure to issues and concepts not covered in their regular coursework.

Prerequisites: senior standing, MRKT 3380, and consent of instructor

CHEMISTRY

MISSION STATEMENT

LaGrange College's Chemistry program exists to support student learning through studies in the field of chemistry, the application of the organized discipline knowledge they gain to solving complex problems, and in communicating those solutions. Additional purposes of the program are to provide support to the College and the profession of chemistry through activity in faculty governance functions, professional organizations and scholarship. The program provides majors to prepare students for employment in a chemical field or for further studies in professional or graduate school. Courses provided by the department fulfill the General Education (Core Curriculum) lab science requirement, are cognates for other majors, and meet admission requirements for many professional programs.

INTRODUCTION

Chemistry is often referred to as “the central science,” because chemical concepts are used throughout the other sciences. Therefore, in addition to being a major in its own right, the study of chemistry is a part of many curricula. The Department of Chemistry focuses its introductory Chemistry course as an element in a liberal education, a service to other departments, and the beginning of a comprehensive study of chemistry. The department offers B.A. and B.S. majors as well as a minor, which can lead to a variety of future occupations. Students with a major in Chemistry have gone on to traditional pursuits, such as graduate school in chemistry or biochemistry, pharmacy, medical school, and law school (patent law and corporate law), as well as becoming laboratory technicians and salespersons for chemistry and related industries.

The **B.A.** degree offers a broad background in chemistry while allowing ample time for extensive coursework in other fields. The B.A. is appropriate for those interested in one of the medical or law-related professions, teaching, or for students desiring the broadest possible education with an emphasis in natural science. The **B.S.** program is designed for those going on to graduate school in a chemically-related field (chemistry, biochemistry, molecular biology, chemical physics, environmental science, or forensics) or those seeking employment as chemists after graduation. The B.S. degree is generally more highly valued at professional schools. While the B.S. degree is more demanding of a student's time, there is sufficient time for electives outside the sciences.

DECLARATION OF MAJOR

Before declaring a major in Chemistry or Biochemistry, a student must have completed the introductory sequence (CHEM 1101, 1102) *at LaGrange College* with a C or better in each course or demonstrated proficiency by achieving 40th percentile or higher on the ACS Standardized Examination in General Chemistry or the ACS Standardized Examination in Organic Chemistry.

LEARNING OBJECTIVES: BACHELOR OF SCIENCE DEGREE IN CHEMISTRY

Students who earn the B.S. degree with a major in Chemistry will be appropriately competent in the following areas:

- atomic and molecular structure and chemical bonding
- the language of chemistry: verbal, written, numerical, and graphical presentation of chemical concepts
- equilibria and stoichiometry
- periodic relationships
- thermochemistry
- chemistry laboratory skills, including data organization and analysis
- recognition, structure, and reactivity of the major organic functional groups
- synthesis and characterization of organic compounds by physical and instrumental methods
- volumetric and gravimetric analytical theory and practice
- analytical instrumentation theory and practice
- thermodynamics
- chemical dynamics
- quantum mechanics and spectroscopy
- either advanced inorganic chemistry, advanced organic chemistry, or biochemistry
- knowledge of the research process in chemistry

ASSESSMENT OF LEARNING OBJECTIVES

Students who earn the B.S. degree will have demonstrated their attainment of the specific objectives by appropriate scores on the current American Chemical Society (ACS) Examinations on the following three (3) topics: General, Organic, and Physical. The students will additionally attain an appropriate score from one (1) of the following examinations: Analytical, Instrumental, Inorganic, or Biochemistry. The passing score will be at or above the 40th percentile of the national norms for these exams or at an appropriate level, as determined by the Department of Chemistry, based on the accumulated data of the performance of LaGrange College students on these exams. The results that are in the best interest of the students will be used. These exams will be given at the end of the appropriate courses and will be offered to students up to three (3) additional times prior to the time of the student's scheduled graduation. The student must attempt a retest at least once a semester until successful completion of the exam. In the event that a student needs to repeat an exam for the second, third, or final time, evidence of preparation must be presented. Reexamination cannot be scheduled earlier than two (2) weeks following a previous examination.

REQUIREMENTS FOR THE BACHELOR OF SCIENCE DEGREE IN CHEMISTRY

Students earn these competencies by pursuing the following Bachelor of Science curriculum in Chemistry:

CHEM 1101, 1102 General Chemistry	8 semester hours
CHEM 2201, 2202 Organic Chemistry	8 semester hours
CHEM 2251 Analytical Chemistry	4 semester hours
CHEM 3301, 3302 Physical Chemistry	8 semester hours
CHEM 3371 Junior Seminar	2 semester hours

CHEM 4471 Senior Seminar	2 semester hours
CHEM 4451 Instrumental Analysis	4 semester hours
CHEM elective (3000 or 4000 level)	4 semester hours

Additionally, a **research experience** is required. This should be taken between the junior and senior years or during the first semester of the senior year. This may be done on campus, in industry, or in a research university summer program. Students may elect to earn CHEM 4900 credit for this required activity.

Supporting required courses include the following:

MATH 2221, 2222	8 semester hours
PHYS 2121, 2122	8 semester hours

Total: 56 semester hours + research experience

The **scheduling** of the B.S. curriculum is important, as the Physical Chemistry sequence (CHEM 3301-3302) alternates years with Analytical Chemistry (CHEM 2251) and Instrumental Analysis (CHEM 4451). To be prepared to take the Physical Chemistry sequence, students should take Calculus during the first year and Physics during the sophomore year. It is highly recommended that students take General Chemistry during their first year. The following would be typical sequences of courses for the B.S. Chemistry degree:

	Fall	Spring
First year	CHEM 1101	CHEM 1102
	MATH 2221	MATH 2222
Second Year	CHEM 2201	CHEM 2202
	PHYS 2121	PHYS 2122
Junior- and senior-year sequence depends on which year Physical Chemistry and Analytical Chemistry are being offered.		
Third Year	CHEM 3301	CHEM 3302
		CHEM 3371
Fourth Year	CHEM 2251	CHEM 4451
		CHEM 4471
	CHEM elective or	CHEM elective
OR:		
Third Year	CHEM 2251	CHEM 4451
		CHEM 3371
Fourth Year	CHEM 3301	CHEM 3302
		CHEM 4471
	CHEM elective or	CHEM elective

LEARNING OBJECTIVES: BACHELOR OF ARTS DEGREE IN CHEMISTRY

Students who earn the B.A. degree with a major in Chemistry will be appropriately competent in the following areas:

- atomic and molecular structure and chemical bonding
- the language of chemistry: verbal, written, numerical, and graphical presentation of chemical concepts
- equilibria and stoichiometry
- periodic relationships
- thermochemistry
- chemistry laboratory skills, including data organization and analysis
- recognition, structure, and reactivity of the major organic functional groups
- thermodynamics
- chemical dynamics
- quantum mechanics and spectroscopy
- synthesis and characterization of organic compounds by physical and instrumental methods
- either advanced inorganic chemistry, advanced organic chemistry, or biochemistry

ASSESSMENT OF LEARNING OBJECTIVES

Students who earn the B.A. degree will have demonstrated their attainment of the specific objectives by appropriate scores on the current American Chemical Society (ACS) Exams for (1) General Chemistry and (2) Organic Chemistry. The passing score will be at or above the 40th percentile of the national norms for these exams or at an appropriate level, as determined by the Department of Chemistry, based on the accumulated data of the performance of LaGrange College students on these exams. The results that are in the best interest of the students will be used. These exams will be given at the end of the appropriate courses and will be offered to students up to three (3) additional times prior to the time of the student's scheduled graduation. The student must attempt a retest at least once a semester until successful completion of the exam. In the event that a student needs to repeat an exam for the second, third, or final time, evidence of preparation must be presented. Reexamination cannot be scheduled earlier than two (2) weeks following a previous examination.

REQUIREMENTS FOR THE BACHELOR OF ARTS DEGREE IN CHEMISTRY

Students earn these competencies by pursuing the following Bachelor of Arts curriculum in Chemistry:

CHEM 1101, 1102 General Chemistry	8 semester hours
CHEM 2201, 2202 Organic Chemistry	8 semester hours
CHEM 2251 Analytical Chemistry	4 semester hours
CHEM 3301, 3302 Physical Chemistry	8 semester hours
CHEM 3371 Junior Seminar	2 semester hours
CHEM 4471 Senior Seminar	2 semester hours
Chemistry electives	4 semester hours

Required supporting courses include the following:

PHYS 1101, 1102 or 2121, 2122	8 semester hours
MATH 1121 or 2221	3 or 4 semester hours

Total: 47-48 semester hours

The **scheduling** of the courses for the B.A. in Chemistry can be somewhat flexible. The following are possible sequences to fulfill the requirements for the major:

	Fall	Spring
First Year	CHEM 1101 MATH 2221	CHEM 1102
Second Year	CHEM 2201 PHYS 1101 or 2121	CHEM 2202 PHYS 1102 or 2122
Junior- and senior-year sequence depends on which year Physical Chemistry and Analytical Chemistry are being offered.		
Third Year	CHEM 3301	CHEM 3302 CHEM 3371
Fourth Year	CHEM 2251	CHEM elective CHEM 4471
OR:		
Third Year	CHEM 2251	CHEM elective CHEM 3371
Fourth Year	CHEM 3301	CHEM 3302 CHEM 4471

LEARNING OBJECTIVES: BACHELOR OF ARTS DEGREE IN BIOCHEMISTRY

Students who earn the B.A. degree with a major in Biochemistry will be appropriately competent in the following areas:

- atomic and molecular structure and chemical bonding
- the language of chemistry: verbal, written, numerical, and graphical presentation of chemical concepts
- equilibria and stoichiometry
- periodic relationships
- thermochemistry
- physical measurements of chemical systems
- chemistry laboratory skills, including data organization and analysis
- recognition, structure, and reactivity of the major organic functional groups
- experimental synthesis and characterization of organic compounds by physical and instrumental methods
- in-depth study of biological molecules and metabolism
- techniques of biotechnology

ASSESSMENT OF LEARNING OBJECTIVES

Students who earn the B.A. with a major in Biochemistry will have demonstrated the attainment of the specific objectives by appropriate scores on the current American Chemical Society (ACS) Exams for (1) General Chemistry, (2) Organic Chemistry and/or (3) Biochemistry. The passing score will be at or above the 40th percentile of the national norms for these exams or at an appropriate level, as determined by the Department of Chemistry, based on the accumulated data of the performance of LaGrange College students on these exams. The results that are in the best interest of the students will be used. These exams will be given at the end of the appropriate courses and will be offered to students up to three (3) additional times prior to the time of the student's scheduled graduation. The student must attempt a retest at least once a semester until successful completion of the exam. In the event that a student needs to repeat an exam for the second, third, or final time, evidence of preparation must be presented. Reexamination cannot be scheduled earlier than two (2) weeks following a previous examination.

REQUIREMENTS FOR THE BACHELOR OF ARTS DEGREE IN BIOCHEMISTRY

Students earn these competencies by pursuing the following Bachelor of Arts curriculum in Biochemistry:

CHEM 1101, 1102 General Chemistry	8 semester hours
CHEM 2201, 2202 Organic Chemistry	8 semester hours
CHEM 3311 Biophysical Chemistry	4 semester hours
CHEM 3371 Junior Seminar	2 semester hour
CHEM 4421, 4422 Biochemistry	8 semester hours
CHEM 4471 Senior Seminar	2 semester hours
MATH 1114 or 1121	3 semester hours
PHYS 1101, 1102	8 semester hours
Suggested (but not required): Biology	8 semester hours

Total: 43-51 semester hours

The **scheduling** for the B.A. degree in Biochemistry is flexible. The following is a proposed schedule to meet the requirements for the degree. This degree provides a flexible yet strong program for the pre-health professional requirements.

	Fall	Spring
First Year		MATH 1121 or MATH 1114
Second Year	CHEM 1101	CHEM 1102
Third Year	CHEM 2201 PHYS 1101	CHEM 2202 PHYS 1102

		CHEM 3371
Fourth Year	CHEM 4421	CHEM 4422
	CHEM 3311	CHEM 4471

A **suggested schedule** to meet the **Pre-Health Professional Requirements** and earn a B.A. degree in Biochemistry is the following:

	Fall	Spring
First Year	CHEM 1101 BIOL 1101	CHEM 1102 BIOL 1102
Second Year	CHEM 2201 PHYS 1101 MATH	CHEM 2202 PHYS 1102 MATH
Third Year	CHEM 3301	BIOL 3372 Molecular Biology CHEM 3371 MCAT, PCAT, DAT, etc.
Fourth Year	CHEM 4421	CHEM 4422 CHEM 4471

The Molecular Biology and Biochemistry course could be switched during the third and fourth year, depending on the interest of the student.

MINOR

A **minor** in Chemistry shall consist of CHEM 1101, 1102, 2201, 2202 and two (2) additional Chemistry courses from the following:

CHEM 2251, 3301, 3302, 3311, 4421, 4422, 4431, 4451

Total: 22-24 semester hours

Students must also demonstrate proficiency in general chemistry by passing the ACS General Chemistry Examination as stated above.

AWARDS

The **CRC Freshman Chemistry Award** is awarded annually on Honors Day to the student with the most outstanding achievement in the CHEM 1101-1102 General Chemistry sequence.

The **A.M. Hicks Award** for outstanding achievement in **organic chemistry** is awarded annually on Honors Day to the student taking organic chemistry who has attained the most outstanding record. The award is made in honor of Dr. A. M. Hicks, who was a long-time faculty member and chair of the department.

COURSE DESCRIPTIONS (CHEM)

Chemistry is a laboratory science, and the department views the laboratory experience as an essential component of those courses with an associated laboratory. Consequently, students must achieve a passing grade in both the **lecture and laboratory** portions of the course to obtain a passing grade in the course.

CHEM 1101 General Chemistry I. (3 hrs. lec., 3 hrs. lab per week) (4) Fall

A study of the foundations of chemistry, including stoichiometry, atomic structure and periodicity, molecular structure and bonding models, and thermochemistry.

Prerequisite: MATH 1101 (may be taken as co-requisite)
or placement in MATH 2105 or higher

CHEM 1102 General Chemistry II. (3 hrs. lec., 3 hrs. lab per week) (4) Spring

A continuation of CHEM 1101; a study of the gas, liquid, and solid phases, chemical thermodynamics, kinetics, equilibria, acid/base equilibria, oxidation-reduction reactions, and electrochemistry.

Prerequisites: CHEM 1101; MATH 1101 or placement in MATH 2105 or higher

CHEM 2201 Organic Chemistry I. (3 hrs. lec., 3 hrs. lab per week) (4) Fall

A study of the fundamentals of organic chemistry with respect to the bonding, structure, nomenclature, and reactivity of various classes of organic compounds, including aromatic compounds. *Prerequisite:* CHEM 1102

CHEM 2202 Organic Chemistry II. (3 hrs. lec., 3 hrs. lab per week) (4) Spring

A continuation of CHEM 2201, including spectroscopy, synthesis, carbonyls, and biomolecules.

Prerequisite: CHEM 2201

CHEM 2251 Analytical Chemistry. (3 hrs. lec., 3 hrs. lab per week) (4) Fall (even years)

A study of the theory and practice of volumetric and gravimetric quantitative analysis, chemical equilibrium, and acid/base chemistry.

Prerequisite: CHEM 1102

CHEM 3301 Physical Chemistry: Thermodynamics and Chemical Kinetics. (3 hrs. lec., 3 hrs. lab per week) (4) Fall (odd years)

A study of the basic principles of physical chemistry, including the properties of gases, kinetic theory of gases, thermodynamics, thermochemistry, changes of state, phase rules, electrochemistry, and chemical dynamics

Prerequisites: CHEM 2202 or permission of instructor,
MATH 2221, PHYS 1102 or PHYS 1122

CHEM 3302 Physical Chemistry: Chemical Dynamics and Quantum Mechanics. (3 hrs. lec., 3 hrs. lab per week) (4) Spring (even years)

The study of basic principles of physical chemistry, focusing on gas kinetics, chemical dynamics, quantum mechanics, and atomic and molecular spectroscopy.

Prerequisites: MATH 2222, PHYS 1102 or PHYS 1122

CHEM 3311 Biophysical Chemistry. (3 hrs. lec. per week) (3) Fall

An overview of thermodynamics, dynamics, and quantum chemistry.

Prerequisites: CHEM 2202 or permission of instructor,
MATH 1114 or MATH 2105 or placement in MATH 2221.
PHYS 1101 is a prerequisite (preferred) or may be taken as a co-requisite.

CHEM 3371 Junior Seminar. (2 hrs. class per week) (2) Spring

A course that acquaints the student with the chemical literature as well as presentation and discussion of scientific data and information. In addition, students explore career opportunities, prepare a portfolio, and develop career plans. **Note:** Course is graded on a **pass/no credit** basis.

Prerequisite: junior standing

CHEM 4421 Biochemistry I. (3 hrs. lec., 3 hrs. lab per week) (4) Fall

An introductory course in the principles of biochemistry, with emphasis on the structure and function of biomolecules, membrane structure and function, and an introduction to metabolism and bioenergetics. *Prerequisite:* CHEM 2202 or permission of instructor

CHEM 4422 Biochemistry II. (3 hrs. lec., 3 hrs. lab per week) (4) Spring

A continuation of CHEM 4421, with emphasis on cellular metabolism, fundamentals of molecular genetics, and current topics in biochemistry.

Prerequisite: CHEM 4421

CHEM 4431 Inorganic. (3 hrs. lec. per week) (3) on demand

An in-depth examination of atomic and molecular structure. Symmetry concepts are introduced and used. *Prerequisite:* CHEM 3301 or consent of the instructor

CHEM 4441 Advanced Organic Chemistry. (3 hrs. lec. per week) (3) on demand

This course is concerned with the synthesis of organic compounds. Because synthesis requires a mastery of organic reactions, mechanisms, and stereochemistry, it is the ultimate consolidation of the student's expertise in organic chemistry. *Prerequisite:* CHEM 2202

CHEM 4451 Instrumental Analysis. (3 hrs. lec., 3 hrs. lab per week) (4) Spring (odd years)

A study of instrumentation and advanced analytical techniques.

CHEM 4471 Senior Seminar. (2 hrs. class per week) (2) Spring

A capstone course that is thematic. Emphasis is on integration of the student's experience in chemistry and the presentation of chemical literature in seminar and written form.

Prerequisite: senior standing

CHEM 4800 Special Topics. (1-4 hours) on demand

A "special topic" course that may be designed to provide the student with exposure to topics and concepts not covered in the regular course offerings.

CHEM 4900 Independent Study.

This course can vary and may be used to satisfy the research requirement for the B.S. major and provide research experience for B.A. majors.

COMPUTER SCIENCE

VISION STATEMENT

The Computer Science curriculum is committed to challenging the minds of its students and providing opportunities for students to grow in their ability to communicate effectively, to become critical thinkers, and to approach problems with creativity. The curriculum is also committed to preparing students to become successful, responsible citizens who aspire to lives of integrity and moral courage.

STUDENT LEARNING OUTCOMES

1. Students getting a minor or B.A. in Computer Science should be able to demonstrate that they can write programs in a reasonable amount of time that work correctly.
2. Students should be able to demonstrate an understanding of some of the key concepts in computer science.
3. Students should be able demonstrate that they can communicate effectively, both in their writing and their oral skills.
4. Students should be able to demonstrate that they can think critically by analyzing and synthesizing a problem in order to find its solution.
5. Students should be able to demonstrate their creativity by using creative problem-solving techniques.
6. Students should demonstrate that they are responsible citizens who aspire to lives of integrity and moral courage.
7. Students should demonstrate that they are prepared for a career related to their degree or graduate school.
8. Students should demonstrate that they value their experience at LaGrange College.

ASSESSMENT OF LEARNING OBJECTIVES

Level I:

Student Course Evaluations: The goal is for 75% of students taking the SIR II in Computer Science courses to give a score of 3, 4, or 5.

NSSE: The goal is that the value for the Computer Science program is greater than or equal to “Mean - Std. Deviation.”

Level II:

Course Grades: 75% of students should score greater than or equal to their overall GPA in their Computer Science classes. All of the 1000-level or above courses in Computer Science, Mathematics, Business, and Art that are required for the B.A. or the minor must be completed with an average grade of C or better.

Level III:

CLA/MAPP: The goal is that the value for the Computer Science program is greater than or equal to “Mean - Std. Deviation.”

ETS Proficiency Profile: The goal is that the value for the Computer Science program is greater than or equal to “Mean - Std. Deviation.”

Graduation Rate: The goal is 100% of non-transfer students graduating within four (4) years and 100% of transfer students or students with a double major graduating within six (6) years.

Programming Exam: This exam is based on the concepts learned in CSCI 1990 and 2990 and is taken at the end of the semester in which the student completes CSCI 2990. The exam is timed and supervised by the CSCI 2990 instructor. The goal is for 100% of students to make a B- or greater.

Ethics: As part of CSCI 2990, students will write a five-page research paper about issues in computer ethics and how that relates to the LaGrange College Honor Code. Another goal is that no Computer Science major will have an Honor Code violation.

Portfolio: Satisfactory completion of an assessment portfolio to be composed by each Computer Science senior. The portfolio is a collection of what the students deem to be their best pieces of work done in Computer Science and an explanation of why. The requirement is that 100% of students successfully complete this portfolio.

Senior Seminar: Satisfactory performance by the student in delivering a presentation to faculty and students on a topic that they have researched themselves, or a presentation of what they did and learned if they had an internship. 100% of seniors are required to do this.

Graduate School Track: Percentage of graduates accepted for graduate school.

Employment: Goal is for at least 50% to be employed in a computer-related job within a month of graduation.

Level IV:

Alumni Giving: Goal is for at least 5% of graduates to contribute.

CAREER OPPORTUNITIES

Students who complete the Computer Science major have a wide range of employment opportunities. These include positions in programming, PC support and troubleshooting, database administration, network administration, and Web programming. Graduates of the Computer Science degree program at LaGrange College have secured positions as I.T. department managers, I.T. security specialists, systems analysts, database administrators, Webmasters, Web designers, PC support specialists, as well as other positions. Companies employing these graduates include Milliken and Co., Interface, Duracell, Hitachi, Walt Disney World (I.T. security), Chick-Fil-A (I.T. department), Total Systems Services, BellSouth, Texas Instruments, General Motors, and others.

In addition, a number of graduates have gone on to graduate school in areas such as computer science, computer engineering, electrical engineering, and management information systems.

REQUIREMENTS FOR A MINOR OR A B.A. IN COMPUTER SCIENCE

For **all** students pursuing a **minor or B.A.** in Computer Science (**9 semester hours**):

CSCI 1990
CSCI 2990
MATH 2241

For the **minor** in Computer Science (**9 additional hours**):

three (3) CSCI courses at the 3000 level or above (excluding internship credit)

Total for minor: 18 semester hours

For the **B.A. degree** with a concentration in **Computational Mathematics (37-38 additional hours)**:

CSCI 3250
CSCI 3700
CSCI 4050
MATH 2221
MATH 3092
MATH 3185

six (6) additional courses from the following list:

any CSCI course at the 3000 level or above
MATH 2222
MATH 4410 (excluding internship credit)

Total: 46-47 semester hours

For the **B.A. degree** with a concentration in **Business Administration (36 additional hours)**:

CSCI 4050
six (6) additional CSCI courses at the 3000 level or above (excluding internship credit)
the five (5) courses required for a **minor in Business Management**:
ACCT 2211, ECON 2200, MRKT 3380, MGMT 2200, and MGMT 3370

Total: 45 semester hours

For the **B.A. degree** with a concentration in **Graphic Design (36 additional hours)**:

CSCI 3500
CSCI 3550
five (5) additional CSCI courses at the 3000 level or above (excluding internship credit)
ARTD 1152, 2201, 2222, 3222, and 3301, plus an Art History course for the Fine Arts requirement in the Core Curriculum (resulting in a **minor** in Art and Design)

Total: 45 semester hours

COURSE DESCRIPTIONS (CSCI)

CSCI 1990 Introduction to Algorithmic Design. (3) Spring

Problem solving and algorithmic design using the language Java. Structured programming concepts, debugging, and documentation.

CSCI 2050 PC Maintenance and Troubleshooting. (3) on demand

A study of basic computer hardware, how to install hardware components, and how to diagnose hardware problems. In addition, the course includes a study of the basics of Windows and DOS necessary for maintaining computer hardware. The course is designed to begin to prepare students for A+ certification, as well as for the benefit of those who just wish to upgrade and diagnose hardware and operating system problems on their own computers.

Prerequisite: CSCI 1990 or consent of instructor

CSCI 2500 Visual Basic. (3) on demand

The study of Visual Basic, an event-driven (as opposed to procedural) language.

Prerequisite: CSCI 1990 or consent of instructor

CSCI 2990 Algorithmic Design. (3) Spring

A continuation of CSCI 1990. Further development of techniques in Java for program design, program style, debugging and testing, especially for larger programs. Introduction to algorithmic analysis. Introduction to the basic aspects of string processing, recursion, internal search/sort methods, and simple data structures. Programming using graphical user interfaces.

Prerequisite: CSCI 1990

CSCI 3000 Introduction to Computer Systems. (3) on demand

Computer structure and machine language, assembly language programming. Addressing techniques, macros, file I/O, program segmentation and linkage, assembler construction, and interpretive routines.

CSCI 3050 Introduction to Computer Organization. (3) Spring (even years)

Basic logic design, coding, number representation and arithmetic, computer architecture, and computer software.

Prerequisite: CSCI 1990

CSCI 3150 Introduction to File Processing. (3) on demand

Concept of I/O management (fields, keys, records, and buffering). File organization, file operations, and data structures. Time and storage space requirements. Data security and integrity.

Prerequisite: CSCI 3000 or 3250 or consent of instructor

CSCI 3250 Data Structures. (3) Fall (even years)

Review of basic data structures such as stacks, queues, lists, and trees. Graphs and their applications. Internal and external searching and sorting. Memory management.

Prerequisite: CSCI 2990 or consent of instructor

CSCI 3310 Organization of Programming Languages. (3) on demand

An introduction to the structure of programming languages. Language definition structure, data types and structures, control structures, and data flow. Run-time consideration, interpretative languages, lexical analysis and parsing.

Prerequisite: CSCI 3000 or consent of instructor

CSCI 3400 Computer Networks I. (3) on demand

An introduction to networks, with particular emphasis on the TCP/IP protocols used on the Internet.

Prerequisite: CSCI 1990 or consent of instructor

CSCI 3450 Computer Networks II. (3) on demand

A continuation of CSCI 3400.

Prerequisite: CSCI 3400

CSCI 3500 Web Programming. (3) Fall (odd years)

The study and practice of the planning, construction, and programming of Web pages using HTML and CSS. Graphics, sound, video, and animation will also be discussed.

Prerequisite: CSCI 1990 or consent of instructor

CSCI 3550 Server-Side Scripting and Database Management. (3) Fall (even years)

PHP, a server-side scripting language that can be embedded in a Web page to allow for dynamic content, MySQL, a relational database management system, and how to interface them.

Prerequisite: CSCI 3500 or consent of instructor

CSCI 3700 Discrete Mathematical Structures in Computer Science. (3) Spring (even years)

An introduction to the mathematical tools for use in computer science. These include sets, relations, and elementary counting techniques. Algebra and algorithms, graphs, monoids and machines, lattices and Boolean algebras, groups and combinatorics, logic, and languages.

Prerequisites: MATH 1121, 2221, or consent of instructor

CSCI 4050 Database Management Systems Design. (3) Spring (odd years)

Introduction to database concepts using SQL and Oracle. Data models, normalization, data description languages, query facilities. File organization, index organization, file security, and data integrity and reliability.

Prerequisite: CSCI 1990

CSCI 4100 Numerical Methods. (3) on demand

Introduction to numerical analysis with computer solution. Taylor series, finite difference calculus, interpolation, roots of equations, solutions of linear systems of equations, matrix inversion, least-squares, numerical integration.

Prerequisites: MATH 1121, 2221, or consent of instructor

CSCI 4300 Computer Graphics. (3) on demand

An overview of graphical concepts and applications on the computer. These include programming graphics, graphical manipulation software, animation, Web graphics, and graphics in multimedia presentations.

Prerequisite: CSCI 3000 or consent of instructor

CSCI 4500 Operating Systems. (3) on demand

A course in systems software that is largely concerned with operating systems. Such topics as process management, device management, and memory management are discussed, as are relevant issues associated with security and protection, networking, and distributed operating systems.

Prerequisite: CSCI 3000 or consent of instructor.

CSCI 4510 - 4520 - 4530 Special Topics. (3) on demand

This series of courses provides the student with material not covered in the courses above. Topics such as telecommunications, microcomputer interfacing, artificial intelligence, automata theory, survey of modern languages, fourth-generation languages, operating systems, and object-oriented design will be covered.

Prerequisite: determined by topic

CSCI 4900 Formal Languages. (3) on demand

An introduction to the basic theoretical models of computability. Finite automata, Turing machines, computability, decidability, and Gödel's incompleteness theorem.

Prerequisite: CSCI 3250, 3310, or 3700 or consent of instructor

CSCI 4950 Independent Study. (3) on demand

CORE CURRICULUM INTEGRATIVE STUDIES

LEARNING OBJECTIVES

The Core Curriculum of LaGrange College is designed to improve students' creative, critical, and communicative abilities, as evidenced by the following outcomes:

- Students will demonstrate creativity by approaching complex problems with innovation and from diverse perspectives.
- Students will demonstrate critical thinking by acquiring, interpreting, synthesizing, and evaluating information to reason out conclusions appropriately.
- Students will demonstrate proficiency in communication skills that are applicable to any field of study.

COURSE DESCRIPTIONS (CORE)

***CORE 1101 First-Year Cornerstone. (3) Fall and Spring**

The academic Cornerstone program has as its main goal to introduce entering first-semester students to what LaGrange College values in an interdisciplinary liberal arts education. The course balances the instructor's selected academic theme with a common set of assignments and academic skill sets. Together, these components strive to enhance the creative, critical, and communicative abilities of students while engaging ethical living through servant leadership and sustainability.

***CORE 1102 First-Year Orientation. (1) Fall and Spring**

This extended orientation course will improve students' academic success and ease the transition into college life. First-year students develop study skills, practice time management, understand the services offered by the college such as career development and selection of major, learn about academic support, and understand the traditions and policies of LaGrange College.

* Transfer students with 30 or more attempted hours may be exempted from the CORE 1101/1102 requirement.

CORE 1120 Problem Solving. (3) Fall and Spring

Individual and small-group problem solving geared toward real-life situations and nontraditional problems. The course focuses on a number of problem-solving strategies, such as drawing a diagram, eliminating possibilities, making a systematic list, looking for a pattern, guessing and checking, solving an easier related problem and sub-problems, using manipulatives, working backward, acting it out, unit analysis, using algebra and finite differences, and others. Divergent thinking and technical communication skills of writing and oral presentation are emphasized.

Prerequisite: MATH 1101 or higher

CORE 1140 Computer Applications. (1) Fall and Spring

Mathematical techniques and computer methods with spreadsheets are used in the development of quantitative reasoning skills. These techniques are examined in the contexts of business and economics and of sustainability through managing one's personal finances.

Prerequisite: MATH 1101 or higher

CORE 2001 Humanities: Ancient through Medieval Age. (3) Fall and Spring

This course focuses on our cultural heritage with an emphasis on the impact of the Judeo-Christian tradition as it relates to all knowledge. The course balances the instructor's selected academic theme with a common set of assignments and academic skill sets. The period from the emergence of human history to 1660 is covered in this course. Students confront primary and secondary source materials in order to gain a historical consciousness.

Prerequisites: ENGL 1102

CORE 2002 Humanities: Renaissance to the Present. (3) Fall and Spring

This course focuses on our cultural heritage with an emphasis on the impact of the Judeo-Christian tradition as it relates to all knowledge. The course balances the instructor's selected academic theme with a common set of assignments and academic skill sets. The period from 1660 to the present is covered in this course. Students confront primary and secondary source materials in order to gain a historical consciousness.

Prerequisite: ENGL 1102

CORE 3001 The American Experience. (3) Fall and Spring

This course focuses on the social structure, economics, politics, and culture of the United States. It examines many of the common assumptions about American society, especially meritocracy, freedom, and "justice for all." In addition, the course considers issues of sustainability and how they have shaped America's past and present and will continue to shape its future.

Prerequisites: CORE 2001 or CORE 2002.

EDUCATION

INTRODUCTION

The Department of Education offers several initial teacher preparation programs: a Bachelor of Arts program at the Early Childhood (PK – 5th) level and a Master of Arts in Teaching program for both the Secondary and Middle Grades levels. The Master of Education in Curriculum and Instruction and the Specialist in Education programs are designed for those who already have a teaching certificate. See the Department of Education's *Graduate Bulletin* for more information on advanced programs.

The Education curriculum at LaGrange College serves three (3) basic purposes:

- to provide for the development of professional knowledge, skills, and dispositions that are essential for the teaching profession;
- to provide planned and carefully guided sequences of field experiences (this requires that all students meet with their advisors before making any work plans);
- to provide initial preparation programs in Early Childhood Education at the undergraduate level, and a Master of Arts in Teaching initial preparation program for middle and high school grades, all of which are fully accredited by the Southern Association of Colleges and Schools and the Georgia Professional Standards Commission.

LEARNING OBJECTIVES

Approved Program in Early Childhood Education

Candidates completing the Early Childhood Education major will:

- develop a thorough understanding of the social, intellectual, physical, and emotional development of the child;
- identify the nature of learning and behaviors involving the child;
- construct a curriculum appropriate to the needs of the child;
- utilize existing knowledge about parents and cultures in dealing effectively with children;
- gain a thorough knowledge of the fundamental concepts of appropriate disciplines and how to relate them to the child;
- identify and implement differentiated teaching strategies in lessons designed for elementary students;
- understand diagnostic tools and approaches for assessing students at all levels and how to remediate learning problems in the various disciplines;
- develop their maximum potential through the provision of a succession of planned and guided experiences.

ASSESSMENT OF LEARNING OBJECTIVES

The Georgia Professional Standards Commission requires that the Department of Education use technology to show that all candidates have met specific standards for teaching certification. To

cover the cost of the software used for individual candidate performance, portfolio development, and data collection, a \$100 subscription fee is assessed in the Fall junior course EDUC 3342 Child Development and Practicum.

ADMISSION TO UNDERGRADUATE TEACHER EDUCATION

During the sophomore year, students intending to complete a Bachelor of Arts program in Early Childhood Education make formal application to the Teacher Education program. Normally this occurs after the student has completed three (3) semesters of full-time coursework.

The following are required for entrance into an undergraduate program:

- GACE Basic Skills Examination requirement or exemption with a SAT score of at least 1000 (Verbal and Math) or ACT score of at least 43 (English and Math)
- EDUC 1199 – Foundations of Education (grade of “C” or better)
- GPA of 2.5 or better
- submission of application to program
- background check to ensure that no criminal record or discharge from the armed services would prevent teacher certification

After interviewing with the Chair of the Department of Education, candidates may be admitted conditionally if the results of the GACE Basic Skills examination are pending, or if one of the other criteria falls marginally short of the minimum requirements. If admitted conditionally due to a GPA that falls marginally short of the requirement, then candidates have one (1) semester to meet the GPA requirement before being dropped from the Education program. Candidates who have been conditionally admitted because they have not satisfied the GACE requirement must show proof that they have taken the test within the last four (4) weeks or are scheduled to take it by the end of the semester. Those who fail to show proof will not be registered for the following semester. If a junior has not satisfied the GACE Basic Skills Assessment requirement by the Spring semester of the junior year, then the candidate will be dropped from the program and can be reinstated only once the Department of Education has received official passing scores.

TEACHER CERTIFICATION

The Department of Education offers several programs that are approved by the Georgia Professional Standards Commission and lead to certification in Georgia. To be eligible for recommendation by LaGrange College for a professional teaching certificate, undergraduate candidates must meet the following criteria:

- graduate from LaGrange College in an approved initial preparation program;
- maintain a 2.5 grade point average on all work attempted, and a 2.5 institutional grade point average;
- earn no less than a “C-” grade on all professional and field courses presented for graduation;
- successfully complete the Georgia certification examinations appropriate for the field(s) in which certification is sought.

CORE PROGRAM REQUIREMENTS

All candidates planning to complete approved programs of Teacher Education must complete the CORE program requirements.

B.A. PROGRAM OF STUDY

Early Childhood Education majors begin their program of study during the Spring semester of their sophomore year. The course EDUC 1199 (Foundations of Education) is a prerequisite for unconditional admittance and must be taken before or during the Spring semester of the candidate's sophomore year. Because Early Childhood Education is a cohort program, it is imperative that interested students declare their intent to become Early Childhood Certification candidates by following the above admission to Teacher Education procedures before Spring pre-registration in the Fall of their sophomore year. Before participating in required field experiences, candidates must show proof of liability insurance obtained through the Student Professional Association of Georgia Educators (SPAGE).

<i>Prerequisite</i>	EDUC 1199	Foundation in Education	3
<i>Spring Sophomore</i>	EDUC 4459	Special Needs/Exceptional Children	3
	MATH 3101	Fundamentals of Mathematics I for Teachers	3
<i>Fall Junior</i>	EDUC 3342	Child Development	3
	EDUC 3354	Theories of Reading Instruction	3
	EDUC 4360	Curriculum and Accountability	3
	EDUC 4449	Classroom Technology	3
	MATH 3102	Fundamentals of Mathematics II for Teachers	3
<i>Interim Junior</i>	EDUC 4460	Diversity in Elementary Classroom	3
<i>Spring Junior</i>	EDUC 3319	Math Methods	3
	EDUC 3355	Fundamentals of Reading Instruction	3
	EDUC 4456	Language Arts Methods	3
	EDUC 4457	Social Studies Methods	3

<i>Fall Senior</i>	EDUC 3317	Science Methods	3
	EDUC 4356	Diagnosis/Remediation of Problems in Reading	3
	EDUC 3356	Integrating Specialty Areas	3
	EDUC 4480	Senior Seminar	3
<i>Spring Senior</i>	EDUC 4490	Student Teaching	12

Total: 63 semester hours

ADMISSION TO STUDENT TEACHING

Applications for student teaching are due midterm in the semester prior to student teaching. Candidates will spend one (1) semester in full-time teaching activities under the supervision of a classroom teacher. Before a candidate can begin student teaching, all Core and program coursework must be completed with at least a cumulative 2.5 GPA and a “C-” or above in courses related to the program. Students should not hold outside employment during the semester of student teaching without the permission of the director of field experience.

When a candidate applies for admission to student teaching, the following artifacts are collected: GPA, Opening School Experience Journals and Logs, Lesson Plan Rubrics, Professional Development Plans (if used), Teacher Candidate Evaluations, and Disposition Evaluations from all field experiences.

Detailed requirements and information related to field experience can be found in the *LaGrange College Field Experiences Handbook (FEH)*.

CERTIFICATION REQUIREMENTS

To be eligible for certification recommendation, teacher candidates must have successfully completed all program requirements. Candidates must successfully complete fieldwork assignments and receive satisfactory ratings on all Teacher Performance Observation Instruments (TPOI) and Dispositions Evaluations or show evidence of successfully completing a Professional Development Plan. Program completion artifacts collected at the time of graduation include transcripts, GPA, Lesson Plan Rubrics, and Documentation of Student Learning, Opening School Experience documentation, Senior Teacher Work Sample, Professional Logs, Teacher Candidate Evaluations, Disposition Evaluations, and PDPs (if needed). In addition to the above, candidates must have a passing score on the appropriate GACE Content Examination(s).

POST GRADUATION

After completing an initial program, graduates are asked to respond to a survey based on Georgia Professional Standards Commission Standards and the Georgia Framework Domains. The survey is designed to elicit responses regarding candidates’ perceptions of their preparation at LaGrange

College. Employers of LaGrange College graduates are also contacted and asked to complete a brief survey for each LC graduate whom they supervise. The survey based on the Georgia Framework Domains asks employers to rate candidates on job performance.

POLICY FOR REMEDIATION OF INAPPROPRIATE DISPOSITIONS AND/OR INADEQUATE PERFORMANCE

Dispositions

Because appropriate dispositions enhance teaching and learning, the Department of Education believes that candidates should project positive and productive attitudes toward students, colleagues, and professors. The term “**appropriate dispositions**” refers to positive attitudes, respect for the diverse characteristics of others, and taking grievances to the appropriate person in a professional manner. In the pursuit of knowledge of learning, childhood, and society, appropriate dispositions reflect the teachers’ abiding respect for the intellectual challenges set before them by their professors. Teachers are committed intellectuals who value rigorous inquiry, critique, and informed skepticism as ways to expand their ethical, cultural, and intellectual universes. To engage in professional exchanges, committed teachers must demonstrate constructive dispositions at all times. If a classroom professor observes or becomes aware of inappropriate dispositions, then she or he will issue a written warning to the student. Upon the second time, the student will be required to attend a hearing of the Department of Education faculty for possible disciplinary action. At the discretion of the faculty, disciplinary action may result in a reduction in grade or, in severe situations, expulsion from the program. Appropriate dispositions are also expected and assessed during field and clinical experiences.

Performance

Candidates who exhibit poor content knowledge, content pedagogical knowledge, or professional skills and/or who fail to demonstrate a positive effect on student learning based on specific criteria stated in the *Field Experiences Handbook (FEH)* may be required to complete a remedial Professional Development Plan (PDP). Dismissal from the program is possible if the candidate fails to meet the minimum scores on the PDP. Specific procedures, instruments, and scoring criteria used to assess dispositions and performance are described in the *FEH*.

GRANTS AND SCHOLARSHIPS

Qualified Early Childhood Education and BA/MAT Education candidates may be eligible for TEACH grants. See “General Grants and Scholarships” in the Financial Aid portion of this Bulletin for details.

COMBINED B.A. AND M.A.T PROGRAM OF STUDY

Undergraduate students who meet the admission requirements for the M.A.T (passing GACE Basic Skills or a combined SAT score of more than 1000) and those who have a GPA of 3.0 or higher in their undergraduate studies have the opportunity to participate in a combined B.A. and M.A.T. program of study after the completion of 90 semester hours. Once accepted, candidates may take entering cohort graduate courses the Summer semester following their junior year of study. Upon gaining senior status, candidates may take one (1) three-credit graduate course

during the Fall, Interim, and Spring semesters only if enrolled with twelve (12) undergraduate credits.

<i>First Summer Semester I</i>	EDUC 6040	Foundations of Curriculum and Instruction (after 90 credit hours)	3
	EDUC 5000	Summer Field Experience	3
<i>First Summer Semester II</i>	EDUC 6020	Educational Technology	3
<i>First Fall Semester</i>	EDUC 5060	Students with Special Needs	3
<i>Interim</i>	EDUC 5040	Affirming Diversity in the Classroom	3
<i>First Spring Semester</i>	EDUC 5020	Teaching Methods in the Middle and Secondary Grades	3
	OR EDUC 5090	OR Foundations of Reading Theories	
<i>Second Summer Semester I</i>	EDUC 6030	Problems of Reading	3
<i>Second Summer Semester II</i>	EDUC 6010	Assessment and Accountability	3
	OR EDUC 5070	OR Assessing and Improving Literacy	
<i>Second Fall Semester</i>	EDUC 5700	Internship I (formal observations)	4
<i>Second Spring Semester</i>	EDUC 5700	Internship II (formal observations)	8

Total: 36 semester hours

COURSE DESCRIPTIONS (EDUC) [B.A. IN EARLY CHILDHOOD EDUCATION]

EDUC 1199 Foundation in Education. (3) Fall and Spring

An introduction to teaching and learning. This course addresses teacher behavior, teacher roles, teacher ethics and experiences, historical perspectives, philosophical foundations, approaches to curriculum development, the politics of education, school governance, school funding and legal issues, school environments, and living and learning in a diverse society. This course is a prerequisite for admission to the Education program and includes an initial school visitation experience.

Prerequisite: criminal background check

MATH 3101 Fundamentals of Mathematics I for Teachers. (3) Spring

A study of topics in mathematics designed for future elementary and middle school teachers who are not pursuing a concentration in Mathematics. Topics include problem solving, number systems and the relationships between these systems, understanding multiplication and division, including why standard computational algorithms work, properties of arithmetic, and applications of elementary mathematics. The NCTM and Georgia Performance Standards are used to frame the course.

Prerequisite: MATH 1101 or higher

MATH 3102 Fundamentals of Mathematics II for Teachers. (3) Fall

A study of topics in mathematics designed for future elementary and middle school teachers who are not pursuing a concentration in Mathematics. Topics include numbers and operations, algebra, geometry, data analysis, statistics, probability, and measurement. Technology is used when appropriate. The NCTM and Georgia Performance Standards are used to frame the course.

Prerequisite: MATH 1101 or higher

EDUC 3317 Science Methods. (3) Fall

This course addresses science content, process skills, attitudes, and real-world applications that are developmentally appropriate for science instruction. Effective teaching strategies that incorporate integrated and interdisciplinary approaches, technology, literature, multicultural education, and the Georgia Performance Standards are combined with theories of learning. Field experience required.

EDUC 3319 Math Methods. (3) Spring

The Math Methods course focuses on a constructivist approach to teaching and learning with emphasis on problem-solving, NCTM standards, and Georgia Performance Standards. The course stresses mental mathematical exercises and activities with manipulatives that promote mathematical confidence in children. There is an extensive field experience that involves a semester relationship with exemplary math teachers. Coursework involves implementation of the tenets that underlie the conceptual framework of the Department of Education.

EDUC 3342 Child Development Practicum. (3) Fall

A study of the principles of growth and development from conception through twelve (12) years of age. Specific attention will be given to the influences of family on physical maturation, cognitive development, social skills, and personality development. Major contributions from the leading authorities in the field are emphasized during the study of each area of development. A nursery and preschool field experience is required.

EDUC 3354 Theories of Reading Instruction. (3) Fall

Different theories of reading instruction are the focus for this course. Special emphasis is on children's literature and its role in successful reading programs. Other topics include the reading process, principles of reading instruction, and emergent literacy. IRA standards and Georgia Performance Standards provide a basis for lesson plans and field experiences in local schools.

EDUC 3355 Fundamentals of Reading Instruction. (3) Spring

A study of word recognition strategies with emphasis on phonics. Teaching techniques for vocabulary and comprehension, reading in content areas, and interrelatedness of reading and writing are also addressed. Standards from IRA and Georgia Performance Standards are used in combination with various approaches to effective instruction in planning effective lessons for experiences in local schools.

EDUC 3356 Integrating Specialty Areas into Classroom Instruction (3) Fall

This course teaches the Early Childhood Certification candidate how to integrate the arts, health, and physical education into instruction. Through collaboration with college faculty, elementary classroom teachers, and specialty area teachers, candidates will understand and use the content, functions, and achievements of dance, music, theater, and the several visual arts as primary media for communication, inquiry, and insight among elementary students; use the major concepts in the subject matter of health education to create opportunities for student development and practice of skills that contribute to good health; and know, understand, and use human movement and physical activity as central elements to foster active, healthy life styles, and enhanced quality of life for elementary students.

EDUC 4356 Diagnosis and Remediation of Problems in Reading. (3) Fall

The focus of this course is the identification and correction of reading problems in elementary school students. Special attention is given to testing and teaching materials for corrective work, including reading inventories, formal and informal assessment, and computer programs. A variety of assessment techniques, IRA standards, Georgia Performance Standards, and technology are incorporated throughout the course.

EDUC 4360 Curriculum and Accountability in Elementary Grades. (3) Fall

This course addresses the practical aspects of curriculum development, along with the role of preparation and its contribution to successful classroom management. A variety of assessment techniques, use of the Georgia Performance Standards, differentiated instruction, and classroom management are among other key areas that are studied.

Co-requisite: EDUC 4480 Senior Seminar.

EDUC 4449 Classroom Technology for Elementary Grades. (3) Fall

A course offered to Early Childhood and Middle Grades Education majors during the Fall and Spring semesters. This course meets the expected performances found in the Georgia Technology Standards for Educators. It is designed to teach (a) Global Communication Skills, (b) Application Skills, and (c) Integrative Strategies. All students are responsible for designing a professional Web site and electronic portfolio that contains evidence of their expertise in classroom technology. The evidence must be aligned with the Georgia Technology Standards.

EDUC 4456 Language Arts Methods. (3) Spring

This course provides a thematic approach to methods for teaching language arts in the elementary grades. Major topics include oral and written language, reading and writing workshops, spelling, and grammar. Georgia Performance Standards, NCTE, and IRA standards are used in developing instructional resources and units. Field experience is required.

EDUC 4457 Social Studies Methods. (3) Spring

The interdisciplinary nature of social studies is the focus for the study of curriculum, methods, technology, and professional sources. Emphasis is on planning for and developing resources for instruction, including the development of a unit with emphasis on the NCSS standards and Georgia Performance Standards for a chosen grade level. This course includes a field experience component.

EDUC 4459 Special Needs and Exceptional Children. (3) Spring

A study of identification and diagnostic techniques for teachers related to areas of exceptionality among students and of alternative styles of teaching to meet special needs. The introduction to the Student Support Team (SST) process and the writing of eligibility reports and Individual Education Plans (IEP) are explored. The psychological and behavioral characteristics of exceptional children are studied. The importance of transition and other forms found within the exceptional children's categories is identified. Weekly field experience in the exceptional children's areas will be provided.

EDUC 4460 Diversity in the Elementary Classroom. (3) Interim

This course addresses a variety of issues in diversity, including psychological, physiological, and social conditions of different students. Various issues of equality and equal opportunity are also examined, as well as strategies for working with children at risk. This course includes a field experience in diverse school settings outside of Troup County.

EDUC 4480 Senior Seminar. (3) Fall

This course is designed to explore current issues in early childhood education. Teacher candidates choose topics, examine research, and present information in a workshop format. Another focus of the course is classroom management, lesson presentations, and peer critiques. In addition, teacher candidates have the opportunity to discuss field experiences in connection with the conceptual framework and national and state standards.

EDUC 4490E Early Childhood Student Teaching. (12) Fall and Spring

This course provides a full-day teaching experience for a minimum of thirteen (13) weeks. Pre-service teachers are assigned to diverse public schools and gradually assume responsibility for working with groups and individuals. They participate in classroom teaching and observation, planning and evaluation conferences, and other school-related experiences, with guidance provided by the cooperating teacher and College supervisor, gradually assuming total responsibility for the class.

ENGLISH

INTRODUCTION

The Department of English offers a wide range of courses to meet a variety of needs and demands:

- introductory and advanced courses in composition and literary studies
- British and American literature survey and period courses
- genre studies, including works translated into English from other languages
- language and theory courses
- single-author courses
- creative writing and nonfiction writing courses

Objectives of Composition Courses

The primary goal of courses in composition and literature is to help students become competent readers and writers by providing them with challenging texts and ample opportunities to practice their skills of critical thinking and expression. Toward this end, the English faculty has set the following four (4) objectives. All students completing the Core Curriculum will demonstrate:

- proficiency in expository writing with Standard American English grammar, punctuation, and usage
- proficiency in critical reading
- the ability to assimilate, organize, and develop ideas logically and effectively
- an understanding of the rudiments of research-based writing, including accurate and ethical citation and MLA documentation

OBJECTIVES OF ENGLISH MAJOR COURSES

All students completing the baccalaureate program in English will be prepared to pursue careers in which a broad knowledge of literature and a proficiency in critical reading, critical thinking, and expository writing are important. They also will be prepared to pursue graduate studies in English and in other professional areas, such as law, medicine, or journalism. In addition, students who wish to prepare for a career in teaching may do so by completing a major in English. For each of these endeavors, English majors will demonstrate:

- an extensive knowledge of the development of British literature and American literature from their origins to the present
- a capacity for interpreting literature, reading critically, and expressing literary ideas, both in oral discussion and in written work
- an ability to bring informed critical and analytical judgment to bear on the study of literary issues, both in oral discussion and in written work
- a mastery of the techniques of literary research and the use of MLA style
- a knowledge of Standard American English grammar, punctuation, and syntax
- a knowledge of Standard American English usage

ASSESSMENT OF LEARNING OBJECTIVES

Success in achieving the objectives of the English major will be demonstrated in the following ways:

- completion of each major course with a grade of C- or better
- satisfactory performance on the senior thesis and its presentation

Students preparing for graduate study in English or law are encouraged to take the GRE or the LSAT.

REQUIREMENTS FOR A MAJOR IN ENGLISH

Before declaring English as a major, students must

- a) complete the Core composition classes (ENGL 1101 and 1102) with no grade lower than a C.
- b) apply with the Chair of the Department of English for an interview with members of the English faculty. This interview may be scheduled as convenient during any semester, and its purpose is to discern the student's interest in the major, answer questions the student may have, and clarify the requirements and goals of the major in English.
- c) visit the SOURCE Center to complete the major declaration process.

English majors are required to take **40 semester hours** in English language and literature above the 1000 level. For satisfactory completion of the major, students must complete each major course with a grade of C or better.

Introductory Course (required)		(1 hour)
ENGL 2200	Introduction to English Studies	
Survey Courses (3 required)		(9 hours)
ENGL 2204, 2205	British Literature I, II	
ENGL 2206, 2207	American Literature I, II	
Language Courses (2 required)		(6 hours)
ENGL 3300	History of the English Language	(required)
ENGL 3302	Advanced Grammar OR	
ENGL 3303	Advanced Composition	
Single Author Courses (1 required)		(3 hours)
ENGL 4410	Chaucer	O
		R
ENGL 4420	Shakespeare	O
		R
ENGL 4430	Milton	
English Electives		
a) 2000 level (1 required)		(18 hours)
b) 3000 level or above (5 required: 4 in literature, 1 in writing)		
Senior-Level Course (required)		(3 hours)
ENGL 4495	Senior Thesis	

REQUIREMENTS FOR A MINOR IN ENGLISH

The Department of English offers two (2) **minors**:

- English minor with Literature concentration and
- English minor with Writing concentration.

Literature courses used to complete Core Curriculum requirements may not be counted for the English minor.

The requirements of each minor are as follows:

English Minor: Literature Concentration

- Survey Courses: (2 required) ENGL 2204, 2205, 2206, 2207
- Language Courses: (1 required) ENGL 3300, 3302
- Genre Courses: (1 required) ENGL 3315, 3335, 3345, 3355, 4440, 4450, 4460
- British Literature Courses: (1 required) ENGL 3320, 3330, 3340, 3350, 3360
- American Literature Courses: (1 required) ENGL 3375, 3380, 3385, 3390

Total: 18 semester hours

English Minor: Writing Concentration

- Survey Courses: (1 required) ENGL 2204, 2205, 2206, 2207
- Language/Theory Courses: (2 required) ENGL 2210, 2212, 2215
- Creative Writing Courses: (1 required) ENGL 3306, 3308
- Nonfiction Writing/Genre Courses: (2 required) ENGL 3303, 3310, 3315

Total: 18 semester hours

AWARDS

The Department of English gives the following awards to outstanding English majors during the annual Honors Day program:

- the Walter D. Jones Award for Excellence in Composition and Scholarship
- the Murial B. Williams Award for Excellence in Literary Studies
- the Francis Marion Chalker Medlock Prize for Poetry

The **Jones** award is given to the student whose paper written for a major course is judged as outstanding by a panel of reviewers. The **Williams** award is given to the student who is deemed by the English faculty to demonstrate the highest standards of scholarship and who contributes the most to the advancement of literary studies among English majors at LaGrange College. The **Medlock** Prize is awarded to the student who has demonstrated a love of and appreciation for poetry and who shows great promise as an aspiring poet. In addition, each spring at Honors Day, the Department of English recognizes the most outstanding essay composed for a Rhetoric and Composition course (ENGL 1101 or 1102) during the current academic year. Each winning essay is published in the next year's edition of the *LaGrange College Handbook of Rhetoric & Composition*.

SIGMA TAU DELTA

Sigma Tau Delta is the international English honor society. The society strives to confer distinction upon students who have demonstrated high achievement in English language and literature. Qualifications for membership are as follows:

- formal declaration of English major or minor
- successful completion of ENGL 1101, 1102, and at least one English course at the 3000 level or above
- overall GPA of at least 3.0
- English GPA of 3.5.

WRITING CENTER

The Department of English maintains a Writing Center, which serves the College community by providing advice and support for student writers. The Writing Center operates in conjunction with the Tutoring Center, both of which are part of the Moshell Learning Center, located on the ground (2nd) floor of the Frank & Laura Lewis Library. Both facilities are directed by Dr. Laine Scott, who trains students to serve as peer writing consultants. These tutors are available Sunday through Thursday evenings, from 6:00 to 9:00 p.m. or by appointment.

Students who would like to serve as peer tutors but are ineligible for work-study funding may enroll in **TCHA 4492 (On-Campus Tutoring Internship)** and thus earn one to three (1-3) semester hours of academic credit for their service. Note that these hours do not count toward any major or minor program. This course may be repeated for credit. Grading is on a “Pass/No credit” basis. *Prerequisites:* Recommendation from a full-time faculty member in the subject to be tutored and approval by the Director of the Writing and Tutoring Center.

THE SCROLL AND LC WRITING CONTEST

Since 1922, *The Scroll* has been LaGrange College's journal of creative arts. Published each spring, the magazine features the best of fiction, drama, poetry, essays, and artwork by the students and faculty of the College.

The LC Writing Contest is an annual event sponsored by the Department of English, the Writing Center, and *The Scroll*. It is open to all LC students. First and second prizes are awarded to best entries in fiction/drama, poetry, and essay. Winning entries are published in *The Scroll*.

ADVANCED PLACEMENT

Most LaGrange College students will take Rhetoric and Composition I and II (ENGL 1101 and 1102) during their first year. Some students will receive credit for one (1) of these courses based on their performance on the **Advanced Placement Test**.

- Students who earn a score of 4 or 5 on the **AP Test in English Language and Composition** will receive three (3) hours of credit for Rhetoric and Composition I [English 1101].
- Students who earn a score of 4 or 5 on the **AP Test in English Literature and Composition** will receive three (3) hours of credit for Rhetoric and Composition II [English 1102].

- Students who earn a score of 4 or 5 on both tests must choose which course they prefer to exempt. Only one (1) exemption is allowed.
- Only the AP Tests in English Language or English Literature are accepted for credit in the LaGrange College English program.

HONORS ENGLISH

The honors sections of ENGL 1101 and 1102 are open to students whose standardized test scores and other placement criteria indicate they would benefit from more challenging readings and writing assignments. Enrollment in each honors section is limited to 15 students, and participation is based upon placement criteria or recommendation from the English faculty of LaGrange College. LC transcripts will reflect participation in an honors-level course.

INTERNATIONAL STUDENTS

International students must enroll in a 1000-level English course during each semester that they spend at LaGrange College until they have satisfactorily completed both courses in the Rhetoric and Composition sequence (ENGL 1101 and 1102).

TRANSIENT CREDIT

No transient credit will be accepted for courses in first-year Rhetoric and Composition (ENGL 1101 or 1102).

COMBINED B.A. AND M.A.T PROGRAM OF STUDY

Undergraduate students who meet the admission requirements for the Master of Arts in Teaching [M.A.T] (passing GACE Basic Skills or a combined SAT score of more than 1000) and those who have a GPA of 3.0 or higher in their undergraduate studies are eligible to participate in a combined B.A. and M.A.T. program of study after the completion of 90 semester hours. Once accepted, candidates may take entering cohort graduate courses the Summer semester following their junior year of study. Upon gaining senior status, candidates may take one (1) three-credit graduate course during the Fall, Interim, and Spring semesters only if enrolled with twelve (12) undergraduate credits.

COURSE DESCRIPTIONS (ENGL)

ENGL 1101 Rhetoric and Composition I. (3) every Fall and Spring

Introduction to expository writing, emphasizing the essay form, the writing process, and rhetorical modes of thesis development. Some students may be invited to join an honors section of ENGL 1101.

Prerequisite to all higher-numbered English courses

ENGL 1102 Rhetoric and Composition II. (3) every Fall and Spring

Introduction to critical thinking and writing about literature, emphasizing reading strategies, analytic writing, research techniques, and modes of documentation. Some students may be invited to join an honors section of ENGL 1102.

Prerequisite: ENGL 1101

Prerequisite to all higher-numbered English courses

*Prerequisite to 3000-level or 4000-level courses:
ENGL 1101, 1102, and for English majors, ENGL 2200*

ENGL 2200 Introduction to Literary Studies. (1) every Fall
Required of all English majors. Introduces students to the academic discipline of English. Focuses on critical issues (past and present) involved in literary studies. This course is a prerequisite (for English majors) for any 3000- or 4000-level course.
Prerequisites: ENGL 1101 & 1102.

***ENGL 2204 British Literature I. (3)** Fall 2012 (every other Fall)
A survey of British Literature from the Anglo-Saxon period through the eighteenth century. Short critical essays required, at least one with documentation.

***ENGL 2205 British Literature II. (3)** Spring 2013 (every other Spring)
A survey of British literature from the Romantics through the Modern/Postmodern period. Short critical essays required, at least one with documentation.

***ENGL 2206 American Literature I. (3)** Fall 2011 (every other Fall)
A survey of American Literature from the Colonial period through American Romanticism. Short critical essays required, at least one with documentation.

***ENGL 2207 American Literature II. (3)** Spring 2012 (every other Spring)
A survey of American literature from Realism and Naturalism through the Modern/Postmodern period. Short critical essays required, at least one with documentation.

ENGL 2210 Introduction to Peer Tutoring. (3) Spring 2012
This course prepares undergraduates to work as peer tutors in a writing center. Students will practice tutoring as they learn about reading and responding to the writing of others.
Students from all majors, as well as undeclared majors, are encouraged to enroll.
Prerequisites: ENGL 1101 & 1102 and permission of the instructor

ENGL 2212 Rhetorical Theory. (3) in rotation
This course introduces undergraduates to the theory that informs the modern practice of teaching composition. Fundamentals of persuasion and human communication are presented as well.
Prerequisites: ENGL 1101 & 1102

ENGL 2215 Writing About Film. (3) in rotation
This course focuses on the critical viewing of film with critical writing in several modes.
Prerequisites: ENGL 1101 & 1102

ENGL 3300 History of the English Language. (3) Fall 2011
Introduction to principles of linguistics; a survey of the origins and development of English, and a study of its structure.

ENGL 3302 Advanced Grammar. (3) Spring 2013

A survey of the basic logic and grammatical structure of English, from morpheme to word, phrase and clause, to sentence.

ENGL 3303 Advanced Composition. (3) Fall 2011

This course is open to all students, regardless of major, who are interested in producing nonfiction prose that is exemplary for its clarity and finesse. Providing each other with feedback in classroom workshops, students write an interview; a critique of the fine arts; a humor piece; a travel piece; a piece on science, technology, or sports; and a memoir.

ENGL 3306 Creative Writing Workshop (poetry). (3) Spring 2013 (every other Spring)

An advanced course in imaginative writing. Professional models studied, but student writing is emphasized.

ENGL 3308 Creative Writing Workshop (fiction). (3) Spring 2012 (every other Spring)

An advanced course in imaginative writing. Professional models studied, but student writing is emphasized.

ENGL 3310 Art of Argumentation. (3) in rotation

This course presents the fundamentals of effective persuasion, including the three appeals (logical, emotional, ethical), logical fallacies, inductive and deductive reasoning, and evaluation of evidence. **Students from all majors, as well as undeclared majors, are encouraged to enroll.**

ENGL 3315 Readings in Literary Journalism. (3) in rotation

This course consists of a survey of literary journalism, a form of creative nonfiction that blends elements of fictional narrative and factual reporting.

ENGL 3320 Medieval Literature. (3) in rotation

A survey, mostly in Middle English, of English literature to about 1500.

ENGL 3330 Renaissance Literature. (3) Fall 2011

Renaissance English literature to about 1675, excluding Shakespeare.

ENGL 3335 Development of Drama. (3) in rotation

An examination of the development of drama, excluding Shakespeare, from its beginnings up through the 18th century.

ENGL 3340 Enlightenment Literature. (3) Spring 2012

Selected Restoration, Neoclassical, and Pre-Romantic English literature, excluding the novel.

ENGL 3345 The Rise of the Novel. (3) in rotation

A study of the rise of the novel with an emphasis on selected works of the late seventeenth-century and eighteenth-century, including novels in translation.

ENGL 3350 English Romanticism. (3) in rotation

A study of selected major nineteenth-century British prose and poetry, with emphasis on lyric verse.

ENGL 3355 The Nineteenth-Century Novel. (3) in rotation

A study of the selected 19th century novels, including novels in translation.

ENGL 3360 Victorian Literature. (3) in rotation

A study of selected major Victorian prose and poetry, with emphasis on Tennyson, Browning, and the Pre-Raphaelites.

ENGL 3375 American Romanticism. (3) in rotation

Major American Romantic writers of the United States through Whitman and Dickinson.

ENGL 3380 American Realism and Naturalism. (3) in rotation

Major American writers of the Realistic and Naturalistic movements in the United States.

ENGL 3385 Southern Literature. (3) in rotation

A study of major Southern writers from about 1815 to the present.

ENGL 3390 Modern & Contemporary American Literature. (3) in rotation

A study of major American writers from 1900 to the present.

ENGL 4400 Contemporary Literary Theory. (3) in rotation

A survey of theoretical interpretive traditions of the 20th and 21st centuries.

ENGL 4410 Chaucer. (3) Fall 2011

A survey of Chaucer's work. Consideration will also be given to Chaucerian influence and criticism.

ENGL 4420 Shakespeare. (3) Fall 2012

The development of Shakespeare's art, as reflected in selected individual plays or groups of plays.

ENGL 4430 Milton. (3) in rotation

Selected poetry and prose of Milton.

ENGL 4440 Modern & Contemporary Fiction. (3) in rotation

A study of selected contemporary fiction writers and their novels or short stories, including works in translation.

ENGL 4450 Modern & Contemporary Poetry. (3) Fall 2011

A study of selected contemporary poets and their poems, including works in translation.

ENGL 4460 Modern & Contemporary Drama. (3) Spring 2012

A study of contemporary playwrights and their plays, including works in translation.

ENGL 4495 Senior Thesis and Presentation. (3) every Spring

English majors will write and present orally an original research project based on a significant topic in language or literature. Required of all English majors.

Prerequisite: Senior standing.

ENGL 4496 Internship. (1-3) on demand

An opportunity for students to gain added experience and insight in approved off-campus settings. The internship **cannot** be counted as one of the courses required for the major or minor in English.

Prerequisites: consent of the supervising instructor, department chair, and the Career Development Center.

ENGL 4499 Independent Study/Research. (3) on demand

This is an opportunity for students to conduct an individual, in-depth exploration of an area in literature, writing, or theory.

Prerequisites: consent of the instructor, the department chair, and the Provost

* **Denotes ENGL courses that may substitute for a CORE Humanities course in the Core Curriculum.**

HEALTH AND PHYSICAL EDUCATION

INTRODUCTION

The curriculum in the Department of Health and Physical Education is composed of two (2) programs. The **physical education activities** program (PEDU) offers a selection of physical skill classes designed to promote health, physical skill development, and lifetime fitness. The two (2) minor programs in **health and physical education** (HPED) offer courses that are designed for students who may be involved in some facet of physical education or coaching as a career path. Coaching at all levels, health/fitness promotion, and sports management are all potential employment areas.

LEARNING OBJECTIVES

The activities program strives to provide classes for student to gain skill in activities for lifetime fitness. The two (2) minor programs provide knowledge and skill in teaching and coaching areas that will be beneficial in career choices and/or leisure pursuits.

ASSESSMENT OF LEARNING OBJECTIVES

- satisfactorily complete all coursework requirements
- maintain a minimum **2.5** cumulative GPA
- current certification in Community First Aid/CPR.

REQUIREMENTS FOR THE PHYSICAL EDUCATION MINOR AND FOR THE COACHING MINOR

There are two (2) **minor** programs: one in Physical Education and one in Coaching. The department will guide the student in selecting courses that best meet the student's aims and plans. **Fifteen (15) semester hours** are required for each minor.

Physical Education minors must take **HPED 2251** (Introduction to Physical Education).
Coaching minors must take **HPED 3310** (Coaching Theory and Methods).

The remaining 12 semester hours for either minor may be selected from the following courses:

HPED 1154	First Aid: Responding to Emergencies
HPED 2202	Sports Statistics
HPED 2251	Introduction to Physical Education
HPED 3302	Organization and Administration of Physical Education and Recreation
HPED 3305	Sports Psychology
HPED 3310	Coaching Theory and Methods
HPED 3312	Principles of Strength, Conditioning, and Nutrition for Athletes
HPED 3313	Leadership in Physical Education and Athletics
HPED 3332	Prevention and Care of Athletic Injuries/Illness
HPED 3390	Seminar and Lab Practice in Physical Education
HPED 4400	Internship in Physical Education

COURSE DESCRIPTIONS (HPED)

HPED 1153 Camp Leadership and Program. (3) on demand

A study of camping in an organized setting and of the leadership skills necessary for the implementation of the camp program.

HPED 1154 First Aid: Responding to Emergencies. (3) Fall and Spring

This course focuses on the identification of emergency situations and selection of correct response. Certification in American Red Cross standard first aid and adult, child, and infant rescue breathing and cardiopulmonary resuscitation is earned upon successful completion of the course.

HPED 1155 Lifeguard Training. (3) Spring

Competencies in swimming and life-guarding techniques, swimming speed, and endurance are developed in this course. American Red Cross lifeguard training and cardiopulmonary resuscitation for the professional rescuer certifications are the result of successful completion of this course.

Prerequisites: current standard First Aid Certification; passing of the following practical exams on the first day of class:

- 500-yd. continuous swim (crawl, breast stroke, and sidestroke);
- treading water for two (2) minutes with legs only, and
- retrieving a brick from the deep end of the pool.

HPED 1156 Water Safety Instructor. (3) Spring

A course that focuses on the development of competencies in swimming stroke and instructional techniques. Students who successfully complete this course earn certification in Red Cross WSI, enabling them to teach all levels of the Learn to Swim Program, as well as Basic and Emergency Water Safety courses.

HPED 2202 Sports Statistics. (3) on demand

Techniques of recording sports statistics and maintaining scorebooks are the focus of this class.

HPED 2251 Introduction to Physical Education. (3) on demand

A survey course of the career choices available in physical education. Opportunities to talk with and observe professionals in various sub-specializations.

HPED 3302 Organization and Administration of Recreational and Physical Education Programs (3) on demand

A study of the organization and administration of instructional, intramural, and interscholastic activity programs. Special emphasis is placed on the selection, purchase, and care of safe equipment and facilities, as well as on the legal requirements for providing and maintaining safe programs and facilities.

HPED 3305 Sports Psychology. (3) Spring

A study of human behavior in the context of the sporting experience and how performance is affected by the interactions of the coach, athletes, and the environment. Emphasis is on motivation, personality, attributions, disengagement from sport, aggression, leadership, and communication patterns.

HPED 3306 Techniques of Sports Officiating. (3) Spring

This course focuses on techniques of officiating athletic events. Knowledge of the rules of selected sports and extensive practical officiating in selected sports form the basis of this course.

HPED 3310 Coaching Theory and Methods. (3) on demand

Analysis of teaching skills and techniques of the different interscholastic sports in high schools.

HPED 3312 Principles of Strength Conditioning and Nutrition for Athletes. (3) Fall

This course focuses on the examination of proper techniques, concepts, and applications of exercise science. Nutritional principles as these relate to athletic performance also are included.

HPED 3313 Leadership in Physical Education and Athletics. (3) Spring

A study of the leadership skills necessary to implement and conduct physical activity programs and functions.

HPED 3320 Methods in Health and Physical Education in the Elementary School. (3) Fall

A study of the objectives, materials, activities, and curricula appropriate for elementary school physical education and health. Supervised observation and practical experiences in the elementary schools are provided.

HPED 3331 Personal Health Issues. (3) on demand

This course allows students to explore basic health issues and principles in depth. Topics include fitness, diet and weight control, nutrition, human sexuality, stress management, death education, aging, and drug and alcohol education.

HPED 3332 Prevention and Care of Athletic Injuries/Illnesses. (3) Spring

This course focuses on common injuries and illnesses occurring in athletics. Topics include, but are not limited to, heat exhaustion, heat stroke, abdominal injuries, injury management, emergency triage, anatomical instability, blood borne pathogens, and mechanics of injury.

HPED 3333 Yoga for Wellness. (3) Fall

A study of the effects that yoga has on all aspects of the human body, including physical, mental, and spiritual. Topics will include breathing techniques, *asanas*, fasting, meditation, and different disciplines of yoga.

HPED 3334 Advanced Yoga with Martial Arts Training. (3) Fall and Spring

This advanced course will build on the foundation that the “Yoga for Wellness” course established. “Advanced Yoga with Martial Arts Training” will emphasize mental focus, body organization, alignment, technique, and core development. This advanced yoga course with martial arts training is designed to bring the student eye to eye with their greatest obstacles,

which are perceived physical and mental limitations. This course is one pathway to cultivating the mind/body clarity and power that lead to developing the will.

HPED 3340 Karate: Techniques and Philosophy (3) on demand

A study of the interrelation between training and philosophy in karate. Students learn karate techniques and examine the philosophy of modern karate. Participants observe how the philosophy influences the essences of training and how the training affects the spirit of philosophy. Physical activity is required.

HPED 3352 Physiology of Exercise. (3) on demand

The effects of exercise on the major systems of the human body—including cardio-respiratory, neuromuscular, glandular, and digestive—are the focus of this course. Effects of heat, altitude, and ergogenic aids on the human body during exercise also are included.

Prerequisites: BIOL 2148, 2149

HPED 3390 Seminar and Lab Practice in Physical Education. (3) Fall and Spring

This course provides supervised leadership experiences in various physical education or athletic settings. Seminar discussions focus on common issues and concerns.

Prerequisites: junior or senior standing and completion of 6 hours of HPED courses

HPED 4400 Internship in Physical Education and Coaching. (3) Interim

Directed observation and participation in physical education, coaching, and/or supervisory situations.

Prerequisites: All students eligible with recommendation from the department chair in health and physical education

PHYSICAL EDUCATION ACTIVITIES (PEDU)

The physical education activity program is designed to provide opportunities for learning or enhancing those skills necessary to participate in leisure time activities throughout the life cycle. Special emphasis also is given to activities that improve one's physical fitness and condition. **All courses carry one (1) semester hour of credit and count toward the hours needed for graduation.**

PEDU 1102 Beginning Archery. (1) Fall and Spring

Basic competencies in archery techniques and safety with experiences in target shooting.

PEDU 1103 Badminton. (1) Spring

Introduction to the skills, strategies, and rules of badminton.

PEDU 1104 Basketball. (1) on demand

Basic competencies in the techniques, strategies, and rules of basketball.

PEDU 1105 Jogging. (1) Fall and Spring

Participation in progressive running programs designed to increase cardiovascular endurance.

PEDU 1108 Physical Conditioning. (1) Fall and Spring
Basic assessment, maintenance, and improvement of overall physical fitness.

PEDU 1109 Beginning Golf. (1) Fall and Spring
Introduction to the basic skills, strategies, and rules of golf. Field trips to city golf courses.

PEDU 1111 Softball. (1) Fall
Basic competencies and knowledge of rules and strategies of softball.

PEDU 1112 Beginning Tennis. (1) Fall and Spring
Introduction to the basic skills, strategies, and rules of tennis.

PEDU 1114 Volleyball. (1) Fall and Spring
Basic competencies in the techniques, strategies, and rules of volleyball.

PEDU 1116 Personal Fitness. (1) Spring
Introduction to diet and weight control techniques, as well as assessment and maintenance of personal fitness.

PEDU 1120 Karate. (1) on demand
Basic competencies and skills in karate techniques.

PEDU 1121 Bicycling. (1) on demand
Introduction to the basic equipment, safety, and techniques of cycling, including training and racing strategies. Weekend field trips.

PEDU 1122 Weightlifting/Plyometrics. (1) Fall and Spring
Introduction to exercises that are geared toward increasing speed, power, and jumping ability. A basic overview of the physiological factors involved in the exercises.

PEDU 1123 Beginning Swimming. (1) Spring
Introduction to the aquatic environment, with emphasis on competence in primary swimming and safety skills and stroke readiness.

PEDU 1124 Intermediate/Advanced Swimming. (1) on demand
Development and refinement of key swimming strokes. Introduction to turns, surface dives, and springboard diving.

Prerequisite: PEDU 1123 or equivalent skills

PEDU 1130 SCUBA. (1) Fall and Spring
Competencies in safe diving techniques and practices, as well as safe use of SCUBA diving equipment. PADI Open Water Diver Certification available upon completion of course and optional trip for checkout dives.

Prerequisite: PEDU 1124 or equivalent intermediate swimming skills

PEDU 1156 Canoeing. (1) Fall and Spring

Fundamental canoeing skills emphasized. Field trips to lake facilities and overnight camping experience are provided to give extensive opportunities for recreational canoeing.

PEDU 1158 Backpacking. (1) Spring

Introduction to basic equipment, safety, and techniques of trail camping. Extensive field trips to state and national trails are provided.

PEDU 1161 Rhythmic Aerobics. (1) Fall and Spring

A conditioning course in which exercise is done to musical accompaniment for the purpose of developing cardiovascular efficiency, strength and flexibility.

PEDU 1162 Hiking, Orienteering, and Camping. (1) Fall and Spring

Introduction to basic techniques of tent camping, map, and compass work. Field trips to nearby campgrounds and forest lands.

PEDU 1164 Water Aerobics. (1) Fall and Spring

Development of cardio-respiratory endurance, flexibility, body composition, and muscle endurance/tone through vigorous water exercise. The resistance of the water makes this course an excellent choice for the beginner as well as the well-conditioned athlete, and for the swimmer as well as the non-swimmer.

PEDU 1166 Scottish Country Dance. (1) Fall and Spring

Introduction to and dancing of folk dances of Scotland. Learn figures and steps of reels, jigs, and strathspey. Opportunity to attend workshops sponsored by the Atlanta Branch of The Royal Scottish Country Dance Society.

HISTORY

INTRODUCTION

The faculty of the Department of History believes that all persons, whatever their selected role in life, require an understanding of their past in order to prepare for their future. The faculty firmly believes that the liberal arts preparation, which encompasses courses from the discipline of history, provides the student with the most appropriate educational background for lifelong learning by integrating knowledge from the broadest range of disciplines. It is the mission of the faculty in the Department of History at LaGrange College to facilitate the growth of students' critical, analytical, creative and communicative faculties through curricular and co-curricular methods in an ethical and caring environment.

The faculty of the department believes that students who select to complete a major course of study in History should have the foundation knowledge and understanding of the discipline, developed by classroom instruction and individual study, necessary to provide them with the opportunity to:

- pursue graduate study within the discipline;
- pursue a professional degree in a selected field of study;
- pursue employment as a teacher in pre-collegiate education;
- seek employment in a field such as government, entry-level historic documentation and preservation, social or historic entry-level research, or a field where their liberal arts preparation can be beneficially utilized.

Graduates of the Department of History may be found pursuing careers in business, law, education, politics and government, broadcasting, journalism, the ministry and other fields of endeavor. In all of these endeavors, our graduates have found that their education has provided a foundation for their careers and for their growth in life.

DEPARTMENTAL PROGRAM OBJECTIVES

The Department of History strives to:

- provide students opportunities through its curricular and co-curricular programming to develop their appreciation for and understanding of the complex nature of the human past.
- provide students an opportunity to gain a deeper appreciation of the liberal arts and history's contribution to it.
- provide students with opportunities to improve their creative, critical, and communicative abilities through both curricular and co-curricular programs.
- encourage student engagement within the discipline through curricular and co-curricular programming that occurs in an ethical and caring environment.

STUDENT LEARNING OBJECTIVES

To achieve the mission and objectives set forth above, all courses seek to help each student ultimately demonstrate:

- a grounding in and familiarity with a basic historical narrative;
- an ability to master and analyze primary sources;
- an awareness of historiography and the ability to critically assess it;
- a capacity to creatively synthesize material from a variety of sources;
- a mastery of oral, written, and electronic communication skills.

ASSESSMENT OF STUDENT LEARNING OBJECTIVES

Students graduating with degrees in History are required to successfully complete the capstone senior history seminar, research and defend a senior thesis, and pass a major field exit examination. Through these requirements, students must demonstrate their mastery of the major's objectives.

COURSE OF STUDY

The Department of History offers both a major and minor course of study in History. In addition, the department offers the following programs of study in Public History: a Public History *concentration* for History majors and a Public History *minor* for non-majors.

Those wishing to major in History are encouraged to declare their major during the beginning of the Spring semester of their sophomore year.

REQUIREMENTS FOR A MAJOR IN HISTORY

The Department of History offers the following **major** in History:

A. Prerequisite Courses:

HIST 1101 and 1102 World Civilization
HIST 1111 and 1112 United States History

These are prerequisite courses for the major.
Prerequisite courses can be met by AP, CLEP tests, or by transfer credit.

B. Two (2) courses from:

HIST 3317 Colonial America
HIST 3319 Nineteenth-Century America
HIST 4416 Twentieth-Century America

Two (2) courses from:

HIST 3301 The Greco-Roman World
HIST 3302 The Middle Ages
HIST 3320 The Renaissance and the Reformation

Two (2) courses from:

HIST 3372 Europe, 1660-1870
HIST 3374 Europe, 1870– Present

Two (2) required courses:

HIST 2000 Research Methods in History

HIST 4490 Senior History Seminar

- C. An additional nine (9) semester hours of 3000- and 4000-level History courses are required. The total major course requirements are **33 semester hours of credit beyond 1000-level courses (i.e., a total of 45 semester hours)**. Those majors seeking a concentration in Public History have slightly different requirements. Please see the section on the concentration/minor in Public History.

We strongly encourage the History major to pursue the widest possible liberal arts preparation by the careful selection of courses from the Core Curriculum structure.

Upper-level courses in history—those numbered 3000 or above (with the exception of HIST 4490)—are available to all students who have successfully completed the prerequisites.

REQUIREMENTS FOR A MINOR IN HISTORY

The **minor** in History consists of **twelve (12) semester hours** of History courses successfully completed with no lower than a grade of C-. At least six (6) of those hours must be at or above the 3000 level.

**MINOR IN PUBLIC HISTORY /
CONCENTRATION IN PUBLIC HISTORY**

INTRODUCTION

The Department of History offers a Public History **concentration** for History majors as well as a Public History **minor** open to all students. These options are designed to offer interdisciplinary training to those interested in pursuing a career in public history. Both the concentration and the minor provide a strong basis in public history, focusing on research, critical issues in the field, and practical hands-on experience through the internship. These core History courses are supplemented with interdisciplinary electives designed to augment the student's proficiency in administration and communication in the public setting.

Graduates with a minor or concentration in Public History will have the foundation for pursuing a variety of careers, including those in archives, museums, historic sites, editing, corporate history, non-profit organizations, oral history, historical preservation, cultural resource management, and local, state, or national government agencies.

STUDENT LEARNING OBJECTIVES

Graduates with a **minor** or **concentration** in Public History should demonstrate:

- competency in the basic components, knowledge, techniques, and practical application of public history;
- the ability to apply historical research techniques, analysis, and presentation in a public setting;

- an understanding of the contemporary issues facing public historians and the ability to critically respond to those issues;
- practical, hands-on experience working within the field;
- competency in the administrative methodology utilized at public history sites;
- the ability to creatively communicate information and implement historical presentations for a non-academic audience.

ASSESSMENT OF LEARNING OBJECTIVES

Students graduating with degrees in Public History are required to successfully complete the capstone senior History seminar, research and defend a senior thesis, pass a major field exit examination, and be successfully evaluated during a hands-on public History internship. Through these requirements, students must demonstrate their mastery of the major's objectives.

REQUIREMENTS FOR A MINOR OR CONCENTRATION IN PUBLIC HISTORY

The requirements for the Public History concentration are *in addition to* the requirements for the History major (though some overlap). The requirements for **both the concentration and the minor in Public History** are as follows:

Required Courses (9 hours):

HIST 2000: Research Methods in History

HIST 3000: Public History

HIST 4485: Internship in Public History

Elective Courses (6 hours) Choose one (1) course from each area:

One course in Administration and Methods:

ANTH 1000 (Introduction to Anthropology)

ARTD 3101 or 3102 (Museum Studies I or II)

POLS 3312 (Public Administration and Public Policy)

One course in Communication and Implementation:

ARTD 2201 (Graphic Design I), 2223 (Basic Photography), or

2224 (Documentary Photography)

ENGL 3303 (Advanced Composition), 3310 (Art of Argumentation), or

3315 (Readings in Literary Journalism)

THEA 2110 Introduction to Design

For a Public History minor, **15 semester hours** are required, as outlined above. For a History major with a Public History concentration, a total of **48 semester hours** is required:

- 12 hours of prerequisites (see Section A under “Requirements for a Major in History”);
- 24 hours in accordance with Section B; and

- instead of “an additional nine (9) semester hours of 3000- or 4000-level History courses” as listed in Section C, History majors with a Public History concentration need twelve (12) additional credits:
 - HIST 3000
 - HIST 4485
 - one (1) Administration and Methods elective and
 - one (1) Communication and Implementation elective.

COMBINED B.A. AND M.A.T PROGRAM OF STUDY

Undergraduate students who meet the admission requirements for the Master of Arts in Teaching [M.A.T] (passing GACE Basic Skills or a combined SAT score of more than 1000) and those who have a GPA of 3.0 or higher in their undergraduate studies are eligible to participate in a combined B.A. and M.A.T. program of study after the completion of 90 semester hours. Once accepted, candidates may take entering cohort graduate courses the Summer semester following their junior year of study. Upon gaining senior status, candidates may take one (1) three-credit graduate course during the Fall, Interim, and Spring semesters only if enrolled with twelve (12) undergraduate credits.

COURSE DESCRIPTIONS (HIST)

***HIST 1101 World Civilization I. (3)** Fall and Spring
Survey course on the development of world civilization up to 1660.

***HIST 1102 World Civilization II. (3)** Fall and Spring
Survey course on the development of world civilization from 1660 to the present.

***HIST 1111 History of the United States to 1865. (3)** Fall
Emphasis on the Colonial, Revolutionary, early national, and Civil War periods.

***HIST 1112 History of the United States, 1865 to the Present. (3)** Spring
Emphasis on Reconstruction, liberal nationalism, New Deal, and postwar periods.

HIST 2000 Research Methods in History. (3) Interim
This course is required of all sophomore history majors. It acquaints the student with the basic components of historical methodology and research.

HIST 3000 Public History. (3) on demand
This course provides an overview of public history, exploring the many arenas in which one can apply the practical use of historical research, analysis, writing, and presentation in non-teaching fields. Students learn what constitutes public history, understand the techniques and practices associated with it, and develop a critical assessment of the public history field and the contemporary issues facing public historians. The course also aims to improve students' abilities

to apply historical skills and knowledge, especially in their presentation of information to general audiences outside of academia.

HIST 3301 The Greco-Roman World. (3) Fall

A study of Greco-Roman civilization from its birth in ancient Greece through the collapse of the western Roman Empire in the fifth century A.D.

HIST 3302 The Middle Ages, 350-1350. (3) Spring

This course offers a comprehensive study of the development of medieval civilization from the late fifth century to the late fourteenth century.

HIST 3305 The Islamic World to 1500. (3) on demand

This course will examine the development of Islam, its growth and diversification from its birth in seventh century C.E. Arabia through the Ottoman conquest of Constantinople in 1453.

HIST 3306 History of the South. (3) on demand

Emphasis on the antebellum, Civil War, Reconstruction, and New South periods.

HIST 3310 Constitutional History of the United States to 1900. (3) on demand

An analysis of fundamental constitutional development from 1776 to present.

Prerequisites: HIST 1111 and HIST 1112

HIST 3311 Constitutional History of the U.S., 1901 to the Present. (3) on demand

An analysis of fundamental constitutional development from 1901 to the present.

HIST 3315 Georgia History. (3) Summer (on demand)

A study of Georgia History from the pre-colonial period to the present, with emphasis on the historical, social, economic, and political development of the State.

HIST 3317 Colonial America. (3) on demand

This course examines the colonial history of British North America during the seventeenth and eighteenth centuries.

HIST 3319 Nineteenth-Century America. (3) on demand

This course examines the history of the United States over the course of the 1800s, tracing its developments from a fledgling nation, through internal divisions, to its rise as an industrial world power. Themes may include race, gender, Jeffersonian republicanism, popular democracy, territory and war, the frontier, expansion and imperialism, and industrialization.

HIST 3320 The Renaissance and the Reformation, 1350-1600. (3) Fall

This course offers a detailed study of the civilization of Renaissance and Reformation Europe. Primary focus is on the artistic and religious achievements of the period 1350 to 1600.

HIST 3330 The Medieval Church and Papacy. (3) Spring

This course examines the institutional and cultural history of the medieval church, with special emphasis on the role of the papacy and its impact on medieval civilization.

HIST 3331 Colonial Latin American History. (3) Fall

An examination of the history of Latin America from the pre-Conquest era through the independence movements of the early nineteenth century.

HIST 3332 Comparative Colonization and Slavery. (3) Spring

This course offers a comparative examination of colonial contact in the Americas, including the interaction of Europeans, natives, and Africans within the French, Spanish, and British empires of the New World.

HIST 3341 Russia to 1856. (3) Fall

A comprehensive survey of the Russian historical development from the appearance of the Kievan State in the 9th century through the Crimean War.

HIST 3342 Russia, 1856 to the Present. (3) Spring

An examination of the Imperial Russian state.

HIST 3350 Renaissance and Renascences. (3) Spring

An examination of the great cultural revivals from the age of Charlemagne to the age of Michelangelo.

HIST 3361 History of England to 1689. (3) Fall

A political, economic, social, and cultural history of England from 55 B.C. to 1689.

HIST 3362 History of England, 1689 to the Present. (3) Spring

A political, economic, social, and cultural history of England from 1689 to the present.

HIST 3372 Europe, 1660-1870. (3) Fall

A comprehensive survey of European history from the reign of Louis XIV through the rise of the modern German state in 1870.

HIST 3374 Europe, 1870 to the Present. (3) Spring

A comprehensive survey of European history from the Bismarckian Era to the present.

HIST 3378 European Diplomatic History, 1890 to the Present. (3) on demand

A detailed examination of European international relations from 1890, the end of the Bismarckian system, to the present.

HIST 4416 Twentieth-Century America. (3) on demand

An intensive study of the United States during the twentieth century.

HIST 4485 Internship in Public History. (1-6) on demand

This course allows students practical experience in the field of public history. Internships consist of a minimum of 120 hours (per 3 credits) of work in areas such as archival management, historical editing and publication, exhibit design, historical tourism, and collections processing. May be repeated for a maximum of six (6) credits, but only three (3) credit hours may apply to the major requirements.

HIST 4486 National History Day Service Seminar. (3) on demand

This service seminar combines a focused study of applied public history with service “in the field.” Students will actively engage in public history by providing mentoring services to middle and high school students through the National History Day Program.

HIST 4490 Senior History Seminar. (3) Spring

A study of historiography and research methods and materials.

Prerequisites: senior History major or permission of the professor and the Chair of the department. This course may be attempted only twice.

HIST 4499 Special Topics. (3) on demand

A course offered at the junior/senior level, focusing on a specialized topic in the field of history.

***Denotes HIST courses that may substitute for a CORE Humanities course in the Core Curriculum.**

LATIN AMERICAN STUDIES AND MODERN LANGUAGES

ASSESSMENT OF LEARNING OBJECTIVES

Success in achieving the objectives of all majors and minors in this department (except for the minor in Japanese studies, which has its own distinct learning objectives and assessment methods) will be demonstrated in the following ways:

- completion of each major/minor course with a grade of C or better;
- completion of an exit survey.

MINOR IN LATIN AMERICAN STUDIES

INTRODUCTION

Latin American Studies is an interdisciplinary program that introduces the student to the cultural diversity and richness of Latin America and its people. A minor in Latin American Studies enhances one's career opportunities and effectiveness in such fields as business, government, health care, journalism, law, and social work.

REQUIREMENTS FOR A MINOR IN LATIN AMERICAN STUDIES

While the minor in Latin American Studies currently requires six (6) hours of Spanish language study, students are encouraged to take more Spanish courses in order to develop basic conversational fluency. In addition, study abroad is strongly encouraged because it provides the student with total cultural immersion. At present, the College offers a minor in Latin American Studies.

The **minor** in Latin American Studies consists of the following **18 semester hours** of coursework:

SPAN courses	6 hours
LAST 1104 (Introduction to Latin American Culture)	3 hours
LAST 2000 (Introduction to Latin American Studies)	3 hours
LAST 3110 (Special Topics) or SPAN 3110	3 hours
Elective in either LAST or SPAN (3000 level or above)	3 hours

COURSE DESCRIPTIONS (LAST)

***LAST 1104 Introduction to Latin American Culture. (3)**

A study of the art, literature, history, and anthropology of Latin America (LANG 2000 may be taken for LAST 1104).

LAST 1199 Latin American Travel Seminar. (1-9)

A travel-study seminar that provides valuable educational experience through close contact with the contemporary life and civilization of a selected Latin American country. Basic academic preparation in the history and customs of the target culture is undertaken before departure.

Prerequisites: SPAN 1101, SPAN 1102, and SPAN 2103 or permission of instructor and chair of Latin American Studies

***LAST 2000 Introduction to Latin American Studies. (3)**

An interdisciplinary approach to the people, culture, development, and identity of Latin America. Attention will be given to such topics as art, class, economics, gender, history, literature, music, politics, race, and religion.

LAST 3001 Survey of Latin American Literature I. (3)

A general survey of contemporary Latin American literature.

LAST 3002 Survey of Latin American Literature II. (3)

Focuses on the works of a current major Latin American writer or writers.

LAST 3110 Special Topics. (3)

A study of selected topics from a specific discipline. Since the focus of this course changes frequently, this course may be repeated for credit. (HIST 3331: Colonial Latin America, SPAN 3110: Special Topics, or WMST 3110: Latin American Women Writers may be taken for LAST 3110 credit)

LAST 3210

or States and Politics in Latin America. (3)

POLS 3352

A comparative study of political systems in Latin America. Topics considered include basic comparative political theory, modern history of Latin American societies, politics of selected Latin American states, and the interaction of economic and political factors in Latin America.

LAST 3331

or Colonial Latin American History. (3)

HIST 3331

An examination of the history of Latin America from the pre-Conquest era through the independence movements of the early nineteenth century.

LAST 3332

or Comparative Colonization and Slavery. (3)

HIST 3332

This course offers a comparative examination of colonial contact in the Americas, including the interaction of Europeans, natives, and Africans within the French, Spanish, and British empires of the New World.

LAST 3930 Intercultural Communications. (3)

A study of the cultural risks confronting the business manager in an international environment. This course will survey the differences in values and codes of behavior among a number of cultures, with the primary focus being on Latin America. This course will give the student the opportunity to learn how to read and respond to the organizational culture of regulators, business associates, and customers across cultural borders.

***Denotes LAST courses that may substitute for a CORE Humanities course in the Core Curriculum.**

MODERN LANGUAGES

The program in Modern Languages is administered by the department of Latin American Studies. Courses are taught in French, German, Japanese, Spanish, and other modern or classical languages (under the LANG label).

FRENCH / MINOR IN FRENCH

INTRODUCTION

For students wishing to develop their general understanding of French and the Francophone world and to concentrate in a particular area of French language study, we offer a minor in French.

REQUIREMENTS FOR A MINOR IN FRENCH

The French **minor** consists of **18 semester hours** (including **12** hours beyond the intermediate level).

Required courses:

FREN 2103 Intermediate French I	3 hours
FREN 2105 Intermediate French II	3 hours
FREN 3000 French Conversation	3 hours
FREN 3001 Advanced Grammar and Composition	3 hours
either FREN 3002 French Civilization	3 hours
or	
FREN 3003 Introduction to French Literature	3 hours

The remaining **3 hours** can come from **any 3000-level** French course listed below:

FREN 3004 Francophone Literature and Culture	3 hours
FREN 3110 Special Topics	3 hours

Topics will change, so students may repeat this course for credit.
In the past, these topics have included the following:

- Translation and Reading in French
- Business French
- French Philosophers

Total credits: 18 hours

COURSE DESCRIPTIONS (FREN)

FREN 1101 Beginning French I. (3) Fall

A course for beginners with intensive practice in pronunciation, essentials of grammar, and reading of simple prose.

FREN 1102 Beginning French II. (3) Spring

A continuation of FREN 1101.

Prerequisite: FREN 1101 or permission of instructor

FREN 2103 Intermediate French I. (3) Fall

A continuation of FREN 1102 with additional readings.

Prerequisite: FREN 1102 or permission of instructor

FREN 2105 Intermediate French II. (3) Spring

A systematic and thorough review of French grammar, with emphasis on the production of speech. Not open to students fluent in French.

Prerequisite: FREN 2103 or permission of instructor

FREN 2199 Francophone Travel Seminar. (1-9) on demand

A travel-study seminar composed of preliminary academic preparation followed by contact with the culture through travel in the selected French-speaking country.

Prerequisite: FREN 1101, 1102, and 2103 or permission of instructor and chair of Latin American Studies and Modern Languages

FREN 3000 French Conversation. (3) on demand

The goal of this course is to help students improve their

- (1) vocabulary
- (2) aural comprehension: listening skills
- (3) oral production: speaking skills

Prerequisite: FREN 2105 or permission of instructor

FREN 3001 Advanced Grammar and Composition. (3) on demand

The objective of this course is to allow the participants to improve their composition skills in French. The course has three major components: grammar review and refinement; reading and analysis of various kinds of texts, both literary and journalistic; a variety of composition assignments involving such techniques as description, analysis, persuasion, and managing complicated chronologies. The participants can expect to improve their command of French grammar, to increase their vocabulary, and to develop appropriate strategies for writing good compositions.

Prerequisite: FREN 2105 or permission of instructor

FREN 3002 French Civilization. (3) on demand

Concentrating on political and social history, rather than on “high culture,” this course is designed to introduce the moments and personages who have defined France and what it is to be French across the centuries. Some high points include Roman Gaul, the Carolingian Renaissance, St. Louis and the high Gothic Period, Jeanne d'Arc and the Hundred Years' War, Renaissance and Reform, Louis XIV and Versailles, the Revolution, Napoléon, Revolution and Restoration in the 19th century, and France at war in the 20th century.

Prerequisite: FREN 2105 or permission of the instructor

FREN 3003 Introduction to French Literature. (3) every other year

An introduction to representative writers from the Middle Ages to the Revolution. Attention is paid to the changing social and cultural contexts in which the literature was produced; emphasis is on enduring humanistic values.

Prerequisite: FREN 2105 or permission of instructor

FREN 3004 Francophone Literature and Culture. (3) on demand

This class seeks to improve the reading, writing, speaking, and listening skills of students studying French, particularly with the goal of preparing those students who wish to study upper-division French. These four skills are integrated into the body of the course and developed simultaneously.

Prerequisite: FREN 3002 or FREN 3003

FREN 3110 Special Topics. (3) on demand

Topics will change, so students may repeat this course for credit.

Prerequisite: FREN 2103 or permission of instructor

In the past, these topics have included the following:

Translation and Reading in French

Translation and Reading skills. This course concentrates exclusively on the cultivation of reading and translation abilities in the French language. Classes are in English, and all work is from French to English.

Business French

The trend of internationalizing business and services forces companies to cope with cultural differences inside a company and when sending executives and their families abroad. In a foreign country, there are more than language barriers to overcome. Methods that work at home can lead to failure abroad. Likewise, the most competent manager can damage an operation if not properly prepared for his or her stay in the host country. This course is designed to help you cross cultural boundaries, whether you are planning on living abroad as a student, an intern, or an employee. It is not meant to be a technical business course, but rather a course that will help you understand what culture shock is and how you can prepare yourself for it.

French Philosophers

An introduction to French philosophers and the different philosophical currents that have shaped French thought and the world at large.

GERMAN

COURSE DESCRIPTIONS (GERM)

GERM 1101 Beginning German I. (3) Fall

A course for beginners, with intensive practice in pronunciation, essentials of grammar, and reading of simple prose.

GERM 1102 Beginning German II. (3) Spring

A continuation of GERM 1101.

Prerequisite: GERM 1101 or permission of instructor

GERM 2103 Intermediate German I. (3) Fall

Continuation of the development of proficiency in listening and speaking, while expanding the reading and writing skills using materials of a literary or cultural nature; grammar review included.

Prerequisite: GERM 1102 or permission of instructor

GERM 2104 Intermediate German II. (3) Spring

A continuation of GERM 2103.

Prerequisite: GERM 2103 or permission of instructor

JAPANESE / MINOR IN JAPANESE STUDIES

INTRODUCTION

LaGrange College shares a cooperative international exchange agreement with Seigakuin University of Tokyo. Students who wish to complete a **minor** in Japanese Studies must complete successfully at least two (2) semesters (**6 hours**) of Japanese language study at LaGrange College and at least **six (6) hours** of study at Seigakuin University. In most cases, students spend one (1) semester at Seigakuin University. The Japanese Studies Program Director advises students who wish to study at Seigakuin University.

LEARNING OBJECTIVES

The exchange agreement between LaGrange College and Seigakuin University states that its intent “is to promote international friendship and world peace by encouraging students and faculty from each institution to develop friendships within and learn more about the culture of the other country.” In addition, the agreement allows each student to have an extensive international experience and to learn Japanese in a total immersion environment.

ASSESSMENT OF LEARNING OBJECTIVES

Program goals are assessed by meeting the following criteria:

- Successful completion of at least two (2) semesters of Japanese study at LaGrange College with an overall average of B or above.

- Admission to the Seigakuin exchange program after review by the Program Director and the selection committee.
- Completion of at least six (6) hours of study at Seigakuin University with grades of C- or above in each class.

REQUIREMENTS FOR A MINOR IN JAPANESE STUDIES

1. Courses Offered at LaGrange College

JAPN 1101 Beginning Japanese I	3 hours
JAPN 1102 Beginning Japanese II	3 hours
JAPN 2103 Intermediate Japanese I	3 hours
JAPN 2105 Intermediate Japanese II	3 hours

Students *must* successfully complete at least JAPN 1101 and 1102 with a grade of B or better before they can study abroad. It is *recommended* that students complete at least the third semester of Japanese (JAPN 2103) with a grade of B or better.

2. Courses Offered at Seigakuin University

Seigakuin University has exchange relationships with several international universities and offers a slate of courses each semester that serves their needs. These courses are of three types:

- Courses taught in English and about Japanese history and culture
- Courses taught in simplified Japanese (i.e., using a limited number of Kanji)
- Courses taught in Japanese for regular Japanese Seigakuin students, but that allow international students to turn in papers and exams written in English

Courses cover a broad range of topics, including the Japanese language, history, culture, and economy. In consultation with the Japan Studies minor advisor, students select a slate of courses from the Seigakuin schedule during the pre-registration period at LaGrange College. The student registers for several sections of this course:

JAPN 3000: Special Topics in Japanese Studies: [subtitle varies according to course topic]
(variable credit)

In consultation with the LaGrange College Registrar and the Provost, the Japan Studies advisor will establish correct hours earned and will develop course subtitles that best describe the contents of each course. Course credits will be transferred to LaGrange College if the student receives a course grade of C- or higher.

SELECTION OF STUDENTS

Participation of LC students in the exchange program is necessarily limited and competitive. Each year the Japanese Studies Director, in consultation with a selection committee of faculty and staff, selects those students who are best prepared to pursue studies in Japan and who will best represent the college. Criteria for selection include:

- Japanese language skills, based on semesters in Japanese completed and grades earned;
- ability to articulate clear goals for participating in the program;
- the maturity to handle the stress of living in a foreign country;
- character that represents the mission and values of LaGrange College.

Studying abroad requires a great deal of paperwork and planning. Students who wish to study at Seigakuin University should consult with the Japanese Studies program advisor as soon as they begin to consider studying abroad. Students *must* contact the program advisor no later than the beginning of the semester *before* they wish to study abroad. For example, students who wish to study in Japan in the fall term must initiate contact with the program advisor no later than the beginning of the prior spring term. Students who wish to study in Japan in the spring term must initiate contact no later than the beginning of the prior fall term.

While the Program Director will advise students through the application process, the preparation ultimately is the student's *own* responsibility.

COURSE DESCRIPTIONS (JAPN)

JAPN 1101 Beginning Japanese I. (3) Fall

A course for beginners, with intensive practice in listening and speaking, essentials of grammar, and writing of Japanese Kana and simple Kanji.

JAPN 1102 Beginning Japanese II. (3) Spring

A continuation of JAPN 1101.

Prerequisite: JAPN 1101

JAPN 2103 Intermediate Japanese I. (3) Fall

Study of advanced grammar, reading of texts, and more complex Kanji.

Prerequisites: JAPN 1101 and 1102

JAPN 2105 Intermediate Japanese II. (3) Spring

A continuation of JAPN 2103.

Prerequisites: JAPN 1101, 1102, 2103

JAPN 3000 Special Topics in Japanese Studies.(variable credit) on demand

Courses cover a broad range of topics, including Japanese language, history, culture, and economy. While studying at Seigakuin University, students enroll at LaGrange College for several sections of this course. Students work with the Japanese Minor Program Director to select appropriate credits and subtitles for the courses.

Prerequisites: JAPN 1101 and 1102 with a grade of B or above and admission to the Seigakuin exchange program.

SPANISH / MAJOR AND MINOR IN SPANISH

INTRODUCTION

The ability to speak Spanish is becoming an asset, if not a necessity, in the marketplace. This need is already occurring in such diverse fields as business, education, health care, law, and social work. In order to better prepare students to meet this growing need in their future fields, we offer a major and a minor in Spanish. While not required, study abroad is strongly encouraged for both majors and minors to improve language fluency and cultural awareness.

REQUIREMENTS FOR A MAJOR IN SPANISH

A **major** in Spanish consists of a total of **36 semester hours**. Thirty (30) of these hours are in Spanish courses above SPAN 1102. Required courses are as follows:

SPAN 2103 Intermediate Spanish I	3 hours
SPAN 2105 Intermediate Spanish II	3 hours
SPAN 2106 Introduction to Hispanic Literature	3 hours
SPAN 3000 Spanish Conversation and Composition I	3 hours
SPAN 3001 Spanish Conversation and Composition II	3 hours
SPAN 3002 Hispanic Culture and Civilization	3 hours
SPAN 4000 Latin American Literature	3 hours
SPAN 4001 Peninsular Spanish Literature	3 hours

Plus:

Two (2) SPAN electives in at the 3000 level or above 6 hours

The remaining six (6) hours of the major consist of two (2) Latin American Studies (LAST) electives.

REQUIREMENTS FOR A MINOR IN SPANISH

A **minor** in Spanish consists of **18 semester hours**, all in Spanish courses above SPAN 1102. Required courses are as follows:

SPAN 2103 Intermediate Spanish I	3 hours
SPAN 2105 Intermediate Spanish II	3 hours
SPAN 2106 Introduction to Hispanic Literature	3 hours
SPAN 3000 Spanish Conversation and Composition	3 hours
SPAN 3001 Spanish Conversation and Composition II	3 hours

Plus:

One (1) SPAN elective at the 3000 level or above 3 hours

COURSE DESCRIPTIONS (SPAN)

SPAN 1101 Elementary Spanish I. (3)

A course for beginners, with intensive practice in pronunciation, essentials of grammar, and reading of simple prose.

SPAN 1102 Elementary Spanish II. (3)

A continuation of Spanish 1101.

Prerequisite: SPAN 1101

SPAN 2103 Intermediate Spanish I. (3)

A review of grammar and syntax with practice in reading selected texts.

Prerequisite: SPAN 1102 or permission of instructor

SPAN 2105 Intermediate Spanish II. (3)

A continuation of SPAN 2103.

Prerequisite: SPAN 2103 or permission of instructor

SPAN 2106 Introduction to Hispanic Literature. (3)

An introductory course designed to introduce the intermediate level language student to reading and analyzing short literary works in Spanish.

Prerequisite: SPAN 2103 or permission of the instructor

SPAN 2199 Latin American Seminar. (1-9)

A travel-study seminar that provides valuable educational experience through close contact with the contemporary life and civilization of a selected Spanish-speaking country. Basic academic preparation in the history and customs of the culture is undertaken before departure.

Prerequisites: SPAN 1101, 1102, and 2103 or permission of instructor and chair of Latin American Studies and Modern Languages

SPAN 3000 Spanish Conversation and Composition I. (3)

A course stressing practice in speaking and writing Spanish. Not open to students fluent in Spanish.

Prerequisite: SPAN 2105 or permission of instructor

SPAN 3001 Spanish Conversation and Composition II. (3)

A continuation of Spanish 3000. Not open to students fluent in Spanish.

Prerequisite: SPAN 3000 or permission of instructor

SPAN 3002 Hispanic Culture and Civilization. (3)

This course provides an overview of Spain's and Latin America's cultures and civilizations.

Prerequisite: SPAN 2106 or permission of instructor

SPAN 3110 Special Topics. (3)

The further development of Spanish language skills by focusing on a variety of professions or fields of study. Since the focus of this course changes frequently, this course may be repeated for credit.

Prerequisite: SPAN 2103 or permission of instructor

SPAN 4000 Latin American Literature. (3)

An advanced course designed to introduce the student to Latin America's major literary movements and writers.

Prerequisite: SPAN 2106 or permission of instructor

SPAN 4001 Peninsular Spanish Literature. (3)

An advanced course designed to introduce the students to Spain's major literary movements and writers.

Prerequisite: SPAN 2106 or permission of instructor

SPAN 4002 Latin American Women Writers.(3)

This course introduces the student to major contemporary Latin American and Latina women writers. Writers and works to be studied change periodically.

Prerequisite: SPAN 4000 or SPAN 4001 or permission of instructor

OTHER LANGUAGES AND CULTURE*

COURSE DESCRIPTIONS (LANG)

LANG 1101 Beginning Language I. (3) Fall

A course for beginners, with intensive practice in oral communications, pronunciation, essentials of grammar, and where possible, reading of simple prose.

LANG 1102 Beginning Language II. (3) Spring

A continuation of LANG 1101.

Prerequisite: LANG 1101 or equivalent

LANG 1199 Language Travel Seminar. (1-9) on demand

A travel-study seminar that provides further preparation in the language and culture through travel in a country which speaks the language. Academic work is determined by the course instructor.

Prerequisites: LANG 1101, 1102, and 2103 or consent of instructor and chair of Latin American Studies and Modern Languages

LANG 2000 Culture and Civilization of a Selected Country. (3) on demand

A survey of the civilization and culture of one of the major societies of the world. The course examines the culture's social and political development, its customs and traditions, and its contributions to the global community in terms of art, music, and literature. (LANG 2000 may be taken for LAST 1104).

LANG 2103 Intermediate Language I. (3) Fall

A continuation of LANG 1102.

Prerequisite: LANG 1102 or equivalent

LANG 2105 Intermediate Language II. (3) Spring

An intensive review of the language's grammar, with emphasis on the production of speech. Not open to students fluent in the language.

***Note:** These courses are available so that, from time to time, a language other than French, German, Japanese, or Spanish may be available.

MATHEMATICS

INTRODUCTION

Today, many professions require employees to possess quantitative and analytical skills. In truth, employers are seeking applicants who have more than factual knowledge; instead, they want applicants who possess good problem-solving skills, the ability to think and reason analytically, and the ability to continue to learn on the job. Because mathematics is rooted in logic and is a fundamental tool for many other fields, particularly those in the natural and social sciences, it is the ideal discipline to study in an effort to acquire these necessary skills and prepare for successful careers in an ever-changing society.

A degree in Mathematics can provide the foundation needed to launch a career in teaching, industry, government agencies, insurance companies, and many other fields. Majors may also go on to graduate programs in mathematics, statistics, actuarial science, law, and other areas.

In particular, recent LC Mathematics graduates have secured positions

- teaching mathematics at various levels;
- working for the U.S. Census Bureau; and
- in mathematical-related industries, including supervisory positions in these industries.

LaGrange College Mathematics graduates have also successfully completed graduate programs in

- mathematics
- mathematics education
- statistics
- law school

MISSION STATEMENT

The Mathematics Program supports the College's commitment to the liberal arts education of its students by using mathematics as a means to improve students' critical thinking, communicative, and creative abilities, through the exploration of abstract and applied mathematics, in a caring and supportive environment.

PROGRAM OBJECTIVES

The Mathematics Program strives to provide

- opportunities for all students to increase their understanding of mathematics as a discipline, measured by individual course assessments in all Core Mathematics classes (**Core Understanding of Mathematics**); and
- a well-rounded curriculum that prepares the Mathematics majors for graduate study in mathematic-related fields or employment in a variety of related fields, measured by data on graduates and alumni survey (**Future Endeavors**).

LEARNING OUTCOMES

- 1) Students in **Core classes** will demonstrate the abilities to think critically and creatively and to communicate mathematics effectively.
- 2) Students completing a **B.A. or B.S. in Mathematics** should be able to
 - A) demonstrate an understanding of key mathematical concepts in the following areas:
 - i) Algebra and Number Theory
 - ii) Measurement, Geometry, and Trigonometry
 - iii) Functions and Calculus
 - iv) Data Analysis, Statistics, and Probability
 - v) Matrix Algebra and Discrete Mathematics
 - B) present a creative/original solution to a mathematics question that is new to the student and:
 - i) demonstrates effective communication skills,
 - ii) uses appropriate notation and terminology, and
 - iii) includes a valid and logical mathematical argument.
- 3) Students completing a **B.S. in Mathematics with a concentration in Computational Mathematics** should be able to
 - A) demonstrate the ability to program simple numerical algorithms in MATLAB or other programming environments.
 - B) obtain and utilize useful information from unrefined data, using mathematical and statistical techniques.
 - C) make appropriate assumptions to create a mathematical model that accurately represents a physical phenomenon, one that is amenable to solutions with a computer.

ASSESSMENT OF LEARNING OUTCOMES

- 1) At least 75% of students in Core Mathematics courses will demonstrate improvement on post-course exams (from pre-course exam scores).
- 2A) At least 60% of graduating Mathematics majors will earn a score of 58% or higher on the Mathematics: Content Knowledge Praxis exam (Test Code: 0061 of the Praxis Series). A score of 58% is the largest minimum score required by any state that administers the Praxis exam as part of the secondary teacher certification process.
- 2B) The accomplishment of this outcome will be demonstrated by the satisfactory performance of the student in delivering the presentation at a mathematics conference seminar during the final semester of the student's senior year. The topic of this presentation will be assigned by the Mathematics faculty no later than the end of the student's penultimate semester at LaGrange College. At least four (4) faculty members will be present and will

rate the student on a five-point scale for each of I – III above. A satisfactory score will be achieved if the student receives an average score of 3 or higher in each area.

- 3) A comprehensive exam that focuses on the three (3) Learning Outcomes will be administered at the end of each student's final Mathematics course associated with the Computational Mathematics concentration (either MATH 3092 or MATH 3185). This exam will be graded independently by at least two (2) members of the Mathematics faculty. At least 70% of the students completing the Computational Mathematics concentration will earn a score of 65% or higher on this exam.

In addition, a survey is sent to recent graduates of the program during the Fall term of each year. The results of these surveys are considered and may result in changes to improve the program.

DEGREES OFFERED

Students can pursue the following degrees in Mathematics:

- Bachelor of Arts degree
- Bachelor of Science degree
- Bachelor of Science degree with a concentration in Computational Mathematics

REQUIREMENTS FOR A MAJOR IN MATHEMATICS

To be accepted as a Mathematics major, a student must

- have completed MATH 2221
- have an overall GPA of 2.25 or better, and
- have a GPA of 2.5 or better in all Mathematics courses numbered 2221 or higher.

REQUIREMENTS FOR THE BACHELOR OF ARTS DEGREE

The **Bachelor of Arts** degree is the liberal studies degree in Mathematics. Students who pursue the Bachelor of Arts degree have more options in selecting their courses, and are likely to seek careers as teachers or enter graduate programs in Mathematics Education. This degree requires a minimum of **39 semester hours** in Mathematics courses, as follows:

MATH 2221 Analytic Geometry and Calculus I (4)

MATH 2222 Analytic Geometry and Calculus II (4)

MATH 2223 Analytic Geometry and Calculus III (4)

MATH 2224 Differential Equations (3)

MATH 2241 Programming in MATLAB for the Sciences (3)

MATH 3316 Probability Theory (3)

MATH 3335 Linear Algebra (3)

*MATH 3380 Discrete Mathematics (3) **OR** MATH 3382 Combinatorial Design Theory (3)

MATH 4333 Modern Algebra I (3) **OR MATH 4343 Analysis I (3)

MATH 4350 Senior Capstone (3)

** One (1) of these courses must be taken.*

The other may be used to satisfy one of the additional courses in the next listing.

*** One (1) of these courses must be taken.*

The other may be used to satisfy one of the additional courses in the next listing.

PLUS two (2) additional courses selected from:

MATH 2261 Calculus Applications (3)
MATH 3225 Partial Differential Equations and Boundary Value Problems (3)
MATH 3305 Number Theory (3)
MATH 3306 College Geometry (3)
MATH 3317 Mathematical Statistics (3)
MATH 3340 History of Mathematics (3)
MATH 3342 Complex Variables (3)
MATH 3380 Discrete Mathematics (3)
MATH 3382 Combinatorial Design Theory (3)
MATH 4333 Modern Algebra I (3)
MATH 4334 Modern Algebra II (3)
MATH 4343 Analysis I (3)
MATH 4344 Analysis II (3)
MATH 4410 Numerical Analysis I (3) **OR** CSCI 4100 Numerical Analysis (3)
MATH 4411 Numerical Analysis II (3)
MATH 4495 Independent Study (3)
MATH 4496 Independent Study (3)
MATH 4499 Special Topics in Mathematics (3)

A programming course in Computer Science is required, as approved by advisor.

REQUIREMENTS FOR THE BACHELOR OF SCIENCE DEGREE

The **Bachelor of Science** degree is designed for those students who plan to enroll in graduate programs in pure or applied mathematics or pursue industrial positions. This degree requires a minimum of **45 semester hours** in Mathematics courses, as follows:

MATH 2221 Analytic Geometry and Calculus I (4)
MATH 2222 Analytic Geometry and Calculus II (4)
MATH 2223 Analytic Geometry and Calculus III (4)
MATH 2224 Differential Equations (3)
MATH 2241 Programming in MATLAB for the Sciences (3)
MATH 3316 Probability Theory (3)
MATH 3335 Linear Algebra (3)
MATH 3342 Complex Variables (3)
MATH 3380 Discrete Mathematics (3)* **OR** MATH 3382 Combinatorial Design Theory (3)*
MATH 4333 Modern Algebra I (3)
MATH 4343 Analysis I (3)
MATH 4350 Senior Capstone (3)

**One (1) of these courses must be taken.*

The other may be used to satisfy one (1) of the additional courses in the next listing.

PLUS two (2) additional courses selected from:

MATH 2261 Calculus Applications (3)
 MATH 3225 Partial Differential Equations and Boundary Value Problems (3)
 MATH 3305 Number Theory (3)
 MATH 3306 College Geometry (3)
 MATH 3317 Mathematical Statistics (3)
 MATH 3340 History of Mathematics (3)
 MATH 4334 Modern Algebra II (3)
 MATH 4344 Analysis II (3)
 MATH 4410 Numerical Analysis I (3) **OR** CSCI 4100 Numerical Analysis (3)
 MATH 4411 Numerical Analysis II (3)
 MATH 4495 Independent Study (3)
 MATH 4496 Independent Study (3)
 MATH 4499 Special Topics in Mathematics (3)

A programming course in Computer Science is required, as approved by advisor. PHYS 2121 and 2122 are recommended.

**REQUIREMENTS FOR THE BACHELOR OF SCIENCE DEGREE WITH
A CONCENTRATION IN COMPUTATIONAL MATHEMATICS**

The **B.S.** in Mathematics with a concentration in Computational Mathematics helps prepare mathematics majors to meet the demands of ever-changing scientific computation in their future postgraduate work, whether in industry or academia. This degree requires a minimum of **57 semester hours**, as follows:

MATH 2221 Analytic Geometry and Calculus I (4)
 MATH 2222 Analytic Geometry and Calculus II (4)
 MATH 2223 Analytic Geometry and Calculus III (4)
 MATH 2224 Differential Equations (3)
 MATH 2241 Programming in MATLAB for the Sciences (3)
 MATH 3092 Informatics/Data Mining (3)
 MATH 3185 Mathematical Modeling (3)
 MATH 3316 Probability Theory (3)
 MATH 3335 Linear Algebra (3)
 MATH 3342 Complex Variables (3)
 MATH 3380 Discrete Mathematics (3)* **OR** MATH 3382 Combinatorial Design Theory (3)*
 MATH 4333 Modern Algebra I (3)
 MATH 4343 Analysis I (3)
 MATH 4410 Numerical Analysis I (3)
 MATH 4411 Numerical Analysis II (3)
 MATH 4350 Senior Capstone (3)
 CSCI 1990 (3)
 CSCI 3250 (3)

**One of these courses must be taken. PHYS 2121 and 2122 are also recommended.*

REQUIREMENTS FOR A MINOR IN MATHEMATICS

A **minor** in Mathematics consists of the following courses:

- MATH 2221, plus five (5) additional courses selected from
- MATH 2222, 2223, 2224, 2241, 2261, 3092, 3185, 3225, 3305, 3306, 3316, 3317, 3335, 3342, 3380, 3382, 4333, 4334, 4343, 4344, 4350, 4410, 4411, 4495, 4496, and 4499.

At least two (2) of the six (6) courses must be at the 3000 or 4000 level.

Total: ranges from **19 to 21 semester hours**, depending on courses selected

REQUIREMENTS FOR A MINOR IN COMPUTATIONAL MATHEMATICS

The Computational Mathematics **minor** gives students not majoring in Mathematics or Computer Science the opportunity to explore tools and techniques that might enhance their quantitative research endeavors. In short, the Computational Mathematics minor should allow students from areas outside Mathematics and Computer Science to be able to effectively collect and analyze data in their respective fields. Courses required for a Computational Mathematics minor are

- MATH 2221 Calculus I (4)
- CSCI 1990 Introduction to Algorithmic Design (3)
- MATH 2241 Programming in MATLAB for the Sciences (3)
- CSCI 3250 Data Structures (3)
- MATH 3092 Informatics/Data Mining (3)
- MATH 3185 Mathematical Modeling (3)

Total: 19 semester hours

COMPUTATIONAL MATHEMATICS INTERNSHIP / REU / RESEARCH PROJECT

Students seeking the B.S. in Mathematics with a concentration in Computational Mathematics, the B.A. in Computer Science with a concentration in Computational Mathematics, or a minor in Computational Mathematics are encouraged to seek a Summer or Interim-term internship position in programs related to their majors that utilizes computational techniques. Students who are interested in graduate school could alternately consider attending a computational **Research Experience for Undergraduates (REU)**, which is a National Science Foundation program offered at institutions throughout the country in a variety of science fields. Alternatively, these students may wish to engage in an undergraduate research project focused on computational applications in their field of interest, which may be jointly supervised by a research advisor from the student's field and by a faculty member of the Department of Mathematics and Computer Science.

COMBINED B.A. AND M.A.T. PROGRAM OF STUDY

Undergraduate students who meet the admission requirements for the Master of Arts in Teaching [M.A.T] (passing GACE Basic Skills or a combined SAT score of more than 1000) and those who have a GPA of 3.0 or higher in their undergraduate studies are eligible to participate in a combined B.A. and M.A.T. program of study after the completion of 90 semester hours. Once

accepted, candidates may take entering cohort graduate courses the Summer semester following their junior year of study. Upon gaining senior status, candidates may take one (1) three-credit graduate course during the Fall, Interim, and Spring semesters only if enrolled with twelve (12) undergraduate credits.

COURSE DESCRIPTIONS (MATH)

MATH 0100 Basic Mathematics. (3) Fall and Spring

An introduction to algebra. Topics include instruction in real numbers, graphs, algebraic expressions, equations, and polynomials.

MATH 1101 College Algebra. (3) Fall and Spring

A study of sets, real numbers, operations, order, inequalities, polynomial factoring, functions, graphs, exponents, first- and second-degree equations, and systems of equations.

Prerequisite: MATH 0100 or satisfactory Mathematics placement recommendation

MATH 1114 Introduction to Statistics. (3) Fall and Spring

An introduction to probability and statistics. Topics include descriptive statistics, probability, normal probability, confidence intervals, hypothesis testing, and linear regression.

Prerequisite: MATH 1101, 2105, or 2221

MATH 1121 A Survey of Calculus. (3) Fall (even years)

An intuitive introduction, using technology, to the concepts and applications of calculus. Topics include functions and graphing, tangents to a curve, differentiation and integration, maxima, minima, and area under a curve.

Prerequisite: MATH 1101 or 2105 or satisfactory Mathematics placement recommendation

Note: Not open to students who have credit for MATH 2221

MATH 2105 Precalculus. (4) Fall and Spring

A study of calculus-oriented algebra and trigonometry. Topics include simplifying algebraic expressions, solving equations, exponential and logarithmic functions, applications of functions, graphs, and the trigonometric functions.

Prerequisite: MATH 1101 or satisfactory Mathematics placement recommendation

MATH 2221 Analytic Geometry and Calculus I. (4) Fall and Spring

An introduction to differentiation and integral calculus. Topics include limits, differentiation and applications, integration, and the calculus of exponential and logarithmic functions.

Prerequisite: MATH 2105 or 1121 (and permission of instructor) or satisfactory Mathematics placement recommendation

MATH 2222 Analytic Geometry and Calculus II. (4) Fall and Spring

A continuation of MATH 2221. Topics include the applications of integration, the calculus of inverse trigonometric functions, techniques of integration, indeterminate forms, improper integrals, sequence and series, and the parametric equations, and the polar coordinates.

Prerequisite: MATH 2221

MATH 2223 Analytic Geometry and Calculus III. (4) Fall

A continuation of MATH 2222. Topics include vectors and vector-valued functions of several variables, multiple integration, and vector analysis.

Prerequisite: MATH 2222

MATH 2224 Differential Equations. (3) Spring

An introduction to differential equations. Topics include the study of first and second-order differential equations, first-order systems, linear systems, Laplace transforms, and numerical methods.

Prerequisite or Co-requisite: MATH 2223, 2241, or permission of instructor

MATH 2241 Programming in MATLAB for the Sciences. (3) Interim (on demand)

A first course in MATLAB that ranges from basic programming to the implementation of higher-level mathematics and data presentation techniques.

Prerequisite: MATH 2222

MATH 3092 Informatics/Data Mining. (3) Spring

A study of the storage of data and the procedures used to extract and organize valuable information.

Prerequisites: MATH 2221, CSCI 1990 or MATH2241, and CSCI 3250
(or permission of instructor)

MATH 3101 Fundamentals of Mathematics I for Teachers. (3) Spring

A study of topics in mathematics designed for future elementary and middle school teachers who are not pursuing the concentration in Mathematics. Topics include problem solving, number systems and the relationships between these systems, understanding multiplication and division, including why standard computational algorithms work, properties of arithmetic, and applications of elementary mathematics.

Prerequisite: MATH 1101 or higher

Note: Open only to Early Childhood Education majors

MATH 3102 Fundamentals of Mathematics II for Teachers. (3) Fall

A study of topics in mathematics designed for future elementary and middle school teachers who are not pursuing the concentration in Mathematics. Topics include numbers and operations, algebra, geometry, data analysis, statistics, probability, and measurement. Technology is used when appropriate.

Prerequisite: MATH 1101 or higher

Note: Open only to Early Childhood Education majors

MATH 3185 Mathematical Modeling. (3) Spring

A thorough introduction to mathematical modeling techniques. Topics include the quantification of physical processes, model predictions and natural systems, and model comparisons and results.

Prerequisites: MATH 2221, CSCI 1990, and MATH 2241
(or permission of instructor)

MATH 3225 Introduction to Partial Differential Equations and Boundary Value Problems. (3) on demand

Topics include Fourier Series, the Wave Equation, the Heat Equation, Laplace's Equation, Dirichlet Problems, Sturm-Liouville Theory, the Fourier Transform, and Finite Difference Numerical Methods.

Prerequisite: MATH 2224

MATH 3306 College Geometry. (3) Interim (on demand)

A study of the concepts of plane Euclidean geometry, with an introduction to coordinate geometry and non-Euclidean geometries.

Prerequisite: MATH 2221

MATH 3316 Probability Theory. (3) Spring

An Introduction to probability theory. Topics include random variables, method of enumeration, conditional probability, Baye's theorem, discrete distributions (binomial distribution, and Poisson distribution), continuous distributions (uniform distribution, exponential distribution, gamma distribution, chi-square distribution, and normal distributions), Multivariate distributions.

Prerequisite: MATH 2222

MATH 3317 Mathematical Statistics. (3) on demand

An introduction to the mathematical theory of statistics. Topics include estimation and maximum likelihood estimates, sampling distributions, confidence intervals, and hypothesis testing.

Prerequisite: MATH 3316

MATH 3335 Linear Algebra. (3) Spring

An introduction to linear algebra and matrix theory. Topics include vectors, systems of linear equations, matrices, eigenvalues, eigenvectors, and orthogonality.

Prerequisite: MATH 1121, 2221, 2241, or permission of instructor

MATH 3340 History of Mathematics. (3) Interim (on demand)

An historical development of mathematical concepts.

Prerequisite: MATH 2221 or permission of instructor

MATH 3342 Complex Variables. (3) Spring (even years)

An introduction to complex variables. Topics include complex numbers, analytic functions, elementary functions, complex integration, series representations for analytic functions, residue theory, and conformal mapping.

Prerequisite: MATH 2223

MATH 3380 Discrete Mathematics. (3) Fall (even years)

An introduction to discrete mathematics. Topics include set theory, combinatorics, recurrence relations, linear programming, and graph theory.

Prerequisite: MATH 2221

MATH 3382 Combinatorial Design Theory. (3) Fall (odd years)

A study of techniques used for constructing combinatorial designs. Basic designs include triple systems, Latin squares, and affine and projective planes.

Prerequisite: MATH 2221

MATH 4333 Modern Algebra I. (3) Fall (odd years)

An introduction to modern abstract algebra.

Prerequisite: MATH 2222

MATH 4334 Modern Algebra II. (3) on demand

A continuation of Modern Algebra I.

Prerequisite: MATH 4333

MATH 4343 Analysis I. (3) Fall (even years)

An introduction to Analysis.

Prerequisite: MATH 2223

MATH 4344 Analysis II. (3) on demand

A continuation of Analysis I.

Prerequisite: MATH 4343

MATH 4350 Senior Capstone. (3) Fall

A study of problem-solving techniques selected from the spectrum of Mathematics coursework required to complete a Mathematics major at LaGrange College. Topics come from a variety of areas, including algebra, trigonometry, geometry, calculus, discrete mathematics, probability and statistics, and mathematical reasoning and modeling.

Prerequisite: Senior standing and permission of instructor

MATH 4410 Numerical Methods I. (3) on demand

An introduction to numerical analysis with computer solutions. Topics include Taylor series, finite difference, calculus, roots of equations, solutions of linear systems of equations, and least-squares.

Prerequisites: MATH 2222 and CSCI 1990

MATH 4411 Numerical Methods II. (3) on demand

A second course in numerical analysis with computational solutions. Topics include solutions to ordinary and partial differential equations, higher-order quadratures, curve-fitting, and parameter estimation.

Prerequisite: MATH 4410

MATH 4495 Independent Study in Mathematics I. (variable) on demand

This course allows students to pursue a special problem or topic beyond those encountered in any formal course.

Prerequisites: Minimum prerequisites are outlined in the *LaGrange College Bulletin*. Additional prerequisites will be determined by the instructor, based on the material to be studied.

MATH 4496 Independent Study in Mathematics II. (variable) on demand

This course allows students to pursue a second special problem or topic beyond those encountered in any formal course.

Prerequisites: Minimum prerequisites are outlined in the *LaGrange College Bulletin*. Additional prerequisites will be determined by the instructor, based on the material to be studied.

MATH 4499 Special Topics in Mathematics. (variable) on demand

A course offered at the junior/senior level focusing on a specialized topic from the field of mathematics. A prerequisite may be required.

MUSIC

INTRODUCTION

The Department of Music is dedicated to the development of student musicians who are both creative and critical thinkers, and who are able to communicate in culturally engaging ways. We seek to integrate and extend liberal arts-based values through musical scholarship, presentation, and creative collaboration. Within a challenging and nurturing environment, we further seek to prepare competitive musicians whose personal development and artistry demonstrate intelligence, ethical values, and a lifelong pursuit of excellence.

Our program size allows us to focus attention on each student as an individual, helping each one grow into a well-rounded, intelligent, and confident musician. We offer the Bachelor of Arts and the Bachelor of Music, as well as a minor in Music. The B.A. in Music provides a broad study of music while allowing ample time for extensive coursework in a related minor. The B.M., a professional music degree, demands more courses within the music department and is offered in three areas of study: Composition & Music Technologies, Performance (Voice, Piano, Organ, Guitar, Percussion), and Church Music.

STUDENT LEARNING OBJECTIVES

Upon completion of a degree from the Department of Music, a student should be able to

- demonstrate basic musicianship and the ability to integrate musical knowledge.
- demonstrate the ability to synthesize musical ideas and technique in creative musical expression.
- demonstrate effective presentation of scholarship, artistry, and/or musical creativity.
- demonstrate appreciation of music that results in an ongoing commitment to artistic endeavors.

DEPARTMENTAL PROGRAM OBJECTIVES

The Department of Music strives to

- provide opportunities for all students to develop an awareness and understanding of music as an integral part of the liberal education and the human experience.
- provide a well-rounded music curriculum that prepares music majors for graduate study in music, employment in the music field, and/or avocational musical pursuits.
- provide collaborative opportunities for peer-to-peer as well as faculty-student research, including the necessary equipment, space, and funding.

ENSEMBLES

Various ensembles are available by audition for both Music majors and non-majors. Our ensembles represent the College and Department of Music in public performances throughout the academic year, both locally and abroad. Those interested may contact the Department of Music (music@lagrange.edu).

FACILITIES AND RESOURCES

The Department of Music is located on the Callaway Campus and is housed in the Callaway Educational Building. Our facilities include the Callaway Auditorium (a 740-seat concert hall), Callaway Recital Hall, instructional and rehearsal space, student practice rooms, a theory lab, a keyboard lab, a composition lab, an edit/mix suite, a video editing suite, and two (2) recording studios. Most laboratories are 24/7 facilities and enjoy a great deal of student use and creative productivity.

MUSIC SCHOLARSHIPS

Talent-based scholarships are available for incoming first-year students as well as for transfer students. Audition dates for scholarships are held annually in the Fall and Spring. Check the Department of Music's Website for audition requirements.

GENERAL INFORMATION FOR MUSIC MAJORS

Acceptance into the Department of Music is granted by a Music faculty committee to those students who have submitted an application and completed an audition/interview. Please inquire about audition dates, usually held in early spring. Incoming students who have not auditioned or interviewed before the committee prior to the beginning of the Fall semester should contact the chair of the department before enrolling in Music courses.

The Bachelor of Music degree is designed for students who are preparing for professional careers in music or graduate study in music. The curricula leading to this degree are based on a philosophy that recognizes the need for rigorous study in all aspects of music. Each program of study requires a heavy concentration of music courses and experiences, and many courses are sequential. Therefore, potential Music majors are strongly encouraged to begin taking music courses in their first year. The chair of the Department of Music can provide you with advisement and a four-year suggested course guideline.

The Music faculty provides incoming students with a *Music Majors Handbook* containing departmental policies and further details about requirements for Music majors.

ENTRY REQUIREMENTS FOR MUSIC MAJORS

In addition to fulfilling the general requirements for admission to LaGrange College, students desiring to major in Music must complete an audition/interview before the Music faculty prior to enrolling in music courses and take the Music Theory Placement Exam. The results of this exam will be used to determine the appropriate level of music theory instruction.

EXIT REQUIREMENTS FOR MUSIC MAJORS

- Students must earn a grade of "C-" or better in all music courses.
- All Music majors must take the Theory and Ear Training Exit Exam upon completion of MUSI 2202 and MUSI 2213 and must receive a minimum score of 80 percent in all sections. A detailed description of this exam is included in the *Music Majors Handbook*.

- All Music majors—*except Piano Performance majors*—must take the Piano Proficiency Exam demonstrating keyboard skill, receiving a “Pass” on each of the exam’s criteria. Further details about this exam are included in the *Music Majors Handbook*.
- All Music majors must present either a capstone presentation or a public recital featuring their talent (according to the degree requirements). Recital requirements vary between the different programs of study. Consult the *Music Majors Handbook* for specific guidelines.
- All Music majors must attend at least 80 percent of departmentally sponsored concerts and events during each semester of study.

REQUIREMENTS FOR A BACHELOR OF ARTS DEGREE IN MUSIC

This program of study provides the student with a broad, liberal arts based music education. The major consists of coursework in four (4) areas of study: **1) academic, 2) performance, 3) music electives, and 4) capstone presentation.** The academic areas include music theory and music history. The performance component is composed of Piano Class (1-3) and applied lessons and/or ensemble. The Music electives consist of MUSI courses and may not be counted in the academic or performance areas. MUSI 4486 (Special Topics) may be taken multiple times for credit. The capstone presentation should be a senior-level investigation of a topic approved by the Music faculty. The successful capstone project should bring together each facet of the student’s music education, and thus should be completed in the student’s final semester. The student is encouraged to choose a complementary minor area of study. The student must adhere to all entrance/exit requirements common to all Music majors.

In addition to the other degree requirements, students complete the following Music courses:

General Requirements:

- CORE (43)
- Interim Term (9)
- General Electives (21)

Music Requirements:

- MUSI 0999 — Music Seminar (0) taken each semester
- MUSI 1110 — Lit. & Lang. of Music (2)
- MUSI 1101, 1102, & 2201 — Music Theory 1-3 (9)
- MUSI 1113, 1114, & 2213 — Ear Training 1-3 (6)
- MUSI 1105 (or 1106) — Applied Lessons (4)
- MUSI 1107 (or 1108) — Ensemble (4)
- MUSI 1103, 1104, & 2203 — Piano 1-3 (3)
- MUSI 2310 — Orchestration (3)
- MUSI 3366 — Conducting (3)
- MUSI 2301 & 2302 — Music History 1-2 (6)
- MUSI 4486 — Special Topics in Music OR approved Music electives (6)
- MUSI 4488 — Capstone Presentation (1)

Total: 120 semester hours

REQUIREMENTS FOR A BACHELOR OF MUSIC DEGREE

IN COMPOSITION & MUSIC TECHNOLOGIES

This program of study prepares the student for an entry-level position in the music industry or continued study at the graduate level. Students of this program typically come from backgrounds that include performance, song writing, composition, electronic and/or computer music. The coursework prepares students for a wide variety of activities, such as film/video scoring, multimedia, electro-acoustic concert and studio applications, music printing, digital audio and video editing, 5.1 audio editing and mixing, and MIDI applications of every sort.

Internships allow students to tailor their academic work to their specific career goals and gain valuable experience with industry professionals. Internships may be repeated for credit.

In addition to the other degree requirements, students complete the following Music courses:

General Requirements:

CORE (43)

Jan Term (9)

Music Requirements:

MUSI 0999 — Music Seminar (0) taken each semester

MUSI 1110 — Lit. & Lang. of Music (2)

MUSI 1101, 1102, & 2201 — Music Theory 1-3 (9)

MUSI 1113, 1114, & 2213 — Ear Training 1-3 (6)

MUSI 1105 (or 1106) — Applied Lessons (5)

MUSI 1107 (or 1108) — Ensemble (5)

MUSI 1103, 1104, & 2203 — Piano 1-3 (3)

MUSI 2310 — Orchestration (3)

MUSI 2390 — Audio Engineering (3)

MUSI 3369 — New Media (3)

MUSI 1211 — Composition Seminar (3) repeat for credit

MUSI 3210 — Advanced Composition Seminar (3) repeat for credit

MUSI 3366 — Conducting (3)

MUSI 2301 & 2302 — Music History 1-2 (6)

MUSI 3384 — Junior Recital (0)

MUSI 4470 — Internship (1)

MUSI 4484 — Senior Recital (1)

MUSI 4486 — Special Topics in Music OR Approved Music Electives (6)

Music Electives (12)

Total: 126 semester hours

**REQUIREMENTS FOR A BACHELOR OF MUSIC DEGREE IN PERFORMANCE
(VOICE, PIANO, ORGAN, GUITAR, PERCUSSION)**

This program of study is designed for students seeking careers as professional performers and/or studio teachers. Students admitted to this program of study must possess exceptional talent in their principal applied area, and instrumental and keyboard majors must demonstrate previous training. The curriculum couples rigorous scholarship with numerous performance opportunities, thus adequately preparing students for graduate study in performance.

In addition to the other degree requirements, students complete the following Music courses:

Vocal Majors Track:

General Requirements:

CORE (43)

Jan Term (9)

Music Requirements:

MUSI 0999 — Music Seminar (0)

MUSI 1110 — Lit. & Lang. of Music (2)

MUSI 1101, 1102, & 2201 — Music Theory 1-3 (9)

MUSI 1113, 1114, 2213 — Ear Training 1-3 (6)

MUSI 1105 (or 1106) — Applied Voice (10)

MUSI 1107 (or 1108) — Choral Ensemble (8)

MUSI 1103, 1104, & 2203 — Piano 1-3 (3)

MUSI 2239 & 2240 — Diction for Singers: 1-2 (4)

MUSI 2310 — Orchestration (3)

MUSI 3366 — Conducting (3)

MUSI 2301 & 2302 — Music History 1-2 (6)

MUSI 4480 — Opera Experience (6)

Music or Theater or Language Electives (9)

MUSI 4486 — Special Topics in Music OR Approved Music Electives (6)

MUSI 3384 — Junior Recital (0)

MUSI 4484 — Senior Recital (1)

Total: 128 semester hours

Piano Majors Track:

General Requirements:

CORE (43)

Jan Term (9)

Music Requirements:

MUSI 099 — Music Seminar (0)

MUSI 1110 — Lit. & Lang. of Music (2)

MUSI 1101, 1102, & 2201 — Music Theory 1-3 (9)

MUSI 1113, 1114, & 2213 — Ear Training 1-3 (6)
 MUSI 1105 (or 1106) — Applied Piano (10)
 MUSI 1107 (or 1108) — Ensemble (6)
 MUSI 1107 (or 1108) — Ensemble: Accompanying (4)
 MUSI 2239 — Diction for Singers: Part 1 (2)
 MUSI 2310 — Orchestration (3)
 MUSI 2390 — Audio Engineering (3)
 MUSI 3366 — Conducting (3)
 MUSI 2301 & 2302 — Music History 1-2 (6)
 Music or Approved Electives (9)
 MUSI 4486 — Special Topics in Music OR Approved Music Electives (9)
 MUSI 3384 — Junior Recital (0)
 MUSI 4484 — Senior Recital (1)

Total: 125 semester hours

Instrumental Majors Track:

General Requirements:

CORE (43)
 Jan Term (9)

Music Requirements:

MUSI 0999 — Music Seminar (0)
 MUSI 1110 — Lit. & Lang. of Music (2)
 MUSI 1101, 1102, & 2201 — Music Theory 1-3 (9)
 MUSI 1113, 1114, 2213 — Ear Training 1-3 (6)
 MUSI 1103, 1104, & 2203 — Piano 1-3 (3)
 MUSI 1105 (or 1106) — Applied Instrument (10)
 MUSI 1107 (or 1108) — Ensemble (8)
 MUSI 2310 — Orchestration (3)
 MUSI 2290 — Audio Engineering (3)
 MUSI 3366 — Conducting (3)
 MUSI 2301 & 2302 — Music History 1-2 (6)
 Music or Approved Electives (11)
 MUSI 4486 — Special Topics in Music OR Approved Music Electives(9)
 MUSI 3384 — Junior Recital (0)
 MUSI 4484 — Senior Recital (1)

Total: 126 semester hours

REQUIREMENTS FOR A BACHELOR OF MUSIC DEGREE IN CHURCH MUSIC

The Bachelor of Music degree in Church Music prepares future leaders for music ministry in the church. The course of study affirms both the rich heritage of the sacred musical tradition and contemporary worship styles practiced in many churches today. This degree is also appropriate for those students pursuing study in church music at the seminary/graduate school level.

The required **internship** hours provide an opportunity for students to practice their craft in a real-world environment. Students are expected to provide their own transportation to and from the internship site. Because the internship experience offers valuable interaction with professionals and spiritual mentoring, students are encouraged to enroll for as many internship credit hours as their schedule permits. Internships may be repeated for credit.

In addition to the other degree requirements, students complete the following Music courses:

General Requirements:

- CORE (43)
- Jan Term (9)
- General Electives (3)

Music Requirements:

- MUSI 0999 — Music Seminar (0)
- MUSI 1110 — Lit. & Lang. of Music (2)
- MUSI 1101, 1102, & 2201 — Music Theory 1-3 (9)
- MUSI 1113, 1114, & 2213 — Ear Training 1-3 (6)
- MUSI 1105 (or 1106) — Applied Lessons (8)
- MUSI 1107 (or 1108) — Ensemble (8)
- MUSI 1103, 1104, & 2203 — Piano 1-3 (3)
- MUSI 2310 — Orchestration (3)
- MUSI 2390 — Audio Engineering (3)
- MUSI 3331 — Christian Hymnody (3)
- MUSI 3366 — Conducting (3)
- MUSI 2301 & 2302 — Music History 1-2 (6)
- MUSI 4486 — Special Topics in Music OR Approved Music Electives (6)
- MUSI 2239 — Diction for Singers: Part 1 (2)
- Music Electives (6)
- MUSI 4470 — Internship (3)
- MUSI 4488 — Capstone Project (1)

Total: 127 semester hours

REQUIREMENTS FOR A MINOR IN MUSIC

To obtain a **minor** in Music, students must complete the following courses:

MUSI 1101 and 1102	Theory 1-2	6 hours
MUSI 1113 and 1114	Ear Training 1-2	4 hours
MUSI 1110	Literature & Language of Music	2 hours
MUSI 1103	Piano 1	1 hour
MUSI 2301 (<i>or</i> MUSI 2302)	Music History 1 (<i>or</i> 2)	3 hours
Music Electives		<u>3 hours</u>

Total: 19 semester hours

COURSE DESCRIPTIONS (MUSI)

MUSI 0999 Music Seminar. (0) Fall and Spring

A weekly seminar/recital hour featuring student performances, master classes, and presentations by guest artists.

***MUSI 1100 Music Fundamentals. (3)** as needed

Provides an introduction to elementary music theory, including scales, key signatures, staff notation, clefs, rhythm, meter, intervals, and general music terminology.

***MUSI 1101 Theory 1. (3)** Fall

This course focuses on Diatonic Harmony and is designed to provide the student with the basics of music theory, including scales, key signatures, intervals, triads, beginning voice leading, harmony, figured bass, basic reductive and hierarchic graphing techniques. Some lab time will be devoted to Internet music resources and notation using FINALE. Other topics will include basic MAC computer skills, especially as they pertain to music theory and CAI in music theory. Must be taken with MUSI 1113.

Prerequisite: MUSI 1100 or passing score on Theory Placement Exam

MUSI 1102 Theory 2. (3) Spring

Continuation of MUSI 1101. This course focuses on Chromatic Harmony and Form and is designed to provide the student experience with intermediate-level music theory topics, including: phrase structure, non-chord tones, voice leading, harmony, figured bass, modulations, and form (binary, ternary, variations, etc.). Some lab time will be devoted to Internet music resources and notation using FINALE. Other topics will include basic MAC computer skills, especially as they pertain to music theory and CAI in music theory.

Prerequisite: MUSI 1101

MUSI 1103 Piano 1. (1) Spring

Beginning instruction in piano for music majors with no previous keyboard training. Development of basic reading skills.

MUSI 1104 Piano 2. (1) Fall

Continuation of Piano 1 with additional emphasis on sight-reading.

Prerequisite: MUSI 1103 or permission of instructor.

MUSI 1105-1106 Applied Lessons. (0-2) Fall and Spring

Individual instruction in the student's choice of instrument or voice to develop technical proficiency, repertoire knowledge, and performance skills. May be repeated for credit.

Prerequisite: audition and authorization by the chair

Section A – Voice

Section B – Piano

Section C – Organ

Section D – Guitar (Classical and Contemporary)

Section E – Percussion

Section F – Brass/Woodwinds

Section G – Composition

Section H – Strings

MUSI 1107-1108 Ensemble. (0-1) Fall and Spring

Performance organization(s) providing ensemble experience. May be repeated for credit.

Performance ensembles may include LaGrange College Chamber Singers, Women's Chorus, LaGrange Symphony Chorus, Percussion Ensemble, and Guitar Ensemble.

Prerequisite: Audition or permission of Instructor.

MUSI 1109 Beginning Classical Guitar. (1) as needed

Basic techniques of Classical guitar taught in a classroom setting, intended for non-music majors. The course includes fundamentals of reading music and understanding elementary music theory. In addition, students will study examples of simple folk music and music for worship. A selection of the most useful guitar chords, suitable for beginners, and basic accompaniment patterns will be taught to allow the students to accompany their singing. Students will need to own an acoustic guitar and plan for daily practice time.

MUSI 1110 Literature and Language of Music 1. (2) Spring

This course will acquaint students with the appropriate language needed for a precise discussion of music and the literature that corresponds to musical evolution since notation developed. The course will also have a strong listening component, thereby encouraging more discriminate listening.

***‡MUSI 1112 Music Survey. (3) as needed**

A broad survey of music aimed at developing aesthetic awareness and critical analysis of music from diverse styles and genres.

MUSI 1113 Ear Training 1. (2) Spring

This course is designed to provide the student with basic sight singing and listening skills. Some lab time will be devoted to Internet music resources and notation using FINALE. Other topics will include basic MAC computer skills, especially as they pertain to music theory and CAI in music theory and ear training.

Prerequisite: MUSI 1100, MUSI 1101, or passing score on Theory Placement Exam

MUSI 1114 Ear Training 2. (2) Fall

Continuation of MUSI 1113.

Prerequisite: MUSI 1113

MUSI 1211 Composition Seminar. (1) Fall and Spring

Introductory compositional study in instrumental and vocal writing. Assigned and student-initiated composition projects that include woodwind quintet, percussion ensemble, and art song. All completed compositions that meet the required criteria for these listed performing groups will be rehearsed and recorded.

Prerequisite: MUSI 1101

MUSI 2201 Theory 3. (3) Fall

Continuation of MUSI 1102. This course focuses on Form and 20th Century Techniques and is designed to provide the student with more advanced knowledge of music theory, including modulations, form (Sonata, Rondo, Concerto, etc.), introduction to pitch-class set theory, introduction to 12-Tone theory, and more recent musical trends. Some lab time will be devoted to Internet music resources and notation using FINALE. Other topics will include basic MAC computer skills, especially as they pertain to music theory and CAI in music theory.

Prerequisite: MUSI 1102

MUSI 2203 Piano Class 3. (1) Spring

Continuation of MUSI 1104 with emphasis on transposition and chord accompaniment. Upon completion of this course, the student should be prepared for the Piano Proficiency Exam. May be repeated for credit.

Prerequisite: MUSI 1104

MUSI 2213 Ear Training 3. (2) Spring

Continuation of MUSI 1114. This course is designed to provide the student with a more advanced knowledge, sight singing, and listening skills. Some lab time will be devoted to internet music resources and notation using FINALE. Other topics will include basic MAC computer skills, especially as they pertain to music theory and CAI in music theory and ear training.

Prerequisite: MUSI 1114

MUSI 2239 Diction for Singers: Part 1. (2) as needed

A study of English and Italian art song literature, and correct rules of pronunciation. Trains students in the use of the International Phonetic Alphabet to transcribe English and Italian art songs.

MUSI 2240 Diction for Singers: Part 2. (2) as needed

A study of French and German art song literature, and correct rules of pronunciation. Use of International Phonetic Alphabet to transcribe French and German art songs.

Prerequisite: MUSI 2239

‡**MUSI 2301 Music History 1. (3) Fall**

The study of the western classical tradition, from earliest antiquity through Haydn and Mozart. Course will emphasize historical analysis and criticism, aural identification, and research.

Prerequisite: MUSI 1102 or permission of instructor

‡**MUSI 2302 Music History 2. (3) Spring**

Music of the Classical, Romantic, and Modern eras, beginning with Beethoven. Course will emphasize historical analysis and criticism, aural identification, and research.

Prerequisite: MUSI 1102 or permission of instructor

MUSI 2310 Orchestration. (3) Spring

Techniques of scoring for string, brass, woodwind, percussion instruments, and MIDI instruments.

Prerequisites: MUSI 1102 and MUSI 1114

MUSI 2390 Audio Engineering. (3) Fall

Classroom instruction in digital and analog audio engineering. Recording console operation, microphone placement and usage, mixing, tape based and hard disc recording, mastering, CD burning and troubleshooting.

MUSI 3210 Advanced Composition Seminar. (1) Fall and Spring

Advanced compositional study of large-scale forms and genres. Assigned and student-initiated composition projects that include brass quintet, string quartet, art song, mixed-voiced choir, and chamber orchestra. Students may also compose works that use live or pre-recorded elements and/or techniques, music for video or short film, or other nontraditional means. All completed compositions that meet the required criteria for these listed performing groups will be rehearsed and recorded.

MUSI 3331 Christian Hymnody. (3) as needed

A survey of Christian hymnody in the English-speaking world from its roots in the early Christian Church to present day practices in worship. The study of selected hymns and hymn writers associated with a number of different Christian traditions will be included.

MUSI 3352 Jazz Theory and Popular Practice. (2) as needed

Theoretical foundations of the Jazz tradition, and consideration of related contemporary style: blues, fusion, rock, gospel, and current popular idioms. Aural skills emphasized, with keyboard harmony studies oriented to realizing technical comprehension of the material.

Prerequisite: MUSI 2201

MUSI 3366 Basics of Conducting. (3) Fall or Spring

Conducting techniques, score reading, rehearsal techniques for choral and/or instrumental ensembles.

Prerequisite: MUSI 2201

MUSI 3369 New Media. (3) Fall

Basic studio techniques, music sequencing, music printing, synthesizers, studio operation.
Prerequisite: MUSI 2390 (Audio Engineering)

MUSI 3384 Junior Recital. (1) Fall and Spring

A 30-minute public performance of the student's creative work and/or talent presented during the junior year.

Prerequisite: successful completion of the Pre-Recital Hearing

MUSI 4413 Business of Music Industry. (3) as needed

The study of basic issues pertaining to the music industry: music copyrights, music synchronization, musical mechanical licensing, standard music contracts, royalties, artists' advances and contracts, buyouts. Introduction to the major licensing organizations, i.e., ASCAP, BMI, SESAC, and the National Academy of Recording Arts & Sciences, the professional society of musicians.

MUSI 4460 Production Project. (3) Interim

A special projects course with hands-on participation and teamwork required. Each project is unique; specific content will be publicized in the semester preceding the course offering.

MUSI 4470 Internship. (1) Fall, Interim, Spring

A supervised, practical "real world" experience in a professional off-campus environment. May be repeated for credit.

MUSI 4480 Opera Experience. (3) Fall, Interim, Spring

The study of selected operas and operatic excerpts that may result in staged performances.

MUSI 4484 Senior Recital. (1) Fall and Spring

A one-hour public performance of the student's creative work and/or talent presented during the senior year.

MUSI 4486 Special Topics. (3) as needed

Class instruction for musical topics of a highly specialized nature. The content of this course will change based upon the expertise of the instructor and the needs of the students. May be repeated for credit.

MUSI 4488 Capstone Presentation. (1)

The capstone presentation is a senior-level investigation of some music-faculty approved topic.

***Denotes MUSI courses that satisfy the Fine Arts requirement in the Core Curriculum.**

‡Denotes MUSI courses that may substitute for a CORE Humanities course in the Core Curriculum.

NURSING

INTRODUCTION

The Bachelor of Science in Nursing (BSN) curriculum consists of two (2) plans of study. The **basic program** prepares graduates for entry into professional nursing practice and confers eligibility for initial licensure as a registered professional nurse (RN). A **degree-completion option** is designed for licensed RNs who wish to earn the BSN degree.

The curriculum provides professional nursing education within a heritage of Christian faith and liberal arts learning. The Nursing major, grounded in an ethic of caring, encourages independent thought, appreciation for the discovery of excellence, and commitment to supporting the health of individuals and society. BSN studies establish a sound foundation for professional nursing practice, graduate study, and continuing progress toward personal and professional goals. Faculty and students serve as resources for the College and community in nursing education, service, and research. Opportunities for collaborative study with students of other majors and clinical experience with varied health care providers emphasize the interdisciplinary nature of nursing practice. As professional nurses, graduates will be able to assist individuals, groups, and communities in meeting health-care goals.

The BSN program is approved by the Georgia Board of Nursing and is accredited by the National League for Nursing Accrediting Commission, 3343 Peachtree Rd., N.E. Suite 500, Atlanta, GA 30326; Sharon Tanner, Ed.D., RN, Executive Director; 1-800-669-1656 ext. 153; sjtanner@nlac.org

PROGRAM OUTCOMES

Graduates of the Bachelor of Science in Nursing program will be able to:

- practice nursing from a knowledge and research base utilizing skills of critical thinking and communication, with the ability to expand knowledge and skills through lifelong learning.
- engage in nursing practice based on a value system consistent with professional standards of nursing and the philosophy of the nursing program, characterized by caring and valuing of self and others.
- participate in transitions of health, recognizing the opportunities and limitations imposed by historical, sociocultural, spiritual, legal, ethical, political, economic, and environmental contexts.
- assume the role of professional nurse, accountable as provider of care, manager, collaborator, educator, learner, and resource for individuals, families, groups, and communities in promoting and restoring health and well-being.

ASSESSMENT OF LEARNING OBJECTIVES IN THE MAJOR

In order for students and faculty to monitor learning progress and to provide for evaluation of the educational program, periodic assessment measures are used. All assessments are program, course, or College requirements. Students are provided information as to the scheduling and cost of each assessment.

- Senior Institutional Assessment.** Prior to graduation, students are required to complete a senior

institutional assessment that measures students' creative, critical, and communicative abilities. This assessment is designed to determine the extent to which students have achieved the objectives of the College curriculum.

- **Standardized Exams.** ATI achievement exams are administered at intervals throughout the Nursing program. These tests are required within selected Nursing courses.
- **Assessment in the Major.** Standardized testing through Assessment Technologies Institute (ATI) with course-specific tests will be used in each course as a percentage of the course grade. Those students scoring below the “cut score” for each test will be required to remediate using ATI study materials. The RN Comprehensive Predictor Exam will be used in the last semester as an exit exam that must be passed in order to graduate. Students will be provided with study materials and a practice exam before their first Predictor Exam, and students will have two (2) opportunities to pass the exam. RN students complete an essay-type examination.

ADMISSION TO THE BSN PROGRAM

Students may declare the intent to pursue a Nursing major at any time. However, application for admission to the upper-division program is made during the sophomore year. Nursing studies begin at the **junior** level, with the exception of Nutrition (NURS 3305), which may be completed prior to admission to the Nursing program. Admission requirements are as follows:

- a completed Application for Admission to Nursing. An application form is available from the College Office of Admission and in the office of the Department of Nursing.
- completion of a sufficient number of credits in Common Core (Core Curriculum) and other required courses to permit an uninterrupted progression in the Nursing major.
- All applicants will be administered the Assessment Technologies Institute (ATI) Test of Essential Skills (TEAS) as part of the screening process for admission. The TEAS is an exam of academic preparedness that covers Reading, Math, Science and English Language Usage.
- A grade of C or higher is required in anatomy, physiology, microbiology, and English composition courses. A student is allowed one (1) attempt to repeat one of these courses. A subsequent failure in this course or any other of these prerequisite courses will render the student ineligible to enter the Nursing program. A limit of five (5) years applies to completion of anatomy, physiology, and microbiology courses.
- A cumulative overall GPA of **2.5** or higher at the time of entry into the Nursing program, including all courses completed or attempted at any institution.
- An interview with a member of the Nursing faculty may be required. An applicant may request an interview if desired.

An applicant who has completed any program of study leading to licensed employment in the health care area (such as registered or practical nursing, emergency medical technician) must present the license in person.

Unlicensed students enrolled in the Nursing program may not be employed by any health care

agency in the capacity of licensed nursing personnel. They shall not represent themselves in any practice setting as Nursing students unless engaged in planned programmatic learning activities which are part of the Nursing curriculum.

ADMISSION TO THE BSN COMPLETION OPTION

The BSN Completion Option is open to Registered Nurses who have graduated from an Associate Degree or Diploma program in Nursing and who hold a valid license to practice as a Registered Nurse. **Current Georgia RN licensure** is required prior to entering a clinical nursing course.

In addition to RN licensure, the general admission requirements above apply to RN applicants, with the following exceptions:

- RN students who enter the Nursing sequence on a full-time basis must have completed all Common Core (Core Curriculum) requirements and all required non-nursing courses through the junior level.
- No time limit applies to the completion of anatomy, physiology, or microbiology courses.
- Thirty-one (31)** previously earned Associate or Diploma nursing semester credits may be accepted toward the BSN degree, subject to the terms of the Georgia RN-BSN Articulation Agreement (The complete Agreement is available in the office of the Department of Nursing). These 31 semester hours represent previously completed nursing courses in Adult Health, Child Health, Maternal Health, and Mental Health and are not intended to equal the actual number of previously earned nursing credits. Normally, no more than 31 hours of Associate Degree or Diploma nursing course credits may be applied toward fulfilling any requirements of the BSN degree.
- Twenty-five (25)** additional Nursing course credits must be earned at the upper division level (3000 and 4000 courses). Up to 9 of these credits may be earned through **challenge examinations** on a one-attempt basis. A minimum of one (1) year of nursing practice experience within the past three (3) years is required for eligibility for challenge examinations.
- Acceptance of all previously completed non-nursing courses is based on college policy for transfer credits.

MATRICULATION REQUIREMENTS

- An accepted student must possess a level of physical and emotional health sufficient to enable him or her to meet Nursing program requirements and the standards of professional nursing practice.
- Prior to beginning the first clinical Nursing course, a medical examination is required in order to document the student's level of health and immunization, including current documentation of the Hepatitis series and TB skin test.
- Students are required to provide a current 12-panel urine drug screen and a criminal background check after acceptance. (Drug-screen criteria to include marijuana, cocaine,

amphetamines, opiates, Oxycodone, Phencyclidine (PCP), barbiturates, Benzodiazepine, Methadone, Propoxyphene, and Methaqualone)

- Professional liability insurance (purchased on a group basis through the College) and basic cardiopulmonary resuscitation (CPR) certification for healthcare professionals is required prior to beginning the first Nursing course and must be continued throughout all clinical Nursing courses.

CURRICULUM

Nursing courses are offered in a 4-1-4 semester sequence during the junior and senior years of study. The total BSN curriculum can be completed in four (4) academic years (8 semesters) and includes 46 semester hours in the Common Core (Core Curriculum), 16 semester hours in other required and elective courses, and **61 semester hours** in Nursing courses. Included in these hours are two (2) Interim-term electives and one (1) required Interim course, which compose nine (9) hours of required Interim coursework. Selected courses required for the BSN degree may fulfill certain Common Core (Core Curriculum) Requirements; these and other required non-nursing courses are:

BIOL 1148 and BIOL 1149 Human Anatomy and Physiology I & II*

MATH 1101 College Algebra*

CORE 1120, 1140 Problem Solving/Computer Applications

PSYC 1101 Introduction to Psychology*

PSYC 3302 Human Growth and Development*

ENGL 1101, 1102 Rhetoric and Composition I & II*

BIOL 3320 Microbiology *

CORE 3001 The American Experience

**These courses are prerequisite to entering the Nursing courses.*

Junior Year

Fall:

NURS 3305 Nutrition and Health* (may be completed in advance)

NURS 3310 Health Promotion I: A Focus on Aging

NURS 3311 Health Assessment across the Life-Span

NURS 3312 Conceptual Foundations of Nursing

NURS 3400 Health Restoration I: A Psychiatric Mental Health Focus

Interim:

NURS 3321 Introduction to Pharmacotherapy and Pathophysiology

Spring:

NURS 3331 Pharmacology in Nursing*

NURS 3330 Health Promotion II: Mother, Child, and Family

NURS 3350 Health Restoration II: Adult Health Focus

Senior Year**Fall:**

NURS 4430 Health Restoration III: Adult Health Focus

NURS 4431 Research in Nursing*

NURS 4440 Health Promotion III: A Community Focus*

Spring:

NURS 4432 Senior Capstone in Nursing*

NURS 4433 Health Restoration IV: Advanced Concepts

NURS 4450 Leadership & Role Transition

Nursing courses designated above by an asterisk are required of RN students enrolled in the BSN-completion option. RN students also complete two RN-only courses:

Junior Level NURS 3313 Transitions: A Seminar for Registered Nurses (Fall)

Senior Level NURS 4460 Transitions & Leadership for Registered Nurses (Spring)

PROGRESSION

1. A grade of C (75%) or higher is required for successful completion of all Nursing courses. Course syllabi and the *BSN Student Handbook* detail requirements for achieving a passing grade of C or better. A grade of D, F, or WF is a failing grade.
2. A minimum cumulative GPA of **2.0** must be maintained throughout the period of enrollment in Nursing courses. A Nursing major whose GPA falls below 2.0 will be placed on departmental probation and has one (1) semester in which to raise the GPA to 2.0 or higher. Failure to achieve a 2.0 in one semester will result in withdrawal from the Nursing program. A 2.0 GPA is required for entrance into senior-level courses.
3. Students earning a D or F in any Nursing course may repeat the course one (1) time. The course may be repeated, and if the student passes, then he or she is eligible to continue the Nursing program. However, any other failure in that or any other Nursing course will result in dismissal from the program.
4. All Common Core (Core Curriculum) and other required non-nursing courses, with the exception of The American Experience (CORE 3001) and an Interim elective, must be completed prior to beginning the senior-level Nursing courses.
5. Students who fail a course in the first semester of the program must compete for readmission with the next year's applicant pool.

6. Any student who fails clinically will not be allowed to continue in the Nursing program.
7. Students must successfully complete all junior-level clinical courses before proceeding to senior-level clinical courses.
8. The faculty of the Department of Nursing reserve the right to dismiss at any time a student whose health, conduct (academic dishonesty, professional conduct), general attitude, clinical performance, or scholastic standing make it inadvisable to retain the student in the program. Students are expected to display qualities that are desirable in professional persons.

PROGRESSION IN BSN COMPLETION OPTION

In addition to the guidelines above, the following policies apply to progression in the BSN Completion Option:

- A valid Georgia RN license must be maintained throughout enrollment in clinical Nursing courses.
- Credit for completion of NURS 3311 (Health Assessment) may be earned by successful completion of a standardized examination and demonstration of clinical competence. Credit for NURS 3331 (Pharmacology) and NURS 3305 (Nutrition) may be earned through successful completion of standardized examination. Should a passing score not be achieved on the first attempt, the student is required to complete the course.
- All previously earned ADN or Diploma nursing credits will be placed in escrow when the RN student enters the Nursing program. Upon satisfactory completion of six (6) credit hours of BSN Nursing courses, the escrowed credits will be transferred to the student's permanent academic record. Should the RN student not be successful in the initial 6 hours of Nursing courses, the previously earned nursing credits will not be applied toward the BSN degree.

COURSE DESCRIPTIONS (NURS)

Course credit hours and corresponding clock hours are shown in parentheses. **One (1) class clock hour/week** equals one (1) credit hour; **three (3) laboratory or practice clock hours/week** equal one (1) credit hour.

NURS 3305 Nutrition and Health. (1) Fall

An introduction to nutrition concepts and current dietary trends, focusing on health promotion. Nutrients are explored with regard to sources, dietary requirements, and health implications. Student interests are incorporated.

Prerequisite: none

NURS 3310 Health Promotion I: A Focus on Aging. (4) Fall (3 hrs. class, 3 hrs. lab/clinical per week)

A foundation course to introduce and develop concepts, practices, and processes of health promotion in professional nursing, emphasizing the needs of the elderly. The skills of communication, problem solving, and critical analysis in nursing are included.

Prerequisite: admission to BSN program

Co-requisites: NURS 3311, 3312, 3400

NURS 3311 Health Assessment across the Life-Span. (4) Fall
(3 hr. class, 3 hrs. lab per week)

A study of the health assessment process applied to persons of all ages, with emphasis on building knowledge and skill in data acquisition, organization, and interpretation.

Prerequisite: RN status or admission to the BSN program

Co-requisites: NURS 3310, 3312, 3400

NURS 3312 Conceptual Foundations of Nursing. (2) Fall
(2 hrs. class per week)

An introduction to professional nursing practice and the varied roles of the nurse in multiple practice settings. Conceptual bases of the professional nursing role are explored.

Prerequisite: admission to BSN program

Co-requisites: NURS 3305, 3310, 3311, 3400

NURS 3313 Transitions: A Seminar for Registered Nurses. (2) Fall
(2 hrs. class per week)

A study of varied perspectives and conceptual bases of the professional nursing role. The research process and research significance in nursing practice is introduced.

Prerequisites: admission to BSN program, RN status

NURS 3321 Introduction to Pharmacotherapy and Human Pathophysiology. (3) Interim
(6 hrs. class per day)

An introduction to concepts of pharmacotherapeutics and pathophysiological processes as they relate to professional nursing. Emphasis is on the use of pharmacological agents and the skills and techniques of safe administration of medications as well as calculation of drug dosages.

Prerequisites: NURS 3310, 3311, 3312, 3400

NURS 3330 Health Promotion II: Mother, Child, and Family.
(4 hrs. class, 6hrs. lab/clinical per week) (6) Spring

A course designed to provide the student with an understanding of nursing care for mother, infant, and family and selected women's health issues. Emphasis is placed on the nurse's role in promoting the health of mother, infant, and family. Physical, developmental, and psychosocial challenges to health are examined.

Prerequisites: NURS 3310, 3311, 3312, 3321, 3400

Co-requisites: NURS 3331, 3350

NURS 3331 Pharmacology in Nursing. (4) Spring
(4 hrs. class per week)

A course designed to build on pharmacologic concepts and skills essential for nursing practice introduced in a previous course. This course provides opportunities for analysis and synthesis of content and concepts while continuing to introduce the basic science of drugs, human pathophysiology as it relates to drug therapy, and the nursing implications related to pharmacotherapy.

Prerequisites: NURS 3310, 3311, 3312, 3321, 3400

Co-requisites: NURS 3330, 3350

NURS 3350 Health Restoration II: Adult Health Focus. (5) Spring
(3 hrs. class, 6 hrs. lab/clinical per week)

The foundation course in nursing care of individuals and families who are experiencing challenges to health, emphasizing understanding and skill in health restoration.

Prerequisites: NURS 3310, 3311, 3312, 3321, 3400

Co-requisites: NURS 3330, 3331

NURS 3400 Health Restoration I: A Psychiatric Mental Health Focus. (4) Fall
(3 hrs. class, 3 hrs. lab/clinical per week)

Course provides the student with a foundation in psychiatric and mental health nursing, with a focus on therapeutic communication, influences affecting mental health and illness, and nursing care for mental health maintenance and restoration.

Prerequisites: admission to BSN program

Co-requisites: NURS 3310, 3311, 3312

NURS 4430 Health Restoration III: Adult Health Focus. (7) Fall
(3 hrs. class, 12 hrs. lab/clinical per week)

A study of advanced nursing care relevant to acutely ill patients with complex health problems. Learning experiences emphasize collaboration and critical analysis necessary in providing and coordinating care.

Prerequisites: all junior Nursing courses

Co-requisites: NURS 4431, 4440

NURS 4431 Research in Nursing. (3) Fall
(3 hrs. class per week)

A course designed to assist students in developing a sense of inquiry, including research designs, sampling strategies, data analysis methods, and the use of research in clinical nursing practice.

Prerequisites: all junior Nursing courses

Co-requisites: NURS 4430, 4440

NURS 4432 Senior Capstone in Nursing. (3) Spring
(3 hrs. class per week)

A seminar to assist students in synthesizing learning related to the roles and practices of professional nurses, exploring the health care system and the legal-ethical, sociopolitical, cultural, and professional issues influencing contemporary nursing.

Prerequisites: all junior-level Nursing & senior Fall courses

Co-requisites: NURS 4450, 4460

NURS 4433 Health Restoration IV: Advanced Concepts. (5) Spring
(4 hrs. class, 3 hrs. lab/clinical per week)

This course is the third of a three-course sequence. This course provides opportunities for analysis and synthesis of content and concepts contained in previous nursing courses. The primary focus of this course is clients with complex health-care needs.

Prerequisites: all junior-level courses; NURS 4430, 4431, 4440

Co-requisites: NURS 4432, 4450

NURS 4440 Health Promotion III: A Community Focus. (4) Fall
(3 hrs. class, 3 hrs. lab/clinical per week)

A course directed toward the knowledge and skills necessary to the practice of community health nursing. Emphasis is placed on the promotion and protection of the health of individuals and groups within the context of community. A research project is completed focusing on a problem or issue in community health.

Prerequisites: all junior-level Nursing courses

Co-requisites: NURS 4430, 4431

NURS 4450 Leadership & Role Transition. (6) Spring
(2 hrs. class per week, 180 total hours clinical practice)

A course to facilitate the transition to professional practice. Leadership and management roles assumed in clinical practice and increasing autonomy in patient care are guided through preceptorial experiences.

Prerequisites: all junior-level Nursing courses and NURS 4430, 4431, & 4440

Co-requisites: NURS 4432, 4433

NURS 4460 Transition & Leadership for Registered Nurses. (4) Spring
(2 hrs. class per week, 108 total hours clinical practice)

A clinical practicum to facilitate RN transition to professional practice. Principles of leadership are examined as they relate to Nursing Practice for the RN.

Prerequisites: all Nursing courses

Co-requisite: NURS 4432

NURS 4495 Independent Study in Nursing. (variable) on demand

For students meeting requirements, the opportunity to pursue special interests beyond those in the formal course of study.

Prerequisites: completion of 2/3 nursing major, 3.0 GPA, and permission

THE OIKOS PROGRAM

A MINOR PROGRAM IN SUSTAINABILITY

INTRODUCTION

The Oikos Program is an interdisciplinary minor program on the theme of sustainability. The program is sponsored by the departments of Biology, Political Science, Religion and Philosophy, and Sociology and Anthropology. *Oikos* is the Greek word for “house.” It is the root word for both “ecology” and “economics,” and thus points to the dual aspects of ecological and social and responsibility that are central to the sustainability theme. The uniting theme across disciplines is how we might contribute to a just, sustainable, and peaceful future.

LEARNING OBJECTIVES

- Using the expertise unique to each academic discipline, students explore the root causes of injustice, ecological degradation, and social conflict.
- Students explore creative responses to these realities and imagine possibilities for future social policy.
- Students from various disciplines form a coherent learning community around a common theme.
- Oikos students engage in genuine *servant leadership*: i.e., they work to understand the systemic roots of social problems and engage in transformation of the world in which they live.

ASSESSMENT OF LEARNING OBJECTIVES

Mastery of the Oikos curriculum is demonstrated by the following:

- Completion of each course with a grade of C- or better and a GPA of 2.0 or better in the minor.
- Successful completion and defense of a senior research project that explores in depth a sustainability theme and relates that theme to the students major field of study. This project will be evaluated by the student’s major advisor and the Oikos director. (See discussion on OIKS 4000 below.)

PROGRAM OVERVIEW

The advisor for the program is the Oikos Program Director. The Oikos **minor** requires successful completion of the **five (5) courses** described below (**16 semester hours** in total) with a grade of C- or better in each course and a GPA of 2.0 or better in the minor.

COURSE DESCRIPTIONS (OIKS AND OTHERS)

SOCI 1320 Oikos Seminar on Social Justice. (3)

An introduction to issues of diversity and social justice in the United States. The course provides

students with theoretical frameworks for understanding the dynamics and intersections of oppression and an opportunity to expand their awareness of various forms of oppression.

RLGN 2320 Religion, Violence, and Social Change. (3)

An examination of models of non-violent social change that are grounded in religious faith commitments. The course will focus on the Christian faith tradition but works comparatively with figures and movements from Hinduism, Buddhism, Judaism, and Islam. The course includes practice in the skills of peace-building that are guided by the principles of restorative justice.

POLS 2320

or Seminar on Ecological Sustainability and Policy. (3)

SOCI 2320

A survey of sustainability as a political, economic and socio-cultural part of our lives. The course is divided into three major segments. First, it assays how our lives are conducted and considers the ecological cycles and processes that make life possible. Second, it examines the ground solutions to the issue of a sustainable lifestyle and attempts to implement this goal. Finally, it surveys the arena of ecological politics in order to engage the issue of how can we achieve this as a society.

BIOL 3334 General Ecology. (4)

or

BIOL 3370 Toxicology. (4)

General Ecology is an introduction to the basic principles and concepts of ecology with emphasis on environmental sampling, analysis, and characterization. Toxicology is an introduction to the principles of toxicology and the cellular, physiological, and ecological effects of toxicants, with an emphasis on the environmental and physiological effects of toxicants relating to the nervous system, cardiovascular system, and respiratory systems.

Prerequisites: General Ecology (BIOL 3334) and Toxicology (BIOL 3370) both require as a prerequisite the General Biology sequence (BIOL 1107, 1107L, 1108, 1108L) reserved for Biology majors. Oikos students who are not Biology majors will require special permission from instructors to take these courses.

OIKS 4000 Capstone Research Project. (3)

A research project and presentation that explore in great depth an issue at the intersection of peace and nonviolence, social justice, and ecological sustainability. If the student is completing a major that requires a senior research project, then the student may register for the departmental capstone course instead of OIKS 4000. The student must work out a common topic in consultation with the Oikos program director and the faculty member who teaches the capstone course in the student's major. In those rare cases in which the student is earning a major that does not require a senior project, or if the student cannot develop a topic that is acceptable to his or her major advisor, then the student may register for OIKS 4000 instead of a departmental capstone course. In this case, the student must choose a topic in consultation with the Oikos program director.

Prerequisite: Completion of all other Oikos courses with a grade of "C-" or better and a GPA of 2.0 or higher in the minor, or permission of the Oikos Program Director.

PHYSICS

INTRODUCTION

Why study physics? Physics is crucial to understanding the world around us, the world inside us, and the world beyond us. It is the most basic and fundamental science. Physics encompasses the study of the universe, from the largest galaxies to the smallest subatomic particles. Physics challenges our imaginations and leads to great discoveries that change our lives. The computer that you are using and the laser that reads your CDs were developed as a result of basic physics research. Are you curious about how the world works?

The Physics curriculum at LaGrange College serves two (2) basic purposes:

- an introduction to the physical sciences, oriented towards transforming critical thinking by developing problem solving, analytical reasoning skills, and data collection and analysis skills suitable for the Core requirements of the College;
- courses that support programs in mathematics, chemistry, biology, computer science, dual-degree in engineering, education, and preparation for health professional schools, including medicine, dentistry, veterinary science, pharmacy, and physical therapy.

REQUIREMENTS FOR THE MINOR CONCENTRATION IN PHYSICS

A **minor** in Physics requires **at least 15 semester hours**, with at least a C average. The required courses include

PHYS 2121 and 2122 General Physics I and II	8 semester hours
PHYS 3201 Introduction to Modern Physics	4 semester hours
PHYS 3302 Introduction to Quantum Mechanics	3 semester hours

Prerequisites and co-requisites include

MATH 2222 Analytic Geometry and Calculus II	4 semester hours
MATH 2223 Analytic Geometry and Calculus III	4 semester hours

COURSE DESCRIPTIONS (PHYS)

PHYS 1101 Introductory Physics I. (3 hrs. lec., 3 hrs. lab per week) (4) Fall

A non-calculus-based introduction to elementary kinematics, dynamics, energy, momentum, fluids, and thermodynamics. Physics is a science of measurement, testing, and experimentation—*inquiry-based laboratories make Physics come to life!*

Prerequisite: MATH 2105

PHYS 1102 Introductory Physics II. (3 hrs. lec., 3 hrs. lab per week) (4) Spring

A continuation of PHYS 1101 and an introduction to sound and waves, electric and magnetic fields, electric circuits, light and optics, and nuclear physics. Physics is a science of measurement, testing, and experimentation—*inquiry-based laboratories make Physics come to life!*

Prerequisite: PHYS 1101

PHYS 2121 General Physics I. (3 hrs. lec., 3 hrs. lab per week) (4) Fall

A calculus-based introduction to particle dynamics, energy and momentum conservation, rotational dynamics, fluid mechanics, thermodynamics, and kinetic theory of gases. Physics is a science of measurement, testing, and experimentation—inquiry-based laboratories make Physics come to life!

Prerequisite: MATH 2222

PHYS 2122 General Physics II. (3 hrs. lec., 3 hrs. lab per week) (4) Spring

A continuation of PHYS 2121, covering wave mechanics, electricity and magnetism, electric circuits, light and optics. Physics is a science of measurement, testing, and experimentation—inquiry-based laboratories make Physics come to life!

Prerequisite: PHYS 2121

PHYS 3201 Introduction to Modern Physics. (3hrs. lec., 3 hrs. lab per week) (4) Fall

During the early twentieth century, two momentous theories were proposed: **the theory of relativity** and **the quantum theory**. This course introduces these theories and supporting experimental evidence, as well as many of the theories developed in the twentieth century. Topics to be studied include the Birth of Modern Physics, Special Relativity, Quantum Theory, Atomic Physics, General Relativity, and Cosmology. An undergraduate research project explores the quantum nature of matter and energy.

Prerequisite: PHYS 2122 with a grade of C or higher

Co-requisite: MATH 2223

PHYS 3302 Introduction to Quantum Mechanics. (3 hrs. lec.) (3) Spring (odd years)

A study of basic principles of quantum mechanics, including the origins of quantum mechanics, the Schrodinger Equation (one and three dimensional time-independent), angular momentum, and solution approximation methods (variational principle and perturbation theory). CHEM 3302 may be substituted for this course.

Prerequisites: MATH 2222, PHYS 320

POLITICAL SCIENCE

INTRODUCTION

The Political Science program is designed to provide students with the knowledge and skills they need to become active, useful citizens in modern democratic polities. For students who concentrate in Political Science or who take only occasional courses, this means that the Political Science program develops capacity to understand political organizations and political processes, to analyze the forces affecting political decisions, and to form judgments about obligations and rights as a citizen. It also means that the Political Science program will provide the skills necessary to begin a career in business, public service, consulting, or journalism, or to continue education in graduate studies or law school.

LEARNING OBJECTIVES

Students majoring in Political Science at LaGrange College will acquire basic knowledge of these areas:

- the values, processes, and institutions that affect collective decision-making and contemporary politics in the United States;
- the comparative analysis of the values, processes, and institutions that affect collective decision-making and contemporary politics in other countries;
- the relations between and among states, especially those affecting international conflict and international cooperation;
- the ethical dimensions of public policy issues, political practices, and constitutional and legal questions.

Students majoring in Political Science at LaGrange College will also acquire the basic skills necessary to comprehend and perform modern political analysis. These include:

- the ability to analyze the foundations of and differences between normative, quantitative, and qualitative inquiry;
- knowledge of the basic elements of research design and methods in quantitative and qualitative studies of politics;
- knowledge of basic data management and analysis and of the use of computers in quantitative and qualitative studies of politics;
- the ability to convey findings in both written and oral presentations.

ASSESSMENT OF LEARNING OBJECTIVES

Assessment of the objectives of the program in Political Science is based on demonstration of mastery of the skills the program requires students to acquire. This demonstration is linked to an assessment by the faculty of student performance in completing a research project for POLS 4430: Senior Seminar in Political Science or in completing a research project associated with their internship during a full semester term in the Capital Hill Internship Program. Evaluation of the projects is determined by instruments ranking students according to their proficiency in each required skill. In special circumstances, these requirements may be waived or altered by permission of the faculty of the program.

COURSE OF STUDY

The Department of Political Science offers both a major and a minor course of study in Political Science.

REQUIREMENTS FOR A MAJOR IN POLITICAL SCIENCE

Required sequence for the **major** program in Political Science (POLS):

Fifteen (15) semester hours, consisting of

POLS 1101 U.S. Government

OR

POLS 1102 Introduction to Political Science

POLS 2210 Comparative Politics

POLS 2220 International Relations

POLS 3300 Research Methods in Political Science

POLS 4430 Senior Seminar in Political Science

Students majoring in Political Science must also complete an **additional 18 semester hours** of **elective** courses chosen from among the three- and four-thousand-level courses listed for the program in this Bulletin (for a **total of 33 semester hours**).

At least one (1) of these courses must be in the field of American politics and public policy (POLS 3310, 3311, 3312, 3313, 3314, or 3315) and one (1) in the fields of international relations (POLS 3320, 3321, 3322, 3323) or comparative politics (POLS 3350, 3351, 3352, 3353).

Political Science **internships** (POLS 4400) can earn up to a full semester (12 hours) of credit toward graduation, but usually only three (3) hours will be credited toward completion of the major. This limit can be waived by the Department under special circumstances. Completing the full semester program in the **Capital Hill Internship Program** can be substituted for the required completion of POLS 4430 with approval of the Department. Completion of the Interim-term Capital Hill Internship Program earns **elective** credit only.

REQUIREMENTS FOR A MINOR IN POLITICAL SCIENCE

Required sequence for the **minor** program in Political Science (POLS):

Nine (9) semester hours, consisting of

POLS 1101 U.S. Government

OR

POLS 1102 Introduction to Political Science

POLS 2210 Comparative Politics

POLS 2220 International Relations

Students minoring in Political Science must also complete an **additional six (6) semester hours** of **elective** courses chosen from among the three- and four-thousand-level courses listed for the program in this Bulletin (for a **total of 15 semester hours**). In the minor course of study, political science internships cannot substitute for elective course credit.

SPECIAL OPPORTUNITIES

LaGrange College is a charter member of the United Methodist College Washington Consortium that sponsors the **Capital Hill Internship Program (CHIP)** in Washington, D.C., for students of political science and other disciplines. The program in Political Science also supervises a variety of internships in local and state government and in Georgia's legal community. Students interested in pursuing one of these opportunities should consult with the program faculty. The program also includes service learning opportunities in several of its courses. Again, students should consult with program faculty concerning these courses prior to registration.

[See also the “**European Union Studies Program**” under “Academic Programs.”]

COMBINED B.A. AND M.A.T PROGRAM OF STUDY

Undergraduate students who meet the admission requirements for the Master of Arts in Teaching [M.A.T] (passing GACE Basic Skills or a combined SAT score of more than 1000) and those who have a GPA of 3.0 or higher in their undergraduate studies are eligible to participate in a combined B.A. and M.A.T. program of study after the completion of 90 semester hours. Once accepted, candidates may take entering cohort graduate courses the Summer semester following their junior year of study. Upon gaining senior status, candidates may take one (1) three-credit graduate course during the Fall, Interim, and Spring semesters only if enrolled with twelve (12) undergraduate credits.

COURSE DESCRIPTIONS (POLS)

POLS 1101 United States Government. (3)

An introduction to political science through an analysis of the political system of the United States. Topics considered include basic concepts of political science, federalism, civil liberties and civil rights, basic governmental institutions, elections and public opinion, political parties and groups, and domestic and foreign public policy.

***POLS 1102 Introduction to Political Science. (3)**

An introductory course that focuses on the nature of the discipline of political science and deals with the way political scientists study politics through an overview of the major topics of the discipline.

***POLS 2210 Comparative Politics. (3)**

An introduction to comparative analysis of political systems. Topics considered include basic concepts of comparative theory, modern political history in developed and developing areas, the interaction of political and economic factors in developed and developing areas, politics and state institutions in selected countries, and comparative aspects of domestic and foreign public policy.

***POLS 2220 International Politics. (3)**

An introduction to the interaction of nation-states in the global system. Topics considered include war and power, economic and social interdependence, and problems specifically associated with developing nations.

POLS 2320

or Seminar on Ecological Sustainability and Policy. (3)

SOCI 2320

A survey of sustainability as a political, economic and socio-cultural part of our lives. The course is divided into three (3) major segments. First, it assays how our lives are conducted and considers the ecological cycles and processes that make life possible. Second, it examines the ground solutions to the issue of a sustainable lifestyle and attempts to implement this goal. Finally, it surveys the arena of ecological politics in order to engage the issue of how can we achieve this as a society.

POLS 3300 Research Methods in Political Science. (3)

or

SOCI 3900 Research Methods in Social Science. (3)

A study of basic social science research methods as applied in political science. Topics considered include research design and data collection, measurement and causality, fitting models to data with various methods, graphic analysis, and the use of statistical software.

POLS 3310 State and Local Government. (3)

A study of state and local government in the United States. Topics considered include the political cultures and social environments of American states and communities, political processes in states and communities, the structure of state and local political institutions, and policy issues facing states and communities.

POLS 3311 Congress and the Presidency. (3)

A study of the institutional interactions of the executive and legislative branches of the United States government. Topics considered include the President and policymaking, Congress and policymaking, institutional constraints on executive and legislative policymaking, foreign policy, civil rights policy, economic policy and budgeting, and social welfare policy.

POLS 3312 Public Administration and Public Policy. (3)

An introduction to the study of public administration and public policy. Topics considered include theoretical approaches to the study of public administration; the historical and constitutional basis for public administration in the United States; the organization and management of public institutions; the social, political, and legal environments of public institutions; the role of political processes in public administration; the analysis and evaluation of public policy; and the ethical basis of public administration.

POLS 3313 American Judicial Institutions. (3)

A study of judicial institutions in the United States. Topics considered include the functions of legal and judicial institutions, the structure and powers of national and state court systems, the legal profession, judicial selection, judicial procedure, court administration, and policy formation by judicial institutions.

POLS 3314 American Constitutional Law: Institutions. (3)

An introduction to the study of constitutional law as it applies to government institutions in the United States. Topics considered include basic concepts of constitutional analysis, historical development of present legal institutions and regimes, judicial policy decisions in different areas of law, and the social, political, and economic factors affecting those decisions.

POLS 3315 American Constitutional Law: Civil Liberties and Civil Rights. (3)

An introduction to the constitutional liberties and rights accorded American citizens. Topics considered include basic concepts of constitutional analysis; historical development of present legal interpretations and regimes; judicial decisions in different areas of law; the social, political, and economic factors affecting those decisions; and their effect on governing in the United States.

POLS 3320 Analysis of Foreign Policy. (3)

An introduction to how structures, institutions, outside actors, and political culture produce American foreign policy. Topics covered include recent history of U.S. foreign relations; the roles played by both the President and the Congress; the roles, functions and structures of U.S. State Department, the Defense Department, intelligence agencies, and the National Security Council; the policy making process and the measurement of outcomes; roles played by the public, interest groups, and other actors. Current major foreign policy issues will be discussed and examined as case studies.

POLS 3321 International Political Economy. (3)

A study of international economics and trade through the analysis of the factors influencing past and present changes. Topics covered include current and past international finance systems and mechanisms of exchange; the role of the state and other actors; an examination of comparative advantage; various strategies states employ, such as import substitution or export promotion; the nature and impact of formal and informal barriers to trade; the GATT and WTO; the problems, failures, successes, and prospects of the international economic system; and its impact on domestic politics.

POLS 3322 International Organizations. (3)

A study of the current international system. Topics covered include the nature of “systems”; the recent history of global affairs and the evolution of the international system to its present state; selected theoretical analyses of international systems; the nature, roles, and functions of the various actors in the system; how advances in technology have fundamentally changed the world; and the evolving roles of both states and supranational institutions.

POLS 3323 International Conflict. (3)

A study of the conditions that produce war and peace in international relations. Topics considered include an examination of recent conflicts in the international system, theories concerning the potential sources and determinants of war (with an emphasis on the theory of realism and competing theories), and theories of war settlement and potential sources of future interstate tension.

**POLS 3340
or Themes in Political Philosophy. (3)
PHIL 3420**

An introduction to the basic ideas of political philosophy. Topics considered include the social and historical context of political theory; the development of major ideas in political philosophy; critical analysis of theoretical arguments; and the relation of political theory to contemporary politics.

POLS 3341 Modern Political Theory. (3)

An overview of liberalism, communism, and fascism, the three primary political ideologies that have shaped the twentieth century.

POLS 3350 The Politics of Development. (3)

A comparative study of the political systems in developing countries. Topics considered include basic comparative political theory, modern history of developing societies, and an overview of theories explaining economic and political change in developing countries.

POLS 3351 States and Politics in Developed Areas (3)

A comparative study of the political systems of developed societies. Topics considered include basic comparative theory, modern history of developed societies, political systems of selected states, and the interaction of political and economic factors in developed societies.

**POLS 3352
or States and Politics in Latin America. (3)
LAST 3210**

A comparative study of political systems in Latin America. Topics considered include basic comparative political theory, modern history of Latin American societies, politics of selected Latin American states, and the interaction of economic and political factors in Latin America.

POLS 3353 States and Politics in Africa. (3)

A comparative study of political systems in Africa. Topics considered include basic comparative political theory, modern history of African societies, politics of selected African states, and the interaction of economic and political factors in Africa.

POLS 4400 Political Science Internship. (credit may vary)

A supervised internship opportunity for students to work for approved public or private organizations.

POLS 4410 Selected Topics in Political Science. (3)

This course examines particular issues related to topics in political science selected by program faculty.

POLS 4420 Directed Study in Political Science. (3)

A supervised course of independent study available to selected students. The course provides an opportunity for close cooperation between program faculty and students on research projects and presentations.

POLS 4430 Senior Seminar in Political Science. (3)

A seminar course on a major subject of national or international concern, based on individual research and assigned readings.

***Denotes POLS courses that may substitute for a CORE Humanities course in the Core Curriculum.**

PSYCHOLOGY

INTRODUCTION

The primary goal of this department is to teach effectively the science of psychology. Students will develop skills relevant to a variety of careers. Students intending to pursue graduate study in psychology or a related area will be prepared to succeed in this endeavor.

LEARNING OBJECTIVES

A student who graduates from LaGrange College with a major in Psychology will:

- be familiar with statistical methods and research design and be able to critique research efforts;
- be familiar with basic content areas of the discipline, viz., developmental, social, abnormal, personality, learning, and biological psychology;
- be familiar with scholarly resources in psychology and the APA style in which professional literature is presented;
- recognize the applicability of psychological principles to everyday life.

ASSESSMENT OF LEARNING OBJECTIVES

The accomplishment of the Psychology objectives by students majoring in Psychology will be demonstrated by obtaining an acceptable score on the Area Concentration Achievement Test (ACAT) in psychology. Normally, this test will be given during the student's final semester at LaGrange College.

CAREER OPTIONS

Students who complete the major in Psychology have a wide variety of career options. Psychology is a very broad field that overlaps many different areas. Some of the jobs taken by recent Psychology graduates include management and supervisory positions in business and industry and positions in community and state service agencies. A Psychology major also serves as good preparation for advanced study in law, social science, counseling, and psychology.

REQUIREMENTS FOR A MAJOR IN PSYCHOLOGY

A **major** in Psychology consists of **37 semester hours (12 courses)** beyond the introductory course (PSYC 1101) (See Note 1 below). Twenty-five (25) of these hours come from the following categories:

Methods (both required—See Note 2 below.)
PSYC 2298, PSYC 2299

Experimental Content [Select two (2).]
PSYC 4455, PSYC 4465, PSYC 4470

Social/Personality/Development Content [Select three (3)—See Note 3 below.]
PSYC 3321, (PSYC 3302 or PSYC 3358), PSYC 3350, PSYC 4460

Advanced Special Topics (required—See Note 4 below.)
PSYC 4480 Senior Capstone

Notes:

1. PSYC 1101, Introduction to Psychology, is the prerequisite or co-requisite to all 2000-level and above Psychology courses. Some courses also have additional prerequisites.
2. Since this department views psychology as a research-based discipline, these courses provide the foundation for much of the upper-level coursework. It is strongly recommended that the student complete PSYC 2298 and PSYC 2299 as soon as possible after beginning the major.
3. Students may take either PSYC 3302 or PSYC 3358—but not *both*—in order to satisfy this requirement. If a student takes both, then one (1) course counts toward the 12 hours of major electives.
4. PSYC 4480 will be offered once per year during the Interim term and will involve advanced study of a specialized topic. Topics will vary from year to year.

MAJOR ELECTIVES

An additional 12 hours of major courses will be selected by the student. A student may select any 3000- or 4000-level Psychology course beyond those counted in the required areas. A maximum of two (2) of the following courses—ANTH 2000, SOCI 2500, BIOL 2148, BIOL 3373, BIOL 3374, and BIOL 3384—may be applied toward the major with the approval of the advisor.

MISCELLANEOUS

No course with a grade below “C-” may be applied toward the major in Psychology. The only exception is PSYC 4000, in which a grade of **Pass** must be obtained. Additionally, a student must maintain a “C” average (2.0) in the major in order to graduate.

REQUIREMENTS FOR A MINOR IN PSYCHOLOGY

A **minor** in Psychology consists of PSYC 1101 and five (5) additional courses (**18 semester hours**) with the approval of the chair of the department. Any Psychology (PSYC) course that is listed in the current bulletin counts toward the minor. Two (2) of the courses listed above as “Major Electives” taken outside the department may also be counted toward the minor [i.e., at least four (4) of the courses for the minor must be taken in the Department of Psychology].

COURSE DESCRIPTIONS (PSYC)

***PSYC 1101 Introduction to Psychology. (3)** Fall and Spring

A survey of major topics in psychology, including research methods, basic neuroanatomy, learning, perception, personality and abnormal behavior.

Prerequisite to all other PSYC courses.

PSYC 2298 Behavioral Statistics. (3) Fall

Introduction to the measurement of behavior and quantitative methods of data analysis, emphasizing parametric statistics and their application to the behavioral sciences. May be taken simultaneously with PSYC 1101.

PSYC 2299 Research Methods. (4) Spring

A survey of various types of research design, including the strengths and weaknesses of each. The laboratory includes practice in designing and conducting experiments, as well as analysis and reporting of results.

Prerequisites: PSYC 2298 and PSYC 1101

PSYC 3302 Human Growth and Development. (3) Spring

A study of human life beginning with conception. Important developmental phenomena are considered in the light of major theories of development.

PSYC 3304 Educational Psychology. (3) Fall

Application of psychological principles and research to the teaching/learning process. Major topics include behavioral and cognitive approaches to learning, classroom management, and test construction and interpretation.

PSYC 3321 Social Psychology. (3) Fall

A course dealing with behavior as affected by social influences. Major topics include social perception, social communication (verbal and nonverbal), altruism, attitudes, aggression, and prejudice. Also, applied areas such as forensic psychology are considered.

PSYC 3341 Human Sexuality. (3) Spring

This course involves a multidisciplinary examination of human sexual behavior and intimate relationships. Typical topics considered include male and female sexual response, gender roles, sexual disorders and dysfunctions, gender identity, legal and cross-cultural aspects of human sexuality, sexual orientation, and relationship issues related to sexuality. May be taken simultaneously with PSYC 1101.

PSYC 3350 Abnormal Psychology. (3) Spring

A survey of the causes, characteristics, current theories, and treatment of psychological disorders.

PSYC 3351 Introduction to Counseling. (3) Spring

An introduction to counseling approaches, methods, and assessment techniques. Emphasis is placed on individual counseling.

PSYC 3358 Psychology of Aging. (3)

Human aging is examined from physiological (e.g., sensory and cardiovascular changes), psychological (e.g., memory and intellectual changes), and sociological (e.g., adjusting to retirement) perspectives. Also, death and disorders associated with aging (such as Alzheimer's Disease) are explored.

PSYC 3380 Special Topics in Psychology. (3) Fall

A course offered at the sophomore/junior level, focusing on a specialized topic from the field of psychology.

Prerequisites: A prerequisite may be required.

PSYC 4000 Internship in Psychology. (3) on demand

Students majoring in Psychology may be eligible to enroll in a psychology internship in an applied setting. This course requires 120 hours of supervised experience (observation, work, etc.) in a local agency or office, selected readings, **and** a public presentation. The internship must first be discussed with the student's Psychology advisor, and then an application must be submitted in writing to the Department of Psychology, no later than the beginning of advising for the term in which the student expects to enroll for internship (i.e., the application is submitted in the term preceding the one in which the internship is done). Students are then selected on a competitive basis for enrollment. Once approved by the department, the student must arrange the details of the placement with the Director of the Career Development Center. Approval for an internship does not guarantee that an appropriate placement will be available. Grading is on a Pass/No Credit basis.

Prerequisites: major in Psychology with junior or senior standing and permission of department

PSYC 4400 Individual Research. (3) on demand

Under supervision of a faculty member, the student develops a project on a topic that is psychological in nature. The emphasis is on analyzing and synthesizing scientific literature, with the goal of producing a literature review and/or research proposal. A successful proposal may lead to data collection and analysis. The result of the project is a paper written in APA style.

Prerequisites: PSYC 2298 and PSYC 2299

PSYC 4455 Cognitive Psychology. (3) Spring

An information processing analysis of topics in perception, thinking, learning, and memory.

Prerequisites: PSYC 2298 and PSYC 2299 or consent of professor.

PSYC 4460 Psychology of Personality. (3) Fall

A critical study of major personality theories, principles and instruments of assessment, and relevant empirical research.

Prerequisites: PSYC 2298 and PSYC 2299 or consent of professor

PSYC 4465 Biological Psychology. (3) Spring

Neuroanatomy and neurophysiology will be explored and will provide a foundation for examining biological aspects of various behaviors (e.g., sensory processes and sleep). Also, the psychopharmacology of selected drugs and genetic influences on behavior will be considered.

Prerequisites: PSYC 2298 and PSYC 2299 or consent of professor

PSYC 4470 Behavior Analysis and Its Applications. (3) Spring

A survey of principles, research findings, and applications of classical, operant, and observational learning.

Prerequisites: PSYC 2298 and PSYC 2299 or consent of professor

PSYC 4480 Special Topics in Psychology: Senior Capstone. (3) Interim

A course offered at the junior/senior level, focusing on a specialized topic from the field of psychology.

Prerequisites: There may be a prerequisite.

***Denotes PSYC courses that may substitute for a CORE Humanities course in the Core Curriculum.**

RELIGION AND PHILOSOPHY

MISSION STATEMENT

The faculty of the Department of Religion and Philosophy are dedicated to challenge and support students to think critically and creatively and to enhance their communication skills as they deal with fundamental issues of self, world, and God. We seek to provide a safe, caring, and ethical community where our students grow and mature as global citizens.

LEARNING OBJECTIVES

The overall learning objectives of the Department of Religion and Philosophy are that students are enabled to do the following:

- Students will demonstrate an ability to think critically about religious traditions informed by a variety of perspectives. These perspectives include not only the range of positions within Christian history and theology, but also (where appropriate) inter-faith perspectives as well.
- Students will demonstrate an ability to respond creatively to these received traditions by approaching issues from a first-person perspective and making personal responses to them, informed by insights that they have gained from other academic disciplines.
- Students will demonstrate an ability to explore their own faith commitment in a complex global world and enlarge their perspectives of the world, as well as be prepared for leadership in a pluralistic and increasingly international context.
- Students will demonstrate an ability to communicate effectively in writing and speaking and to conduct undergraduate research.
- Students will demonstrate that they are prepared for graduate studies in Religion or Philosophy and/or to work effectively in church settings by gaining competence in these areas:
 - (1) biblical studies
 - (2) history
 - (3) theology, ethics, and social scientific study of religion
 - (4) philosophy
 - (5) church leadership.

ASSESSMENT OF LEARNING OBJECTIVES

Success in achieving the objectives of the Religion and Philosophy major will be measured by the following assessments:

- course papers evaluated by a common departmental grading rubric
- senior thesis/project
- performance on the NSSE and CLA assessment instruments
- performance evaluations in internships, where applicable
- exit interviews of graduating seniors
- graduate school acceptance, where applicable
- success in church ministry settings, where applicable
- periodic review of the program by an outside evaluator

REQUIREMENTS FOR A MAJOR IN RELIGION AND PHILOSOPHY

The Religion and Philosophy major is a traditional liberal arts study of the field. It is especially suited for those with a general interest in religion and philosophy or for those who wish to prepare for graduate study of religion.

The **major** consists of 11 courses in addition to the exploratory course in Religion that is taken as part of the Core Curriculum (RLGN 1103, 1104, 1106, 1107, or 1108), yielding a total of **12 courses (36 semester hours)**. The Religion major must include at least two (2) courses in each of these areas:

- Biblical Studies
- Historical Studies
- Ethics and Theological Studies

The major also requires at least one (1) course in the area of Philosophy. In addition, all Religion and Philosophy majors will complete a senior thesis or project. Thus, of the 12 courses required for a religion major, at least 8 courses must conform to the following guidelines:

- Biblical Studies (2 courses). At least one (1) course must be at the 2000 level or above.
Courses: RLG 2110, 2111, 2120, 2121, 3110-3160.
- Church Leadership and Youth Ministry (1 course).
Courses: RLG 3510-3560.
- Historical Studies (1 course).
Courses: RLG 1104 or 1106 (if not taken for the Core Curriculum), 2210-2230, 3210-3220.
- Ethics and Theological Studies (2 courses).
Courses: RLG 1105, 1107, or 1108 (if not taken for the Core Curriculum), 2310, 3310-3350.
- Philosophy (1 course).
Courses: any of the Philosophy courses, which are listed under Area IV below.
- Senior Thesis or Project (1 course).
Course: RLG 4620, normally taken in the Fall of the senior year. The student should choose a project director from within the department and work with this director to refine a topic in the semester prior to which the student enrolls for the course. Thus, most students should select a project director by the end of the Spring semester of the junior year and present a proposed topic to the faculty at the beginning of the next Fall term.

Students are free to choose any other Department of Religion and Philosophy courses for the remaining four (4) courses. Internships may be taken for up to one (1) full course of credit, with permission of the department chair. *At least six (6) courses in the major must be numbered at the 2000 level or above.*

REQUIREMENTS FOR A MAJOR IN RELIGION AND PHILOSOPHY WITH A CONCENTRATION IN CHURCH LEADERSHIP

The Church Leadership concentration is designed to prepare students for future careers in church service. Many of our graduates take positions in Christian Education or Youth Ministry directly after graduation. Others enroll in seminaries as a preparation for ordained ministry.

LaGrange College is one of only nine (9) colleges in the nation that are authorized by the United Methodist Church to offer certification programs in Youth Ministry and Christian Education. United Methodist students who complete our Church Leadership program fulfill all of the educational requirements needed for professional certification in these fields.

The major consists of 11 courses in addition to the exploratory course in Religion that is taken as part of the core (RLGN 1103, 1104, 1106, 1107, or 1108), yielding a total of **12 courses (36 semester hours)**. The Church Leadership concentration requires successful completion of the following courses:

- Biblical Studies (1 course).
Courses: RLGN 1102 or 1103 (if not taken for the Core Curriculum), 2110, 2111, 2120, 2121, 3110-3160.
- Historical Studies (1 course).
Courses: RLGN 1104 or 1106 (if not taken for the Core Curriculum), 2210-2230, 3210-3220.
- Ethics and Theological Studies (1 course).
Courses: RLGN 1105, 1107, or 1108 (if not taken for the Core Curriculum), 2310, 3310-3350.
- Philosophy (1 course).
Courses: any of the Philosophy courses, which are listed under Area IV below.
- Church Leadership and Youth Ministry (4 courses).
Courses: RLGN 3510-3560.
- Internship (1 course).
Course: RLGN 3550, scheduled in consultation with the Church Leadership Program Director.
- Senior Thesis or Project (1 course).
Course: RLGN 4620, normally taken in the Fall of the senior year. The student should choose a project director from within the department and work with this director to refine a topic in the semester prior to which the student enrolls for the course. Thus, most students should select a topic and project director by the end of the Spring semester of the junior year.

At least two of the courses in Areas I-III must be at the 2000 level or above. In addition, students seeking certification in Christian Education by the United Methodist Church must complete United Methodist Studies (RLGN 3210). Students who do not seek United Methodist certification may choose any Department of Religion and Philosophy course to fulfill the remaining course requirements for the major.

REQUIREMENTS FOR A MAJOR IN RELIGION AND PHILOSOPHY WITH HONORS

Students who maintain a **3.5** grade point average in departmental courses and who receive **A-** grades or better on their senior theses or projects may graduate with honors.

REQUIREMENTS FOR A MINOR IN RELIGION AND PHILOSOPHY

A **minor** in Religion requires completion of three (3) courses in addition to the exploratory Religion requirement for the Core Curriculum: **four (4) courses (12 semester hours)** in all. At least two (2) courses must be at the 3000 level or above.

THE CHURCH LEADERSHIP MINOR

A **minor** in Church Leadership consists of four (4) courses in addition to the exploratory Religion requirement for the Core Curriculum: **five (5) courses (15 semester hours)** in all. The minor includes at least two (2) courses taken at the 3000 level or above in Area I, II, III, IV, or VI. In addition, the minor includes at least two (2) courses taken in Area V (Church Leadership).

THE PHILOSOPHY MINOR

No major program currently is offered in Philosophy. A **minor** consists of **four (4) courses (12 semester hours)** in Area IV, of which at least two (2) courses must be taken at the 2000 level or above.

THE CHURCH MUSIC PROGRAM

The Church Music program is administered through the Department of Music in cooperation with the Department of Religion and Philosophy. See the **Department of Music** section of the *Bulletin* for a program description.

COURSE DESCRIPTIONS (RLGN AND PHIL)

Core Exploratory Courses: Explorations of the Christian Faith (RLGN Core courses)

Completion of any course in this area (1000-level courses) will meet the College's Core Curriculum requirement for an Exploratory Studies course in Religion. Please note: No other courses in Religion or Philosophy will fulfill this requirement. These courses have *no* prerequisites.

RLGN 1101 Introduction to Christianity. (3)

An introduction to the Christian tradition of faith through a study of its central symbols, sacred texts, and practices.

RLGN 1102 Jewish Origins in Context. (3)

A study of the Hebrew bible, commonly called by Christians “the Old Testament,” in the context of the ancient Near Eastern world. The course asks students to reflect on the impact of the Hebrew bible on Western civilization and its implications for the contemporary world.

RLGN 1103 New Testament Writings in Context. (3) Fall 2011, Spring 2012

A study of the New Testament writings in the context of Greco-Roman civilization. The course asks students to reflect on the impact of Christian scriptures on Western civilization and to consider their implications for the contemporary world.

RLGN 1104 Dialogue with World Faith Traditions. (3) Fall 2011

This course places the insights of the Christian faith in dialogue with those of major living world religions, such as Buddhism, Hinduism, Islam, Judaism, Confucianism, and Daoism.

RLGN 1105 Christian Ethics and Contemporary Social Issues. (3)

A study of contemporary ethical issues in the light of the moral traditions central to the Christian faith. This course examines such issues as marriage and family, war and peace, racism, abortion, and the environment. Servant leadership component.

RLGN 1106 American Christianity. (3) Spring 2012

This course will be an investigation of the origins of denominationalism in America. The class will read a history of American Christianity, but will look further afield by analyzing some of the particularly American expressions, such as Mormonism, Jehovah’s Witnesses, and Christian Science. The course will enable students to answer questions about their own denominations and the now global framework of movements such as Pentecostalism and evangelicalism.

RLGN 1107 Earth Theology. (3) Fall 2011

This course explores the inherent value of the Earth, examines the human impact on the environment, and explores ways to address the present global environmental crisis with Biblical and theological resources. Students will become acquainted with some prominent thinkers and theologians who are taking action regarding environmental concerns while discovering sustainable connections between theological reflection and ethical living.

RLGN 1108 Religious Faith in a Scientific Age. (3) Spring 2012

Contemporary debates over intelligent design, climate change, evolution, and stem cell research demonstrate the lively and sometimes contentious interactions between science and religious faith. Students will develop personal positions about the relationship of science and religion and develop ethical perspectives on such controversial biomedical practices as human reproduction, genetic engineering, and end-of-life care.

Religion and Philosophy Departmental Courses

Area I: Biblical Studies

RLGN 2120 Introduction to Hellenistic Greek I. (3)

A beginning course designed to teach the fundamentals of Hellenistic or Koine Greek, which includes the language of the New Testament. Completion of the two-course sequence in Greek will fulfill the College's foreign language requirement.

RLGN 2121 Introduction to Hellenistic Greek II. (3)

A continuation of RLGN 2120.

Prerequisite: RLGN 2120

RLGN 3150 The Apostolic Age. (3)

An examination of the origin and expansion of the early Christian Church, with studies in the Epistles and the Acts of the Apostles.

Prerequisite: RLGN 1103 or permission of professor

RLGN 3160 The Gospels. (3)

An examination of one of the four canonical gospels, with emphasis on the historical context, history of interpretation, and modern appropriations of the text.

Prerequisite: RLGN 1103 or permission of professor

Area II: Historical Studies

RLGN 2210 Early Church History. (3)

A survey of the history of the Christian Church from the close of the Apostolic age to the end of the Middle Ages.

RLGN 2220 Modern Church History. (3)

A history of the Christian Church from the Reformation era to the modern period.

RLGN 2230 Race and Religion in America. (3)

This course examines the role that religion played and continues to play in American race relations and racial identities. The course will study the history and the theorists of the Civil Rights movement, but also dynamics of race and religion in America's newer immigrant communities.

RLGN 3210 United Methodist Studies. (3)

A survey of the history, theology, and polity of the United Methodist Church.

Prerequisite: any RLGN Core course

Area III: Theology, Ethics, and the Social Scientific Study of Religion

RLGN 2320 Religion and Non-Violent Social Change. (3)

An examination of models of non-violent social change that are grounded in religious faith commitments. The course focuses on the Christian faith tradition but works comparatively with figures and movements from Hinduism, Buddhism, Judaism, and Islam. The course includes practice in the skills of peace-building that are guided by the principles of restorative justice.

RLGN 3310 Contemporary Christian Thought. (3) Fall 2011

A survey of the development of Christian thought, with particular attention to the nineteenth and twentieth centuries.

Prerequisite: any RLGN Core course

RLGN 3320

or The Ethics of Sexuality, Marriage, and Gender. (3) Spring 2012

WMST 3320

A study of the moral issues related to sexuality, gender roles, and family life. Topics vary per offering, but may include ethical reflection on such topics as the meaning and purpose of sexuality, gender roles, pre-marital and extra-marital sexuality, homosexuality, and family structure. We will compare the range of positions on these issues within Christianity, and also compare them with positions in other world faiths.

Prerequisite: any RLGN Core course

RLGN 3340 Sociology of Religion. (3)

A sociological analysis of the interplay between religion and culture.

Prerequisite: any RLGN Core course

Area IV: Philosophy

***PHIL 1410 Introduction to Philosophy. (3)**

A survey of major philosophical themes and figures that were formative in Western civilization.

PHIL 2410 Moral Philosophy. (3)

A study of the major philosophical understandings of morality and the good life.

***PHIL 2440 Elementary Logic. (3)**

An introduction to the logic of propositions with attention to the structure and evaluation of informal arguments. The rhetoric of persuasion and its use of logic and emotions are discussed.

PHIL 3410 Philosophy of Religion. (3)

An investigation of problems related to philosophical reflection on religious thought and experience.

Prerequisite: at least one (1) prior course in Philosophy or permission of professor

PHIL 3420

or **Themes in Political Philosophy. (3)**

POLS 3340

An introduction to the basic ideas of political philosophy. Topics considered include the social and historical context of political theory, the development of major ideas in political philosophy, critical analysis of theoretical arguments, and the relation of political theory to contemporary politics.

PHIL 3430 Bioethics. (3)

A study of the ethical issues raised by the practice of nursing, medicine, and biomedical research.

PHIL 4410 Selected Topics in Philosophy. (3)

A seminar course on a major subject of concern in philosophy based on individual research and assigned readings.

Prerequisite: at least one (1) prior course in Philosophy or permission of professor

***Denotes PHIL courses that may substitute for a CORE Humanities course in the Core Curriculum.**

Area V: Church Leadership

RLGN 3510 Christian Education in the Local Church. (3) Fall 2011

A study of issues confronting those participating in a local church setting. Required of all students in the Internship.

Prerequisite: any RLGN Core course

RLGN 3520 Christian Worship. (3)

The study and practice of Christian worship in its historical and contemporary contexts. Topics include the theology of worship, sacraments, liturgy, and the place of music in worship.

Prerequisite: any RLGN Core course

RLGN 3540 Youth Ministry. (3)

The study and practice of ministry to persons from adolescence through young adulthood.

Prerequisite: any RLGN Core course

RLGN 3560 Congregational Leadership. (3) Spring 2012

The study of the leadership styles and skills necessary for leadership of a religious institution. Topics may include congregational dynamics, leading institutional change, working with volunteers, avoiding burnout, and racial and gender issues in leadership.

Prerequisite: any RLGN Core course

RLGN 3550 Internship. (1-6) scheduled individually on demand

Supervised participation in the local church setting. May be repeated for credit up to 6 hours.

Prerequisite: two (2) courses from Area V

Area VI: Capstone and Other Courses

RLGN 4610 Selected Topics in Religion. (3) Spring 2012

A seminar course on a major subject of concern based on individual research and assigned readings.

Prerequisite: permission of professor

RLGN 4620 Senior Thesis or Project. (3) scheduled individually on demand

A directed study normally taken in the Fall of the senior year. The student should choose a project director from within the department and work with this director to refine a topic in the semester prior to which the student enrolls for the course. Thus, most students should select a director and topic by the end of the Spring semester of the junior year.

Prerequisite: application to Department of Religion and Philosophy chair

SOCIOLOGY AND ANTHROPOLOGY

INTRODUCTION

The mission of the Department of Sociology and Anthropology is to equip students with an entry-level knowledge of sociological concepts, theories, and research strategies.

DESCRIPTION OF MAJOR

Sociology is the study of human social relationships and institutions. Sociology's subject matter is diverse, ranging from crime to religion, from the family to the state, from the divisions of race and social class to the shared beliefs of a common culture, and from social stability to radical change in whole societies. Unifying the study of these diverse subjects of study is sociology's purpose of understanding how human action and consciousness both shape and are shaped by surrounding cultural and social structures.

Anthropology is the holistic and comparative study of human practice and behavior. Anthropology, a sister discipline to sociology, has traditionally focused on the investigation and analysis of human action through the lens of culture and by means of ethnographic fieldwork. Its initial subject matter was the study of small-scale, non-industrial groups primarily outside the developed world. Through a four-field (cultural/social anthropology, physical anthropology, linguistics and archeology) approach, anthropologists strove to make relevant generalizations about human behavior and society. In the last forty years, the scope and focus of anthropology has broadened, and now anthropologists investigate all aspects of life in the industrialized world as well. Anthropology provides a global perspective on life, and today, with its global focus, anthropology offers preparation for effective living in a rapidly changing world that is complementary to the sociological perspective.

The department offers a **major in Sociology**.

The department requires a minimum cumulative GPA of 2.25 to declare a major in Sociology.

LEARNING OBJECTIVES

Students majoring in Sociology will acquire a basic knowledge of the following areas:

- the “sociological imagination,” or ability to link individual biography with history and culture;
- the difference between micro- and macro-level groups and processes, and the interconnections among them;
- the importance and necessity of theory in the process of learning;
- the strengths and weaknesses of various research methods, and the appropriateness of each for various research questions;
- the social bases and biases of what constitutes knowledge or conventional wisdom;
- the opportunities as well as constraints that are imposed on us by social structure.

ASSESSMENT OF LEARNING OBJECTIVES

Mastery of the curriculum for a major in Sociology is measured by completion of all major requirements with a “C” or higher in every course. As stated above, one (1) grade of “C-” may count towards the major, so long as the grade is not awarded in any of the following courses:

- Introduction to Statistics (MATH 1114)
- Research Methods (SOC 3900)
- Development of Sociological Thought (SOC 4000)

These courses should be satisfied with a grade of “C” or higher.

REQUIREMENTS FOR A MAJOR IN SOCIOLOGY

Sociology **majors** are required to complete the following courses, totaling **30 semester hours**. All courses for the major should be completed with a grade of “C” or higher. The only exception is as follows:

One grade of “C-” will be allowed to count toward the major, so long as it does not occur with any of the following three (3) courses:

- Introduction to Statistics (MATH 1114)
- Research Methods (SOC 3900)
- Development of Sociological Thought (SOC 4000)

These courses should be satisfied with a grade of “C” or higher. Under no circumstances will a “D” grade count toward the major.

Foundation (15 hours)

SOC 1000	Principles of Sociology
SOC 2000	Social Problems and Policy
SOC 3000	Social Change
SOC 4000	Development of Sociological Thought
SOC 4200	Social Inequality

Research (6 hours)

MATH 1114	Introduction to Statistics
SOC 3900	Research Methods in Social Science

Electives/Substantive Component (9 hours)

Students may complete the major by electing **three (3) other courses** from the following list, two (2) of which must be at the 3000 level or higher:

SOC 2500	Marriages and Families
SOC 3300	Sociology of Childhood
SOC/RLGN 3340	Sociology of Religion
SOC 3400	Criminology
SOC 3500	Gender and Society
SOC 3600	Sociology of Education
SOC/ANTH 3800	Special Topics in Sociology/Anthropology
ANTH 1000	Introduction to Anthropology

ANTH 2000	Cultural and Social Anthropology
LAST 1104	Introduction to Latin American Culture
RLGN 2230	Race and Religion in America
WMST 1101	Introduction to Women's Studies

One (1) appropriate Interim course may count towards the elective requirement, with approval of the department chair.

REQUIREMENTS FOR A MINOR IN SOCIOLOGY

A **minor** in Sociology consists of five (5) courses (**15 semester hours**). Two (2) of these courses must be at the 3000 level or higher.

All students planning to minor in Sociology must take the following:

SOCI 1000 Principles of Sociology
 SOCI 2000 Social Problems and Policy
 SOCI 3000 Social Change

Students must choose two (2) courses from the following list:

SOCI 2500	Marriages and Families
SOCI 3300	Sociology of Childhood
SOCI/RLGN 3340	Sociology of Religion
SOCI 3400	Criminology
SOCI 3500	Gender and Society
SOCI 3600	Sociology of Education
SOCI/ANTH 3800	Special Topics in Sociology or Anthropology

COURSE DESCRIPTIONS (SOC AND ANTH)

***SOCI 1000 Principles of Sociology. (3)** Fall and Spring

A study of the fundamental concepts and principles of the discipline, with emphasis on socialization, social institutions, social interaction, social stratification and inequality, as well as mechanisms of social control. Familiarization with the distinction between macro- and micro-level sociological processes.

SOCI 1320 Oikos Seminar on Social Justice. (3) on demand

An introduction to issues of diversity and social justice in the United States. The course provides students with theoretical frameworks for understanding the dynamics and intersections of oppression and an opportunity to expand their awareness of various forms of oppression.

SOCI 2000 Social Problems and Policy. (3) Spring

Using a "special topics" approach, this course provides the most current assessment of social problems and the policies created in an attempt to remedy these social ills.

SOCI 2320

or **Seminar on Ecological Sustainability and Policy. (3)** on demand

POLS 2320

A survey of sustainability as a political, economic, and socio-cultural part of our lives. The course is divided into three (3) major segments. First, it assays how our lives are conducted and considers the ecological cycles and processes that make life possible. Second, it examines the ground solutions to the issue of a sustainable lifestyle and attempts to implement this goal. Finally, it surveys the arena of ecological politics in order to engage the issue of how can we achieve this as a society.

SOCI 2500

or **Marriages and Families. (3)** Fall

WMST 2500

This course offers a multi-disciplinary perspective on contemporary marriages, families, and other intimate relationships. Students become familiarized with competing models and theories on family relationships. In addition, the course explores cross-cultural variation in family systems as well as diversity and change within the American population. Topics to be covered include mate selection, sexuality, marital structure, marital happiness, divorce, parenting, and alternative family forms.

SOCI 3000 Social Change. (3) Fall

An analysis of the sources, patterns, and consequences of social and cultural change. The roles of socio-economic, political, technological, and other factors in processes of change at institutional and societal levels are investigated.

SOCI 3300 Sociology of Childhood. (3) on demand

A sociological analysis of current issues confronting America's children and a consideration of sociological perspectives on children and childhood.

SOCI 3340 Sociology of Religion. (3) on demand

A sociological analysis of the interplay between religion and culture.

Prerequisite: a Religion core course

(RLGN 1101, 1102, 1103, 1104, 1105, 1106, 1107, or 1108)

SOCI 3400 Criminology. (3) on demand

A multi-disciplinary examination of criminal behavior and corrections, with an emphasis on competing theories regarding the origins and incidence of criminality. The course explores the history of laws and the criminal justice system, as well as various categories of crime. Special attention is given to the social forces underlying criminal and deviant behavior.

SOCI 3500

or **Gender and Society. (3)** on demand

WMST 3500

Students become aware of the gendered society in which we live, the norms, values, and patterns of communication associated with each gender and how these affect personal life choices and social status. Specifically, students become aware of how our basic social institutions, such as the economy, the family, education, religion, and the political system are gendered institutions with differing ideals and expectations for women and men.

SOCI 3600 Sociology of Education. (3) on demand

This course examines, from a sociological perspective, the structure and process of education in contemporary society, and its effects. The primary focus is on U.S. public education. Topics include the contribution of sociology to understanding education and teaching; the relationship of education to other social institutions, such as families and religion; and the effects of socio-demographic variables on learning outcomes.

SOCI 3800

or Special Topics in Sociology or Anthropology. (3) on demand

ANTH 3800

This course involves in-depth exploration into a unique topic in either Sociology or Anthropology. The course content rotates from year to year. Students may repeat the course for credit so long as the topic changes and with departmental approval.

Prerequisite: successful completion of either SOCI 1000 or ANTH 1000 with a grade of “C” or higher.

SOCI 3900 Research Methods in Social Science. (3) Fall

or

POLS 3300 Research Methods in Political Science. (3)

A study of basic social science research methods. Topics considered include research design and data collection, measurement and causality, fitting models to data with various methods, graphic analysis, and the use of statistical software.

SOCI 4000 Development of Sociological Thought. (3) Spring

This course is an introduction to the development and current state of sociological theory. It focuses on the most influential figures in the development of sociological theory and their legacy in contemporary sociology.

Prerequisites: SOCI 1000 *and* a minimum of four (4) other SOCI courses successfully completed. Senior status preferred.

SOCI 4200 Social Inequality. (3) Fall

This course examines social inequality, a topic which is at the core of sociological analysis and research. The classical perspectives on inequality are examined, as well as the contemporary extensions of these approaches. Particular attention is paid to class, race, and gender as separate and as intersecting axes of inequality.

Prerequisite: SOCI 1000, with a grade of “C” or higher.

SOCI 4500 Sociology/Anthropology Internship. (3-6 hours) on demand

or

ANTH 4500

This course requires 120 hours of supervised experience (per 3 credit hours) in a local agency or office, selected readings, and an oral presentation given in one of the other SOCI/ANTH courses. Applications for internships must be submitted to the department chair in the term or semester prior to placement. Students may select a graded or Pass/No Credit option. Course may be repeated twice (for 3 hours credit) for a maximum of 6 hours credit. This course does not count towards the major in Sociology.

Prerequisites: Completion of SOCI 1000 with a grade of “C” or higher, as well as at least two (2) other SOCI or ANTH courses with grades of “C” or higher.



***ANTH 1000 Introduction to Anthropology. (3) on demand**

An introduction to the scientific study of the origin, the behavior, and the physical, social, and cultural development of humans.

ANTH 2000 Cultural and Social Anthropology. (3) on demand

A study of modern anthropological theory through directed readings of classic ethnography, with special emphasis upon recent advances and trends in research.

***Denotes SOCI and ANTH courses that may substitute for a CORE Humanities course in the Core Curriculum.**

THEATRE ARTS

INTRODUCTION

The Department of Theatre Arts offers a pre-professional training program emphasizing the practical aspects of theatre and the importance of process. It is the belief of the faculty that the training process must prepare students for the real world of theatre. Faculty teaching in the Theatre Arts program are experienced working professionals. Based on the belief that theatre is both an art form and a business, the curriculum provides a strong undergraduate foundation in theatre performance, design, production, and literature.

MISSION STATEMENT

The Department of Theatre Arts at LaGrange College is committed to providing students with the tools necessary to function as complete artists and creative, self-realized individuals by combining pre-professional theatrical training with a strong liberal arts curriculum. Faculty are dedicated to the development of students' abilities to think critically and creatively and to the enhancement of their communication skills. A combination of classroom training and realized production work provides a supportive, invigorating environment for the collaborative and creative process.

DEPARTMENTAL PROGRAM OBJECTIVES

The Department of Theatre Arts strives to:

- * Provide students opportunities through auditions, classroom training, performances, projects, and realized production experience to develop a thorough understanding of the Theatre Arts and its significance in a liberal arts education.
- * Develop and enhance students' abilities to think critically and collaboratively in order to communicate their ideas and insights as self-realized Theatre artists in a creative, thought-provoking way.
- * Provide students with a comprehensive Theatre Arts curriculum and well-rounded production, audition, and performance experiences in order to prepare them for graduate study and/or to help them seek gainful employment in their area of expertise.
- * Provide students with challenging, diverse and innovative learning opportunities in Theatre Arts, which will encourage them to engage the world in an imaginative, thoughtful and ethical manner.

LEARNING OBJECTIVES

Upon completion of a degree in Theatre Arts, a student should be able to:

- * demonstrate a thorough knowledge of the components of the theatrical process
- * demonstrate the ability to critically interpret and communicate the cultural, social, and historical relevance of dramatic works
- * demonstrate growth in creativity and self-expression through coursework and the realization of theatrical productions

- * demonstrate an extensive artistic vocabulary in their specific area of concentration

ASSESSMENT OF LEARNING OBJECTIVES

Learning objectives are assessed in the following manner:

- * Examinations, critiqued performances, auditions, and critiqued projects assigned within each track
- * Critiques for all departmental assignments
- * Upperclassmen scholarship audition interviews
- * Junior Review

DEPARTMENTAL REQUIREMENTS AND EXPECTATIONS

A student pursuing a major in Theatre Arts must meet all of the following criteria on an ongoing basis:

- satisfactory completion of all degree requirements as outlined in this catalogue;
- participation in all departmental productions and activities, including auditions, production crews, work calls, and production strikes as assigned by faculty;
- attendance at all scheduled departmental meetings, activities, and productions;
- overall grade point average of 2.5 or better. Scholarship recipients must maintain a 3.0 grade point average or better;
- writing proficiency – a grade of “C” or better in ENGL 1101 & 1102;
- theatrical proficiency – a grade of “C” or better in all Theatre Arts courses; and
- a professional work ethic.

A student who does not meet all of the above criteria each semester may be placed on probation. After the probationary period, the student will be reevaluated by the Theatre Arts faculty. If it is determined that the student has failed to meet the above criteria satisfactorily, then the student may be removed as a major.

REQUIREMENTS FOR A MAJOR IN THEATRE ARTS

To earn a Bachelor of Arts degree in Theatre Arts, students may choose to specialize in one (1) of **two (2) concentrations: 1) Performance or 2) Design and Technical Production**. The **major** requires a **total of 48 semester hours** taken within the major. Of those hours, **27** are part of the THEA Core Requirements, while the other **21** are in the student’s chosen concentration.

Students are required to maintain at least a “C” average in all department courses in order to participate in productions and to graduate.

THEATRE ARTS CORE COURSE REQUIREMENTS

THEA 1180	Stagecraft	3
THEA 1184	Acting I	3
THEA 2110	Introduction to Design	3
THEA 2330	Script Analysis	3
THEA 3350	Theatre History I	3
THEA 3351	Theatre History II	3
THEA 4484	Senior Thesis	3
six (6) semesters of Theatre Arts Practicum		<u>6</u>

Total Core: 27 semester hours

THEATRE ARTS TRACK COURSE REQUIREMENTS

Performance Track

THEA2205	Movement for the Actor	3
THEA 2210	Voice and Diction	3
THEA 2286	Stage Makeup	3
THEA 2351	Acting II	3
THEA 3305	Period Styles of Acting	3
THEA 4451	Auditioning	3
one (1) Theatre Arts elective		<u>3</u>

Total Performance Track: 21 semester hours

Design and Technical Production Track

ART 1151	Basic Drawing	3
Choose from the following courses for a total of 15 hours:		
THEA 2283	Stage Management	3
THEA 2286	Stage Makeup	3
THEA 2360	Costume Construction	3
THEA 2402	History of Fashion and Style	3
THEA 3385	Costume Design	3
THEA 3360	Scenic Design	3
THEA 3381	Lighting Design	3
THEA 3586	Advanced Stage Makeup	3
THEA 4390	Advanced Stagecraft	3
and:		
one (1) Theatre Arts elective		<u>3</u>

Total Design/Technical Track: 21 semester hours

REQUIREMENTS FOR A MINOR IN THEATRE ARTS

For a **minor** in Theatre Arts, students are required to take a minimum of **18 semester hours**, which must include a minimum of THEA 2330 and 3 hours of **practicum** credit.

COURSE DESCRIPTIONS (THEA)

***THEA 1101 Drama Survey I. (3)**

A survey of theatre beginning with ancient Greece continuing through Romanticism. Students will study theatre as a developed art form through reading, viewing, and discussing plays representing diverse eras of history.

Drama Survey I may be taken independently of Drama Survey II.

***THEA 1102 Drama Survey II. (3)**

A survey of theatre from the rise of Realism through contemporary drama. Students will study theatre as a developed art form through reading, viewing, and discussing plays representing diverse eras of history.

Drama Survey II may be taken independently of Drama Survey I.

***THEA 1180 Stagecraft. (3)**

A course designed to provide the student with theoretical and working knowledge of technical theatre. An emphasis is placed on the fundamental techniques and processes used in theatre productions. Students work on a departmental production.

***THEA 1184 Acting I. (3)**

A course designed to introduce students to the fundamentals of acting for the stage. The course includes achievement of a simple objective, self and sensory awareness, relaxation, concentration, and beginning scene and text analysis.

***THEA 2110 Introduction to Design. (3)**

This course introduces students to the fundamental elements of the design process, with emphasis on script analysis, visual communication, and creative expression.

THEA 2205 Movement for the Actor. (3)

A course designed to develop body awareness by exploring movement connected to impulse and instinct, focusing on integration of the mind, body, and spirit.

THEA 2210 Voice and Diction. (3)

To introduce students to the process of voice production, methods of Linklater's freeing the voice with emphasis on relaxation and breathing, and applicable techniques for working with text.

THEA 2285 Theatre Practicum. (1)

Designed for students to gain practical experience in and outside of their areas of focus. Students will engage in production assignments each semester to earn credit for this course. Each production assignment carries a point value. Six points are needed to pass this course. A detailed description of the point process is found in the Theatre Arts Handbook.

THEA 2283 Stage Management. (3)

A course designed to provide students with introduction to, and basic training in, the area of stage management.

***THEA 2286 Makeup for the Stage. (3)**

A study in the theories and application of stage makeup. Topics may include corrective, old age, and character makeup, as well as prosthetics.

THEA 2330 Script Analysis. (3)

A study of major genres of dramatic literature designed to provide the director, actor, designer, dramaturge, and/or technician with basic guidelines for text analysis. Students develop and utilize skills to thoroughly analyze text.

THEA 2351 Acting II. (3)

A continuation of THEA 1184 that explores further character development through advanced scene work and improvisational exercises.

Prerequisite: THEA 1184

THEA 2360 Costume Construction. (3)

This course introduces students to the basic and advanced techniques of costume construction for the stage. Students will engage in hand and machine sewing, learn how to alter and create patterns, and identify costume styles.

THEA 3272 Creative Dramatics. (3)

A course that introduces methods of creating, designing, and utilizing drama to enhance teaching skills and foster the educational development of students.

Highly recommended for Early Childhood and Secondary Education majors

THEA 3305 Period Styles of Acting. (3)

An advanced acting course which introduces students to period styles of acting and movement including Greek, Elizabethan, Comedy of Manners, Farce, and the Theatre of the Absurd.

Prerequisites: THEA 1184, THEA 2351

THEA 3345 Musical Theatre. (3)

This course introduces singers and actors to musical theatre as an art form, and emphasizes advancing dramatic action through a song. Students will study and perform music and scenes from a range of musical theatre styles, beginning with early compositions and concluding with contemporary musical theatre selections.

Prerequisite: THEA 1184

THEA 3352 History of Fashion and Style. (3)

A survey of Western clothing, ornament, architecture, and style that will examine roughly 3000 years. Beginning with the Ancient Greeks and continuing to contemporary style, students will be introduced to a wide range of designers and architects.

THEA 3350 Theatre History I. (3)

This course examines theatrical traditions, styles, and practices from ancient Greece through the mid-17th century.

THEA 3351 Theatre History II. (3)

This course examines theatrical traditions, styles, and practices from the Restoration to contemporary theatre.

THEA 3360 Scenic Design. (3)

A study of the scenic design process. Students will apply the principles of design to scenery through intense practical assignments. Emphasis is placed on communication through drafting, rendering, and modeling.

THEA 3370 Directing. (3)

This course introduces students to the fundamentals of directing, including the director's role in interpreting, choosing, rehearsing, and staging a play. The course culminates in realized One Act productions.

Prerequisites: THEA 1184, THEA 2110, THEA 2330

THEA 3381 Lighting Design. (3)

A study of the lighting design process. Students will apply the principles of design to lighting through intense practical assignments.

THEA 3385 Costume Design. (3)

A course that acquaints students with the basic skills needed to design theatrical costumes. Students will focus on research methods and rendering techniques to create a diverse portfolio of work.

Prerequisite: THEA 2110 or ARTD 1151

THEA 4390 Advanced Stagecraft. (3)

Students will apply the principles of stagecraft to rigorous practical assignments intent on developing fine craftsmanship skills. This project-based course will provide opportunities for woodworking, metal work, and technical design.

Prerequisite: THEA 1180

THEA 4451 Auditioning. (3)

A course designed for developing audition techniques and examining guidelines for audition procedures with emphasis on practical auditions, résumés, headshots, selection of audition material, and compilation of an audition portfolio.

Prerequisite: THEA 1184

THEA 4470-2 Special Topics. (1-3)

A series of courses designed to provide students with advanced material/study in either performance or design tracks.

Prerequisite: consent of instructor

THEA 4484 Senior Thesis. (3)

A course in which senior Theatre Arts majors bring their training and emphasis into focus. Senior thesis projects must be track-specific.

All proposals must be approved by the department chair and are subject to scheduling and faculty supervisory commitments.

***Denotes THEA courses that satisfy the Fine Arts requirement in the Core Curriculum.**

WOMEN'S STUDIES

INTRODUCTION

Women's Studies is an interdisciplinary field of study that complements a liberal arts education by drawing upon a variety of disciplines to gain a critical awareness of the female experience. In developing this awareness and in presenting its diversity, courses explore **gender** as well as **race, ethnicity, culture, age, and social class** as categories of analysis. While exploring these issues, the courses also promote the development of skills in critical thinking, speaking, and writing. Courses focus on women's past and present roles in culture, politics, the family, the arts and sciences, health care, business, and religion.

LEARNING OBJECTIVES

A **minor** in Women's Studies consists of **twelve (12) semester hours**, three (3) of which must be WMST 1101 (Introduction to Women's Studies). Of the remaining nine (9) hours, six (6) must be taken at the 3000 level. This flexibility, coupled with the interdisciplinary nature of the field, permits students to design a minor that best reflects their academic and future career interests. (Only cross-listed courses taken during or after Fall 2000 may be applied to the minor in Women's Studies.)

COURSE DESCRIPTIONS (WMST)

*WMST 1101 Introduction to Women's Studies. (3)

This course provides an understanding of the female experience and the evolution of women's roles within one's own culture and that of others. In developing this understanding, emphasis is placed on the great diversity of women's individual lives by considering such factors as race, age, marital, and class status.

CROSS-LISTED COURSES

WMST 2500
or
SOCI 2500 **Marriages and Families. (3)**

WMST 3110
or
LAST 3110 **Special Topics: Latin American Women Writers. (3)**

WMST 3320
or
RLGN 3320 **The Ethics of Sexuality, Marriage, and Gender. (3)**

WMST 3340
or
ENGL 3340 **Enlightenment Literature. (3)**

WMST 3345
or
ENGL 3345 **The Rise of the Novel. (3)**

WMST 3500
or
SOCI 3500 **Gender and Society. (3)**

WMST 4002
or
SPAN 4002 **Latin American Women Writers. (3)**

WMST 4499
or
HIST 4499 **Special Topics: American Women. (3)**

Also, Interim-term courses are offered in Women's Studies.

***Denotes WMST courses that may substitute for a CORE Humanities course in the Core Curriculum.**

FACULTY

Randall Adams (2011)

Assistant Professor of Sociology
B.S., M.A., Middle Tennessee State University;
Ph.D., University of Tennessee-Knoxville

David Oki Ahearn (1995)

Professor of Religion and Philosophy; Director of the Oikos Program;
Chair of the Department of Religion and Philosophy
B.A., Austin College; M.Div., Southern Methodist University; Ph.D., Emory University

Rebecca J. Alexander (2010)

Assistant Professor of Education
B.S., Florida State University; M.Ed., Virginia Commonwealth University,
Ed.D., Virginia Polytechnic Institute and State University

Toni P. Anderson (1999)

Professor of Music; Chair of the Department of Music
B.M., Lamar University; M.M., New England Conservatory of Music;
Ph.D., Georgia State University

Elizabeth Appleby (2006)

Assistant Professor of French
B.A., Seton Hill College; J.D., M.A., University of Pittsburgh;
Ph.D., Ohio State University

Terry Austin (2006)

Assistant Professor of Physics
B.S., Ph.D., University of Florida

Kim Barber Knoll (1995)

Professor of Theatre Arts; Chair of the Division of Fine and Performing Arts;
Chair of the Department of Theatre Arts
B.S., University of Tennessee; M.F.A., University of California at Los Angeles

Linda A. Mason Barber (2006)

Assistant Professor of Nursing
B.S., University of Florida; M.S.N., University of South Florida

Charlene Baxter (1976)

Assistant Professor; Librarian for Public and Technical Services
A.B., West Georgia College; M.L.S., George Peabody College for Teachers

Cindi Bearden (2001)

Associate Professor of Business
B.S., Jacksonville State University; Master of Accountancy, University of Alabama;
Certified Public Accountant

Jon Birkeli (1987)

Ely R. Callaway, Sr., Professor in International Business;
Chair of the Department of Business
A.B., Lenoir-Rhyne College; Ph.D., University of South Carolina

Sandra Blair (2000)

Associate Professor of Nursing
B.S.N., LaGrange College; M.S.N., Georgia State University

Frank W. Brevik (2006)

Assistant Professor of English
B.S., Troy State University; M.A., University of Manchester;
Ph.D., University of Louisiana at Lafayette

Elizabeth (Beth) Brown (2010)

Director of LaGrange College at Albany
B.S., University of Maryland; M.A., LaGrange College

Marcia Langham Brown (1996)

Professor of Art and Design; Chair of the Department of Art and Design
B.F.A., Guilford College; M.F.A., University of Georgia

Joseph J. Cafaro (1984)

Professor of History; Chair of the Department of History
A.A., Manatee Junior College; B.A., Florida Atlantic University;
M.A., Ph.D., Florida State University

Alicia Campbell (2011)

Assistant Professor of Spanish
B.A., Flagler College; M.A., Ph.D., Florida State University

David M. Cason (2008)

Assistant Professor of Education
A.A., Gordon College; B.A., LaGrange College;
M.S.Ed., Troy State University; Ph.D., Georgia State University

Angela N. Cauthen (2006)

Associate Professor of Biology
B.S., Shorter College; Ph.D., University of Georgia

- Randy William Colvin (2008)
Visiting Assistant Professor of Biology
B.S., Colorado State University; M.S., Oregon State University
- John Granger Cook (1994)
Professor of Religion
B.A., Davidson College; M.Div., Union Theological Seminary;
Ph.D., Emory University
- Lisa Crutchfield (2008)
Assistant Professor of History
B.A., James Madison University; M.A., University of Georgia;
Ph.D., College of William and Mary
- Mary Lou Dabbs (1999)
Assistant Professor; Electronic Resources Librarian
B.A., Florida Presbyterian College; M.Ln., Emory University
- Nina Dulin-Mallory (1989)
Professor of English; Chair of the Department of English
B.A., Clemson University; M.Ed., LaGrange College; Ph.D., Auburn University
- Jon M. Ernstberger (2008)
Assistant Professor of Mathematics
B.S., M.S., Murray State University; Ph.D., North Carolina State University
- Stacey L. Ernstberger (2010)
Assistant Professor of Mathematics
B.S., Murray State University; M.S., Ph.D., North Carolina State University
- David L. Garrison (2010)
Provost; Professor of English
B.A., Appalachian State University; M.A., Baylor University;
Ph.D., University of Minnesota
- Gordon Jeffrey Geeter (1990)
Assistant Professor of Health and Physical Education
A.S., Andrew College; B.S., Tennessee Wesleyan College;
M.S.S., United States Sports Academy
- Melvin H. Hall (2002)
Associate Professor of Chemistry
B.S., Cuttington University College; M.A., University of California at Berkeley;
Ph.D., Auburn University

- Celia G. Hay (1996)
Associate Professor of Nursing; Chair of the Department of Nursing
A.D., Piedmont Hospital School of Nursing; M.S., Ph.D., Georgia State University
- B. Joyce Hillyer-Nowakowski (1995)
Professor of Education
A.S., Southern Union State Junior College; B.S., M.Ed., Ed.D., Auburn University
- Neila Holland-Noronha (2011)
Assistant Professor of Business
B.B.A., Faculdade Moraes Junior/Mackenzie Rio; M.B.A., Sul Ross State University;
D.B.A., Robert Gordon University
- Christi Perkins Hu (2011)
Assistant Professor of Psychology
B.S., Samford University; Ph.D., University of Alabama at Birmingham
- Seok Hwang (2005)
Associate Professor of Mathematics
B.S., Yeungnam University; M.A., Ph.D., University of Wisconsin
- Lee E. Johnson (1990)
Fuller E. Callaway Associate Professor of Music
B.A., Auburn University; M. M., Indiana University
- Dorothy M. Joiner (2001)
Lovick Corn Professor of Art History
B.A., St. Mary's Dominican College; M.A., Ph.D., Emory University
- Charles P. Kraemer (1978)
Professor of Psychology; Chair of the Department of Psychology
B.A., LaGrange College; M.S., Ph.D., University of Georgia
- John D. Lawrence (1970)
Fuller E. Callaway Professor of Art and Design
B.F.A., Atlanta College of Art; M.F.A., Tulane University
- Tracy L. R. Lightcap (1991)
Professor of Political Science; Chair of the Department of Political Science
A.B., University of the South; M.A., University of South Carolina;
Ph.D., Emory University
- Alvin B. Lingenfelter (2003)
Assistant Professor of Religion
B.A., Mississippi College; M.Div., Duke Divinity School

Donald R. Livingston (2001)

Associate Professor of Education
B.S., Drexel University; M.Ed., West Chester University;
Ed.D., Georgia Southern University

Sharon M. Livingston (2006)

Assistant Professor of Education; Director of Assessment, Department of Education
B.S., Drexel University; M.S.A., West Chester University;
Ph.D., Georgia State University

Sarah Beth Mallory (1993)

Professor of Biology; Director of the Interim Term and Core Curriculum;
Chair of the Department of Biology
B.S., M.S., University of Georgia; Ph.D., Auburn University

Greg A. McClanahan (1988)

Professor of Mathematics; Chair of the Division of Science and Mathematics;
Chair of the Department of Mathematics and Computer Science
B.S., M.S., Auburn University; Ph.D., Clemson University

Beth McClanahan (2011)

Instructor of Mathematics
B.S. Birmingham-Southern College; M.S. Columbus State University

William J. McCoy, IV (1991)

Professor of Chemistry/Physics; Chair of the Department of Chemistry and Physics
B.S., Yale University; Ph.D., University of North Carolina

Linda H. McMullen (1999)

Assistant Professor of Organizational Leadership; Director of the Evening College
B.S., M.S., Geneva College

Francis A. O'Connor (1997)

Associate Professor of Latin American Studies;
Chair of the Department of Sociology and Anthropology
B.A., University of Pennsylvania; M.A., Idaho State University;
Ph.D., University of Iowa

Anna Odom (2007)

Assistant Professor of Nursing
A.D.N., LaGrange College; M.S.N., Georgia State University;
C.F.N.P., American Academy of Nurse Practitioners

Debbie Ogle (2003)

Assistant Professor of Music
B.S., University Montevallo; M.M., University of Alabama

Richard Hank Parker (2008)
Visiting Assistant Professor of Chemistry
B.S., M.S., Auburn University; Ph.D., University of Florida

William G. Paschal (1994)
Professor of Biology
B.S., Saint Joseph's College; Ph.D., Indiana University School of Medicine

Kenneth Passmore (2011)
Instructor of Music
B.M.E., Lamar University; M.M. Georgia State University

Vicki T. Pheil (2007)
Director of Field Placement, Department of Education
B.A., M.Ed., LaGrange College

Loren L. Pinkerman (1998)
Assistant Professor; Director of Banks Library
B.A., Westmar College; M.A.T., Colorado State University; M.L.S., Indiana University

Amanda R. Plumlee (1996)
Professor of Latin American Studies and Spanish;
Chair of the Department of Latin American Studies and Modern Languages;
Director of the Women's Studies program
B.S., UTC of Chattanooga; M.A., Ph.D., University of Tennessee

Melinda Pomeroy-Black (2005)
Associate Professor of Biology
B.A., Rhodes College; M.S., Ph.D., Virginia Tech

Ashleigh Poteat (2010)
Assistant Professor of Theatre Arts
B.A., University of North Carolina; M.F.A, University of Nevada, Las Vegas

Eric Rauch (2011)
Assistant Professor of Education
B.A., Cornell University; M.S.Ed. (English), M.S. (reading), Ph.D., Hofstra University

Margaret Reneke (1999)
Associate Professor of Art and Design
B.F.A., University of Georgia; M.F.A., Virginia Commonwealth University

Fay A. Riddle (1980)
Professor of Computer Science
B.S., H. Sophie Newcomb College of Tulane University;
M.S., Ph.D., University of Florida

Tracy Clahan Riggs (2011)
Instructor of Theatre Arts
B.F.A., Catholic University, J.F.A., Florida Atlantic University

Arthur Robinson (1998)
Assistant Professor; Public Services Librarian
B.A., Trinity College; M.L.S., Ph.D., Indiana University-Bloomington

Lydia W. Rosencrants (1999)
Boatwright Professor of Accountancy; Chair of the Department of Accountancy
B. S., University of Richmond; Ph.D., Michigan State University

Maranah A. Sauter (1983)
Professor of Nursing; Chair of the Division of Professional Programs
A.A., B.S., Georgia Southwestern College; M.S., Georgia State University;
Ph.D., Medical College of Georgia

Laine Allison Scott (1998)
Professor of English; Director of the Writing and Tutoring Center
B.A., The College of William & Mary; M.A. (French), Middlebury College;
M.A. (English), Salisbury State University; Ph.D., University of Alabama

Kevin L. Shirley (1998)
Associate Professor of History; Chair of the Division of Humanities and Social Sciences
B.A., M.A. (history), M.A. (religion), Ph.D., Florida State University

Jack C. Slay, Jr. (1992)
Dean of Student Affairs; Professor of English
B.A., M.A., Mississippi State University; Ph.D., University of Tennessee

Timothy N. Taunton (1984)
Professor of Art and Design
B.A., University of Arkansas-Little Rock; M.F.A., Louisiana State University

Justin Thurman (2010)
Assistant Professor of English
B.A., M.A., University of Nevada, Reno; Ph.D., University of Louisiana at Lafayette

Nathan Tomsheck (2004)
Associate Professor of Theatre Arts
B.F.A., Whitworth College; M.F.A., Yale School of Drama

Ginger Truitt (2006)
Assistant Professor of Nursing
B.S.N., LaGrange College; M.S.N., State University of West Georgia

John A. Tures (2001)

Associate Professor of Political Science

B.A., Trinity University; M.S., Marquette University; Ph.D., Florida State University

Mitchell Turner (2002)

Associate Professor of Music; Director of Undergraduate Research

B.S., Georgia Southern University; M.M., Ph.D., University of Georgia

Joshua Van Lieu (2011)

Assistant Professor of History

B. A., Vassar College; M.A., University of Kentucky;

M.A., Ph.D., University of Washington

John M. Williams (1989)

Professor of English

B.A., M.A., Auburn University; Ph.D., Georgia State University

Anthony Wilson (2004)

Associate Professor of English

B.A., Oglethorpe University; M.A., Ph.D., Vanderbilt University

Margie Yates (2005)

Associate Professor of Education; Chair of the Department of Education

B.S., University of Georgia; M. Ed., Columbus State University;

Ph.D., Auburn University

Mark D. Yates (2011)

Assistant Professor of Biology

B.S., Furman University; M.S., Clemson University; Ph.D., University of Missouri

Carol M. Yin (1991-1994, 1996)

Professor of Mathematics

B.S., M.A.M., Ph.D., Auburn University

Kuo-chuan Yin (1994)

Professor of Mathematics

B.S., National Chung Hsing University; M.S., Ph.D., Auburn University

ADJUNCT FACULTY

Ethyl L. Ault

Instructor of Education

B.S., M.S., Ed.S., Georgia State University

Michael Bishop

Writer in Residence

B.A., M.A., University of Georgia; Honorary Doctorate, LaGrange College

Patricia Callaway
Instructor of Music
B.A., Emory, M.M., State University of West Georgia; D.M.A, University of Georgia

Anthony Criswell

Instructor of Organ
B.M., Columbus State University; M.M., Samford University

George Mann
Instructor of Applied Classical Piano
B.M., University of Cincinnati; M.M., Conservatory of Music, University of Cincinnati

Christiane B. Price
Instructor of French and German
M.A., Freie Universität; Ph.D., Emory University

Brian Smith
Instructor of Contemporary Guitar
B.M., University of Georgia

Phil Snyder
Instructor of Ear Training and Applied Classical Guitar
B.M., M.M., D.M.A., University of Georgia

Mikio Suzuki
Instructor of Japanese
B.A., Yokohama National University; M.A., Tokyo Metropolitan University

Robin Treadwell
Instructor of Saxophone
B.S. (education), Jacksonville State University;
M.M.Ed., Columbus State University

Pamela Tremblay
Instructor of Cornerstone and Physical Education
A.B.J, University of Georgia; M.Ed., Ed.S., State University of West Georgia

PRESIDENT EMERITUS

Walter Y. Murphy (1980-1996)
A.B., M.Div., Emory University; LL.D., Bethune-Cookman College;
D.D., LaGrange College

PROFESSORS EMERITI

Professors Emeriti

Nancy Thomas Alford, B.S., M.S. (1969-2007)
Sybil L. Allen, B.S., M.Ed., Ed.D. (1976-1994)
Roland B. Cousins, B.S., M.S., D.B.A. (1990-2005)
Sue M. Duttera, B.S., Ph.D. (1986-2002)
Luke K. Gill, Jr., B.B.A., M.S.W., J.D. (1971-2002)
S. G. Hornsby, B.S.Ed., M.A., Ph.D. (1966-2005)
Sandra K. Johnson, B.A., M.Ed., Ed.D. (1983-2005)
Richard Donald Jolly, B.A., M.S., Ed.D. (1961-1995)
Evelyn B. Jordan, A.A, B.S., M.Ed., Ed.D. (1977-2001)
Charles Franklin McCook, A.B., S.T.B., S.T.M., Ph.D. (1961-1994)
Frederick V. Mills, A.B., S.T.B., M.Th., M.A., Ph.D. (1967-2007)
Maynard L. Reid, B.S.E., M.S.E., Ed.D (1973-1995)
John L. Shibley, B.S., M.S., Ph.D. (1950-1986)

Associate Professors Emeriti

Julia B. Burdett, A.A., B.A., M.P.E., M.S.W. (1974-1997)
Patrick M. Hicks, B.S., M.S. (1958-1998)
Jennifer S. Harrison, Baccalaureate, M.Ed., Ph.D. (1995-2005)

Assistant Professors Emeriti

Martha M. Estes, B.A., M.A. (1982-1991)
Marvin D. Johnson, B.A., M.A. (1995-2006)

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Richard C. Wolfe, LaGrange, Georgia2012
James M. Wood, III, Chamblee, Georgia2013

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Kim Barber Knoll, Faculty Representative
David L. Garrison, Provost
William Andrew Jones, Vice President for Advancement
Dan K. McAlexander, President
Walter Y. Murphy, President Emeritus
Richard Dana Paul, Vice President for Enrollment Management
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Charles L. Foster, Jr., LaGrange, Georgia
Clifford C. Glover, West Point, Georgia
Edmund C. Glover, West Point, Georgia
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Charles D. Hudson, LaGrange, Georgia
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Walter Y. Murphy, LaGrange, Georgia
Howard R. Park, LaGrange, Georgia
S. Cliff Rainey, LaGrange, Georgia
Charles W. Smith, LaGrange, Georgia
James L. Waits, Atlanta, Georgia
Almonese Brown Clifton Williams, Decatur, Georgia

ADMINISTRATIVE OFFICERS AND STAFF

PRESIDENT'S CABINET

Dan K. McAlexander (2009) – President

B.A., University of Kansas; M. M., the Julliard School;
D.M.A., University of Cincinnati

Quincy D. Brown (1997) – Vice President for Spiritual Life and Church Relations

B.S., DeVry Institute of Technology; M.Div., Emory University;
D.Min., Interdenominational Theological Center

David L. Garrison (2010) – Provost

B.S., Appalachian State University; M.A., Baylor University;
Ph.D., University of Minnesota

William Andrew Jones (2010) – Vice President for Advancement

B.A., Berea College; M.A., St. Mary's University

Richard Dana Paul (2007) – Vice President for Enrollment Management

B.A., Maryville College; M.Ed., Westminster College

Martin E. Pirrman (1999) – Vice President for Finance and Operations

B.A., Midway College

ADMINISTRATIVE STAFF

REVISED JULY 2011

Becky Anderson (2000)	Student Records Specialist, Registrar's Office
Amber Johnson Baldrige (2007)	Administrative Assistant, Social and Behavioral Sciences
Patricia Barrett (2008)	Archives and Circulation Assistant, Lewis Library
Charlene Baxter (1976)	Librarian for Public & Technical Services, Lewis Library
David Beard (2005)	Webmaster
Jackie Belcher (2000)	Financial Aid Counselor
Adrienne Berkland (2010)	Head Coach, Women's Lacrosse
James Blackwood (1997)	Director of Information Technology; Chief Security Officer, Informational & Instructional Technology
Jeff Blake (2010)	Senior Major Gift Officer
Marcus Blandingburg (2006)	Assistant Coach, Football
Dawn Briggs (2000)	Administrative Assistant, Lamar Dodd Art Center
Elizabeth (Beth) Brown (2009)	Director, LaGrange College at Albany
Quincy Brown (1997)	Vice President for Spiritual Life and Church Relations
Susan Brown (1999)	Head Coach, Swimming
Andy Brubaker (2008)	Coordinator of LaGrange College Fund
Lori Burroughs (1998)	Administrative Assistant, Department of Theatre Arts
April Butler (2010)	Admission Counselor
Becky Carter (1999)	Accounts Receivable Specialist, Business Office
Wendell Clark (2010)	Director of Planned Giving
Jennifer Claybrook (1999)	Director of Athletics, Head Softball Coach
Dawn Coker (2009)	Director of Human Resources
Mary Lou Dabbs (1999)	Electronic Resources Librarian, Lewis Library
Chris Daniel (2011)	Resident Director, Boatwright Hall
Lee Davis (2008)	Recruitment Writer
Stacey Davis (2005)	Serials Assistant, Lewis Library
Sandra Dennis (1972)	Human Resources Coordinator
Rob Dicks (2001)	Athletic Trainer
Matthew Donnett (2010)	Head Coach, Cross Country & Tennis
Debby Durrence (2009)	News and Feature Writer
Billy Ehlers (2006)	Pool Supervisor

Lindsey Bray Elkins (2010)	Assistant to the Provost
Rachel Evans (2008)	Technology Applications Assistant
Vickie Evans (2005)	Administrative Assistant, Manget Building
Laura Faulkner (2008)	Assistant to the Vice President of Spiritual Life
Brandon Fetner (1999)	Database Administrator, Information Technology
Doug Flor (2010)	Director, Institutional Effectiveness
David Garrison (2010)	Provost
G. Jeffrey Geeter (1990)	Head Coach, Men's Soccer
Diana Goldwire (2001)	Director of Career Development; International Student Advisor
Susan Hancock (1975)	Administrative Assistant, Alumni and Community Relations
Tracy Harden (2004)	Applications Specialist, Office of Admission
Chastity Hargrett (2003)	Help Desk Technician, Information Systems
Dean Hartman (2000)	Senior Director of Communications & Marketing
Jimmy Herring (1974)	Registrar
Jacque Hornsby (2008)	Archive and Circulation Assistant, Lewis Library
Kevin Howard (1999)	Head Coach, Baseball
Patti Hoxsie (2000)	Director of Finance
Janet Hughes (2004)	Assistant to VP of Advancement & VP for Finance
John Hughes (2002)	Sports Information Director
Mark Isenhour (2007)	Head Coach, Women's Basketball
Stacy Jackson (2000)	Assistant Director of Publications
William Jones (2010)	Vice President for Advancement
David Kelton (2009)	Assistant Coach, Baseball
Tony Kunczewski (2005)	Assistant Coach, Football
Susan A. Laforet (1994)	Administrative Assistant, Division of Science and Mathematics
Anita Laney (1974)	Director, Campus Bookstore
Cynthia Mayfield (2006)	Administrative Assistant, Communication & Marketing
Dan K. McAlexander (2009)	President
Kirby McCartney (1983)	Administrative Assistant, Student Development Office; Resident Director, Hawkes Hall
James McGehee (2010)	Admission Counselor
Patricia McKay (1998)	Administrative Assistant, SOURCE Center
Erika McKinney (2011)	Assistant Athletic Trainer
Matthew McKinney (2011)	Assistant Athletic Trainer
Linda McMullen (1999)	Director, Evening College

Tiffany Mixon (1999)	Support Manager, Information Technology
Brandon Mobley (2000)	Systems Analyst, Information Technology
Todd Mooney (2005)	Head Coach, Football
Matt Montgomery (2009)	Admission Counselor
Lisa Morgan (1991)	Assistant to Library Director; Circulation Manager, Lewis Library
Jack Morman, Sr. (1992)	Pool Operations Manager
Julie Moses (2008)	Head Coach, Volleyball
Sharon Newton (2000)	Administrative Assistant, Career Development Center and Counseling
Dana Paul (2007)	Vice President for Enrollment Management
Whitney Payne (2009)	Administrative Assistant, Development Office
Loren Pinkerman (1998)	Director, Frank and Laura Lewis Library
Martha Pirkle (1994)	Director of Alumni and Community Relations
Kathy Pirrman (2000)	Human Resources Specialist
Marty Pirrman (1999)	Vice President of Finance and Operations
Katie Porter (2008)	Career and International Advisor
Todd Prater (2010)	Director, SOURCE Center
Kenya Rainey (2007)	Administrative Assistant, Evening College
Michele Raphoon (2005)	Information Specialist, Institutional Effectiveness
Melissa Reeves (2010)	Assistant Manager, Campus Bookstore; Postmaster
Michelle Reeves (1998)	Assistant Director, Financial Aid
Carla Rhodes (2005)	Executive Assistant to the President
Lee Richter (1993)	Head Coach, Golf
Brenda Riley (1989)	Administrative Assistant, Departments of Business & Accountancy
Jim Robbins (2009)	Head Coach, Women's Soccer
Arthur Robinson (1998)	Public Services Librarian, Lewis Library
Tammy Rogers (1992)	Director of Special Events & Conferences
Rebecca Roth (2006)	Director of Major Gifts
Cynthia Saines (2006)	Assistant Registrar
Ann Sellman (2002)	Administrative Assistant, Department of Music
David Shonts (2005)	Assistant Coach, Football
Jack Slay (1992)	Dean of Student Affairs
Charles Smith (2008)	Construction Manager
Kacey Smith (2009)	Admission Counselor
Sylvia Smith (1985)	Director of Financial Aid

Beth Spencer (2008)	Advancement Services Coordinator
Nancy Spradlin (2001)	Accounting Assistant, Business Office
Ronald Stafford (2005)	Network Manager, Information Technology
Eva Stephen (2005)	Data Manager, Department of Education
Barbara Storie (1992)	Administrative Assistant, Athletics/ Health, Physical Education, & Recreation
Michael Thomas (2007)	Director of Admission
Emma Trammell (1992)	Information Specialist, Office of Admission
Pamela Tremblay (1998)	Director of Counseling
Glenda Turner (1993)	Resident Director, Candler Hall
Amy Tyson (2010)	Administrative Assistant, LaGrange College at Albany
Christy Vanhooose (2010)	Administrative Assistant, Department of Nursing
Kendal Wallace (2011)	Head Coach, Men's Basketball
Darlene Weathers (1988)	Manager, Campus Bookstore
Gail Whatley (2010)	Administrative Assistant, Department of Education
David Wiggins (2003)	Acquisitions Assistant, Lewis Library
Jennifer Wiggins (2006)	Library Assistant
Sandra Williamson (1999)	Accounts Payable Specialist, Business Office
Mary Wilson (1994)	Resident Director, Henry Hall
Monica Yeoman (2008)	Financial Aid Counselor