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# LaGrange College Bulletin

## Bulletin Information

Volume CLXXIV, August 2020

LaGrange, GA 30240  
2020-2021

### Change of Regulations

The college reserves the right to make modifications in the degree requirements, courses, schedules, calendar, regulations, fees, and other changes deemed necessary or conducive to the efficient operation of the College. Such changes become effective as announced by the proper College authorities.

BULLETIN EFFECTIVE DATE: August 26, 2020, for current (2020-2021) academic year.

### Information

The Grade Basis attribute of individual courses may be labeled marked with A (audit) and L (lecture) descriptors.

## Communications Directory

LaGrange College  
601 Broad Street  
LaGrange, Georgia 30240-2999  
706.880.8000 <http://www.lagrange.edu/>

**For prompt attention, please address inquiries as indicated below:**

LaGrange College (general information) 706.880.8000  
Office of the President 706.880.8240

Vice President for Academic Affairs	706.880.8236
Registrar	706.880.8024
Vice President for Student Engagement	706.880.8976
Associate Dean, Center for Leadership and Career Development	706.880.8997
Associate Dean for Campus Life and Housing	706.880.8112
Director of Communications and Marketing	706.880.8246
Director of Financial Aid	706.880.8249
Chief Information Officer	706.880.8050
Vice President for External Relations	706.880.8223
Vice President for Enrollment Management	706.880.8253
Vice President for Finance and Operations	706.880.8223

The administrative offices in Banks Hall are open 8:00 a.m. to 5:00 p.m. Monday through Friday. Saturday visits may be arranged by appointment. Visitors desiring interviews with members of the staff are urged to make appointments in advance.

LaGrange College admits qualified students of any race, color, nationality, and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of age, color, race, national or ethnic origin, disability, or sex, sexual orientation, gender identity, or gender expression in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

#### **LaGrange College Bulletin, Volume CLXXVIII**

President: Dr. Susanna Baxter

*The LaGrange College Bulletin*, the official publication of LaGrange College for current and future students, is published annually.

*Challenging the mind. Inspiring the soul. Transforming lives.*

## **Mission**

**LaGrange College challenges the minds and inspires the souls of its students. Founded in 1831 and committed to its relationship with the United Methodist Church and its Wesleyan and liberal arts traditions, the college supports students in their search for truth. An ethical and caring community that values excellence, service, civility, diversity and inclusion, LaGrange College prepares its students to become successful, responsible citizens who aspire to lives of integrity and moral courage.**

*LaGrange College challenges the minds and inspires the souls of its students.*

- Through an interdisciplinary, broad-based general education curriculum, rigorous study in the major disciplines, innovative learning opportunities and integrative co-curricular programs, LaGrange College students encounter experiences that challenge and inspire them to develop intellectually, socially, and spiritually.

*Founded in 1831 and committed to its relationship with the United Methodist Church and its Wesleyan and liberal arts traditions, the college supports students in their search for truth.*

- The oldest private college in the state of Georgia, the institution has been affiliated with the United Methodist Church for more than 150 years.
- Firmly rooted in the Christian faith and grounded in the Wesleyan and liberal arts traditions, both of which are devoted to the unfettered pursuit of truth, the college encourages students to deepen their understanding of their faith and empowers them to engage in free intellectual inquiry.
- Welcoming students from widely diverse backgrounds and a variety of faith traditions, the college fosters an environment of respect and humility and is committed to the ideals of religious and academic freedom.

*An ethical and caring community that values excellence, service, civility, diversity and inclusion, LaGrange College prepares its students to become successful, responsible citizens who aspire to lives of integrity and moral courage.*

- Understanding the necessity of informed thought directed toward responsible decision making, the academic programs of the college provide opportunities for students to grow in their ability to communicate effectively, to encounter the world with critical insight, and to approach problems and opportunities with creativity.
- Committed to the success of students as members of the college community and as alumni, the institution encourages students to see life and work as deeply related and to engage themselves in rich opportunities for meaningful service.
- Aware of the global nature of 21st-century learning and living, the college provides multiple opportunities for students to experience distant cultures and diverse peoples through study-away options, language study, internships, and a wide exposure to cultural-enrichment events – all in the context of academic study and action that foster responsible, sustainable stewardship.

**Adopted by Faculty, Administration, and Board of Trustees, 2019.**

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## **History and Description**

The history of LaGrange College is closely associated with the history of the City of LaGrange and Troup County. When the vast tract of land lying between the Flint and Chattahoochee Rivers was secured by the Indian Springs Treaty of 1825 and was

opened for settlement in 1827, one of the five counties formed on the western border of the state was named Troup in honor of Governor George Michael Troup.

An act was passed by the Georgia Legislature on December 24, 1827, providing for the selection of a county seat. It was named "LaGrange" after the country estate of the Marquis de Lafayette, the American Revolutionary War hero who had visited the region in 1825 as the guest of Governor Troup. The site for the town of LaGrange was purchased in 1828, and the town was incorporated on December 18, 1828. On December 26, 1831, the charter for the LaGrange Female Academy was granted at the state capitol, then in Milledgeville.

In 1831 Andrew Jackson was president of the United States. Abraham Lincoln was 22 years old. The Creek Indians had been moved out of this area of the state only six years earlier. The only other college in the state was Franklin College, now the University of Georgia.

In 1847 the charter for the school was amended and the school became the LaGrange Female Institute with power to confer degrees. The name was changed to LaGrange Female College in 1851, and in 1934 it was changed to LaGrange College. The College became officially coeducational in 1953.

The first location of the school was in a large white building at what is now 406 Broad Street. The school moved to its present location on "the Hill," the highest geographical point in LaGrange, after the construction of the building now known as Smith Hall in 1860.

The College was sold to the Georgia Conference of the Methodist Episcopal Church South in 1856. Today it is an institution of the North Georgia Conference of the United Methodist Church.

LaGrange College offers the Bachelor of Arts degree with nineteen (19) majors, the Bachelor of Science degree in five (5) areas, the Bachelor of Music degree in three (3) areas, the Bachelor of Business Administration, and the Bachelor of Science in Nursing degree. The graduate programs offered are the Master of Arts degree in Teaching, the Master of Education degree in Curriculum and Instruction, the Specialist in Education degree in Teacher Leadership, the Specialist in Education degree in Curriculum and Instruction, the Master of Arts in Clinical Mental Health Counseling, the Master of Arts in Philanthropy and Development, and the Master of Science and Master of Arts in Strength and Conditioning. The Evening program offers the Bachelor of Arts degree.

LaGrange College operates on the modified (4-1-4) semester system. The summer session is composed of two (2) part-sessions and one full through-session. All credits earned are semester hour credits.

The College draws more than half of its student body from Georgia. However, students from at least one-third of the other states in the U.S. and from abroad nourish a rich cosmopolitan and international community that includes various religious and ethnic backgrounds.

Students also are provided diversity opportunities through travel courses, field study programs, service-learning, and internships. Students in the College's Education and Nursing departments receive supervised learning experiences in many area schools and medical facilities, respectively. Campus art exhibitions, lectures, concerts,

and varsity and intramural sports add to the cultural enrichment and recreational opportunities offered by the College.

The College is located in the town of LaGrange, Georgia, which has a population of 26,000. Nearby are Callaway Gardens, the Warm Springs Foundation, and Franklin D. Roosevelt's Little White House. The West Point Dam on the Chattahoochee River provides one of the largest lakes in the region, with waterfronts and a marina within the city limits of LaGrange.

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## **Accreditation**

LaGrange College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate and master's degrees as well as the educational specialist degree. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of LaGrange College.

LaGrange College is also approved by the United Methodist University Senate. It has membership in the National Association of Independent Colleges and Universities and the Georgia Independent College Association.

LaGrange College's teacher education (undergraduate and graduate) programs are accredited by the Georgia Professional Standards Commission to recommend candidates for initial teacher certification in the areas of elementary education, music education, middle grades education, and secondary education.

The Bachelor of Science in Nursing (BSN) and the online RN to BSN programs are accredited by the Accreditation Commission for Education in Nursing (ACEN), 3343 Peachtree Road, NE, Suite 850, Atlanta, GA 30326; Marsal Stoll, EdD, Chief Executive Officer; 404-975-5000, [mstoll@acenursing.org](mailto:mstoll@acenursing.org)

The undergraduate programs in Business and Accountancy are accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

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## **Other Sessions**

Recognizing the unique needs of the nontraditional learner, who may be managing personal, professional, and collegiate careers, the Evening College supports full-time or part-time evening study for qualified adult students.

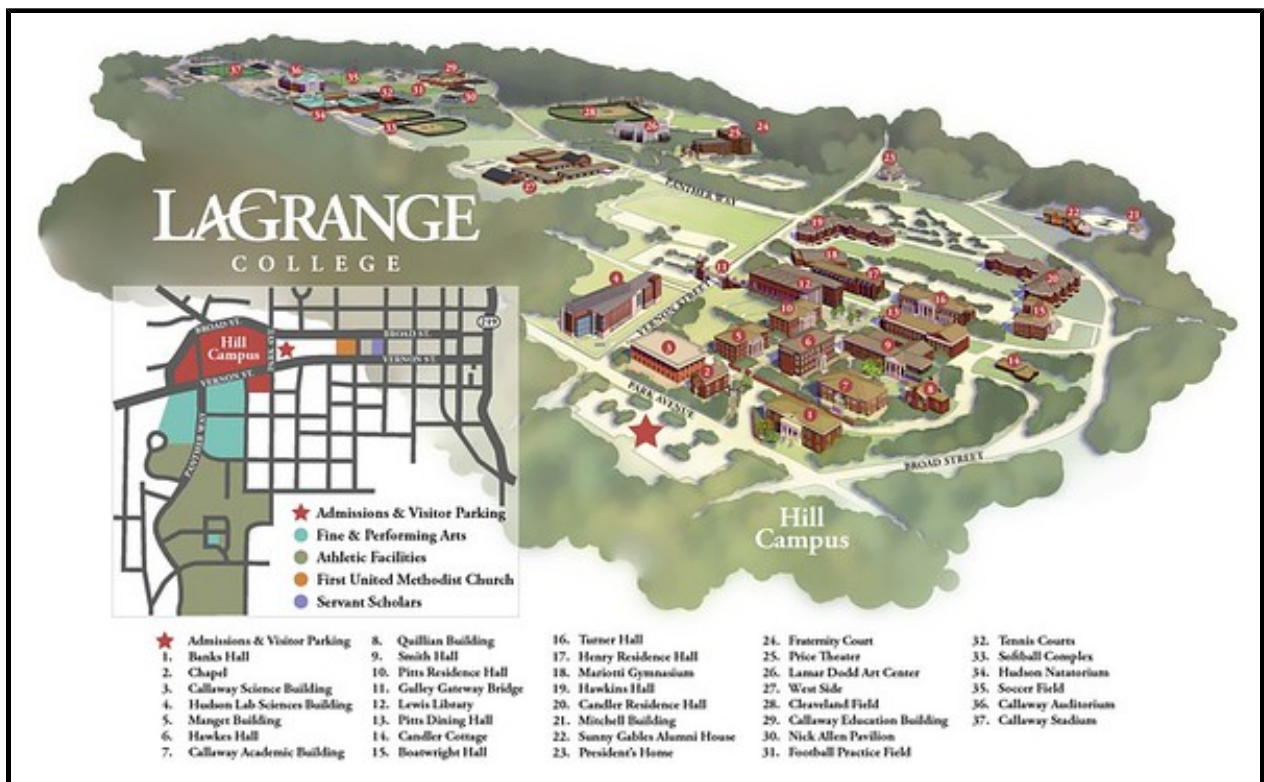
Evening students who are interested in degrees in Nursing or Education may complete the general education requirement in the Evening College before applying for transfer to the Day program. It should be noted that a separate application is required for admission to the Nursing or Education departments. Enrollment in Evening College does not guarantee admission to the Nursing or Education major. The Evening faculty advisor will work closely with students interested in either major to insure that the specific prerequisite courses are satisfied.



Students should not assume the privilege of automatic permanent transfer from the Evening to Day or from Day to Evening. Students interested in changing their enrollment classification must complete an Academic Petition indicating the reason for requesting the program transfer. Before being presented to the Vice President for Academic Affairs (VPAA) for consideration, the Petition must be signed by the current academic advisor and the major advisor of the program into which the student desires to transfer. Note that transfer between programs may be requested only one time during a student's undergraduate career.

View the Evening College Bulletin online at <http://www.lagrange.edu/>. Call 706.880.8005 (800.593.2885 toll free) or e-mail [evening@lagrange.edu](mailto:evening@lagrange.edu) for additional information.

## Campus



### Banks Hall

Originally built in 1963, the building served the campus as its library until the Frank and Laura Lewis Library opened in February 2009. Renovated in 2009, the building now houses Admissions, Financial Aid, Business Office, Registrar's Office, Vice President for Enrollment, Vice President for Academic Affairs, Vice President for External Relations, Vice President for Finance and Operations and President.

## **J. K. Boatwright Hall**

Completed in 1962, this three-story brick building serves as a men's dormitory. J. K. Boatwright Hall is named in memory of a longtime member of the college's Board of Trustees and chairman of the board's executive committee from 1956-1962. New designs were incorporated in renovations to the building in 2003.

## **Broad Street Apartments**

Originally constructed in 1936 and fully renovated in 2012, the Broad Street Apartments, located two blocks east of the main campus, and presented to the college as a gift from the Callaway Foundation, Inc., now house the Servant Scholars Program.

## **Fuller E. Callaway Academic Building**



Completed in 1981 and renovated in 2000, the Fuller E. Callaway Academic Building houses the History, Political Science, Sociology and Psychology programs.

## **Callaway Auditorium**

Built in 1941, Callaway Auditorium was originally designed as a multipurpose venue, and it served ably in that capacity for well over half a century, hosting countless basketball games, volleyball matches, dances, children's recitals, luncheons and other varied events. Though versatile, the facility was severely limited in its ability to provide



an accommodation that was greatly needed by the community and LaGrange College: an acoustically pleasing music performance venue.

The demand for such a facility was satisfied in 2005 with the auditorium's transformation from a gym with a stage to a state-of-the-art concert hall. Funded jointly by LaGrange College and Callaway Foundation, Inc., the \$5.5 million renovation called for an almost complete internal makeover and a new roof. And while the hall's visual appearance has changed dramatically, the single most important improvement is the superior sound quality that the auditorium now delivers.

## **Callaway Campus**

Acquired by the college in 1992 as a gift from Callaway Foundation, Inc., the campus includes three buildings of brick and concrete construction. Callaway Foundation, Inc. donated funds to build a state-of-the-art lighted soccer field there in 1995. The Callaway Campus also includes a softball complex, tennis courts, swimming pools and a football practice field.

## **Callaway Education Building**



Built in 1965, renovated in 1994, and given a \$2 million, 17,000-square-foot addition in 2006, the building houses the offices of Intercollegiate and Intramural athletics, offices of Exercise Science, a weight room, an athletic training room and a football locker room.

### **Cason J. Callaway Science Building**

Built in 1972 and renovated in 2017, this three-story brick building primarily provides for instruction in Math and Physics. The building is named in memory of a former member of the college's Board of Trustees and houses the Charter Computational Mathematics Lab.

### **Warren A. Candler Cottage**

Completed in 1929 as a home for the college president, Candler Cottage now houses offices in External Relations.

### **Lee Edwards Candler and Hawkins Residence Halls**

Lee Edwards Candler and Hawkins Residence Halls were completed in 2002. Each apartment-style hall houses 124 students. Arranged in either two- or four-bedroom floor plans with one bathroom per two students, the apartments are fully furnished and have a full kitchen. A community room also is located at the end of one wing in each building. Candler Hall is named in memory of Mrs. Lee Edwards Candler. Hawkins Hall is named in honor of Annie Carter Hawkins and in memory of Allen Willard Hawkins Sr., parents of Scott Hawkins '74.

## The Chapel



The materials used in the construction of the Chapel in 1965 link it with Christian worship in LaGrange and other parts of the world. Included in the structure are two stained glass windows made in Belgium more than 100 years ago; a stone from the temple of Apollo at Corinth, Greece; a stone from the Benedictine Monastery in Iona, Scotland; and a stone from St. George's Chapel in Windsor, England. Regular worship services are held when the college is in session.

## Cleaveland Field

Cleaveland Field opened in 2000 as LaGrange College's new \$2.21 million baseball facility. Callaway Foundation, Inc. gave a challenge grant as well as the land to honor Philip Cleaveland, who served the college as a trustee for 19 years.

## **Hawkes Hall**

Completed in 1911, this four-story brick building is named in memory of Mrs. Harriet Hawkes, mother of college benefactor A. K. Hawkes. Following a \$1.4 million renovation, the building now houses women students on its second, third and fourth floors. Faculty offices and classrooms for the Department of Education occupy the ground floor. Also on the second floor is the Nixon Parlor, named in honor of longtime college supporter Winifred Adams Nixon '33.

## **Waights G. Henry, Jr., Residence Hall**

Completed in 1970, this five-story brick building provides student housing. The structure is named in honor of the late Dr. Waights G. Henry Jr., who served as president of the college from 1948-1978 and as chancellor from 1978 until his death in 1989. The building also houses a 24-hour computer lab open to all students.

## **Charles D. Hudson Natatorium**

The swimming pool was constructed in 1947 as an oversized pool with dimensions of 80 by 150 feet. The cabana and bathhouse were built in 1956. Today, the oversized pool has been divided into an outdoor pool and a natatorium, and the complex is now equipped for a year-round aquatics program. The Natatorium is named in honor of Dr. Charles D. Hudson, longtime chair of the Board of Trustees and retired chair of the board's Executive Committee.

## **Ida Callaway Hudson Lab Sciences Building**

Opened in February 2017, this state-of-the-art, 40,000-square foot facility, Hudson Lab Sciences Building, houses laboratories for instruction in anatomy/physiology, biology, chemistry, ecology, cell and molecular biology, microbiology and organic chemistry and designated space for undergraduate research. It includes a nuclear magnetic resonance machine and an atomic absorption spectrophotometer.

## **Lamar Dodd Art Center**

Completed in 1982 and fully renovated and modernized in 2011, this building provides a physical environment and the equipment needed for art instruction as well as gallery space for the college's outstanding art collection. The building is named in honor of the late Lamar Dodd, a Georgia artist who grew up in LaGrange and whose paintings won international recognition.



## Frank and Laura Lewis Library



The Frank and Laura Lewis Library at LaGrange College is a 45,000 square foot facility located at the center of campus. Built in 2009, the Library is named for Frank and Laura Lewis and is LEED silver certified; Frank Lewis was the first African American Director of the Library at LaGrange College, while Laura Lewis was a librarian for Ethel Kight Elementary School in Troup County. The Library has over 80,000 print resources and over 500,000 electronic resources. In addition to the print resources, the Library houses individual and group study rooms, an auditorium, a multi-media classroom, a media lounge, a computer lab, and research study carrels. The Library also has a 24-hour study center with a coffee and snack bar.

## **Louise Anderson Manget Building**



Built in 1959 and completely renovated in 2001, the Louise Anderson Manget Building houses the Humanities Department, including the programs of English, Latin American Studies and Modern Languages and Religion and Philosophy.

## **Alfred Mariotti Gymnasium**

Built in 1959, the Mariotti Gymnasium houses the Exercise Science laboratory, Physical Education classrooms and facilities for indoor athletics. The facility is named in memory of Coach Alfred Mariotti, the college's basketball coach from 1962 until 1974 and a member of the faculty until his retirement in 1979.

## **Mitchell Building**

The Mitchell Building is located on the grounds of Sunny Gables Alumni House. It was named in memory of Evelyn Mitchell, a trustee of the Arthur Vining Davis Foundations.

## **Margaret Adger Pitts Dining Hall**

Completed in 1962 and renovated most recently in 2012, this two-story brick building houses the dining area and kitchen on the main floor, and the college gift shop, post office and printing center on the bottom floor. The building is dedicated in honor of the late Margaret Adger Pitts, a former college trustee.



## **Pitts Residence Hall**



Completed in 1941, this two-story brick women's dormitory was renovated in 1990. Pitts Hall was rededicated in memory of Mr. and Mrs. W. I. H. Pitts and in honor of their daughter, the late Margaret Adger Pitts, a former college trustee. The members of the Pitts family were longtime supporters of the college.

## **President's Home**

Acquired by the college in 1964, this home originally was occupied by local attorney and former trustee Hatton Lovejoy. The first college family to live in the house was that of Dr. Waights G. Henry Jr., who moved from the former president's residence in Candler Cottage. Designed in 1934, the home represents a combination of Georgian and Neoclassical elements.

## **Price Theater**

Completed in 1975 and renovated in 2013, this building features a 280-seat proscenium theater with 36 fly lines, eight electrics (including four beam positions over the auditorium), and a hydraulic orchestra pit. It also houses the Theatre Arts program, including faculty offices, a scenery workshop, dressing rooms, a costume shop, an actors' lounge, classroom and the Lab Theatre.

## Quillian Building



Built in 1949 and named in memory of former president Hubert T. Quillian, who served from 1938-1948, this building currently provides offices for the Vice President for Human Resources and the Department of Information Technology.

## Smith Hall



Smith Hall is the oldest building on the campus. The main portion of the building was constructed in 1842 of handmade brick formed from native clay. An addition was built in 1887, and a major renovation was completed in 1989 at a cost of over \$2.5 million. The building now houses offices, classrooms and seminar rooms. Smith Hall was named in memory of Mrs. Oreon Smith, wife of former college president Rufus W. Smith, who served from 1885 until his death in 1915. The building is listed in the National Register of Historic Places.

## Turner Hall

Built in 1958 (not long after the institution became co-educational), this three-story brick building was first used to provide campus housing for men, and later, women. In 2003, the structure was renovated and enlarged. The Mabry Gipson Student Center features large and small meeting rooms, a student grill and the Jones Zone on the first two floors. Student housing on the third floor is known as the William H. Turner Jr., Residence Hall. It is named in memory of Mr. Turner, a textile executive of LaGrange, who was a benefactor of the college, a longtime member of the Board of Trustees and chairman of the board's executive committee from 1929 until 1950.



## **Sunny Gables Alumni House**

Built by Mary and Julia Nix in 1925, Sunny Gables Alumni House is an outstanding example of early 20th century Tudor Revival architecture. Designed by P. Thornton Marye, it is now part of the National Register of Historic Places' Vernon Road Historic District. This multipurpose facility serves as the permanent home for alumni. The facility extends entertainment space to the college's constituents for specific programming purposes.

## **West Side**

Formerly a Troup County magnet school for the arts, West Side was purchased in 2014 and extensively renovated to house the college's Nursing, Music and Digital Creative Media (film) programs. The facility features state-of-the-art equipment for all areas, as well as a 150-seat recital hall, live recording studio and rehearsal space for chamber choir, percussion ensemble and marching and concert bands.

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## **Admission and Enrollment**



LaGrange College welcomes applications from goal-centered students who embrace the challenge to learn and to serve others. The application and admission process at LaGrange College is selective and focuses on each applicant's interests, goals, academic readiness for college-level work, and college expectations. We seek

applicants who have the potential to be successful academically and who will contribute to our campus community in meaningful ways.

Admission Counselors are available to advise prospective students and families about the admission process and requirements, financial aid and scholarships, and arranging a campus visit. The Office of College Access and Admission will also provide admission and financial aid publications and other pertinent information, as well as the appropriate application packet upon request.

Prospective students are strongly encouraged to visit the campus and to interview with an Admission Counselor. Campus visits and interviews may be scheduled Monday through Friday at 10:00 AM or 2:00 PM during the academic year. To arrange an appointment, call the Office of College Access and Admission at 800-593-2885 or 706-880-8005, e-mail the office at [admission@lagrange.edu](mailto:admission@lagrange.edu), or visit the College's website at <http://www.lagrange.edu>.

### **Admission as a New First-Year student**

Admission to LaGrange College operates on a rolling basis for the Fall and Spring Semesters. Prospective students are encouraged to apply as early as possible after completion of the junior year of high school. March 1<sup>st</sup> of the Senior year in high school is the preferred deadline for best consideration for admission, financial aid, and housing for the Fall semester. Students interested in scholarship consideration should apply before January 1<sup>st</sup> of the Senior year in high school or by the published deadline for the scholarship, whichever is earlier. Offers of admission for the subsequent Fall semester are generated beginning October 1<sup>st</sup>. LaGrange College does not have an early admission policy.

### **Basis of Selection**

LaGrange College operates under a traditional selection process. Admission decisions are based on a variety of factors, including a strong secondary school preparation demonstrated by course selection and grades, college entrance examination scores, individual achievements and interests, and other indications of ability to benefit from the college experience.

### **Academic Preparation**

First-year Admission: Prior to enrollment, an applicant is expected to complete graduation requirements from an approved high school. Students graduating from Georgia high schools are normally expected to complete the requirements for the College Preparatory Curriculum (CPC) diploma. LaGrange College students come from a variety of public and private secondary school backgrounds. Preference is given to applicants who have strong academic preparation in high school. An official transcript of a prospective student's work should reflect a balanced academic program of at least fourteen units distributed as follows: English – 4 units, Mathematics – 4 units (including two units above Algebra I), Science – 3 units, Social Studies or History – 3 units.

A student should have a minimum of a 3.00 grade point average based on a 4.00 grading scale and rank in the top 50% of his or her graduating class. A student's grade point average will be recalculated by the Office of College Access and Admission and will be based solely on academic course work.

As a home-school friendly campus, LaGrange College invites home-schooled students to apply for admission. In addition to the items requested for first-year admission, home-schooled students are asked to provide two (2) letters of recommendation. Please note that family members may not submit letters of recommendation. The Office of College Access and Admission will also need a copy of the most current letter of intent to home school as filed with the state Department of Education.

Applicants who have the General Educational Development (GED) diploma should have satisfied all standard scores on each sub-test and all average standard scores on all GED sub-tests. An official transcript of a prospective student's GED must be submitted for admission. Applicants who have completed the GED should have a minimum overall score set to scaled score of 170 for each of the four modules, with a minimum score of 165 on each of the four content area modules. The Office of College Access and Admission or the Faculty Admissions Committee will review the scores. The SAT or ACT requirement may be waived for students who are at least 24 years of age. An interview and/or other academic aptitude assessments, as well as letters of recommendation, may be required by the Committee.

### **College Entrance Examinations**

All first-year applicants must complete the American College Test (ACT) or the Scholastic Assessment Test (SAT). The applicant should have an ACT composite score of at least 19 with a minimum English sub-score of 18, or a combined SAT score of at least 1,000 with a minimum SAT Evidence-Based Reading and Writing score of 500. The ACT Plus-Writing score or the SAT Writing score and sub-scores may be used for placement. A student should include the LaGrange College code when requesting test results to be sent to the College. The LaGrange College ACT code number is 0834; the SAT code number is 5362.

LaGrange College records the combined score from the ACT and/or SAT for admission, scholarship, and reporting purposes. The combined score is defined as the highest composite score a student has obtained from multiple test administrations, whether the ACT or the SAT. The College reports the highest ACT or SAT sub-scores from the highest composite score report for admission, scholarship, and reporting purposes and employs a concordance table to determine whether the higher ACT or SAT sub-score is reported. The ACT and/or SAT combined score is factored from collating the combined highest scores from composite sub-scores regardless of the administrations from which each score was obtained.

### **First-Year Application Procedure**

Upon completion of the application sequence described below, a student's credentials will be evaluated, and a decision will be communicated to the applicant as quickly as possible. The Office of College Access and Admission reserves the right to request or waive documentation as appropriate. A student should submit the following items:

1. A completed application for admission. Applications must be signed and dated by the student, or students must electronically sign the application if they are completing the on-line application;
2. Two official transcripts, one transcript to be sent at the time of application, which should include the student's grades through the end of the junior year, or with a partial senior year class schedule, and a second transcript sent upon completion of the student's senior year certifying graduation. Applicants who have the General Educational Development (GED) diploma must submit an official score report in addition to the high school transcript (when available);
3. Official standardized test scores (either SAT or ACT) sent directly from the agency unless the student's scores are presented on the official high school transcript;
4. An essay documenting a student's interest in attending LaGrange College in response to a prompt provided on the application for admission.
5. A campus visit, letters of recommendation, and interview are strongly recommended.

The Faculty Admission Committee may request additional materials from an applicant or require an interview to gain a better perspective of the student's potential for success in a challenging academic environment. The Office of College Access and Admission notifies applicants of their application status shortly after review by the Admission Committee. Admission to the college requires satisfactory completion of academic work in progress.

Students sign an Honor Code statement pledging not to lie, cheat, steal, or tolerate these unethical behaviors in others. Recognizing the importance of adherence to the Honor Code, the Office of College Access and Admission extends this principle to our application process. Any student who omits or falsifies material details in the application for admission will not be admitted or the offer of admission may be revoked.

### **Admission Status**

A number of factors are considered in making an admission decision, including a student's grade point average, rigor of coursework, standardized test scores, extracurricular and co-curricular activities, recommendations, and admission essay. Students may be accepted to LaGrange College in one of several categories.

#### **Regular Admission**

Most students offered admission to LaGrange College are accepted with no stipulations, other than successful completion of their current academic coursework and proof of high school graduation.

#### **Provisional Admission**

In some cases a candidate who appears to meet the standard requirements for admission may experience delays in obtaining required documents. At the discretion of the Admission Committee, a student may be granted Provisional Admission pending receipt of required documents. Upon submission of the documents, the student will be granted regular status. All documents must be submitted within 30 days of matriculation.

### Conditional Admission

In some cases candidates for admission may meet most of the criteria for admission but still not qualify for regular admission. At the discretion of the Faculty Admission Committee, such students may be admitted on probation. Students admitted on probation must meet the minimum stated grade point average requirement based on their class level in order to be removed from probationary status.

### Foundations Program

Students who are Conditionally Admitted to LaGrange College are eligible to attend the Foundations Program. The Foundations Program is a month-long, residential academic and student engagement support program designed to facilitate a smooth and seamless transition into life at LaGrange College. During the summer Foundations Program, students are assigned two classes (6 credit hours) that will count towards their overall coursework at LaGrange College. Students are provided campus housing during the program, and will receive intensive academic support and student engagement support to further enhance their transition into LaGrange College for the Fall. Candidates, who successfully complete the summer Foundations Program with a minimum grade of at least a “C” in each of the two courses, will be granted clear and unconditional admittance to LaGrange College.

### Dual Enrollment

LaGrange College encourages qualified twelfth-grade students to consider simultaneous enrollment in LaGrange College and their high school. Georgia high school seniors may also wish to consider participating in the Georgia Dual Enrollment Program for a limited number of courses offered in the Fall and Spring semesters. Students wishing to apply for the Dual Enrollment program must submit the following materials:

- an application for admission
- the application fee
- a recommendation letter from the student's principal or headmaster
- an official High School transcript
- official SAT or ACT scores
- a high school average which indicates that the student is on track for graduation and has the academic ability to be successful in the program

### Enrollment Verification Procedures—Freshmen (First-Year)

An accepted freshman must acknowledge his or her decision to enroll at LaGrange by submitting an Enrollment Deposit in the amount of \$300. Enrollment Deposits are due May 1st for Fall Semester and December 1st for Spring Semester, or thirty days from the date of acceptance if accepted after April 1st or November 1st, respectively. **Deposits are refundable if requested in writing before the May 1st or December 1st deadline, respectively.** Freshmen applicants should notify the Office of College Access and Admission as soon as a firm decision to enroll has been reached. Additional financial aid, housing information, and course registration information will follow as



soon as The Office of College Access and Admission has been notified of the student's decision to enroll.

Prior to registration, new students must submit the completed Housing and Health Forms to the Office of Campus Life, including the record of immunization. Immunizations must be up to date as outlined on the Health Form. A physical examination is not required.

Financial Aid and Scholarship procedures should also be completed in a timely manner. Please refer to the Financial Aid section in this bulletin for specific information on the process.

LaGrange College is a residential campus. Policies and procedures relating to living on campus and options to live off campus can be found in the Student Handbook. It is very important that the completed Housing Forms and the Enrollment Deposit be sent as soon as a decision is made to enroll.

During the New Student Orientation session(s), each student will meet with an advisor to discuss the curriculum and to register for classes in the Fall or Spring Semester. While on campus, the student may contact the Office of Financial Aid and Affordability to finalize financial arrangements. Arrangements must be finalized prior to the first day of classes. If all Advanced Placement, College Level Examination Program, International Baccalaureate, and final college and university transcripts have not been received and evaluated by the college, a student's first semester of enrollment may be affected.

All new students for Fall semester must participate in one Orientation and Registration session during the summer. New students for the Spring semester must also participate in an Orientation and Registration session held prior to the first day of classes of the Spring semester. Information on Orientation and Registration will be sent from the Office of College Access and Admission as plans are finalized.

### **Admission as a Transfer Student**

LaGrange College welcomes applications from qualified students who wish to transfer from other regionally accredited colleges and universities, provided that they are eligible to return to their current institution in good academic standing at the time of entry to LaGrange College. Accepted applicants may enroll at the beginning of any semester. Applications for admission are reviewed on a rolling basis and admission decisions are reached upon receipt of all official documents and transcripts.

#### **Basis of Selection**

For the purpose of admission, a transfer student is defined as one who has successfully completed at least 30 semester hours or 45 quarter hours of non-remedial courses at a regionally accredited college or university after having graduated high school or high school equivalency. Applicants who do not meet this definition must meet the same admission criteria as all other freshmen. In order to be eligible for regular admission to LaGrange as a transfer student, one must have earned a minimum of a 2.25 or higher GPA on all work attempted at the post-secondary level.

A transfer student must be in good academic standing at all previously attended institutions. Transfer applicants under academic or disciplinary suspension or dismissal from a previous institution cannot be admitted to LaGrange until such sanctions are lifted. Transfer applicants not meeting the requirements listed above will be reviewed by the Faculty Admission Committee. A student may be accepted conditionally under the standard criteria for conditional admission. Prior to the student's admission to LaGrange College, the Office of College Access and Admission must receive all necessary documents, including official transcripts of all college coursework. Any applicant who intentionally withholds information about college coursework previously attempted, either by failing to report that coursework or by failing to provide an appropriate transcript, will be subject to a revocation of any admission or scholarship offer(s) extended by LaGrange College.

### **Transfer Application Procedures**

To apply for admission as a transfer student, a student should submit the following:

1. A completed application for admission. Applications must be signed and dated by the student, or students must electronically sign the application if they are completing an online application;
2. An official final high school transcript demonstrating completion of the student's senior year and certifying graduation. Applicants who have the General Educational Development (GED) diploma must submit an official score report in addition to the high school transcript (when available);
3. An official transcript from each college or university attended. If currently enrolled, a second transcript will be required indicating completion of the semester and eligibility to return in good academic standing to the institution. To be considered an official document, a transcript should be submitted directly to the Office of College Access and Admission at LaGrange College through an official electronic transcript delivery service or in a sealed envelope from the sending institution. Institutional records personally delivered to LaGrange College by a student must also be in a sealed envelope in order to be considered official. Photocopies, faxes, or transcripts in unsealed envelopes are not considered official.

### **Enrollment Verification Procedures—Transfers**

An accepted transfer student must acknowledge the decision to enroll by submitting an Enrollment Deposit of \$300. Policies and procedures relating to living on campus and options to live off campus can be found in the Student Handbook. It is very important that the completed Student forms and the Enrollment Deposit be sent as soon as a decision is made to enroll. Room assignments are made according to the date the forms and deposit are received.

Prior to registration, new students must submit the completed Housing and Health Forms to the Office of Campus Life, including the record of immunization. Immunizations must be up to date as outlined on the Health Form. A physical examination is not required.

During the New Student Orientation session(s), each student will meet with an academic advisor to discuss the remaining College core requirements, the curriculum, and course selections for the semester. If all official final college and university transcripts have not been received and evaluated by the College, a transfer student's first semester of enrollment may be affected.

Before classes begin, transfer students must finalize their financial arrangements with the Office of Financial Aid and Affordability in regard to tuition, room and board, and other fees.

### **Admission of International Students**

LaGrange College is pleased to receive and review applications for admission from international students. Increasing international understanding is valued at LaGrange College. In promoting that understanding, LaGrange College seeks to enroll an internationally diverse student body. The College serves as a host or home base institution for short-term international visitors and has executed cooperative agreements with Seigakuin University in Tokyo, Japan; Instituto Laurens in Monterrey, Mexico; Study USA in Northern Ireland, and the Methodist International Student Exchange Network (MISEN), among others. Since correspondence for international admission can be extensive and time consuming, it is strongly recommended that students apply by May 15th for the Fall Semester, and by October 15th for the Spring Semester.

### **Basis of Selection**

LaGrange is authorized under the United States Citizenship and Immigration Services (USCIS) to enroll non-immigrant alien students. Admission to LaGrange College requires submission of the international student application, application fee, and translated and certified documents attesting to the student's academic performance in secondary and/or university studies. International students are required to follow the prescribed admission procedures below and to take either the Test of English as a Foreign Language examination (TOEFL), the SAT, or the ACT, and to provide an official statement of financial resources sufficient to support educational costs.

### **Academic Preparation**

An international freshman applicant must have above average grades (equivalent to a minimum of 2.50 grade point average based on a 4.00 grading scale) in a balanced academic curriculum from the secondary school. An international transfer student must be in good academic standing and eligible to return to the post-secondary institution last attended.

### **Entrance Examinations**

LaGrange College does not offer English as a Second Language (ESL) courses and therefore requires evidence of English proficiency for consideration of admission. If the native language is not English, proficiency should be substantiated by a minimum score of at least 20 on each section of the paper-delivered Test of English as a Foreign Language (TOEFL), or a minimum reading, listening, and writing score of at least 61

on the Internet-based TOEFL (TOEFL iBT); an SAT combined score of at least 1,000 with a minimum SAT Evidence-Based Reading and Writing score of 500; or an ACT composite score of at least 19, with a minimum English sub-score of 18. English proficiency may also be achieved with a minimum IELTS score of 6, a certificate of completion of level 112 from the ELS Centers, Inc.; or grades of “C” or better on G.C.E, G.S.C.E, or C.X.C. English examinations or equivalent tests.

### **Financial Verification**

All international students must have sufficient funds to cover tuition, fees, textbooks, living expenses, transportation expenses, and other incidental expenses while attending college in the United States. An applicant should be realistic in determining the extent of his or her personal financial resources relative to the total cost. International students must submit an affidavit of support and financial statements demonstrating the ability to pay the cost of attendance for at least one (1) year of study. If the prospective student is in the United States, an interview at the college is desirable. The Vice President for Enrollment should be contacted for an appointment as well as for the current interpretation of regulations with regard to obtaining an F-1 student visa.

Federal and State financial aid is not available to international students. Institutional financial aid may be available to highly qualified students.

### **International Student Application Procedure**

Upon completion of the application sequence described below, a student’s credentials will be evaluated, and a decision will be communicated to the student as quickly as possible. An international student should submit the following items:

1. A completed International Student Application for Admission. Applications must be signed and dated by the student. **All sections, including financial information, must be completed, certified, and signed;**
2. A nonrefundable application fee of \$20.00 (U.S. Currency);
3. Official academic transcripts from all secondary schools (high schools) and, if applicable, post-secondary schools (colleges or universities) attended. Transcript(s) in languages other than English must include official, certified English translations, authentic verifying statements, and signatures. **Note: LaGrange makes every effort to evaluate the transcripts of international students. However, in some cases, it may be necessary to obtain a certified evaluation of the transcript(s). If such an evaluation is required as part of the admission process, transfer of credit evaluation, or athletic eligibility certification process, the student must bear the cost of this professional evaluation. Information regarding this process may be obtained by contacting the Office of College Access and Admission.**
4. Official entrance examination scores (i.e. TOEFL, SAT, ACT) must be mailed directly to the Office of College Access and Admission.

International Transfer Students: International transfer students who have earned a Baccalaureate degree from a foreign institution should present an evaluated transcript from an approved foreign credentials service to the Registrar for evaluation. Credit will

be given for courses equivalent to our general education core requirements in which the student has earned a minimum grade of C.

### **Enrollment Verification Procedures—International Students**

An accepted international student must acknowledge his or her decision to enroll at LaGrange College by submitting the following items:

- A record of immunization and proof of health insurance, must be sent to the Office of Campus Life. If a physician's statement is sent in addition to the Health Form, it must be mailed directly from the physician to Office of Campus Life.
- An Enrollment Deposit, sent to the Business Office, equal to one semester's tuition, fees, room and board, books and miscellaneous fees and expenses, less any financial aid which would be applied to the first semester of attendance.

Upon receipt of the above items a Certificate of Eligibility—Non-Immigrant F-1 Student Status (Form I-20) will be provided to the admitted student. At this point, the Office of Global Engagement will assume responsibility for communication with the accepted international student and will make all further necessary arrangements for a smooth transition to campus.

LaGrange College is a residential campus. Policies and procedures relating to living on campus and options to live off campus can be found in the Student Handbook. International students should keep in mind that residence hall rooms are assigned based on information provided by completing all housing forms and by submitting the enrollment deposit. Further information on campus life and resources can be found in the International Student Handbook, published by the Office of Global Engagement, and is available on the college website.

All new students participate in orientation activities organized by the Office of Global Engagement. Before classes begin, international students must finalize their financial arrangements with the Business Office in regard to tuition, room and board, and other fees. Information on Orientation will be sent from the Office of Global Engagement as plans are finalized.

### **Additional Responsibilities of International Students**

It is the student's responsibility to comply carefully with all non-immigrant alien requirements as stated in the United States Citizenship and Immigration Services laws and regulations.

Upon receipt of the Form I-20, the international student should apply for a student visa (F-1). Documented evidence of financial support must be attached to the Certificate of Eligibility when applying for the student visa at the United States Embassy or Consular Office. Passport processing can be quite lengthy. It is important to apply for the passport well in advance of the departure date.

## **International Exchange**

International students who wish to attend LaGrange College under the semester or year-long exchange programs available through LaGrange College international partners should contact the Office of Global Engagement for further information regarding the application and applicable college policies. International Exchange Students who later wish to apply as degree-seeking International Students must follow the application procedures for International Admission and meet international admission requirements.

## **Readmission To LaGrange College**

Former students of LaGrange College who wish to return to LaGrange must submit an application for readmission to the Office of College Access and Admission. Following an absence from LaGrange College of three (3) or more semesters, or following any period of time during which a student was not in good standing during the last term of enrollment at LaGrange College, or in the case of any student wishing to return to attempt additional coursework, submission of an Application for Readmission is required. This form is available in the Office of College Access and Admission. Students seeking readmission to LaGrange College must be cleared by the following Offices: Office of the Registrar, Business Office, Student Accounts, Office of Financial Aid and Affordability, Office of Student Engagement, Office of Campus Life. Any student absent from LaGrange College for 2 semesters or less, who was in good standing when he/she last attended LaGrange College, may re-activate his/her file in the Registrar's Office. These students do not need to apply for readmission.

In the event that a student seeking readmission has attended another institution as a transfer student (not transient) since he or she left LaGrange College, then the student, if readmitted, is treated as a new transfer student. Students fitting this description are subject to the Bulletin in force at the time of transfer back to LaGrange College. Students who have not attended another institution are generally governed by the Bulletin in force at the time of their initial admission. However, students who have been out of school for four (4) calendar years or more re-enter LaGrange College under the Bulletin in force at the time of readmission and resumption of study.

## **Admission Requirements for Special Student Enrollment (Non-Degree Seeking)**

Students not working toward a degree may register as non-degree undergraduate students in any course for which they have the necessary prerequisites. An application for non-degree undergraduate student status may be obtained through the Office of College Access and Admission. Students classified as non-degree undergraduate students may become regular, degree-seeking students by meeting requirements for regular admission. All non-degree seeking students, designated as special students, may register for regular courses through the Office of the Registrar after being admitted through the Office of College Access and Admission. Registration is subject to the following restrictions:

1. All prospective special students must affirm completion of high school or the GED and provide all official college transcripts.
2. An individual denied admission to LaGrange College as a degree-seeking student is not eligible to register as a special student.
3. After completing four courses as a special student, a person must have a cumulative grade point average of 2.0 or higher to continue as a special student.
4. Exemptions from any of the above restrictions may be granted only by the Vice President for Academic Affairs (VPAA).
5. All payment arrangements for special students must be made in accordance with the policies set forth for regular students as defined in this document.
6. All special students will be charged at the same rate per credit hour as regular students.
7. Special students are not eligible to live in the residence halls, to participate in intercollegiate athletics, or to have fraternity or sorority membership.
8. Special students are not eligible for any LaGrange College scholarships, Title IV federal funds, or Veteran's Affairs (VA) benefits.
9. Should the special student subsequently meet regular admissions requirements and choose to become a degree seeking student, official transcripts from high school, and previous colleges and universities will be evaluated.
10. No more than six (6) credit hours earned while designated as a special student are applicable toward a degree sought at LaGrange College.
11. All special students will have to adhere to the same institutional academic policies (except as noted above) as regular students.

For further information on special student applications, contact the Office of College Access and Admission.

### **Transient Status**

Transient status is available to students regularly enrolled and in good standing at another college or university who desire to attend LaGrange College. A transient student must submit a letter of good standing or a transient form indicating good standing and pre-approved courses from their home institution. Approval of coursework must be authorized by the primary institution on the Transient Application for Admission, which is available in the Office of College Access and Admission. A permission letter from the student's home institution certifying status and granting permission for specific transient coursework may also be sent. This information, and valid photograph identification, must be presented to the Office of the Registrar at LaGrange College at the time of enrollment.

### **Academic Credit Policies - Incoming Students**

#### **Advanced Placement Program (AP)**

LaGrange College participates in the Advanced Placement (AP) Program of the College Entrance Examination Board. Students who have taken college-level courses and who would like to apply for academic credit at LaGrange should take the appropriate AP Examination and have the test results sent to the Office of the Registrar. The College

reviews and evaluates AP courses on an individual basis in the context of a student's proposed area of study. Credit is awarded at the discretion of the College, and students should not assume that credit will be awarded automatically. Three to eight (3 - 8) semester hours of credit are granted for each AP Examination passed with a score of four or higher in courses comparable to LaGrange College courses. The passing score and the number of hours granted is determined by the corresponding academic program. Information regarding specific AP credit granted is available on the College's web site.

#### **College Level Examination Program (CLEP)**

LaGrange College awards credit for satisfactory performance on the tests of the College Level Examination Program (CLEP) provided that the examination area is comparable to a course offered for credit at LaGrange College. A CLEP exam grade of "C" or better is needed to receive credit; only 6 CLEP credit hours will be accepted for courses below the 3000-level. Although students who wish to receive credit granted on this basis are encouraged to take Subject Examinations, the 6 hours permitted may be in Subject Examinations, General Examinations, or both. Students wishing to receive credit based on CLEP scores should request the College Level Examination Program to send an official score report directly to the Office of the Registrar. Information regarding specific CLEP credit granted is available on the College's web site.

#### **International Baccalaureate Program (IB)**

LaGrange College recognizes the successful achievement of students participating in the curriculum of the International Baccalaureate (IB) Program. Students are encouraged to submit their IB examination scores for review. Credit is only awarded for the IB Higher Level Examinations (not the IB Subsidiary Examinations) provided that the examination area is comparable to a course offered for credit at LaGrange College and that a minimum score of 5, 6, or 7 on the Higher Level examinations, with the exception of English as a Second Language. No credit is awarded solely for earning an IB Diploma, for IB Standard Level exams, or for scores below 5 on any Higher Level examination. Credit is awarded at the discretion of the College, and students should not assume that credit will be awarded automatically. An IB transcript should be sent to the Office of the Registrar for evaluation.

#### **Credit Through United States Armed Forces and Service Schools**

Courses taken through the United States Armed Forces Institute and other recognized military educational programs are accepted in accordance with the policy governing transfer work when presented on official transcripts from accredited institutions. Nine (9) semester hours of elective credit will be allowed for military service credit, including USAFI correspondence courses and military service school courses as recommended by the American Council on Education. Academic credit for one activity course in physical education, up to a maximum of four, will be awarded for each two months served in the Armed Forces. The maximum credit possible, then, is thirteen (13) semester hours. The Registrar should be contacted in order to obtain appropriate credit.



## **Transfer of Credit from Other Institutions**

LaGrange College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (1866 Southern Lane, Decatur, Georgia 30033-4097, telephone: 404-679-4501) to award degrees of Bachelor of Arts, Bachelor of Music, Bachelor of Science, Bachelor of Business Administration, Bachelor of Science in Nursing, Master of Education in Curriculum and Instruction, Master of Arts in Teaching, Specialist in Education degree in Teacher Leadership, Master of Philanthropy and Development, and Master of Clinical Mental Health Counseling. Accordingly, the college accepts coursework from similarly regionally accredited colleges and universities.

Academic credit is normally given to students for grades of "C" or above. Acceptable credit from a two-year institution is limited to 60 semester hours. Students enrolling from other four-year institutions may be able to receive up to 81 semester credits, but LaGrange College residency requirements, the core curriculum, and appropriate major coursework must be satisfied. A Technical College System of Georgia (TCSG) student having a minimum 2.5 GPA for all academic work *attempted* at a SACS accredited TCSG institution *and* an Associate of Science degree from a TCSG institution will be automatically admitted to LaGrange College and all general education requirements will be considered met. Transfer students who have attempted any developmental-level coursework must provide evidence that they have completed all requirements and successfully exited the program prior to evaluation by the Office of Admission.

For those transfer students who have earned a previous bachelor's degree, LaGrange College accepts a maximum of 81 semester hours, which leaves a minimum of 39 semester hours to take at LaGrange College to satisfy the minimum residency requirement and reach the necessary 120 semester hours to receive a degree from LaGrange College. Core requirements as well as Interim Term requirements are considered satisfied; however, a requirement of ten (10) Cultural Enrichment events must be satisfied.

When transfer applications are accepted, the Registrar will review and evaluate all coursework taken at institutions outside of LaGrange College. Assignment of transfer credit is based on course descriptions from the submitting institutions, recommendations from the academic departments, and previously established equivalencies already in place. The report, indicating courses and credit hours for which transfer credit will be accepted by LaGrange College, will be mailed to the student prior to registration for the upcoming term. If the student does not agree with the awarded credit for a particular course, he/she may petition the academic department offering the course.

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## **Financial Information**

### **Payment of Charges**

All charges for the semester are due and payable at the beginning of the term, and each student is expected to make satisfactory arrangements at that time. Students who pre-register and pay in advance of the deadline each semester are not required to attend

final registration. Students completing registration after the posted deadline will be assessed a Late Registration Fee as enumerated below. Realizing that some families prefer to pay on a monthly basis, the college has an arrangement with a third party vendor to offer families this option. This plan is between the family and the vendor, and there is no involvement by LaGrange College in the agreement. For additional information on this plan, contact the Business Office. The college also offers a deferred payment option that allows students to make monthly payments to cover educational costs. Interest will be assessed to students utilizing this option.

The college accepts American Express, Discover, MasterCard, and VISA as payment on a student's account. Online payments are accessed on the college's website.

**Charges**

<b>1.</b>	<b>Tuition</b>	
	A. Undergraduate	
	(1) Part-time per semester (1-11 hours or greater than 16 hours)	\$1,325.00
	(2) Full-time (12-16 semester hours)	\$16,000.00
	(3) Nursing (NSG) courses – per semester hour	\$1,325.00
	B. Students may request information regarding course offerings and charges from the Registrar's Office.	
	C. Audit (per semester hour)	\$1,325.00
<b>2.</b>	<b>Room</b>	
	Boatwright, Hawkes, Henry, and Turner (per semester)	\$3,300.00
	Candler and Hawkins (per semester)	\$3,760.00
	<b>Board</b>	
	<b>Boatwright, Hawkes, Henry, and Turner (per semester)</b>	
	Unlimited Plus meal plan (per semester)	\$2,830.00
	Unlimited meal plan (per semester)	\$2,730.00

	<b>Candler and Hawkins</b>	
	10 meal plan (per semester)	\$2,480.00
	Unlimited Plus meal plan (per semester)	\$2,830.00
	Unlimited meal plan (per semester)	\$2,730.00
<b>3.</b>	<b>Private Room</b>	
	Private rooms are available at an additional charge (per semester)	\$845.00

After the beginning of the semester, any student occupying a double room alone will be charged the private rate. If a student occupying a double room alone does not wish to pay the private room rate, it is the student's responsibility to find a suitable roommate. Willingness to accept a roommate does not constitute grounds for waiving the single room charge.

#### **Fees – Miscellaneous**

Late Payment Fee	\$50.00
Personal checks failing to clear	\$30.00
Student Identification Card replacement fee	\$25.00
Document Fee (International Students)	\$175.00
Parking Permit	\$50.00
Enrollment Deposit (new students)	\$300.00
Housing Lottery Deposit (returning students)	\$200.00
Graduation Fee	\$150.00
Health Fee (per semester)	\$160.00

#### **Summary of Standard Charges**

	<b>Per Semester</b>	<b>Per Year</b>
<b>Non-Dormitory Students:</b>		
Tuition (Full time with 12-16 hours)	\$16,000.00	\$32,000.00
Commuter Meal Plan	\$110.00	\$220.00
<b>Total:</b>	\$16,110.00	\$32,220.00
<b>Dormitory Students:</b>		

Boatwright, Hawkes, Henry, and Turner residents		
Tuition	\$16,000.00	\$32,000.00
Semi-private Room	\$3,300.00	\$6,600.00
Board Plan (unlimited plus)	\$2,830.00	\$5,660.00
<b>Total:</b>	\$22,130.00	\$44,260.00
<b>Apartment Students:</b>		
Candler and Hawkins residents		
Tuition (full-time with 12-16 hours)	\$16,000.00	\$32,000.00
Apartment	\$3,760.00	\$7,520.00
Board Plan (10-meals)	\$2,480.00	\$4,960.00
<b>Total:</b>	\$22,240.00	\$44,480.00

Fees relating to the Evening and Graduate Programs are included in separate bulletins. You may contact the college to receive a copy of these publications.

#### Federal Tax Credits

The American Opportunity Credit provides up to an \$2,500 tax credit (100% of the first \$2,000, and 25% of the second \$2,000 of qualified expenses (tuition and course-related books, supplies, and equipment) for the first four years of postsecondary education in a program leading to a degree, certificate, or other recognized educational credential. The student must be enrolled at least halftime. Qualified expenses do not include room, board, insurance, and other similar expenses.

The Lifetime Learning Credit provides up to a \$2,000 per year tax credit (20% of the amount paid on the first \$10,000 of qualified expenses) for undergraduate or graduate education, or for courses to acquire or improve job skills. Both the American Opportunity Credit and the Lifelong Learning Credit are phased out as the modified adjusted gross income exceeds certain limits. Please check with your tax advisor regarding these limits. For additional information about these credits, please consult your tax preparer.

#### Miscellaneous

Depending upon individual requirements, a student may expect to spend \$1,000 per year on books. Textbook charges for the fall term are normally higher than for the spring term.

The above charges are applicable to an academic year of two semesters. Summer charges and Interim Term fees, and curriculum, are published in other college documents.

Nursing students should consult the Nursing Department concerning required nursing supplies and their projected costs.

Official transcripts and diplomas are withheld for any student who owes a financial obligation to the college.

#### **Vehicle Registration**

To insure efficient control of traffic and parking on campus and the safety of all persons and vehicles, every vehicle must be registered and must have a parking permit. These permits are issued to students, along with a copy of existing parking regulations. A parking fee is included in charges assessed by the Business Office. Failure to adhere to published policies may result in a vehicle being ticketed and towed.

#### **Credit Balances**

Students who have a credit balance on their student accounts may obtain a credit balance refund within fourteen (14) calendar days, whichever is the latest of:

- the date the balance occurs;
- the first day of classes of a payment period or enrollment period, as applicable; or
- the date the student rescinds authorization given the school to hold the funds.

#### **Return to Title IV Refund and LaGrange College Fee Refund Policies**

Financial aid funds are awarded with the expectation that the student will attend classes for the entire term for which the assistance was awarded. In the event a student withdraws or ceases attendance in all registered classes in a term for any reason, the student may not be eligible for the full amount of financial aid that was originally disbursed. If a student withdraws from LaGrange College during the semester, the college will follow federal guidelines as stated in the Higher Education Act of 1965 and any related amendments thereafter to determine the amount of federal aid the student has earned based on the percentage of the semester completed. Federal guidelines state that if a student has completed 60% or less of the semester, LaGrange College is required to prorate the amount of federal aid based on the percentage of the semester completed (calculated using the last date of attendance). The Return of Title IV Funds Policy applies to Federal aid such as Federal Pell Grant, SEOG, Unsubsidized and Subsidized Federal Stafford Loans, Direct PLUS, and TEACH Grant

The Return of Title IV Refund applies only to students who completely withdraw from all registered classes after beginning attendance. This policy does not apply if the student withdraws from an individual course but not all classes in a term or if the student never began class attendance. The amount of unearned federal funds will be returned by the College to the appropriate federal program account (s) within 45 days of the withdrawal date.

#### **LaGrange College Withdrawal Process and Effective Date**

#### **Official Withdrawal from the College:**

It is the responsibility of the student to initiate a complete withdrawal from the College. The withdrawal date for refund calculation purposes will be the date the student initiated or expressed his/her intention to withdraw from all courses by submitting an application for withdrawal to the College Registrar or the last day of record of class attendance. The student should consult with the Financial Aid Office and the Business Office to determine the impact a withdrawal may have on future financial aid eligibility and any debt obligation to the institution.

**Unofficial Withdrawal from the College:**

A student who receives grades of W or F in ALL classes and is determined to have ceased attendance before the end of the term will be considered an unofficial withdrawal. In the event of an unofficial withdrawal, the Financial Aid Office will contact the instructor to obtain a last date of attendance at an academic related activity. The withdrawal date will be the later of the last date of attendance documented by the instructor or the midpoint of the term. In addition, should a student receiving federal aid earn a 0.00GPA for the semester, the midpoint of the semester will be used as the date of withdrawal, unless a later date of class attendance can be documented.

**LaGrange College Institutional Refund Policy**

**LaGrange College, like most colleges, must make commitments in advance to faculty, staff, equipment, supplies, utilities, and other operating expenses for the entire year.** Therefore, the institutional refund policy is strictly adhered to at all times.

This refund policy will not impact the Return of Title IV Refund calculation but does affect the amount of money a student **may owe** to the College as result of the withdrawal. Students remain responsible for payment of all outstanding charges that may result from a full withdrawal from the College.

This Refund Policy and Withdrawal Schedule does not apply in cases involving disruption, modification, or cessation of the provision of education, educational events, student life opportunities or activities, or on-campus meals or housing, due to acts of God, natural disaster, hurricane, storm, fire, infectious disease, pandemic, or any other reason beyond the control of the College. In such cases, the College may elect to cease, postpone, or modify the provision of its education, educational events, student life opportunities or activities, and on-campus meals or housing with or without a reduction in tuition, fees, room and board from students. Any obligation to refund tuition, fees, room, and board in whole or in part that were previously paid by or on behalf of a student will be at the sole discretion of the College.

**Tuition and Fees Refund Policy**

**Tuition:**

Any student who officially withdraws from all classes will receive a tuition credit as follows:

<b>Withdrawal Period</b>	<b>Tuition Credited</b>	<b>Tuition Charged</b>
Before the first day of classes	100%	0%

First week (up until the end of drop/add)	80%	20%
Second week or seven (7) calendar days	70%	30%
Thereafter	0%	100%

**Fees:**

No refunds will be issued after classes begin. Students who are approved to move-in residence halls, prior to the general move-in dates, and who withdraw before the first day of classes will not receive a refund for institutional fees.

**Room and Board Refund Policy**

There is no refund on campus housing (the room charge) once the student has taken occupancy of campus owned residential housing. Board charges (meal plans) will be prorated at a rate of \$15 per calendar day of attendance until the end of the drop/add period, after which, there is no refund. Students who are approved to move-in residence halls, prior to the general move-in dates, and who withdraw before the first day of classes, will be billed for meals at a rate of \$15/calendar day to cover the cost of meals taken during athletic practice.

**Return of Title IV Refund Policy**

In the event of a complete withdrawal, the Financial Aid Office must calculate the amount of Federal, State, and Institutional financial aid the student earned as of the date of withdrawal. Any financial aid that exceeds the earned amount must be returned as unearned aid to the respective federal program from which it originated. LaGrange College and the student are jointly responsible for returning the unearned aid.

The amount of Federal aid *earned* is determined by dividing the number of calendar days the student attended prior to withdrawal by the number of calendar days in the term, excluding any break of 5 days or more. The number of days in the term begins on the first day of classes as indicated on the academic calendar of the program, even if the student does not have a scheduled class on the first day of the term, and ends on the last day of final exams. (The Return of Title IV Refund Policy applies to students that withdraw on or before the 60% point of the term. Therefore, if the resulting percentage is greater than 60%, the student is considered to have earned all disbursed aid and no adjustment to financial aid programs is required.) If the resulting percentage is less than or equal to 60%, the amount of federal aid awarded for the term will be multiplied by the percentage to determine the amount of aid earned. The earned amount will be subtracted from the original disbursed aid to determine the unearned aid that must be returned to the applicable financial aid programs. The portion of the unearned aid that LaGrange College must return is determined by multiplying the original refundable institutional fee charges by the unearned percentage. LaGrange College must return the unearned aid, for which it is responsible, in the following order:

1. Unsubsidized Direct Stafford Loan
2. Subsidized Direct Stafford Loan
3. Direct PLUS Loan (Graduate Student)

4. Direct PLUS Loan (Parent)
5. Federal Pell Grant
6. SEOG
7. TEACH Grant
8. Other Title IV Aid

If the school portion of the unearned aid is less than the total unearned aid that must be returned to the financial aid programs, the student will be responsible for returning those funds and paying any balance created from the complete withdrawal. The student will receive a notification from the Financial Aid Office detailing the aid returned by the College and any aid for which the student is responsible for repaying. The Business Office will send a statement of any account balance due.

The Student portion of the Return of Title IV Aid is calculated by subtracting amount of unearned aid repaid by LaGrange College from the total unearned aid. Depending on the remaining program sources of aid due a refund after the school portion is applied, the student portion is distributed as follows:

#### **Refund of State and Institutional Grants**

Students receiving non-federal aid are required to return any unearned aid received from these programs. Funds will be returned in the following order:

1. HOPE/Zell Miller Scholarship
2. Georgia Tuition Equalization Grant
3. LaGrange College Grants/Scholarships
4. LaGrange College Tuition Courtesy and Discounts

Institutional and outside scholarships will be fully applied to the student's account for attendance through the official census date of the term, unless otherwise restricted or documented with the agreement. If there is a student balance resulting from these adjustments, the student is responsible for payment. The student must pay any balance before they will be able to receive a transcript or are allowed to register and attend subsequent terms.

#### **Withdrawals and Future Financial Aid Eligibility**

Withdrawal from classes can impact a student's eligibility for financial aid. Financial aid recipients must maintain Satisfactory Academic Progress for continued eligibility for financial aid programs. A recipient of student loans may have to begin repayment on his/her Federal Loan. If the student fails to make required loan payments, the student can go in to default, which makes the student ineligible for future financial aid. Also, if a student owes a refund to a federal grant or state grant, these funds must be repaid before further financial aid can be received.

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## **Financial Aid**

### **Philosophy**

Recognizing the significant investment that students and families make when choosing a private college, LaGrange College offers a variety of assistance and payment options. We expect students and families to use a combination of scholarships, grants, loans, and work to meet college costs. These resources may come from family, college, community, and state or federal sources. Payment plans are available to distribute required payments over the course of an academic year or for longer terms using Federal loan programs. Students should apply for financial aid and scholarships as early as possible to maximize eligibility access to all available types of assistance.

### **Financial Aid Eligibility Requirements**

*In general, to be eligible for financial assistance, the applicant must:*

- be a U.S. citizen or eligible non-citizen;
- be enrolled or accepted for enrollment in an eligible degree or certification program;
- have a high school diploma or a General Education Development (GED) certification, or have completed a high school education in a home school setting that is recognized as a home school or private school under state law;
- be making Satisfactory Academic Progress towards the completion of their degree program;
- not be in default on any federal educational loan or have made satisfactory arrangements to repay the loan;
- not owe a refund on a federal or state grant;
- not have borrowed in excess of federal loan limits;
- not have a drug conviction for an offense that occurred while receiving federal student aid (grants, loans, and work);
- be registered with Selective Service, if required.

### **Financial Aid Application Procedures**

Applicants for financial aid must:

- complete and submit a Free Application for Federal Student Aid (FAFSA), available at <http://www.fafsa.gov/> beginning October 1, annually by March 1;
- submit all required documents for verification, if selected.

### **Verification**

Verification is the process of evaluating the accuracy of financial information provided on the Free Application for Federal Student Aid. The U.S. Department of Education randomly selects financial aid applications for verification. The Financial Aid Office may select additional applications for verification if conflicting or incomplete information

exists. A financial aid award cannot be provided until the verification process is completed.

Students selected for verification will be asked to verify specific data information as determined by the Department of Education annually, the following data information must be verified currently: adjusted gross income, federal income tax paid, income earned from work, family size, number of family members in college, untaxed income, and child support paid. Most students will be asked to complete a verification worksheet and provide an IRS tax transcript or complete IRS Data Retrieval through FAFSA on the Web. IRS Data Retrieval allows financial aid applicant to import actual tax information from the IRS into their FAFSA, which satisfies verification requirements if the IRS data is not modified. If discrepancies are found during verification, the Financial Aid Office will transmit the corrected information to the Central Processing System (CPS). The results are usually received within 3-4 days. Once the corrected financial aid information is received and provided all other eligibility requirements are met, an official financial aid award letter will be sent.

### **Determining Financial Need**

Students seeking financial assistance must complete the federal need analysis form, the Free Application for Federal Student Aid (FAFSA). The FAFSA collects parental and student income and asset information needed to determine eligibility for financial aid. This information is used in a federal need-analysis formula to determine the Expected Family Contribution (EFC). The Expected Family Contribution (EFC) is deducted from the Cost of Attendance at LaGrange College to determine whether a need for financial assistance exists. If the family's EFC is less than the Cost of Attendance, then a financial need is established. The Office of Financial Aid attempts to meet the demonstrated financial need of applicants with federal, state, and institutional grants and scholarships, work programs, and student loans.

The Financial Aid Office is required under federal regulations to establish Cost of Attendance Budgets annually that reflects an estimate of the cost of attending their institution for an academic year which includes an estimate of the following expenses--tuition, fees, room, board, books, supplies, and living expenses. Although a cost of attendance budget must include these specific expenses, this does not mean that you will be billed for these expenses. For most undergraduate students, LaGrange College will bill/invoice the student only for actual tuition and fees, required fees, a room and board charges only if the student resides in campus housing. A student's cost of attendance budget can be impacted by their major, classification, and housing plans. Below are the average Cost of Attendance Budgets for undergraduate students residing on-campus, with parents, or off-campus for the 2018-2019 academic year:

	On-campus	With Parents	Off-campus Independent
Tuition and fees*	\$32,000	\$32,000	\$32,000
Room and Board	\$12,060	\$7,000	\$13,634
Books and Supplies	\$1000	\$1,000	\$1,000
Student Loan Fees	\$205	\$205	\$205

Transportation	\$1,350	\$1,350	\$1,350
Personal	\$1,500	\$1,500	\$1,500
Health Fees	\$320	\$320	\$320
Commuter Meal Plan Fees	N/A	\$200	\$200
	<b>\$48,435</b>	<b>\$43,575</b>	<b>\$50,209</b>

*\*The tuition rate above is applicable to a full-time course load of 12-16 credit hours for the fall and spring semesters. Student pursuing nursing are assessed a higher tuition rate and are subject to lab fees.*

### **Satisfactory Academic Progress Policy**

Federal regulations require institutions of higher education to establish Satisfactory Academic Progress (SAP) standards for recipients of financial aid. The purpose of satisfactory academic progress standards is to measure a student's progress toward the completion of his or her educational program. The Office of Financial Aid is responsible for ensuring that all students receiving federal, state, and institutional financial aid are meeting these standards by conducting an evaluation at the end of each semester. The satisfactory academic progress standards established in this Policy apply to all financial aid programs including, but not limited to:

- Federal aid programs—Pell Grant, Federal Supplemental Educational Opportunity Grant (FSEOG), TEACH Grant, Federal Direct Loan, Federal Direct Parent Loan for Undergraduate Students (PLUS), Federal Work Study;
- State aid programs—HOPE Scholarship, Zell Miller Scholarship, and Georgia Tuition Equalization Grant (GTEG); and
- LaGrange College institutional aid—LaGrange College grants, academic scholarships, and LaGrange College Work Aid.

A satisfactory academic progress policy is comprised of a qualitative (grade-based) and quantitative (pace and time frame) standard. The qualitative standard assesses the quality of the academic work as measured by an overall grade point average. The quantitative standard establishes the pace at which the student must progress to ensure completion of the degree program within the allowable maximum timeframe. Financial aid recipients must meet all of these standards to be making satisfactory academic progress and to receive financial aid.

### **Qualitative Standard (Grade Point Average)**

A student is expected to adhere to the Academic Standing and Probation grade point average (GPA) requirements outlined in this *Undergraduate Bulletin* in order to be considered in good academic standing and to qualify for financial aid. The cumulative grade point average is based on all courses taken at LaGrange College. LaGrange College defines good academic standing as follows:

- a student with fewer than 30 earned hours must maintain a minimum of a 1.75 cumulative GPA;
- a student with 30-59 earned hours must maintain a 1.90 cumulative GPA;
- a student with 60 or more earned hours must maintain a minimum cumulative GPA of 2.0.

The Vice President for Academic Affairs (VPAA) monitors the grade point average component of the SAP policy each semester. Any student whose cumulative GPA is below the established minimum standard may be placed on academic probation or academic suspension.

### **Quantitative Standard (Rate of Progress/PACE)**

A student receiving financial aid is expected to progress through the degree program of study at a pace that ensures the completion within the maximum timeframe defined below. The rate of progress (pace) is computed by dividing the cumulative number of hours that the student has *successfully completed* (earned credits) by the cumulative number of hours that the student has *attempted*. A student is considered to be making measurable progress toward the completion of a degree program by maintaining an overall rate of progress of 67%. This standard applies to all financial aid recipients, regardless of full-time or part-time enrollment status.

Attempted hours are those credit hours for which the student is registered on or after the conclusion of late registration (drop/add). Earned hours are successfully completed courses in which grades of A+, A, A-, B+, B, B-, C+, C, C-, D+, D, or P are awarded, so long as credit is earned. Grades of F, Incomplete (I), Withdrawal (W), No credit (NC), Not Reported (NR), Audit (AU), or Audit Withdrawn (AW) do not count as successful completion of a course. In evaluating the rate of progress, please note the following:

Withdrawals, incompletes, and failed courses are considered *attempted* hours but not *earned* hours. If an incomplete course impacts a student's satisfactory academic progress standing, then it is the student's responsibility to notify the Office of Financial Aid when a final grade is reported.

Audited courses are not considered attempted or earned credit hours.

Transfer credits, including courses taken as a transient student, *do not* count in the calculation of LaGrange College GPA, but are included in the attempted hours, earned hours, and maximum time frame standards.

Repeated courses, for which a passing grade was previously awarded, are included in attempted hours and grade point average calculation but not in earned hours.

#### *Example of Rate of Progress Calculation:*

*At the end of the Fall semester, Jonathan had attempted 30 semester hours and passed (earned) 21 credit hours. Jonathan's rate of progress (pace) would be determined by dividing the 21 credit hours he has earned by the total hours attempted, which is 30. His rate of progress is 70% (21/30). Jonathan would be considered to be meeting the quantitative standard.*

## Maximum Time Frame

By federal regulation, a student is expected to complete the degree program within 150% of the credit hours required to complete the degree program. For example, an undergraduate student pursuing a Chemistry degree, which has a total of 120 semester hours, as published in the *Undergraduate Bulletin*, could receive financial aid for no more than 180 semester hours. Frequent withdrawals from courses or school, changes of major, failed or repeated courses, or taking courses that are not related to the degree program could jeopardize financial aid eligibility. All attempted hours at LaGrange College and transfer credits accepted into the degree program will count toward the maximum time frame. A student's eligibility for financial aid will terminate at the time the student has completed the required coursework in the degree program or when it is determined that the student has exceeded the 150% maximum time frame, or it is determined that it is mathematically impossible for the student to complete the degree program within the maximum timeframe.

The following are considered when evaluating the time frame standard:

- A student pursuing two (2) bachelors' degree programs at the same time must adhere to the 150% time frame. The maximum attempted hours allowable for financial aid will be based on the degree that requires the most hours.
- Students returning to school to pursue another undergraduate degree are allowed an additional 60 semester hours to complete the degree. All other standards established in the satisfactory academic progress policy apply to subsequent undergraduate degrees. If the second degree will require more than 60 hours to complete, then the student must submit documentation from his or her advisor outlining the courses needed to complete the degree.
- A transfer student's compliance with the time frame component of the satisfactory academic progress policy will be based on the sum of the attempted hours at LaGrange College **plus** the credit hours accepted on transfer from previous institutions toward the student's degree program. For example, if a transfer student has 70 credit hours acceptable towards their degree program, then the student may receive financial assistance for up to 110 additional credit hours.

## Satisfactory Academic Progress Evaluation

After final grades are reported for the semester, the academic history from all periods of enrollment, regardless of full-time or part-time enrollment status, will be reviewed to determine if the student is maintaining the standards established in the Satisfactory Academic Progress Policy. This includes all courses attempted, regardless of whether financial aid was received. *Transfer grade point averages are not considered in either of the standards*; however, accepted transfer credit hours will be included in attempted hours, earned hours, and the maximum time frame. Once evaluated, the student will be placed into one of the following Satisfactory Academic Progress statuses and notified, if applicable:

*Good Standing*—status assigned to a student who is in full compliance with the satisfactory academic progress standards. The student will not be notified.

*Financial Aid Warning*—status assigned to a student who is deficient in the grade point average and/or rate of progress standards of the satisfactory academic progress policy. A student on financial aid warning is eligible for financial aid for one (1) additional semester. The Office of Financial Aid will notify the student of his or her status and the area(s) of deficiency that must be resolved by the end of the next semester.

*Financial Aid Suspension*—status assigned to a student who remains deficient in grade point average and/or rate of progress standards after being placed on financial aid warning or has exceeded the 150% time frame for complete his or her degree program. A student placed on academic suspension by the Vice President for Academic Affairs (VPAA) is also placed on financial aid suspension, regardless of actual satisfactory academic progress status. A student on financial aid suspension will be notified of his or her ineligibility for future financial aid and the appeal process (See #Appeal Procedures below.)

*Financial Aid Probation*—status assigned to a student who has failed to make satisfactory academic progress and who has appealed and had eligibility for financial aid reinstated. A student placed on financial aid probation is eligible for financial aid and has one (1) semester to comply with the satisfactory academic progress standards or meet the requirements of an academic plan developed by the student and VPAA.

## **Appeal Procedures**

A financial aid recipient who is placed on financial suspension loses eligibility for financial aid. The student can appeal to the Financial Aid Appeals Committee for reinstatement of financial aid eligibility, provided that there is a mitigating circumstance that affected the student's academic performance. Mitigating circumstances are those events that are beyond the student's control, such as serious injury, illness or mental health condition involving the student or an immediate family member, death of an immediate family member, and other extenuating circumstances. An Appeals Form must be submitted to the Director of Financial Aid with a written statement detailing the mitigating circumstance, documentation of circumstance (i.e., letter from physician or health care provider detailing the onset and the duration of the illness, statement from a law enforcement agency or social services agency, etc.), and an explanation of the manner by which the deficiency was or will be resolved and of how that deficiency will not interfere with future terms of enrollment. Appeals without supporting documentation will not be considered. Appeals must be submitted within two (2) weeks of notification of ineligibility for financial aid.

The Director of Financial Aid will convene the Financial Aid Appeals Committee to review the request for reinstatement of financial aid eligibility. The Director of Financial Aid will notify the student in writing at the student's home address or campus e-mail account of the decision of the Committee and of any conditions associated with reinstatement within two (2) weeks of receiving the appeal. The decision of the Financial Aid Appeals Committee is final. A student whose appeal is approved will receive financial aid on financial aid probation# status for one (1) additional semester and his or her academic performance will be reviewed at the end of that next semester for continued financial aid eligibility.

## **Reestablishing Financial Aid Eligibility**

A student who is unsuccessful in appealing for reinstatement of his or her financial aid, or a student who does not have a mitigating circumstance that warrants an appeal, can regain eligibility only by complying with the satisfactory academic progress policy. The student is encouraged to take advantage of counseling, tutoring, and study skills resources available through PACE, the college's Counseling Center, and the Writing and Tutoring Center.

It should be noted that taking courses at the student's expense, sitting out a semester, or taking courses at another institution does not automatically restore a student's eligibility for financial aid. If the student has resolved the satisfactory academic progress deficiencies that resulted in the termination of financial aid eligibility, then the student should contact the Office of Financial Aid and request a satisfactory academic progress review.

## **Student Financial Aid Policies**

Students seeking financial aid must submit a Free Application for Federal Student Aid (FAFSA) annually. The application is available at <https://www.fafsa.gov/> beginning October 1.

LaGrange College awards aid to eligible students on a first-come, first-served basis. In awarding, first priority is given to students pursuing their first undergraduate degree. Transient, non-degree seeking, and unclassified students are not eligible for financial assistance.

All financial aid applications and documentation for verification must be submitted before an official financial aid award letter is mailed.

In constructing a financial aid award, funding is awarded in this order: grants and scholarships, student loans, and student employment.

External sources of financial aid available to a financial aid recipient must be considered in the awarding of federal, state, and LaGrange College need-based financial aid programs. LaGrange College reserves the right to cancel or reduce financial aid awards in the event that these resources result in financial aid in excess of financial need.

Financial aid awards are made assuming full-time enrollment. Most LaGrange College and state financial aid programs require full-time enrollment; however, financial assistance is available to students who enroll half-time.

A student's enrollment status will be based on the credit hours for which the student is registered at the conclusion of late registration. All financial aid awards will be calculated using final registration information. If it is later determined that attendance in all or some courses cannot be documented, the financial aid awards will be adjusted. The student will be responsible for repaying any ineligible funds received.

Financial aid awards will be disbursed on the first day of classes, provided that all required documents and eligibility requirements are met.

## Sources of Financial Aid

There are a variety of financial aid resources available to assist students with funding their college education. These resources are in the form of scholarships, grants, loans, or student employment and are made possible by funding from federal, state, and institutional sources. Although financial need is a primary factor in financial aid eligibility, there are financial aid programs available to students who do not demonstrate financial need. These programs may be awarded based on residency, merit, academic excellence, talent, and other criteria.

### LaGrange College Academic Scholarships

LaGrange College recognizes the academic excellence of outstanding entering new first-year and transfer students by awarding scholarships ranging from \$4,000 to full tuition, room, and board. These merit scholarships are made possible by generous gifts and endowments of alumni and supporters of LaGrange College. All entering new first-year students are evaluated for academic scholarships during the admission process. The top new first-year student applicants who are accepted for admission by January 15 are invited to compete for a Presidential Scholarship. Scholarships are awarded at the following levels:

*The Presidential Learning and Living Scholarship* is a competitive four-year, renewable academic scholarship awarded to incoming first-year students on the basis of academic achievement in high school, SAT or ACT test scores, and participation in the Presidential Scholar Competition. Recipients of this prestigious award receive full tuition, mandatory fees, room, and board. Presidential Scholarships of Georgia residents eligible for the HOPE Scholarship or Zell Miller Scholarship and Georgia Tuition Equalization Grant will be reduced by the value of these state programs. If a student is selected to receive a Presidential Scholarship, then it will supersede all other LaGrange College scholarship and aid. This scholarship is renewable with a LaGrange College GPA of 3.25 or higher.

*The Presidential Learning Scholarship* is a competitive four-year, renewable academic scholarship awarded to incoming first-year students on the basis of academic achievement in high school, SAT or ACT test scores, and participation in the Presidential Scholar Competition. Recipients of this prestigious award receive full tuition. Presidential Scholarships of Georgia residents eligible for the HOPE Scholarship or Zell Miller Scholarship and Georgia Tuition Equalization Grant will be reduced by the value of these state programs. If a student is selected to receive a Presidential Scholarship, then it will supersede all other LaGrange College scholarship and aid. This scholarship is renewable with a LaGrange College GPA of 3.25 or higher.

*The Fellows Scholarship* is a four-year, renewable, \$16,000 academic scholarship awarded to entering first-year students who have a minimum SAT (combined Critical Reading and Math) score of 1200 or higher (or a minimum ACT composite score of 27 or higher) and a 3.81 recalculated high school GPA or higher in the college preparatory courses taken in English, foreign languages, social studies, mathematics, and laboratory sciences. Fellows Scholarship recipients may be eligible to compete for a Presidential or Dean's Scholarship. If a student is selected to receive one of



the awards, then the scholarship will replace any previous scholarship award. This scholarship is renewable with a LaGrange College GPA of 2.5 or higher.

*The Founders Scholarship* is a four-year, renewable, \$15,000 academic scholarship awarded to entering first-year students who have a minimum SAT (combined Critical Reading and Math) score of 1100 or higher (or a minimum ACT composite score of 24 or higher) and a 3.7 recalculated high school GPA or higher in the college preparatory courses taken in English, foreign languages, social studies, mathematics, and laboratory sciences. This scholarship is renewable with a LaGrange College GPA of 2.5 or higher.

*The Tower Scholarship* is a four-year renewable, \$14,000 academic scholarship awarded to entering first-year students who have a minimum SAT (combined Critical Reading and Math) score of 1050 or higher (or ACT composite score of 23 or higher) and a 3.5 or higher recalculated high school GPA or higher in the college preparatory courses taken in English, foreign languages, social studies, mathematics, and laboratory sciences. This scholarship is renewable with a LaGrange College GPA of 2.5 or higher.

*The Hilltop Scholarship* is a four-year, \$13,000 renewable academic scholarship awarded to entering first-year students who have a minimum SAT (combined Critical Reading and Math) score of 1000 or higher (or a minimum ACT composite score of 21 or higher) and a cumulative college preparatory high school GPA of 3.2 or higher. This scholarship is renewable with a LaGrange College GPA of 2.0 or higher.

*The Gateway Scholarship* is a four-year, \$10,000 renewable academic scholarship awarded to entering first-year students. Eligibility is determined by a combination of grade point average and test scores. Typically, recipients of the Gateway Scholarship demonstrate above average academic achievement in college preparatory coursework during their high school career. This scholarship is renewable with a LaGrange College GPA of 2.0 or higher.

*A Transfer Scholarship* is awarded to students transferring to LaGrange College from a college or university with a minimum of 30 semester hours and a minimum grade point average of 2.5 or higher. Scholarship awards range from \$9,000 to \$13,000. This scholarship is renewable with a LaGrange College GPA of 2.0 or higher.

## **Fine and Performing Arts Awards**

LaGrange College's Theatre Arts, Music, and Art and Design programs, through the generous support of alumni and supporters of LaGrange College's Fine Arts programs, award the exceptional talents of prospective and current students with departmental awards. These awards are competitive and are awarded based on academic promise, audition, portfolio, and departmental interviews. For a listing of these awards, please visit the Financial Aid section of our website.

## **General Grants and Scholarships**

*A Federal Pell Grant* is awarded to undergraduate students pursuing a first bachelor's degree. The student's Expected Family Contribution (EFC) as determined by the results

of the FAFSA, Cost of Attendance, and enrollment status determine the Pell award. Students enrolling less than full-time may qualify for a prorated amount of Pell Grant support based on their enrollment status and EFC.

*A Federal Supplemental Educational Opportunity Grant* is awarded to undergraduate students with exceptional financial need. Priority is given to students eligible for Federal Pell Grants.

*A Georgia Tuition Equalization Grant* is a State of Georgia non-need-based grant awarded to Georgia residents attending a private college or university as a full-time student. The annual amount is contingent upon funding by the Georgia Legislature.

*The HOPE Scholarship* is a State of Georgia merit-based, lottery-funded scholarship awarded to Georgia residents who graduate from an eligible high school with a minimum of a 3.0 cumulative grade point average in the college preparatory core-curriculum subjects or a 3.2 minimum grade point average in the career/technology core-curriculum subjects. Effective Fall 2011, HOPE Scholarship awards will be set annually based on lottery revenues and prior year expenditures. The anticipated HOPE Scholarship award for students attending a private college or university is \$2089 per semester if full-time, and \$1044 per semester if enrolled half-time. HOPE Scholars must maintain a 3.0 grade point average for continued eligibility. HOPE Scholars will be evaluated at increments of 30, 60, and 90 attempted hours and at the end of each Spring semester.

*The Zell Miller Scholarship* is a State of Georgia merit-based, lottery-funded HOPE Scholarship awarded to Georgia residents who graduate from an eligible high school in 2007 or later as the class Valedictorian or Salutatorian; or who graduated with a minimum of a 3.70 cumulative grade point average in the college preparatory core-curriculum subjects and earned a minimum score of 1200 (combined Critical Reading and Math) on a single administration of the SAT or a composite score of 26 on a single administration of the ACT on a test administered before the time of high school graduation. Students eligible for the Zell Miller Scholarship will receive the higher level HOPE Scholarship award of \$2308 per semester if full-time, and \$1154 per semester if enrolled half-time for students attending a private college or university. Zell Miller scholars must maintain a 3.30 grade point average for continued eligibility. If a Zell Miller Scholar falls below the required grade point average, then the student remains eligible for the HOPE Scholarship, provided the student has a 3.0 grade point average. Zell Miller Scholars will be evaluated at the same increments as other HOPE scholars: 30, 60, and 90 attempted hours and at the end of each Spring semester.

*LaGrange College Grants* offer a variety of need-based institutional grants made possible by the generosity of alumni, foundations, and individuals. These grants are available to undergraduate degree-seeking students enrolled full time. Recipients must be in good academic standing. A list of LaGrange College grants and their eligibility requirements are available on our website.

*The Teacher Education Assistance for College and Higher Education (TEACH) Grant* Program provides grant assistance to full-time undergraduate and graduate students who intend to teach in a public or private elementary or secondary school that serves students from low-income families in a designated high-need field. In exchange for the TEACH Grant award, the recipient agrees to serve as a full-time teacher for four (4)

academic years within in eight (8) calendar years of completing the program for which the TEACH Grant was received. For more information on this program, contact the Office of Financial Aid or the LaGrange College Department of Education.

## **Loans**

*The Federal William D. Ford Direct Loan* is a low-interest, repayable loan available to undergraduate and graduate degree-seeking students made through the U.S. Department of Education, the lender. The Federal Direct Loan Program consists of a subsidized and an unsubsidized loan.

*Subsidized loans* are awarded on the basis of financial need, with the federal government paying interest on the loan while enrolled in school at least half-time, and has a fixed interest rate to be set on July 1, 2017 for loans disbursed between 07/01/2017 and 06/30/18. An unsubsidized loan is available to students regardless of financial need. However, interest accrues from the time the loan is disbursed until it is paid in full. Unsubsidized loans have a fixed interest rate to be set on July 1, 2017 for loans disbursed between 07/01/2017 and 06/30/2018. The borrower has the option to pay the accruing interest or to allow the interest to accrue and capitalize. Federal Direct Loans are subject to an origination fee of 1.073% that will be deducted from the loan amount.

The annual subsidized/unsubsidized Direct Loan limit for a dependent undergraduate is \$5,500 for first-year students, \$6,500 for sophomores, and \$7,500 for juniors or seniors. The annual loan limits for an independent undergraduate is \$9,500 for first-year students, \$10,500 for sophomores and \$12,500 for juniors and seniors. Federal Direct Loans are delivered to the borrower in two (2) separate disbursements, one at the beginning of the enrollment and the second at the middle of the loan period.

Repayment of a Federal Direct Loan begins six (6) months after the borrower graduates, withdraws, or ceases enrollment as at least a half-time student. Although the standard repayment period for a Federal Direct Loan is ten (10) years, the Department of Education offers several repayment plans designed to make repayment affordable.

*A Federal Direct Parent Loan for Undergraduate Students (PLUS)* is available to the parents of a dependent student to defray remaining educational expenses after all other financial aid resources are exhausted. Eligible applicants may borrow up to the cost of attendance less other financial aid. The interest rate is a fixed rate of to be set on July 1, 2017 for loans disbursed between 07/01/2017 and 06/30/18, and interest accrues from the time of disbursement until the loan is paid in full. Unlike the Federal Direct Loan program, PLUS borrowers must be credit-worthy in order to qualify for this loan, and repayment begins within 60 days of the loan disbursement. Federal Direct PLUS Loans are subject to an origination fee of 4.292%, which will be deducted from the loan amount before disbursement.

## **Student Employment**

There are part-time job opportunities available to eligible students through the Federal Work-Study Program and LaGrange College's Work Aid Program. Jobs are available on campus and off-campus in community service activities. Funding in these programs

is limited. Students interested in student employment must complete the FAFSA. The average student assignment is 8 to 10 hours per week. Student employment awards are made on a first-come, first-served basis until funds are depleted.

*Federal Work-Study*, a federally-funded student employment program, provides employment opportunities for undergraduate and graduate students with financial need to defray educational expenses through employment in on-campus departments or off-campus community service activities.

*LaGrange College Work Aid Program*, an institutionally funded student employment program, provides students with opportunities to earn additional money for school through employment in on-campus departments or off-campus community service activities. Although this is a non-need-based program, first priority will go to students who demonstrate financial need.

### **Disbursement of Financial Aid**

All financial aid funds are credited directly to the student's account. The funds are applied towards current tuition, fees, room, board, and other charges as authorized by the student. Financial aid funds are for educational expenses and those students who fail to enroll or attend classes are not eligible for their financial aid award.

Disbursements will only be made to students who have submitted all required documents for disbursement, are registered and have begun attendance in all classes, are meeting Satisfactory Academic Progress standards, and are enrolled for the appropriate number of credit hours to establish eligibility for individual financial aid programs. Financial aid disbursements are based on the recipient's enrollment status at the conclusion of late registration.

### **Repeated Coursework**

Federal regulations now limit the number of times a student may repeat a course that was previously passed and receive financial aid to cover the cost of the class. Effective July 1, 2011, a previously passed course may be repeated only once and be counted in a student's enrollment status, full-time, part-time, for financial aid. Once a course is successfully passed for the second time, the course will not count in a student's enrollment status and aid will not be awarded for the course. A course that was previously failed and repeated is not limited by financial aid coverage.

### **Disbursement of Excess Financial Aid**

Students with residual financial aid funds after tuition, fees, room, board, and other authorized charges are paid will receive a refund of the remaining credit balance within 14 days of the first day of classes or 14 days from the date the credit occurs (if after final registration). All refunds must be retrieved from the Business Office and requires a picture ID before disbursement. If the student wishes to leave the credit balance on their account for subsequent terms, he/she must sign an authorization form with the Business Office.

## **Student Financial Aid and Federal Tax Implications**

Students receiving scholarships and grants that exceed their tuition, fees, books and supplies should be aware that these funds are taxable under federal and state tax law. It is important that students maintain records of their grants and scholarships and documentation of educational expenses for reporting purposes.

Federal tax law allows for only qualified scholarships and grants to be excluded from income. Qualified scholarships are any amount of grant and scholarship received that is used for tuition, fees, books, supplies, and equipment required for course instruction. Scholarships and grants that are specifically designated for educational expenses other than those described under qualified scholarships (room, board, transportation, or living expenses) are taxable.

For information, please read IRS Publication 970, *Tax Benefits for Education*, for more details on reporting requirements or consult a tax professional.

## **Suspected Fraud**

Institutions are required to report cases of suspected fraud to the Office of the Inspector General of the Department of Education, or, if more appropriate, to the state or local law enforcement agency having jurisdiction to investigate these allegations. Fraud may exist if the institution believes the applicant misreported or altered information in order to increase their financial aid eligibility or fraudulently obtained federal funds.

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## **Student Engagement**

The Office of Student Engagement supports the College's mission of challenging the minds and inspiring the souls of its students by providing opportunities for co-curricular learning that complement and enhance traditional classroom education. Student Engagement sponsors programming that is intentionally designed to support the College's four pillars of civility, diversity, service, and excellence.

### **Goals**

#### **Civility**

- Students will be exposed to the College's mission and expectations for student conduct.
- Students whose behavior is not reflective of the College's expectations for appropriate conduct will receive individual mentoring designed to promote the personal and ethical development of the student.
- Targeted programming that offers opportunity for student interaction will be sponsored to stimulate community building and the development of interpersonal relationships.

## **Diversity**

- Targeted programming designed to promote multicultural appreciation and intercultural sensitivity among students will be sponsored.
- Student Engagement will serve as a clearinghouse for the campus community on issues pertaining to diversity-based educational programming, student mentoring, and campus climate.

## **Service**

- Direct opportunities for individual and group community service projects will be sponsored.
- Student Engagement will serve as a clearinghouse for the campus community on matters related to connecting students with opportunities to engage in service both on campus and in the surrounding community.

## **Excellence**

- Based on the Greek concept of Areté, students will have opportunities to explore, discover, and reach their potential; these opportunities include programming and available individual mentoring targeting students' career aspirations, leadership, hobbies, identity, spiritual life, and personal choices.
- Student Engagement will serve as a clearinghouse for the campus community on co-curricular programming, student concerns, and personal development.

## **Student Engagement Units**

For more information about individual programs and opportunities, please visit the College website and/or the Student Handbook

- Career Development Center
- Chaplain, Spiritual Life & Church Relations
- Counseling Center
- Disability Services
- Greek Life
- Leadership Development
- Multicultural Programming
- New Student & Family Orientation
- Residential Education & Housing
- Service
- Spiritual Life & Chaplain
- Student Conduct
- Student Government Association Advising
- Student Organizations

## **Student Conduct and the Social Code**

As an institution whose mission is to challenge the mind and inspire the souls of its students, LaGrange College is committed to both the intellectual and ethical development of students. To promote moral development and insure a safe environment conducive to learning, the College has established formal expectations for conduct as well as processes for resolving allegations of student misconduct. Like the Honor Code, promotion and enforcement of the Social Code is a community responsibility shared by students, faculty, and staff. Not only are community members expected to hold one another accountable for their behavior, but known violations of the Social Code should be reported to the Dean of Students or the Social Council.

In general, the College's jurisdiction for formally adjudicating allegations of misconduct is limited to instances that occur on College property. The College and/or Social Council may, however, initiate the disciplinary process against a student for prohibited conduct that occurs while the student is participating in off-campus activities sponsored by or affiliated with the College (e.g., field trips, Jan Term, internships, clinical assignments, a campus organization social) or for any conduct that is deemed to potentially threaten the health/safety of the campus or disrupt the learning environment of the College no matter where such behavior may occur. College disciplinary action may be instituted against a student charged with conduct that potentially violates both criminal/civil law and College policy without regard to the pendency of civil or criminal litigation in court or arrest. The College's disciplinary process may be initiated prior to, simultaneously with, or following criminal/civil proceedings off campus and any disciplinary sanctions reached under the College's process will not be reevaluated based on the results of a criminal/civil legal proceeding.

Although the College seeks to use the student conduct process as an educational experience that is grounded in promoting moral development, sanctions up to suspension and dismissal can be levied in appropriate situations. As a private institute, the College reserves the right to remove any student whose continued presence in the community is deemed detrimental to the student, the student body, or the College itself on either an interim or permanent basis.

A complete description of the Social Code, its policies, and its processes can be found in the Student Handbook. Copies of the Handbook are available in the Office of Student Engagement as well as on the College's PantherNet Web site under "Academic Resources."

## **Administrative Withdrawal Policy**

As an academic institution committed to challenging the minds and inspiring the souls of its students, LaGrange College treats with great seriousness any situation where a student exhibits behaviors indicating that the student may be a potential threat to self, others, or property, and/or engages in conduct that threatens to interfere with the academic processes of the institution. Threats to oneself exist along a continuum, ranging from suicidal behavior with lethal intent or self-injurious behavior without lethal intent. No matter the type of potentially threatening behavior, even statements made in

jest, are considered serious matters and will receive appropriate clinical attention from authorized personnel as they pose a threat to the academic processes of the College.

LaGrange College's Administrative Withdrawal Policy may be utilized in the following situations: (a) when the student engages in behavior or threatens to engage in behavior that poses a potential threat to self, others, or property; (b) when the impaired functioning of a student is sufficiently disturbing so as to interfere with the educational process of other constituents and/or the orderly operation of the College; and (c) when a student has failed to satisfy requirements of a prior Interim Disciplinary Action issued by the College.

It must be noted that the College's administrative withdrawal policy is intended to apply to all students in a nondiscriminatory fashion. Students with documented disabilities on file with the institution or who later provide such documentation to the institution will receive an individualized assessment. This assessment may first be conducted by a qualified College employee such as a licensed counselor to make determinations based on observations of the student's conduct, actions, as well as statements, and not stereotypes or unfounded fears. The College may also require consultations with qualified healthcare professionals to assist the institution judge the risk of substantial harm. Such assessments will enable the institution to determine if the individual is "otherwise qualified" to remain on campus or take classes based on the student's observed conduct, actions, and statements; decisions will not be based on a slightly increased, speculative, or remote risk of substantial harm. Throughout the evaluation process, College officials and consulting qualified healthcare professionals will also evaluate what reasonable accommodations, if justified by law, may be offered to the student.

Determinations as to when the circumstances meet the conditions of this policy shall be made by the Dean of Students in consultation with the Director of the Counseling Center, the Vice President for Academic Affairs (VPAA), or any other appropriate College personnel. In the situation that the Dean of Students seeks to implement the Administrative Withdrawal Policy, one of the following actions may occur:

1. Voluntary or Involuntary Referral for Evaluation – The student may be referred for clinical services by a licensed physician and/or mental health provider in the community. Any costs associate with the evaluation will not be covered by the College. If such occurs, the student must submit the identity and credentials of the professional to the Dean of Students for approval. The student must also authorize the College to have permission to speak with the professional prior to and following the evaluation and/or treatment. In the case of an evaluation, the student must permit the professional to provide the College with a copy of the evaluation results as well as any treatment plan recommended. The College may mandate that the student follow any treatment plan recommended as a condition of continued enrollment. Any student who fails to complete the evaluation process as required is subject to withdrawal as noted below. After receiving the evaluation, the Dean of Students may at his discretion:

- Allow the student to continue with no mandated treatment.
- Allow the student to continue pending on-going treatment (failure to comply with required treatment may result in withdrawal) or other accommodations deemed appropriate if applicable.



- Allow the student to take a medical withdrawal from the College.
- Implement an interim administrative withdrawal.
- Dismiss the student from the College.
- Determine other actions deemed appropriate under the circumstances.

2. Medical Withdrawals – A student who elects to take a medical withdrawal after being contacted with conditions under this policy may be required by Admissions to submit documentation from the Dean of Students or designee verifying that the student is eligible to re-enroll.

3. Interim Administrative Withdrawal – The Dean of Students or designee may place a student on an interim administrative withdrawal at his/her discretion under this policy. The College may also place a student on an interim administrative withdrawal pending the completion of a referral for evaluation and corresponding decision by the institution and/or for failure to meet any conditions issued under a Disciplinary Interim Action. Notice of the withdrawal may be issued in person, over the phone, via certified mail, or an e-mail to the student's College e-mail account. The Dean of Students or designee has the discretion to issue the interim administrative withdrawal for a designated period of time, until the completion of conditions issued, or a combination of the two. During the period of withdrawal, the student may be denied access to College property without written permission from the Dean of Students, access to the residence halls or academic classes, or privileges for which the student may be otherwise eligible.

After an interim administrative withdrawal, re-enrollment may be requested after demonstrated evidence that the conditions stipulated have been met or after the expiration of any time limit imposed at the time of the withdrawal - whichever is longer. An on-campus interview with appropriate personnel may be required before authorization for re-admittance is issued to Admissions, if necessary.

4. Administrative Withdrawal – If, based on the evidence available and/or submitted for consideration by the student, it is the opinion of the Dean of Students, in consultation with the Director of the Counseling Center, Vice President for Academic Affairs (VPAA), or other appropriate medical personnel, that the student constitutes a potential risk, the student may be placed on an administrative withdrawal for a designated period of time (typically a period of semesters or years). Following an administrative withdrawal, authorization from the Dean of Students or designee must be issued before the student can be considered for readmission from the College's admission staff.

Additionally, any student who does not attend all of his or her classes for two weeks – without a medical reason – may be administratively withdrawn at the discretion of the Vice President for Academic Affairs (VPAA).

5. Dismissal of Student – If, based on the evidence available and/or submitted for consideration by the student, it is the opinion of the Dean of Students, in consultation with the Director of the Counseling Center, VPAA, or other appropriate medical personnel, that the student constitutes a substantial risk, the student may be permanently dismissed from the institution without the potential to re-enroll.

# LaGrange College Sexual Misconduct Policy

Effective August 14, 2020

## Introduction

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## Introduction

It is the policy of LaGrange College (“the College”) to maintain an environment for students, faculty, administrators, staff, volunteers, and visitors that is free of all forms of discrimination and harassment, including sexual misconduct. The College has enacted this Sexual Misconduct Policy (the “Policy”) to reflect and maintain its institutional values and community expectations, to provide for fair and equitable procedures for

determining when this Policy has been violated, and to provide recourse for individuals and the community in response to violations of this Policy.

This Policy prohibits all forms of sexual or gender-based discrimination, harassment, and misconduct, including sexual assault, non-consensual sexual contact, intimate partner violence, and stalking. This Policy also prohibits retaliation against a person who reports, complains about, or who otherwise participates in good faith in any matter related to this Policy. All the foregoing conduct shall be referred to as “Prohibited Conduct.”

LaGrange College does not discriminate on the basis of sex in its educational, extracurricular, athletic, or other programs or in the context of employment. Sex discrimination is prohibited by Title IX of the Education Amendments of 1972, a federal law that provides:

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.

Sexual harassment is also prohibited under Title IX, Title VII of the Civil Rights Act of 1964, and other applicable statutes. This Policy prohibits sexual harassment against LaGrange College community members of any sex, sexual orientation, gender identity, or gender expression in the context of education or employment.

Upon receipt of a formal written complaint, the College will take prompt and equitable action to eliminate the Prohibited Conduct (if any), prevent its recurrence, and remedy its effects. In addition, the College will fulfill its obligations under the Violence Against Women Reauthorization Act of 2013 (“VAWA”) amendments to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (“Clery Act”) in response to reported Prohibited Conduct. Students or employees who are found to have violated this Policy may face disciplinary action up to and including expulsion (students) or termination of employment (faculty or staff).

LaGrange College also prohibits other forms of discrimination and harassment addressed in the Statement of Non-Discrimination.

Prior to the articulation of the Policy, it is important to note options for assistance following an incident of sexual violence. Whether or not an individual chooses to formally report an incident, **receiving immediate medical attention and/or counseling is vital to the individual’s overall health and wellness**. Likewise, seeking immediate medical attention is vital to preserve evidence if an investigation is to follow. More detailed information on resources is also available at the end of this Policy.

### **Scope of Policy**

This Policy applies to all reports of Prohibited Conduct received on or after the effective date of this Policy (August 14, 2020).

When used in this Policy, “Complainant” refers to an individual who is alleged to be the victim of conduct that could constitute sexual harassment. “Respondent” refers to an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment. A “Third-Party” refers to any other participant in the process, including a witness or an individual who makes a report on behalf of a Complainant.

The process begins with a Formal Complaint filed by a Complainant or signed by the Title IX Coordinator alleging sexual harassment against a Respondent and requesting that the College investigate the allegation of sexual harassment. The process could begin with an anonymous complaint, however, the ability of the College to process this complaint could be compromised.

At the time of filing a Formal Complaint, a Complainant must be participating in or attempting to participate in the education program or activity of the College.

Nothing in this Policy derogates the legal right of a parent or guardian acting on behalf of the Complainant, Respondent, or Third-Party, including, but not limited to filing a Formal Complaint.

A possible violation of the Sexual Misconduct Policy is handled through this process. A Complainant may also pursue criminal or civil legal recourse concurrently. One is not dependent upon another.

#### **Persons Covered**

This Policy applies to all LaGrange College community members, including students, faculty, administrators, staff, volunteers and visitors.

The College strongly encourages reports of Prohibited Conduct regardless of who engaged in the conduct. Even if the College does not have jurisdiction over the Respondent, the College will take prompt action to provide for the safety and well-being of the Complainant and the broader campus community.

The College will provide supportive measures with or without a Formal Complaint.

#### **Locations Covered**

This Policy applies to the College's educational program or activity which includes locations, events, or circumstances over which the College exercises substantial control over both the Complainant and Respondent and the context in which the sexual harassment occurs.

This Policy applies to all on-campus conduct. The College strongly encourages reports of Prohibited Conduct. Even if the Policy does not apply to the conduct because of its location, the College will take prompt action to provide for the safety and well-being of the Complainant and the broader campus community under applicable College policies.

**On-Campus Conduct.** This Policy applies to conduct that occurs on-campus, including conduct which occurs on property owned or controlled by the College. This policy also applies to any building owned or controlled by a student organization that is officially recognized by the College.

**College Programs.** This Policy applies to conduct that occurs in the context of College employment or education programs or activities, including, but not limited to, internship programs, graduate assistantships, or athletic travel.

**Off-Campus Conduct.** This Policy may apply to conduct that occurs off-campus and has continuing adverse effects on, or creates a hostile environment for, any member of the LaGrange College community on-campus or in any College employment or education program or activity.

## Prohibited Conduct and Definitions

### Sex or Gender-Based Discrimination

Sex or gender-based discrimination refers to the disparate treatment of a person or group because of that person's or group's sex, gender identity or gender expression.

### Sexual Harassment

Sexual harassment is conduct on the basis of sex that satisfies one or more the following

- An employee of the College conditioning the provision of an aid, benefit, or service of the College on an individual's participation in unwelcome sexual conduct
- Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the College's education program or activity.
- Sexual Assault (defined below); or Dating Violence (defined below); or Domestic Violence (defined below) or Stalking (defined below).

Sexual harassment *quid pro quo* occurs when a position of authority is used to threaten to impose a penalty or to withhold a benefit for sexual favors, whether or not the attempt is successful. Sexual harassment may involve behavior by a person of either gender against a person of the same or opposite gender. It should be noted that the potential of sexual harassment exists in any of the following relationships: student/student, employee/student, student/employee, and employee/employee. Here and subsequently, "employees" refers to faculty, staff, and administration. Because of the inherent differential in power between College employees and students, sexual relationships between employees and students are prohibited.

A hostile, demeaning, or intimidating environment exists when sexual harassment is so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the College's education program or activity. A hostile environment can be created by anyone involved in a College's program or activities (e.g., administrators, faculty members, staff members, campus visitors).

Explicit behaviors constituting sexual harassment include but are not limited to requests for sexual favors, physical assaults of a sexual nature, sexually offensive remarks, and rubbing, touching or brushing against another's body. More subtle behaviors may be experienced as intimidating or offensive, particularly when they recur, or one person has authority over another. Such behaviors may include but are not limited to unwelcome hugs or touching, inappropriate staring, veiled suggestions of sexual activity, requests for meetings in non-academic settings, and risqué jokes, stories or images.

These behaviors may range from the most egregious forms, such as sexual violence, to more subtle forms. The College defines acts of sexual violence as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent (e.g., due to the individual's age or use of drugs or alcohol, or because an intellectual or

other disability prevents the individual from having the capacity to give consent; For full definition of consent, please refer to Section II. C).

#### Additional Definitions

**Complainant.** Complainant refers to an individual who is alleged to be the victim of conduct that could constitute sexual harassment

**Coercion.** Coercion is inappropriate pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get consent from another. When a person makes clear that they do not want sex, wants to stop, or that going past a certain point of sexual interaction is unwanted, continued pressure beyond that point can be coercive.

**Consent.** Consent is a clear, unambiguous, and voluntary agreement between participants to engage in specific sexual activity. Consent is active, not passive, and is given by clear actions or words. Consent may not be inferred from silence, passivity, or lack of active resistance alone. Instead, consent is affirmatively given. A current or previous dating or sexual relationship is not sufficient to constitute consent, and consent to one form of sexual activity does not imply consent to other forms of sexual activity. Being intoxicated does not diminish one's responsibility to obtain consent. In some situations, an individual may be deemed incapable of consenting to sexual activity. Examples of such situations include, but are not limited to, incompetence, impairment from alcohol and/or other drugs, fear, unconsciousness, intimidation, coercion, confinement, isolation, or mental or physical impairment. In Georgia, minors under the age of 16 years of are generally unable to provide consent, with narrow exceptions. See Georgia Code Ann. Section 16-6-3, Statutory Rape. The College recognizes the following aspects regarding **consent**:

**(a)** consent is a voluntary agreement to engage in sexual activity, **(b)** someone who is incapacitated cannot consent; **(c)** past consent does not imply future consent, **(d)** silence or an absence of resistance does not imply consent, **(e)** consent to engage in one form of sexual activity does not imply consent to engage in other forms of sexual activity; **(f)** consent to engage in sexual activity with one person does not imply consent to engage in sexual activity with another; **(g)** consent can be withdrawn at any time, and **(h)** coercion, force, or threat of either invalidates consent.

**Dating violence.** The term "dating violence" means violence committed by a person - (A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (B) where the existence of such a relationship shall be determined based on a consideration of the following factors:

- The length of the relationship.
- The type of relationship.
- The frequency of interaction between the persons involved in the relationship. [34 USC 12291(a)(10)]

**Domestic violence.** The term "domestic violence" includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who

is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction. [34 U.S.C. 12291(a)(8)]

**Formal complaint.** A formal complaint means a document filed by a Complainant or signed by the Title IX Coordinator alleging sexual harassment against a Respondent and requesting that LaGrange College investigate the allegation of sexual harassment.

At the time of filing a formal complaint, a Complainant must be participating in or attempting to participate in the education program or activity of LaGrange College with which the formal complaint is filed.

**Gender identity:** A person's deeply felt internal sense of being male or female, regardless of their sex assigned at birth.

**Gender expression:** The manner in which a person represents or expresses gender to others, often through behavior, clothing, hairstyles, activities, voice or mannerisms.

**Incapacitation.** Incapacity can result from mental disability, sleep, involuntary physical restraint, or from intentional or unintentional taking of alcohol and/or other drugs. An incapacitated person does not have the ability to give knowing consent. Sexual activity with a person who one should know to be – or based on the circumstances should reasonably have known to be – mentally or physically incapacitated, constitutes a violation of this Policy. The perspective of a reasonable person will be the basis for determining whether one should have known about the impact of the use of alcohol and/or drugs on another's ability to give consent (see full definition of "consent" above).

**Retaliation:** No person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing.

Intimidation, threats, coercion, or discrimination, including charges against an individual for code of conduct violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination, or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX, constitutes retaliation.

Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding under this policy does not constitute retaliation prohibited, provided, however, that a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

**Reasonable Person.** Reasonable person refers to an ordinary person who exercises care while avoiding extremes of boldness and carefulness (Replevin, Black's Law Dictionary, 10<sup>th</sup> ed. 2014).

**Respondent.** Respondent refers to an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment



**Sexual Assault.** “Sexual Assault” means an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation, as defined in 20 U.S.C. 1092(f)(6)(A)(v).

## CRIME DEFINITIONS FROM THE NATIONAL INCIDENT-BASED REPORTING SYSTEM (NIBRS) USER MANUAL FROM THE FBI'S UCR PROGRAM

### Sex Offenses

Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

1. Fondling - The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
2. Incest - Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
3. Rape - The carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
4. Sexual Assault with an Object - To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
5. Sodomy - Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
6. Statutory Rape - Sexual intercourse with a person who is under the statutory age of consent.

**Stalking.** The term “stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to— (A) fear for his or her safety or the safety of others; or (B) suffer substantial emotional distress. [34 USC 12291(a) (30)]

**Student.** The term student means any person pursuing academic studies at the College; this includes: (a) a person not currently enrolled but who was enrolled in the fall, spring, or summer terms preceding the alleged violation; (b) a person who, while not currently enrolled, was previously enrolled at LaGrange College and who is reasonably anticipated to seek enrollment at a future date; (c) a person who has applied to or been accepted for admission to LaGrange College and has accepted an offer of admission or may reasonably be expected to enroll; or (d) a person enrolled in a LaGrange College program on a credit or non-credit basis.

## Confidentiality

The College encourages individuals who have experienced what they believe could constitute sexual harassment to speak with someone about what happened so that support can be offered, and the College can respond appropriately. Different individuals associated with the College have different abilities to maintain confidentiality in this area.

- Some are required to maintain near complete confidentiality; talking to them is sometimes called a “**privileged communication.**”
- Some employees are required to report all the details of an incident (including the identities of both the reporting party and responding party to the Title IX Coordinator. A report to these employees (called “Responsible Employees”) constitutes a report to the College and generally obligates the College to investigate the incident and take appropriate steps to address the situation. Additionally, officials with authority to implement corrective measures (Title IX Coordinator and Deputy Title IX Coordinators) must report to the Title IX Coordinator.
- It is also possible to report to a third-party counselor or advocate off campus who may maintain confidentiality and only inform the school that an incident has occurred. As reporting requirements vary, it is important to discuss confidentiality with the third party prior to speaking with that individual.

This Policy is intended to make individuals aware of the various reporting and confidential disclosure options available to them so they can make informed choices about where to turn if an incident occurs. The College encourages individuals to talk to someone identified in one or more of these groups. The options include:

### Privileged and Confidential Communications

Professional, licensed counselors and pastoral counselors who provide mental-health counseling to members of the school community (and including those who act in that role under the supervision of a licensed counselor) are not required to report any information about an incident to the Title IX Coordinator without a Complainant’s permission. Following is the contact information for these on-campus individuals:

1. **Pamela Tremblay**, Ed.S., LPC - Director of the Counseling Center (706-880-8313; [ptremblay@lagrange.edu](mailto:ptremblay@lagrange.edu)) – for students.
2. **Brandi Cameron**, Ed.S., LPC – Counselor, Counseling Center (706-880-8177; [bncameron@lagrange.edu](mailto:bncameron@lagrange.edu)) – for students.
3. **Adam Roberts** – Chaplain and Director of Spiritual Life (706-880-8004; [aroberts@lagrange.edu](mailto:aroberts@lagrange.edu)) – for students and employees.

While these professional and non-professional counselors and advocates may maintain a Complainant’s confidentiality vis-à-vis the College, they may have reporting or other obligations under state law, such as mandatory reporting to law enforcement in case of minors; imminent harm to self or others; requirement to testify if subpoenaed in a criminal case.

If the College determines that the responding party poses a serious and immediate threat to the College community, Campus Security, the President, or Dean of Students may be called upon to issue a timely warning to the community. Any such warning should not include any information that identifies the Complainant.

**Requesting Confidentiality from the College: How the College Will Weigh the Request and Respond**

If an individual discloses an incident to a Responsible Employee but wishes to maintain confidentiality or requests that no investigation into a particular incident be conducted or disciplinary action taken, the College must weigh that request against the College's obligation to provide a safe, non-discriminatory environment for all LaGrange College community members, including the reporting individual.

If the College honors the request for confidentiality, an individual must understand that the College's ability to meaningfully investigate the incident and pursue disciplinary action against the responding party may be limited.

Although rare, there are times when the College may not be able to honor an individual's request in order to provide a safe, non-discriminatory environment for all LaGrange College community members.

The College has designated the following individual to evaluate requests for confidentiality once a responsible employee is on notice of alleged sexual harassment or sexual violence:

- **Karen Pruett**, Associate Dean of Student Development & Title IX Coordinator (706-880-8997; [kpruett@lagrange.edu](mailto:kpruett@lagrange.edu))

When weighing an individual's request for confidentiality or that no investigation or discipline be pursued, The Title IX Coordinator will consider a range of factors, including the following:

- The increased risk that the responding party will commit additional acts of sexual or other violence, such as:
  - # Whether there have been other sexual harassment or sexual violence complaints about the same responding party;
  - # Whether the responding party has a history of arrests or records from a prior school indicating a history of violence;
  - # Whether the responding party threatened further sexual violence or other violence against the Complainant or others;
  - # Whether the sexual harassment or sexual violence was committed by multiple responding parties;
- Whether the sexual harassment or sexual violence was perpetrated with a weapon;
- Whether the Complainant is a minor;
- Whether the College possesses other means to obtain relevant evidence of the sexual harassment or sexual violence (e.g., security cameras or personnel, physical evidence);
- Whether the Complainant's report reveals a pattern of perpetration (e.g., via illicit use of drugs or alcohol) at a given location or by a particular group.

The presence of one or more of these factors could lead the College to investigate and, if appropriate, pursue disciplinary action. If none of these factors is present, the College will likely respect the Complainant's request for confidentiality.

**If the College determines that it cannot maintain a Complainant's confidentiality,** the College will inform the Complainant prior to starting an investigation and will, to the extent possible, only share information with people responsible for handling the College's response.

The College will remain ever mindful of the Complainant's well-being and will take ongoing steps to protect the Complainant from retaliation or harm and work with the Complainant to create a safety plan. Retaliation against the reporting individual, whether by students or College employees, will not be tolerated. The College will provide supportive measures as described in Section VI of this policy.

Because the College is under a continuing obligation to address the issue of sexual harassment and sexual violence campus-wide, reports of sexual harassment and sexual violence (including non-identifying reports) will also prompt the College to consider broader remedial action – such as increased monitoring, supervision or security at locations where the reported sexual violence occurred; increasing education and prevention efforts, including to targeted population groups; conducting climate assessments/victimization surveys; and/or revisiting its policies and practices.

**If the College determines that it can respect a Complainant's request for confidentiality,** the College will also take immediate action as necessary to protect and assist the Complainant.

#### **Title IX Coordinator, Deputy Coordinators, and Responsible Employees**

LaGrange College has designated the following Title IX Coordinator and Deputy Coordinators:

*Karen Pruett:* Title IX Coordinator; 706-880-8997, [kpruett@lagrange.edu](mailto:kpruett@lagrange.edu)

*Ryan Cook:* Title IX Deputy Coordinator; 706-880-8112, [rcook2@lagrange.edu](mailto:rcook2@lagrange.edu)

*Lucinda Muncy:* Title IX Deputy Coordinator; 706-880-8277; [lmuncy@lagrange.edu](mailto:lmuncy@lagrange.edu)

*Brian Carlisle:* Appeal Officer; 706-880-8976, [bcarlisl@lagrange.edu](mailto:bcarlisl@lagrange.edu)

LaGrange College's Title IX Coordinator oversees college compliance regarding all Title IX related matters, including the investigation of complaints. Responsibilities include, but are not limited to, the following:

- Ensuring Title IX compliance
- Overseeing Deputy Coordinators
- Assessing initial intake reports
- Understanding college policies and procedures
- Providing information about resources available to both the Complainant and Respondent
- Assigning appropriate investigators to individual cases
- Identifying the appropriate college Policy to resolve the complaint in a prompt and equitable manner
- Tracking and monitoring incidents of sex discrimination and sexual misconduct

- Providing information on options for complaint resolution
- Coordinating education and prevention efforts
- Providing information to the Clery Act administrator regarding Clery Act reportable crimes

LaGrange College's Deputy Coordinators are trained to receive initial intake and, if designated by the Title IX Coordinator, investigate complaints. Deputy Coordinator responsibilities include the following:

- Supporting and assisting the Title IX Coordinator
- Understanding college policies and procedures
- Providing information about resources available to both the Complainant and Respondent
- Hearing and/or receiving initial intake (fact-gathering)
- Reporting intake reports to Title IX Coordinator for assessment
- Investigating complaints (if designated by the Titles IX Coordinator)
- Providing information to the Clery Act administrator regarding Clery Act reportable crimes

#### Responsible Employees

The College has Responsible Employees who are required to share reports of allegations of Prohibited Conduct with the Title IX Coordinator or a Title IX Deputy Coordinator. A "Responsible Employee" includes any employee who

- Has the authority to take action to redress the harassment
- Has the duty of report to appropriate College official sexual harassment or any other misconduct by students or employees
- An individual could reasonably believe has the authority or responsibility to take action. The mere ability or obligation to report sexual harassment or to inform a student about how to report sexual harassment, or having been trained to do so, does not qualify an individual as one who has authority to institute corrective measures on behalf of the College.

A responsible employee, excluding confidential resources, must report to the Title IX Coordinator all relevant details about the alleged sexual harassment or sexual violence shared by the individual and that the College will need to determine what happened – including the names of the victim and alleged perpetrator(s), any witnesses, and any other relevant facts, including the date, time and specific location of the alleged incident.

All College employees who do not have legally protected confidentiality are considered Responsible Employees.

#### Reporting

**The College strongly encourages all individuals to seek assistance from a medical provider and/or law enforcement immediately after an incident of sexual violence. This is the best option to ensure preservation of evidence and to begin a timely investigative and remedial response.**

The College also strongly encourages all individuals or third-party witnesses to report any incident to the College and to local law enforcement, although neither is required. These reporting options are not mutually exclusive. Both internal and criminal reports may be made simultaneously.

In order for the process to begin, the College must have actual knowledge. Actual knowledge means notice of sexual harassment or allegations of sexual harassment to the College's Title IX Coordinator or any College official who has authority to institute corrective measures on behalf of the recipient. Making a report means telling the Title IX Coordinator, Title IX Deputy Coordinators, or Responsible Employee what happened—in person, by telephone, in writing, or by email. At the time a report is made, a Complainant does not have to request any particular course of action, nor does a Complainant need to know how to label what happened. Choosing to make a report, and deciding how to proceed after making the report, can be a process that unfolds over time. The College provides support that can assist Complainants in making these important decisions and will respect a Complainant's autonomy in deciding how to proceed to the extent possible. In this process, the College will balance the Complainant's interest with its obligation to provide a safe and non-discriminatory environment for all members of the College community.

The College will investigate and resolve all formal complaints of Prohibited Conduct in a fair and impartial manner. The Parties will be treated with dignity and respect. In response to all reports of Prohibited Conduct, the College will make an immediate assessment of any risk of harm to the Parties, or the broader campus community and will take steps necessary to address those risks. These steps may include supportive measures and/or emergency removal of the respondent to provide for the safety of the Complainant and the campus community.

#### **Emergency and External Reporting Options**

Complainants have the right to notify or decline to notify law enforcement. The College strongly encourages all individuals to seek assistance from law enforcement immediately after an incident of sexual misconduct. The College will help any LaGrange College community member to get to a safe place and will arrange transportation to the hospital, coordination with law enforcement, and information about on- and off-campus resources and options for resolution.

The College has Campus Security (Securitas) on duty twenty-four (24) hours a day. You may report crimes or other emergencies by calling:

Emergency Assistance:	911
LaGrange Police	706-883-2603
Campus Security (Securitas):	706-880-8911

If you do not wish to make a report to the police, you are still encouraged to seek professional medical advice. Additional assistance is available through the following:

Confidential Report – LaGrange College Counseling Center 706-880-8013

Confidential Report – LaGrange College Chaplain & Director of Spiritual Life  
706-880-8004

Harmony House (LaGrange, GA): 24/7 hotline 706-885-1525 / General 706-882-4173

Sexual Assault Support Center, Inc. (Columbus, GA): Crisis line 706-572-6010 /  
General 706-221-1033  
West GA Rape Crisis Center (Carrollton, GA): Crisis line 770-834-7273 / General  
770-834-8905  
National Domestic Violence Hotline: 1-800-799-7233 (SAFE)  
Domestic Abuse Helpline for Men & Women: 888-7HELPLINE (888-743-5754)

#### **Campus Reporting Options**

The College recommends that individuals report Prohibited Conduct to an Official with Authority or Responsible Employee or any of the following offices or individuals:

Campus Safety  
Ext 8911, Turner Hall  
[security@lagrange.edu](mailto:security@lagrange.edu)

Karen Pruett, Associate Dean of Student Development, Title IX Coordinator  
Ext 8997  
[kpruett@lagrange.edu](mailto:kpruett@lagrange.edu)

Ryan Cook, Associate Dean of Campus Life, Title IX Deputy Coordinator  
Ext 8112  
[rcook2@lagrange.edu](mailto:rcook2@lagrange.edu)

Lucinda Muncy, Human Resources Director, Title IX Deputy Coordinator  
Ext 8277  
[lmuncy@lagrange.edu](mailto:lmuncy@lagrange.edu)

The College reserves the right to grant amnesty from drug, alcohol, or other violations of the Social Code for parties reporting allegations under this Policy (i.e., if alcohol was involved in the incident, the reporting party would not then be charged with an alcohol infraction). Decisions regarding amnesty under the Policy will be made by the Title IX Coordinator.

Cases of sexual violence may also be reported to the LaGrange Police Department; the College's Title IX Coordinator can assist individuals with contacting the Police Department. If an incident is criminal in nature, the College may be mandated to share certain information with law enforcement.

#### **Anonymous Reporting**

Although the College encourages victims to talk to someone, the College provides an alternative option for anonymous reporting. Campus Conduct Hotline , 866-943-5787, is a confidential, independent call-in service that provides all college community members a simple and anonymous way to report any incident.

#### **Support Measures**

Upon receipt of a report of alleged Prohibited Conduct, the College will provide reasonable and appropriate supportive measures designed to eliminate any existing



hostile environment and protect all Parties involved. The College will make reasonable efforts to communicate with the Parties to ensure that all safety, emotional and physical well-being concerns are being addressed. Supportive measures may be implemented regardless of whether formal disciplinary action is sought by the Complainant or the College, and regardless of whether a crime is reported to Campus Safety or local law enforcement. Supportive Measures are non-disciplinary services offered as appropriate, as reasonably available, and without fee or charge to both the Complainant or Respondent before or after the filing of a Formal Complaint or where no Formal Complaint has been filed. These Supportive Measures are designed to restore or preserve equal access to the College's education program or activity without unreasonably burdening Complainant and Respondent, including measures designed to protect the safety of all Parties or the College's educational environment, or deter sexual harassment. Supportive measures may include no-contact directives, changes in class or work schedules, changes in College-owned living arrangements, or any other supportive measures that the College deems appropriate. Likewise, the College may work with a reporting student to provide access to on-campus counseling services, provide information regarding off-campus services, increased security monitoring, additional academic support or even withdrawal from class (or classes) without penalty.

The College will maintain the privacy of any supportive measures provided under this Policy to the extent practicable and will promptly address any violation of the supportive measures. All individuals are encouraged to report concerns about failure of another individual to abide by any restrictions imposed by a supportive measure. The College will take immediate and responsive action to enforce a previously implemented restriction if such restriction was violated.

Employees are encouraged to utilize the College Chaplain or their health insurance to identify counselors in their community.

#### **Emergency Removal**

Nothing in this Policy precludes the College from removing a Respondent from the College's education program or activity on an emergency basis, provided that the College undertakes an individualized safety and risk analysis, determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal, and provides the Respondent with notice and an opportunity to challenge the decision immediately following the removal. This provision may not be construed to modify any rights under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act.

#### **Administrative Leave**

Nothing in this Policy precludes the College from placing a non-student employee Respondent on administrative leave during the pendency of this process. This provision may not be construed to modify any rights under Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act.

## **Prevention, Awareness Programs, and Training**

LaGrange College is committed to preventing sexual harassment. To that end, this Policy and these procedures will be printed in appropriate College publications. In addition, educational programs will be conducted annually by the College to (1) inform students, faculty, staff and administration about identifying sexual harassment and the problems it causes; (2) advise members of the College community about their rights and responsibilities under this Policy; (3) train personnel in the administration of this Policy.

The Sexual Misconduct Policy and Procedures will be issued to all incoming students and personnel.

## **Resolution of Grievance**

The Title IX Team (Coordinator and/or Deputies) will coordinate resolution of all allegations of Prohibited Conduct defined in the Sexual Misconduct Policy using the procedures in this section. Prohibited Conduct (e.g., discrimination, harassment, retaliation) based on protected status other than sex (e.g., race, color, age, disability, other classification protected by federal or state law) is prohibited by other College policies. In the event of such complaints, the College will identify, based upon the allegation, the appropriate office to coordinate resolution of the report.

The Respondent is presumed not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

All investigations will be conducted in a timely and impartial manner. The Parties will be informed of the projected timeline for conclusion of the process. There may be temporary delays of the process and limited extensions of time frame for good cause. Parties must submit any request for an extension to the Title IX Coordinator in writing. The Parties will be provided written notice of the delay and reasons for such delay.

If the conduct alleged in the Formal Complaint would not constitute sexual harassment as defined in this Policy even if proved, did not occur in the College's education program or activity, or did not occur against a person in the United States, then the College must dismiss the Formal Complaint with regard to that conduct for purposes of sexual harassment under this Policy. However, such a dismissal does not preclude action under another provision of the College's Social Code.

The College may dismiss the Formal Complaint or any allegations therein, if at any time during the investigation or hearing: a Complainant notifies the Title IX Coordinator in writing that the Complainant would like to withdraw the formal complaint or any allegations therein; the Respondent is no longer enrolled or employed by the College; or specific circumstances prevent the College from gathering evidence sufficient to reach a determination as to the Formal Complaint or allegations therein.

Upon dismissal of the Formal Complaint either required or permitted, the College will promptly send written notice of the dismissal and reasons for the dismissal simultaneously to each Party.

The College may consolidate Formal Complaints as to allegations of sexual harassment against more than one Respondent, or by more than one Complainant against one or more Respondents, or by one Party against another Party, where the allegations of sexual harassment arise out of the same facts or circumstances

#### **Intake Meeting**

Upon receipt of a report of alleged Prohibited Conduct, the Title IX Coordinator must promptly contact the Complainant to discuss the availability of Supportive Measures, consider the Complainant's wishes with respect to supportive measures, and explain the Complainant the process for filing a Formal Complaint.

The Title IX Team will conduct an Intake Meeting with the Complainant as soon as possible. At that meeting, the Coordinator or Deputy Coordinator will address the following topics, as appropriate:

- Address immediate physical safety and emotional well-being needs
- Notify the Complainant of the right to contact law enforcement and seek medical treatment (and the right to decline to do so), and the importance of preservation of evidence
- Notify the Complainant of confidential and non-confidential reporting options on and off campus
- Provide the Complainant with information about:
  - # On and off campus resources, including counseling, health, mental health, victim advocacy, and legal assistance
  - # The range of supportive measures, including changes to academic, living, transportation, and/or working situations, or other protective measures, which are available to the Complainant regardless of whether the Complainant files a formal complaint with the College, Campus Security or local law enforcement
- Provide an overview of the procedural options and process, including the filing of a Formal Complaint, Informal Resolution and Formal Resolution. This overview should include explanation that the Complainant and Respondent will receive written notice of the date, time, location, participants, and purpose of all hearings, investigative interviews, or other meetings, with sufficient time for the Complainant to prepare to participate.
- Explain the right to object to the assignment of the Title IX Coordinator, Deputy Coordinator or Investigators based on bias or conflict of interest within 2 business days of a decision to proceed through the process
- Explain the right to a timely investigation and resolution
- Explain the right to inspect and review evidence
- Explain that the Complainant has a right to an Advisor of their choice during the process
- Explain the College's policy on retaliation
- Provide notice of any provision in the College's Code of Conduct that prohibits knowingly making false statements or knowingly submitting false information during the grievance process
- Explain the right to appeal

- Provide statement that the Respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process

At the Intake Meeting, the Coordinator or Deputy Coordinator will provide the Complainant with the above-listed information in writing. If the initial Intake Meeting is conducted by a Deputy Coordinator, the meeting report will be submitted to the Coordinator for consideration. As described in the Sexual Misconduct Policy, the Complainant has the right to request that the Title IX office not share the Complainant's name (or other identifiable information) with the Respondent, or that the Title IX office take no formal action in response to the report. If the Complainant makes such a request, the Coordinator will balance the request with the dual obligation to provide a safe and nondiscriminatory environment for all College community members, and to remain true to principles of fundamental fairness that require the College to provide the Respondent with notice of the allegations and an opportunity to respond before action is taken against the Respondent.

Absent a request for confidentiality as described above, the Coordinator or Deputy Coordinator will ask the Complainant questions to get a basic understanding of the reported Prohibited Conduct. The interview will include, but is not limited to, questions to understand the key facts upon which the Complainant bases the report (i.e., the who, what, where, and when) to appropriately assess how to proceed. At the conclusion of the Intake Meeting, and if the Complainant wishes to move forward with a formal complaint, the Coordinator and Deputies will decide:

- Does the Complainant's report state facts that, if true, could constitute a violation of the College's Sexual Misconduct Policy?
  - # If yes, the College must proceed with the process.

#### Notice of Charges

The College will provide written notice to the Complainant and Respondent of the allegations of sexual harassment including sufficient details known at the time and with sufficient time to prepare a response before any initial interview. Additionally, the following must be provided in writing to the Parties:

- Notify the Parties of the right to contact law enforcement and seek medical treatment (and the right to decline to do so), and the importance of preservation of evidence
- Notify the Parties of confidential and non-confidential reporting options on and off campus
- Provide the Parties with information about:
  - # On and off campus resources, including counseling, health, mental health, victim advocacy, and legal assistance
  - # The range of supportive measures, including changes to academic, living, transportation, and/or working situations, or other protective measures
- Provide an overview of the procedural options and process, including Informal Resolution and Formal Resolution. This overview should include explanation that the Parties will receive written notice of the date, time, location, participants, and

purpose of all hearings, investigative interviews, or other meetings, with sufficient time for the Parties to prepare to participate.

- Explain the right to object to the assignment of the Title IX Coordinator, Deputy Coordinator or Investigators based on bias or conflict of interest within 2 business days of a decision to proceed through the process
- Explain the right to a timely investigation and resolution
- Explain the right to inspect and review evidence
- Explain that the Parties have a right to an Advisor of their choice during the process
- Explain the College's policy on retaliation
- Provide notice of any provision in the College's Code of Conduct that prohibits knowingly making false statements or knowingly submitting false information during the grievance process
- Explain the right to appeal
- Provide statement that the Respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process

The Complainant and the Respondent are each permitted to select an Advisor to accompany his/her during any investigative meeting, pre-hearing conference and/or at any time following the filing of a formal complaint. The Advisor may be a mentor, family member, friend, attorney or any other supporter so long as they are not in any way involved in the resolution process, such as serving as a witness. Their role is to support the Complainant or the Respondent and, as such, are not permitted to speak in investigative meetings. However, during a live hearing, Advisors are permitted to cross examine the parties and witnesses. The College cannot guarantee equal advisory rights, meaning that if one party selects an advisor who is an attorney, but the other does not, or cannot afford an attorney, the College is not obligated to provide one.

### **Role of the Advisor of Choice**

Both the Respondent and Complainant have the right to have an Advisor of choice. It is the responsibility of the Complainant and Respondent to communicate with the Advisor regarding allegations, times and dates of meetings, hearings, outcomes and any other information regarding the case. The Investigators, Title IX Coordinator and Deputy Coordinators will not discuss the case with any Advisor. The Advisor may:

- attend any meeting or hearing with the respective Complainant or Respondent regarding the case, if invited by the respective Complainant Respondent;
- may provide advice to the Complainant or Respondent he/she is advising through quiet conversation or written notes in any meeting or hearing related to the case;
- may be a member of the College community, but is not required to be. May be an attorney, but, is not required to be;
- during meetings with Investigators and the Title IX Team, Advisors may not represent the Complainant or Respondent; Parties are expected to respond to questions from investigators and the Title IX team directly;
- during a live hearing, advisors may cross-examine the Parties and the Parties witnesses.

## Investigation

After the Notice of Charges has been provided to the Parties, the Title IX Coordinator or Deputy will select a trained internal or external investigator or a two-person investigative team to conduct a reasonable, impartial, and prompt investigation of the complaint (“Investigation”). The Coordinator will select an Investigator based on several factors, including the Parties involved, the complexity of the complaint, the need to avoid any potential conflict of interest, and who may best conduct a fair and equitable investigation for all Parties involved. The Coordinator will notify the Complainant and Respondent, in writing, of the name of the designated Investigator(s). The Parties will have 2 business days to object to the Investigator’s selection on the basis of bias or conflict of interest. If the Complainant or Respondent objects, the Coordinator will evaluate whether the objection is substantiated. The Coordinator will remove and replace any Investigator the Coordinator finds to have a bias or conflict of interest against either party.

The Investigator will contact both Parties with a request to meet within 3 business days. The Investigator will continue the investigation once the 3 business days has expired, or sooner if both Parties respond. The Investigator, in consultation with the Coordinator, will establish an expected, reasonable timeframe for the Investigation process and notify the Parties of any delays.

The Investigator will interview both Parties and relevant witnesses and gather documentary evidence provided by the Parties and any identified witnesses. The Investigator will prepare a summary of each interview (“Interview Summary”). The College does not restrict the ability of either the Complainant or Respondent to discuss the allegations under investigation or to gather and present relevant evidence.

The Investigator(s) will review the documentation from the preliminary investigation and will prepare a Preliminary Report. The Preliminary Report is a written summary of the evidence gathered in the course of the Preliminary Investigation. This evidence will include both inculpatory and exculpatory evidence. The burden of gathering evidence sufficient to reach a determination regarding responsibility rests on the College and not on the Parties. The Investigator will state specific factual findings in the Preliminary Report (e.g., “Complainant was incapacitated” or “Respondent believed that Complainant was not incapacitated”). The standard for determining each factual finding is the “preponderance of the evidence,” (i.e., that it is more likely than not that the factual finding is true). The Investigator will not state ultimate findings as to whether the Respondent has, or has not, violated one or more of the College’s policies. The Investigator will attach as exhibits to the Preliminary Report all Interview Summaries and any documentary evidence gathered and relied upon in the Preliminary Investigation that is directly related to the allegations in the Formal Complaint, including any evidence upon which the College does not intend to rely in reaching a determination regarding responsibility and any inculpatory or exculpatory evidence whether obtained from a Party or other source. The College cannot access, consider, disclose, or otherwise use a Party’s records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional’s or paraprofessional’s capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the Party, unless the College obtains that Party’s voluntary, written consent to this evidence.

When the Investigator determines that the Preliminary Investigation is complete, the Investigator will submit the Preliminary Report to the Coordinator. The Coordinator may require the Investigator to conduct additional investigation; if so, the Investigator will conduct additional investigation consistent with the following procedures:

- The Investigator may conduct follow-up interviews with both Parties and witnesses based upon testimonial and documentary evidence gathered during the Preliminary Investigation. The Parties and witnesses can expect that, in these follow-up interviews, the Investigator will seek responses to specific allegations or evidence. To the extent additional material, witnesses or evidence are identified during Rebuttal Fact-Gathering, the Investigator will conduct additional interviews and gather additional evidence. Rebuttal Fact-Gathering may be repeated as necessary to ensure a complete gathering of evidence.

### **Notice of Preliminary Report and Response**

Once the Coordinator has agreed that the Investigation is complete, the Coordinator will provide the Preliminary Report to the Parties for review, as soon as possible after receipt of the Preliminary Report from the Investigator.

The Parties may respond to the Preliminary Report; the Parties will submit any response within 10 calendar days of being notified of their opportunity to review the report. The Parties may respond in one or both of the following ways:

- The Parties may provide a written response to the Preliminary Report, or any portion of it, including each Interview Summary. The Investigator will consider any written response provided by the Parties in preparing the Final Report.
- The Parties may submit a written request for additional investigation. Such requests may include, but are not limited to, the following:
  1. Request(s) for follow-up interview(s) with existing witnesses to clarify or provide additional information, including offering questions to the Investigator to pose to witnesses
  2. Request(s) to consider new evidence. Any request for additional investigation shall explain the reason for the request (e.g., new witnesses).

If neither of the Parties requests additional investigation, the Investigator will prepare the Final Report. If either (or both) Parties request additional investigation, the Investigator will review the request(s) in consultation with the Coordinator. The Investigator will conduct the requested additional investigation if the Coordinator determines that the request(s) will assist the Investigator in completing the investigation.

If the Investigator conducts additional investigation, the Investigator will prepare an Addendum to the Preliminary Report (“Addendum”). The Investigator will submit the Addendum to the Coordinator. The Coordinator may require the Investigator to conduct additional investigation before the Addendum is complete. Once the Coordinator has agreed that the Addendum is complete, the Coordinator will provide the Addendum to the Parties.

### **Final Report**



Once the investigation is complete, the Investigator will prepare a Final Report. The Final Report, if different from the Preliminary Report, will have attached as exhibits the testimonial and documentary evidence from the Investigation, the Preliminary Report, the Addendum (if applicable), and all of the Parties' responses throughout the Formal Resolution proceeding. Once the Investigator is satisfied that the Final Report is complete, the Investigator will submit the Final Report to the Coordinator. The Coordinator will send to each Party and the Party's Advisor, if any, a copy of the Final Report in an electronic format or hard copy, for their review and response.

No earlier than 10 calendar days after sending the Final Report, the Coordinator will meet with the Complainant and Respondent individually. Using the Final Report, the Title IX Coordinator, and Deputy Coordinators will determine and notify the Complainant in writing as to whether the College should proceed through Formal or Informal Resolution using the following guidelines:

1. Any Formal Complaint that alleges sexual misconduct, including sexual assault and nonconsensual sexual contact, or other forms of physical violence can proceed through the informal resolution
2. Complaints involving allegations that an employee sexually harassed a student are not permitted to proceed through an Informal Resolution process.
3. Some complaints that allege harassment may be appropriate for informal resolution. If the Coordinator determines that the complaint may appropriately be resolved through Informal Resolution, the Coordinator will ask the Complainant and Respondent, separately, whether they would agree to pursue resolution of the complaint informally. Any resolution reached through Informal Resolution will be confirmed in writing and provided to the Parties as soon as possible after reaching a resolution. If either party does not agree to pursue Informal Resolution, or if the Complainant, Respondent, or Coordinator, at any time, determines that Informal Resolution is no longer appropriate, the Coordinator will promptly inform the Complainant and Respondent in writing that the complaint will proceed through Formal Resolution.
4. **Informal Resolution**

If both Parties wish to resolve the case without an adjudication, the Coordinator can facilitate an Informal Resolution of the Formal Complaint that does not necessitate a full adjudication. The Parties must agree to this Informal Resolution in writing. At the conclusion of an Informal Resolution, and upon receipt of official notification via College email, the Complainant and the Respondent have 2 (two) Business Days to change their mind about the resolution of the case. If either the Complainant or the Respondent changes their mind regarding the agreed upon resolution, they must do so in writing and submit it to the Title IX Coordinator. Should the Party's request not be received in writing (including electronically), or does not submit within 2 (two) Business Days, the informal resolution will be considered final and binding.

If either of the Parties do not wish to participate in the Informal Resolution prior to an adjudication by the hearing panel, the Coordinator will schedule a hearing on the case not less than 10 (ten) Business Days from the meeting to discuss the Final Report with the Coordinator.

If the parties involved in the Informal Resolution process fail to reach a mutually agreeable outcome for the alleged conduct, the allegation will be resolved via a live Hearing. In that event, the Title IX Coordinator will so notify the Parties in writing and will describe next steps and timeframes for the Hearing.

Any Party (including the Title IX Coordinator) may terminate the Informal Resolution process at any time.

## **Hearing and Appeal**

### **Hearing (Hearing Panel)**

If the Parties desire a live hearing, the Coordinator will set the date and time of the hearing, appoint a hearing panel consisting of three (3) trained hearing panelists and notify the Parties of the hearing date and option to call witnesses to the proceeding. One (1) panelist will serve as the panel chair and is responsible for maintaining order during the hearing panel proceeding. The hearing panel will ultimately make the determination by majority opinion as to whether or not, by the preponderance of the evidence the Respondent is responsible for the alleged Sexual Misconduct Policy violation.

The hearing will be recorded. The hearing will be live, but, may be conducted with all parties physically in the same geographical location or, at the College's discretion or request of either Party, , any or all of the Parties may appear at the live hearing virtually, with sufficient technology to enable participants to simultaneously see and hear each other.

The hearing will not be conducted as a court proceeding. The Parties have the right to present their opening and closing statements as well as to present their factual position and for the Panel to question the Parties and witnesses presented. However, the Parties may not cross-examine each other. The Advisor for both Parties have the right to cross-examine the other Party and all witness and ask all relevant questions and follow-up questions, including those challenging credibility. Only relevant cross-examination and other questions may be asked of a party or witness. Before a Complainant, Respondent, or witness answers a cross-examination or other question, the Chair of the hearing panel must first determine whether the question is relevant and explain any decision to exclude a question as not relevant. If a party does not have an Advisor present at the live hearing, the College will provide without fee or charge to that party, an Advisor of the College's choice, who may be, but is not required to be, an attorney, to conduct cross-examination on behalf of that party. Questions and evidence about the Complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the Complainant's prior sexual behavior are offered to prove that someone other than the Respondent committed the conduct alleged by the Complainant, or if the questions and evidence concern specific incidents of the Complainant's prior sexual behavior with respect to the Respondent and are offered to prove consent.

If a party or witness does not submit to cross-examination at the live hearing, the hearing panel must not rely on any statement of that party or witness in reaching a determination regarding responsibility; provided, however, that the hearing panel

cannot draw an inference about the determination regarding responsibility based solely on a party's or witness's absence from the live hearing or refusal to answer cross-examination or other questions.

### **Hearing Panel Determination**

A written determination is required to be submitted by the hearing panel to the Title IX Coordinator, who will meet with the Respondent and Complainant separately to deliver the written determination. The written determination must include: (a) Identification of the allegations potentially constituting sexual harassment, (b) A description of the procedural steps taken from the receipt of the Formal Complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held, (c) Findings of fact supporting the determination, (d) A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the College imposes on the respondent, and whether remedies designed to restore or preserve equal access to the College's education program or activity will be provided by the College to the Complainant, (e) the College appeal process.

Possible sanctions which may be assigned by the Hearing Panel after a finding of Responsibility are those articulated in the Social Code of the LaGrange College Student Handbook for students. This list is not exhaustive and may be modified to meet the particular circumstances of any given case:

#### Students

1. Expulsion - Permanent severance of the student's relationship with the College. This severance includes being barred from campus.
2. Disciplinary Suspension - Temporary severance of the student's relationship with the College for a specified period of time.
3. Limited Suspension - A student may be denied certain privileges for a specified period of time. These privileges may include, but are not limited to, class attendance, housing, parking on campus, participation in extracurricular activities, ID card privileges, access to institutional facilities, and access to the campus.
4. Disciplinary Probation - Notice to the student that any further, major disciplinary violation may result in suspension. Disciplinary probation might also include one or both of the following: the setting of restrictions or the issuing of a reprimand.
5. Reprimand (either oral or written.)
6. Counseling - The committee may request that a student meet a specified number of counseling sessions with the campus counselor for issues including, but not limited to, anger management, substance abuse, and extenuating personal circumstances.
7. Community Service - A specified number of hours of work to be performed by the student. The work will be determined and supervised by the Vice President and Dean of Students or a designee.

#### Employees

Employee discipline may include, but is not limited to, suspension with or without pay, written reprimand, termination, and/or loss of privileges. Employees are encouraged to review their respective handbook for more information on disciplinary actions.

If either Party objects to the decision on the findings and/or the sanctions and request a live hearing, the Coordinator will schedule a hearing on the case.

### **Appeal (Appeal Officer)**

Both Parties may appeal a determination made by the Hearing Panel. If the Respondent or the Complainant chooses to appeal either the Sanctions or the hearing panel's decision, they may do so by submitting a written appeal statement to the Title IX Coordinator within 3 business days of the date the hearing report is sent to the parties.

The Title IX Compliance Officer serves as the Appeal Officer. The three grounds for appeal are:

- Procedural irregularity that affected the outcome of the matter;
- New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
- The Title IX Coordinator, investigator(s), or Hearing Panel member(s) had a conflict of interest or bias for or against Complainants or respondents generally or the individual Complainant or respondent that affected the outcome of the matter.

The appeal statement must identify the ground(s) for appeal. Note that an appeal is not a re-hearing of the case.

If the Appeal Officer determines that a ground of appeal is substantiated, the Appeal Officer will return the case to the Coordinator. When a case is returned to the Coordinator, the Coordinator may decide to dismiss the case (e.g., based on insufficient information to believe that a policy violation may have occurred), send the case to the original hearing panel for reconsideration, send the case to a new hearing panel with the same or different charges, and/or (re)implement any aspect of the disciplinary process. A different decision (i.e., the decision of responsibility and/or sanctions) may subsequently result. If the Appeal Officer finds the appeal is not substantiated, the decision of the hearing panel stands.

### **Recordkeeping**

LaGrange College shall maintain for a period of seven years records of— (A) Each sexual harassment investigation including any determination regarding responsibility and any audio or audiovisual recording or transcript required under this policy, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to LaGrange College's education programs or activities; (B) Any appeal and the result therefrom; (C) Any informal resolution and the result therefrom; and (D) All materials used to train Title IX Coordinators, investigators, decision makers, and any person who facilitates an informal resolution process. LaGrange College shall make these training materials publicly available on its website.

LaGrange College shall create, and maintain for a period of seven years, records of any actions, including any Supportive Measures, taken in response to a report or Formal Complaint of sexual harassment. In each instance, LaGrange College will document the basis for its conclusion that its response was not deliberately indifferent,

and document that it has taken measures designed to restore or preserve equal access to LaGrange College's education program or activity. If LaGrange College does not provide a complainant with Supportive Measures, then LaGrange College must document the reasons why such a response was not clearly unreasonable in light of the known circumstances. The documentation of certain bases or measures does not limit LaGrange College in the future from providing additional explanations or detailing additional measures taken.

### **Clery Act and FERPA**

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), the College is required to post three years of data pertaining to instances of sexual assault, domestic violence, dating violence, and stalking. The College's compliance with the Clery Act does not constitute a violation of section 444 of the General Education Provisions Act (20 U.S.C. 1232g), commonly known as the Family Educational Rights and Privacy Act of 1974 (FERPA).

### **Definitions**

**Coercion.** Coercion is inappropriate pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get consent from another. When a person makes clear that they do not want sex, wants to stop, or that going past a certain point of sexual interaction is unwanted, continued pressure beyond that point can be coercive.

**Consent.** Consent is clear, unambiguous, and voluntary agreement between participants to engage in specific sexual activity. Consent is active, not passive, and is given by clear actions or words. Consent may not be inferred from silence, passivity, or lack of active resistance alone. A current or previous dating or sexual relationship is not sufficient to constitute consent, and consent to one form of sexual activity does not imply consent to other forms of sexual activity. Being intoxicated does not diminish one's responsibility to obtain consent. In some situations, an individual may be deemed incapable of consenting to sexual activity because of circumstances or the behavior of another, or due to their age.\* Examples of such situations include, but are not limited to, incompetence, impairment from alcohol and/or other drugs, fear, unconsciousness, intimidation, coercion, confinement, isolation, or mental or physical impairment.

\* In Georgia, minors under the age of 16 years of are generally unable to provide consent, with narrow exceptions. See Georgia Code Ann. Section 16-6-3, Statutory Rape.

**Dating violence.** Violence committed by a person: who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship; the type of relationship; and the frequency of interaction between the persons involved in the relationship.

**Domestic violence.** A felony or misdemeanor crime of violence committed by: a current or former spouse or intimate partner of the victim, a person with whom the victim shares

a child in common, a person who is cohabiting with or has co-habitated with the victim as a spouse or intimate partner, a person similarly situated to a spouse of the victim under the domestic or family violence laws of the state of Georgia, or any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the state of Georgia.

**Incapacitation.** Incapacity can result from mental disability, sleep, involuntary physical restraint, or from intentional or unintentional taking of alcohol and/or other drugs. An incapacitated person does not have the ability to give knowing consent. Sexual activity with a person who one should know to be – or based on the circumstances should reasonably have known to be – mentally or physically incapacitated, constitutes a violation of this policy. The perspective of a reasonable person will be the basis for determining whether one should have known about the impact of the use of alcohol and/or drugs on another's ability to give consent.

**Sexual abuse** occurs when a person employs, uses, persuades, induces, entices, or coerces a minor who is not that person's spouse to engage in any act that involves: (a) Sexual intercourse, including genital-genital, oral-genital, anal-genital, or oral-anal, whether between persons of the same or opposite sex; (b) Bestiality or masturbation; (c) Lewd exhibition of the genitals or pubic area of any person; (d) Flagellation or torture by or upon a person who is nude; (e) Condition of being fettered, bound, or otherwise physically restrained on the part of a person who is nude; (f) Physical contact in an act of apparent sexual stimulation or gratification with any person's clothed or unclothed genitals, pubic area, or buttocks or with a female's clothed or unclothed breasts; (g) Defecation or urination for the purpose of sexual stimulation; or (h) Penetration of the vagina or rectum by any object except when done as part of a recognized medical procedure.

**Sexual Assault** is a broad term and is used in Georgia to encompass any of the thirty one (31) individual offenses listed in Title 16 (Crimes and Offenses) Chapter 6 (Sexual Offences) of the Georgia Code.

**Sexual Exploitation** occurs when a student takes non-consensual or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute one of other sexual misconduct offenses. Examples of sexual exploitation include, but are not limited to the following:

- invasion of sexual privacy;
- prostituting another student;
- non-consensual video or audio-recording of sexual activity or circulation of such video and video or audio recording;
- going beyond the boundaries of consent;
- observing unsuspecting individuals who are partly undressed, naked, or engaged in sexual acts;
- knowingly transmitting an STI or HIV to another student;
- exposing one's breasts, buttocks, groin, or genitals, in non-consensual circumstances; inducing another to expose their breasts, buttocks, groin, or genitals;

- sexually-based stalking and/or bullying may constitute a form of sexual exploitation, as well as a form of sexual harassment, as discussed above.

**Stalking.** Behavior where a person follows, places under surveillance, or contacts another person without the consent of that person for the purpose of harassing and intimidating him or her. The term “contact” means to make or attempt to make any communication, including, but not limited to, communication in person, by telephone, by mail, by broadcast, by computer or computer network, or by any other electronic device. “Harassing and intimidating” refers to a course of conduct or communications directed at a person that causes the person to suffer emotional distress that would cause a reasonable person to fear for personal safety or the safety of others, and which serves no legitimate purpose. It does not require that an overt threat of death or bodily injury be made.

**Student.** The term student means any person pursuing academic studies at the university. The term also includes: (1) a person not currently enrolled who was enrolled in the fall, spring, or summer term preceding the alleged violation, or (2) a person who, while not currently enrolled, was previously enrolled at LaGrange College and who is reasonably anticipated to seek enrollment at a future date, (3) a person who has applied to or been accepted for admission to LaGrange College and has accepted an offer of admission or may reasonably be expected to enroll, or (4) a person enrolled in an LaGrange College program on a credit or non-credit basis.

## **Disabilities Services**

The Counseling Center assists in attaining accommodations for students with physical, mental, and learning disabilities and helps students successfully create both short- and long-term goals towards their academic, personal, and career objectives. Students can call the Counseling Center at 706-880-8925 and set up a weekly appointment to resolve issues when time slots are available. All discussions are confidential in keeping with professional standards.

The Counseling Center works to ensure that educational programs are accessible to all qualified students in accordance with the provisions of Section 504 of the Rehabilitation Act of 1973 and as expanded by Title III of the Americans with Disabilities Act of 1990. Reasonable and appropriate accommodations, academic adjustments, or auxiliary aids are determined on a case-by-case basis for qualified students who have a demonstrated need for these services. Brandi Cameron is the Section 504 coordinator. She collects proper documentation for learning and attention disorders, psychiatric disorders, chronic health impairments, physical disabilities, and any other physical or mental condition that substantially limits a major life activity.

## **College Residency Requirement**

As a residential, liberal arts institution of higher education, LaGrange College supports student learning both inside and outside the classroom. Consistent studies have shown that students living in campus residence halls typically have higher graduation rates, grades, and connections with students, faculty, and staff. The firm conviction that residing on campus is a crucial component of a student’s total educational experience



supports the establishment of a campus residency requirement. The LaGrange College residency requirement dictates that all undergraduate day students taking twelve (12) or more academic class hours must live in college housing unless they meet, verify one of the established exceptions, and receive approval to live off-campus from the director of housing.

To receive an exemption to the College's residency requirement, you must receive written permission from the director of Residential Education and Housing. An exemption form can be obtained from the Office of Residential Education & Housing (Smith Hall 215) and/or on the housing website: <http://www.lagrange.edu/campus-life/housing/index.html>. The form must specify the reason why an exemption should be made and be signed by the student as well as her/his parent(s)/guardian(s).

By signing this form, both student and parent(s)/guardian(s) verify that the information supplied is current, truthful, and accurate. If the College discovers that false information has been provided or that circumstances have changed without notice to the institution, the College reserves the right to bill for both room and board. Likewise, providing false information will be deemed to be a violation of the Honor Code and Social Code and the student will be referred for disciplinary action. Individuals failing to submit a form, even if an exemption is warranted, will have a hold placed on his/her account that will prevent class registration. Completion of this form and approval is necessary to receive a waiver from the Spring to Fall Room Hold Assessment of \$200.

Exemption determinations are made by the Director of Residential Education & Housing. Appeals to such decisions should be directed to the Dean of Students within 48 hours of receiving notification of the decision.

Exemptions listed on the form are below:

- The student is 23 years of age or older on the first date of semester classes (does not require parent signature).
- The student is married and living with her/his spouse; please provide documentation of marriage license and documentation of joint residence at a single address.
- The student is responsible for a dependent child; please provide documentation of dependency.
- The student is a veteran with at least two years of active military service.
- The student resides exclusively with parent(s) or legal guardian(s) in their/her/his primary residence that is within a thirty-mile commute of the College; please provide documentation of ownership (power/utility bill, etc.) for parent(s)/guardians.
- Other (Please type and attach a written justification for exemption from the policy and supply all supporting materials necessary to justify consideration of the request – it should be noted that exemptions for reasons not articulated above will be rare and offered only in the most exceptional of circumstances).

## **Room Deposit**

Full-time undergraduate day students entering the college are required to pay a \$300 enrollment deposit to reserve their space in the incoming class. No deposit will be refunded after May 1. All students deposited by May 1 will be guaranteed campus

housing pending space limitations. Campus housing assignments will be finalized and room/board charged will be applied by July 1. Students must have all required paperwork (including requests to live off campus) submitted by this date. Students who deposit after July 1 will be assigned housing, if available, on a first-come, first-served basis. Of this \$300 enrollment deposit, \$100 covers a residence hall damage deposit that may be refundable at the time that the student either graduates or receives permission to live off campus (less any assessed fees due to damages). The remaining \$200 is used by the College to cover many of the services provided during the first year. Students who entered the institution prior to the 2014 Fall semester and who have a residence hall damage deposit pending with the college will receive a reimbursement of those monies as noted above.

Students that fail to check-out of their residence hall room at the end of the year will receive a fine and forfeit their \$100 deposit that will no longer be refundable based on the non-check-outs.

### **Spring-to-Fall Room Hold Assessment**

All full-time undergraduate day students will be required to pay a \$200 Spring to Fall Room Hold charge. To participate in the housing lottery and/or to register for upcoming Fall classes, students must either: (a) pay the \$200 charge to the college, or (b) submit the required documentation to the housing office and receive a waiver permitting that student permission to live off campus as directed by the college's residency requirement. Those students who pay the \$200 charge to reserve a campus residence hall room and who occupy that room during the Fall semester will have the monies credited to their account at the end of the first month of classes. The \$200 charge may be paid at the College's business office.

Note that students graduating in May or the summer will not be required to pay the \$200 room hold fee and that the \$200 Spring to Fall Room Hold charge is not refundable if students choose not to return to the college in the Fall semester.

### **Spiritual Life & Church Relations**

The Office of Spiritual Life facilitates the college's mission of "challenging the mind and inspiring the soul." The college's historic connection to the United Methodist Church serves to strengthen this dual mission of rigorous academic pursuit, paired with a vibrant and maturing faith. Methodist pioneer and hymn writer Charles Wesley once spoke of our need to "unite the two so long disjoined, knowledge and vital piety." The Office of Spiritual Life fulfills this mission by providing opportunities for inspirational worship, community service, learning opportunities, theological reflection, leadership development, Bible study, prayer and relationship-building.

### **Chaplain, Director of Spiritual Life and Church Relations**

The Chaplain and Director of the Office of Spiritual Life and Church Relations is an ordained United Methodist minister who serves as a spiritual advisor to students, faculty and staff of all faiths. The Chaplain is responsible for the overall spiritual health of the

college, and as Director of Spiritual Life, supports and coordinates the activities of all student spiritual life groups on campus.

As Director of Church Relations, the Chaplain schedules student-led worship teams for church visits, and preaches and teaches in United Methodist Churches throughout Georgia and beyond, and in local churches of all denominations.

The Chaplain and Director of Spiritual Life and Church Relations' office is located on the first floor of Smith Hall.

### **Student Government and Other Organizations**

The Student Government Association exists to serve as a medium for student expressions, to coordinate campus activities, to promote good citizenship, and to govern within the parameters granted by the President of the College. The SGA is an important part of student engagement. Upon acceptance into the College, a student automatically becomes a member of the association. All students are encouraged to become active members, so that the association is a truly representative body of student thought and opinion, voicing the needs and concerns of the student body.

The SGA, as a voice of the student body, promotes diversity and involvement through activities, entertainment, and service at LaGrange College and in the surrounding community.

In addition, Student Engagement works with numerous on-campus organizations in order to foster student growth, leadership, and involvement.

### **Student Health Services**

LaGrange College offers students the ability to attend the WeCare clinic which is designed to provide urgent medical care and be a first stop for minor injuries and illness. Operated by WeCare TLC, Health Services is located at the corner of Forrest Avenue and Dallis Street (directly across from the College's soccer complex). The clinic provides urgent care office visits with a physician or nurse practitioner, urgent care prescriptions (antibiotics), and in-house lab work. A required fee of \$150 per semester is assessed for the use of the facility. Services do not include visits for chronic medical conditions or prescriptions for birth control or other maintenance medications. Because the staff is dedicated to serving a small population, doctor visits usually take up less time. And the clinic staff generally spends about 20 minutes with each patient, on average, compared to the seven minutes usually provided in other settings. The campus clinic offers a convenient health benefit to students. However, these services do not replace the need to carry a personal health insurance policy. Students are encouraged to call for an appointment at (706) 298-4914 option 1. However, a drop in is acceptable is the student is willing to wait and be worked into the schedule.

### **Student Appeal of Decisions**

Recognizing that decisions must be made and that some students may feel aggrieved by some decisions, LaGrange College provides the following procedures:

A student must first attempt to resolve an issue with the College staff member first rendering a decision. If this does not resolve the issue, then a decision rendered by a College staff member may be appealed by a student as follows:

1. *Student Engagement*

- A disciplinary decision rendered by the Social Council may be appealed according to the Social Code appellate procedure. The Social Code may be found in full in the *Student Handbook*.
- Any student who disagrees with a disciplinary decision reached by a member of the student engagement staff acting in their official capacity during a disciplinary conference may choose to have the disciplinary case sent to the Social Council for resolution.
- Other grievances in the area of Student Engagement may be appealed to the Dean of Students. If the grievance involves an original decision rendered by the Dean of Students, then the decision may be appealed to the Vice President for Academic Affairs (VPAA).

2. *Financial Aid*. See the “Financial Aid” section.

3. *Academic Matters*. See the “Academic Policies” section.

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## Athletic Program



LaGrange College is a member of the National Collegiate Athletic Association (NCAA) Division III and the USA South Athletic Conference. The College colors are red and black. Intercollegiate teams compete in women’s basketball, beach volleyball, cross

country, lacrosse, softball, swimming, tennis, and volleyball; men's baseball, basketball, cross country, football, golf, lacrosse, soccer, swimming, and tennis. It is the philosophy of LaGrange College that the team participants are attending college primarily for a quality education, and no athletic scholarships are offered. The coaching staff is a group of highly qualified teachers who stress the educational aims of the College.

As an institution that does not award financial scholarships based on athletic success, LaGrange College is committed to a full program of non-scholarship athletics that encourages the student-athlete to reap the benefits of educationally sound activity that encourages and promotes a strong academic regime. Students are given the opportunity to participate fully in their given sport and to compete with other teams locally, statewide, and regionally.

### **LaGrange College Athletics Mission Statement**

The athletic department exists for the purpose of challenging student-athletes at LaGrange College in their search for excellence and respect in both academic and athletic performance. Student-athletes are expected to develop and show respect, sportsmanship, and commitment, as well as pride in the traditions of LaGrange College. Our aim is the transformation of the whole student—body, mind, and soul.

### **LaGrange College Athletics Statement of Philosophy**

Intercollegiate athletics at LaGrange College provide students with an integral complement to their overall educational experience. Recognizing the importance of athletics to the individual student while seeking to strike an appropriate balance between the life of the mind (academics) and participation in co-curricular offerings, the college is committed to providing a program of intercollegiate athletics that is student-centered for both participants and spectators. The college believes that the primary function of intercollegiate athletics at a church-related, liberal arts college is to provide a high quality co-curricular complement to its overall mission. As such, academics will always have priority over athletics or other co-curricular pursuits.

LaGrange College seeks to recruit and retain student-athletes who understand the balance of priorities between academics and co-curricular programs, whether the latter are athletics, the performing arts, or other student activities. The college employs coaches who understand that balance of priorities, and its coaches seek to recruit students who will be successful student-athletes. As an institution that does not award financial scholarships based on athletic success, our coaches work as part of the enrollment team to identify students who will be both successful on the field, in the classroom, and in life following graduation.

The College embraces a commitment to instill and develop the values of superlative ethical conduct and fair play among its athletes, coaches, spectators, and other constituents. Further, LaGrange College recognizes that student-athletes are role models to their peers as well as representatives of the college, and the college actively encourages student-athletes to conduct themselves in a manner that befits those roles.

Consistent with the College's Statement on Non-Discrimination, LaGrange College is committed to gender equity and values cultural diversity. The college will invest

sufficient resources to ensure that medical and athletic training services are available to all student-athletes at appropriate times. It shall strive to ensure that all individuals on all teams are treated with the same level of fairness, resources, and respect so that all athletes are afforded an equal opportunity to develop their potential as a student-athlete.

The LaGrange College Athletic Department uses the NCAA manual of rules and regulations as guide for conduct and action. The department follows and supports the USA South Conference and the LaGrange College policies and procedures as well.

### **Intramural Sports**

Overseen by Athletics, intramurals provide opportunities for wholesome recreation and competition among members of the campus community. Teams representing campus organizations and independents compete in organized tournaments and events throughout the year. Competitive events include flag football, volleyball, basketball, softball, dodge ball, and Ultimate Frisbee.

Many opportunities are available for recreational use of the facilities in the LaGrange College Aquatics Complex: recreational swimming and lap swimming all year round in the indoor pool, the Aquarius water work-out stations, water aerobics, aqua exercise, or aqua exercise class (non-credit).

The facilities and equipment of the Department of Physical Education also are available for student recreational use when these are not scheduled for instructional, athletic, or intramural sports use. The use of outdoor equipment (backpacks, tents, stoves, lanterns) requires the payment of a small deposit, which is refunded upon the safe return of the equipment. The fitness center, gymnasium, and pools are available for student/faculty/staff use during posted hours. A valid LaGrange College ID is necessary for admittance to all facilities.

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## **Information Technology and Academic Support**

### **LaGrange College Policy for the Responsible Use of Information Technology**

The purpose of this policy is to ensure a computing environment that will support the academic, research, and service mission of LaGrange College. Simply stated, continued and efficient accessibility of campus computing and network facilities depends on the responsible behavior of the entire user community. The College seeks to provide students, faculty, and staff with the greatest possible access to campus information technology resources within the limits of institutional priorities and financial capabilities and consistent with generally accepted principles of ethics that govern the College community. To that end, this policy addresses the many issues involved in responsible use of the College's information technology resources, including systems, software, and data. Each authorized user of information technology assumes responsibility for his or her own behavior while utilizing these resources. Users of information technology at LaGrange College accept that the same moral and ethical behavior that guides our non-computing environments also guides our computing and



networking environment. Any infraction of this policy may result minimally in loss of computer and network access privileges, or may result in criminal prosecution.

## **Use**

All users of the College's information technology resources agree to abide by the terms of this policy. Information technology resources include, but are not limited to, College-owned computers and information technology hardware, the College Campus Network, information sources accessible through the Campus Network, and Internet access. When accessing any remote resources utilizing LaGrange College information technology, users are required to comply with both the policies set forth in this document and all applicable policies governing the use and access of the remote resource. The College, through a review and amendment process directed by the Instructional and Information Technology Round Table (IITR), reserves the right to amend this policy. For the most up-to-date version of this "Responsible Use" policy, see the Information Technology Helpdesk ([helpdesk.lagrange.edu](http://helpdesk.lagrange.edu)). As far as possible, changes will be made only after consulting with the user community. LaGrange College computing resources and associated user accounts are to be used only for the College activities for which they are assigned or intended. The computing systems are not to be used for any non-college-related commercial purpose, public or private, either for profit or non-profit. Unless placed in public domain by their owners, software programs are protected by Section 117 of the 1976 Copyright Act. It is illegal to duplicate, copy, or distribute software or its documentation without the permission of the copyright owner. Copyright protection of text, images, video, and audio must also be respected in all uses of College technology resources. The LaGrange College Campus Network must not be used to serve information outside of LaGrange College without written permission approved by the IITR.

## **User Accounts**

Many technology resources at LaGrange College are accessed through user accounts. No user accounts should be used to execute computer software or programs or attempt to gain access to resources other than software, programs, or resources specifically granted and offered for use by LaGrange College. All users are responsible for both the protection of their account passwords and the data stored in their user accounts. Sharing a password is prohibited. Users must change their password periodically to help prevent unauthorized access of their user account. When working on computers that are in general access areas (laboratories and public access), users must log off or lock the computer before leaving to protect the security of their data and the Network. Leaving the Web-based e-mail page open on an accessible computer, especially outside of campus, leaves the account available to anyone who passes by, and allows the changing of the user's password, giving the passerby access to the LaGrange College Network. Before leaving a computer, users must log off the Web-based e-mail. If students become locked out of their accounts or for other reasons need to have their passwords reset, then they must either make the request in person to an Information Technology staff member and present a valid LaGrange College ID, or use the self-service password reset tool at <http://laid.lagrange.edu/>. Any suspected unauthorized

access of a user's account should be reported immediately to the Chief Information Of or another College authority. User accounts will be deactivated when the user's affiliation with the College is terminated, and all files and other data will be removed from those accounts.

## **College E-Mail Accounts**

The College provides e-mail accounts for students, faculty, and staff. All course- and advising-related e-mail and other official College electronic communication with students must be sent to the student's campus e-mail address or via the on-line Learning Management System (LMS). Official College e-mail communications with faculty and staff will use their College e-mail address. E-mail must not be used for purposes inconsistent with the mission of the College. Users may not conceal, mask, or misrepresent their identity when sending e-mail or other electronic messages. Transmission of abusive, harassing, or libelous electronic messages is forbidden. Deliberate transmission or propagation of malicious programs such as viruses, worms, Trojan Horses, or data mining programs or participation in denial of service attacks are subject to disciplinary and possible criminal action.

LaGrange College maintains faculty and staff mail groups (distribution lists or aliases) for the purposes of communications concerning the operation of the College. The College maintains a Community mail-list for communications of a less formal nature. Users must make appropriate use of the subject line in postings to all College-related mail groups (distribution lists or aliases) and mail-lists. Announcements to faculty and staff about campus events should be made through "@lagrange". These announcements should be sent to the Communications and Marketing staff for inclusion in "@lagrange". A single reminder close to the date of the event may be made to the faculty and staff mail groups. Exceptions to this policy may be made by approval of the Instructional and Information Technology Round Table. Daily reminders of an upcoming event are inappropriate. Examples of messages appropriate for the FYI/e-mail reminder procedure are Cultural Enrichment Events, Faculty Meetings, Staff Council Meetings, Faculty-Staff Coffees, and Sports Events. Messages not directly related to the operation of the College should be posted to the Community mail-list. For example, items for sale, contests, fund-raisers, sports scores, humorous items, and commentaries belong on the Community mail-list rather than being sent to the faculty and staff mail groups. Users can subscribe or unsubscribe to the Community mail list as they desire by submitting a request to the IT Helpdesk. Submissions to the Community mail list must be approved by Human Resources.

Posting of messages to the e-mail group containing all students must be cleared through the appropriate Vice President's Office or their delegates. Use of campus digital signage, posters, and flyers are suggested alternative means of reaching all students. Messages to the student body should not be made through the faculty mail group. Messages to faculty containing variations on "Please announce to your class" are ineffective in reaching all students.



## **Campus Computing Facilities**

Computer labs on the LaGrange College campus are available for general use by students, faculty, and staff except during the periods when the rooms have been reserved for teaching purposes. Additional computers are placed in public access areas for student, faculty, and staff use. It is the responsibility of every user to use lab and public access facilities in a responsible manner. Accidental damage or damage caused by other parties should be reported as soon as possible so that corrective action can be taken. Use of laboratory or public access facilities to view material that may be considered offensive to others—which includes, but is not limited to, racially hateful and sexually explicit material—is considered a form of harassment. The viewing of harassing material is inconsistent with the mission of LaGrange College. Viewing such harassing material in a lab or public access area may result in disciplinary action.

## **Campus Network**

The College provides Network access in classrooms, laboratories, the library, offices, public access locations, and student dormitory rooms. While the College is committed to free speech and open access to information and communication, these must be tempered by the need to respect others' rights to speech, access, and communication. Each user is expected to balance their needs with the needs and expectations of the College community as a whole. The College reserves the rights to limit bandwidth to users and access to non-academic, resource-intensive applications if they threaten to interfere with academic uses of the Campus Network.

Users on the Network must not attempt to conceal, mask, or misrepresent their identity or the identity of computers when using the Network. Users shall not employ software or hardware that interferes with the operation or security of the Network. Users shall not interfere with the administration of the Campus Network, nor shall they attempt to breach any Network or resource security system. In administering the Network, Network activities of users may be monitored as to type and quantity.

Users are responsible for all Network activities originating from resources provided to them by the College.

## **Wireless Network**

Wireless networking provides many benefits to the College, but with these benefits comes unique security threats. In order to make a reasonable effort to prevent access to Network resources from unauthorized users via the Wireless Local Area Network (WLAN), the following policy and associated best practices exist.

An unsecured Wireless Access Point (WAP) has the potential to open a backdoor into an otherwise secure network. All WAPs located in academic and administrative buildings must be managed by IT. Faculty and staff are prohibited from installing a WAP without explicit permission from the Chief Information Officer. Requests for expansion of the wireless Network should be made to the Network Manager via the IT Helpdesk. In order to allow flexibility for students to utilize wireless networking in the residence halls, secured personal WAPs are allowed on a case-by-case basis. IT must be notified

of intent to install a WAP via the IT Helpdesk. WAPs must be physically located in the vicinity of the owner's conventional wired jack, and they must be secured in at least one (1) of two (2) ways: At least 40-bit Wired Equivalent Privacy (WEP) must be enabled on the WAP and client, and ideally the WAP's internal MAC address table should be set to allow access only from authorized clients. IT reserves the right to scan for and disable any unauthorized or unsecured WAPs.

WAP Best Practices:

- Activate WEP on the WAP and client.
- Change the default administrator password to a more secure password.
- Don't use the default Service Set Identifier (SSID).
- Don't broadcast the SSID, if possible.
- Use the lowest power radio output possible to minimize signal propagation.
- Disable the WAP in non-usage periods.

## **Remote Access**

LaGrange College provides limited remote access to the Campus Network for College business. This service was created for technical and administrative access to the Network not available through a regular Internet connection, and is not intended to provide general Internet access to members of the LaGrange College community. In order to be granted remote access to the Campus Network, a user must submit a request to the Chief Information Officer via their department chair/supervisor. The request should indicate the period of time for which this access is to be granted and indicate how this access is consistent with the technical and/or administrative purpose of the remote access resource.

## **Data Security**

Within institutional priorities and financial capabilities, LaGrange College provides reasonable security against unauthorized intrusion and damage to data, files, and messages stored on its computer systems. The College maintains facilities for archiving and retrieving data stored in user accounts. If a user needs to recover data after an accidental loss, then Information Technology staff should be contacted, and every reasonable attempt will be made to recover the lost or corrupted data. Neither the College nor any Information Technology staff can be held accountable for unauthorized access by other users, nor can they guarantee data protection in the event of media failure, fire, criminal acts, or natural disaster. Backing up critical files regularly is recommended.

## **Information Resource Use by Guests and Alumni**

Use of physical facilities for information technology by guests (individuals not currently enrolled as students or currently employed as faculty or staff members of LaGrange College) and alumni is allowed only within Frank and Laura Lewis Library and under the supervision of library staff. Additionally, such access is allowed only when existing resources are not being fully utilized by LaGrange College students, faculty, or staff.

The use of technological resources may be extended to alumni and friends of LaGrange College without the imposition of a “user fee.” A “per printed page” user fee established by Lewis Library will be assessed for use of College printing resources.

### **User Awareness**

Because information technologies change at so rapid a rate, updates to the Responsible Use Policy may be made between printings of College publications. It is the responsibility of the user to keep informed of the changes in this policy, which will be available on a LaGrange College Web site (<http://panther.lagrange.edu>).

### **LaGrange College Cell Phone and Pager Policy**

The carrying and use of cell phones, pagers, and other electronic communications devices are allowed on the LaGrange College campus. Users of these devices, however, must be attentive to needs and sensibilities of other members of the College community. Furthermore, the use of these devices must not disrupt the functions of the College.

Devices must be off or ringers silenced in classes, laboratories, the library, study spaces, and other academic settings and during events such as plays, concerts, speakers, and College ceremonies. The term “laboratories” explicitly includes computer laboratory spaces. Answering or operating the device during classes, laboratories, meetings, or events is appropriate only in case of emergency. If the device must be answered, then the user must move to a location where the class, laboratory, library patrons, etc. will not be disrupted before making use of the device.

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## Academic Policies



### Honor Code

*As a member of the student body of LaGrange College, I confirm my commitment to the ideals of civility, diversity, service, and excellence. Recognizing the significance of personal integrity in establishing these ideals within our community, I pledge that I will not lie, cheat, steal, nor tolerate these unethical behaviors in others.*

*The Honor Code is the responsibility of every student, faculty member, and staff member at LaGrange College. The cooperation of all members of the College community is needed to promote an environment of academic integrity, scholarship, and discipline.*

*The Honor Code may be augmented for individual course needs, provided that any additions are listed in the course syllabus and do not detract from the letter or spirit of the Honor Code or jurisdiction of the Honor Council.*

### Student Responsibilities

- to be honest and truthful in all academic matters, abiding by the letter and spirit of the Honor Code;
- to consult with the appropriate persons to clarify issues regarding plagiarism, the correct attribution of sources, the acceptable limits of proofreading, editing, or input

of others, and the allowable materials for examinations, reports, or any academic work;

- to sign a pledge that no unauthorized aid has been given or received on any academic work;
- to report any incident which is believed to be a violation of the Honor Code to the president of the Honor Council;
- to cooperate when called upon by the Council to testify in a hearing.

### **Student Rights**

- to be presumed innocent;
- to be granted a fair, impartial, and timely hearing;
- to face and question any witnesses at a hearing;
- to provide and share information on one's own behalf;
- to be granted a separate hearing upon request, when the incident involves more than one person;
- to be granted the right to subsequent appeal;
- to be accompanied by a silent observer in a hearing. The Council president must be made aware of this person's name and relationship to the student no less than twenty-four (24) hours before the hearing. The observer's role is one of support, and this person will not be allowed to speak.

### **Examples of Offenses**

- academic cheating, including but not limited to the unauthorized use of books or notes, copying, or collaboration on examinations or any graded coursework;
- unauthorized use of electronic devices and/or programs for or during examinations or any graded coursework;
- plagiarism—the misuse of another person's words or ideas, presenting them as one's own, regardless of intent;
- lying or presenting false information related to any academic matter;
- forgery or misuse of official college documents;
- theft of college property related to academic work;
- aiding another in any of the above;
- failure to report a violation of the Honor Code;
- failure to appear before the Honor Council as requested;
- failure to maintain confidentiality regarding a case;
- any dishonest conduct related to Cultural Enrichment requirements, including but not limited to, taking credit for attendance when one has not attended an event, either in whole or in part; or aiding another in attempting to take credit for attending an event one has not attended.

### **Sanctions**

One of the following sanctions is imposed when it is determined that there has been a violation of the Honor Code. All students will also complete a program of remediation outlined in the following section.

- A maximum of half ( $\frac{1}{2}$ ) credit on the related assignment at the discretion of the professor
- A zero on the related assignment
- The final grade in the course lowered by one letter grade
- An F in the course
- Suspension from the College for one term, excluding summer, in a grade-related offense
- Suspension from the College for one term, excluding summer, and an F in the course in a grade-related offense
- Dismissal from the College and an F in the course in a grade-related offense
- Revocation of a degree

All students will also complete a program of remediation outlined in the following section.

### **Remediation**

All students found to have violated the Honor Code must complete a Remediation Program before being allowed to enroll in classes for the following semester. In course-related violations, they would also receive a sanction from the Honor Council. In certain non-course-related cases, the remediation program itself may be the sanction set by the Honor Council.

1. A contract will be signed by the student which requires a Remediation Program to be completed within a month of the date of the initiation of the contract. If the sanction is imposed late in a semester, the president of the Honor Council will determine a reasonable time for its completion at the beginning of the next semester. If the student does not complete the program as agreed within one month, he or she will not be able to register for the following semester, not including summer, effectively accepting a suspension for a semester. It will be the student's responsibility to make and keep all appointments named in the contract and to complete the program within the specified period.
2. The student must make and keep appointments, while dressed appropriately (item 3), to meet with the following groups or members of the college community *in person*: the Vice President for Academic Affairs (VPAA) (or President of LaGrange College if VPAA is not available) and the member or members of the faculty involved. In each of these discussions the student should be prepared to explain his or her violation, discuss its impact both personally and on the college community, and hear what others' thoughts and concerns may be about the violation. A minimum of thirty minutes is suggested for each meeting. The paper referred to in a following section (item 4) must be presented to the VPAA prior to his or her meeting with the student.
3. Attire: Students meeting with the Vice President for Academic Affairs (VPAA) (or the President) must be dressed in attire that would be appropriate for a job interview. If the student shows up wearing inappropriate clothing, he or she will be required to reschedule their meeting.
4. The student must write a typed paper, at least 750 words in length, reflecting on the experience of the violation and what he or she learned in the process of the

meetings as reflected in the Honor Council's Learning Outcomes. These papers, rendered anonymous, will be made available for the Honor Council to use at its discretion in its efforts to educate the student body regarding academic integrity. When the paper has been submitted and read by the Honor Council, the final step in satisfying the Remediation Program will be a meeting with the Honor Council. This is an opportunity for members of the Council to ask questions of the student about the process and outcome.

A complete description of Honor Code policies, rules, and regulations can be found in the Student Handbook, available on PantherNet. Handbooks are also available in the Office of Student Engagement.

## **General Academic Policies**

### **Requirements for bachelor's degrees**

LaGrange College's undergraduate day program offers the Bachelor of Arts degree, the Bachelor of Science degree, the Bachelor of Music degree, the Bachelor of Business Administration degree, and the Bachelor of Science in Nursing degree. Baccalaureate degrees require a minimum of 120 semester hours of credit, including required *coursework* in the Ethos curriculum, Interim terms, and the major.

To be eligible for the degree, a student must meet all requirements for the degree (Ethos, Interim, major program, all necessary assessments, Cultural Enrichment, 120 semester hours (or more, depending on major) of coursework, residency, and a minimum 2.0 cumulative grade point average in all coursework taken at LaGrange College) and file a petition for the degree before the beginning of his or her final term. A student who does not earn a degree in ten full semesters or the equivalent may be denied further registration.

In order to graduate in four academic years, a student should enroll for at least 30 semester hours each academic year. Twelve (12) semester hours is considered full-time in a regular semester. The maximum full course load is 16 semester hours; anything beyond is considered an overload. No student whose average is below 3.0 is permitted to enroll for more than 16 hours in any one term without the written permission of the VPAA.

To obtain a second bachelor's degree, at least 30 additional semester hours must be earned beyond the first degree, in a minimum of two semesters.

Unless otherwise specified in this Bulletin, grades of "C-" may be counted toward a major or minor, but the major or minor GPA must remain at or above 2.0 (or the departmental minimum) in order for a student to graduate with said major or minor. No grade below a "C-" in any course above the 1000 level may be applied toward a major or minor.

### **Specific Descriptions of Graduation Requirements**

**Bulletin** - A student who enters LaGrange College under a given Bulletin generally will be graduated under the Ethos curriculum (the general education curriculum),

credit hours requirement, and grade point average requirements of that Bulletin. Major requirements are those in force at the time when a student formally declares a major. If a student suspends his or her study and re-enters more than four years later, then he or she will graduate under the requirements of the Bulletin in effect at the time of re-entry.

**Graduation Petition** - Students in their last year of college work must have an audit of their course credits and planned courses examined upon registration for their final semester in residence. The major advisor and the Registrar assist the student in completing this petition. No student may participate in Commencement exercises if he or she has not completed a graduation petition.

**Outcomes-Based Assessments** - Students at LaGrange College will participate in the evaluation of the extent to which institutional education goals are being achieved. This evaluation will be in both the Ethos curriculum and the major. College-wide assessment days for seniors are administered in October for December graduates and March for May graduates. Dates and times can be found on the Academic Calendar. For major assessments, consult the specific majors for details.

**Upper Division Credit**- As a requirement for graduation, students must complete a minimum of 30 upper-division (3000 and 4000 level) semester credit hours.

**Residency** - There are two ways in which a student may meet residency requirements for graduation:

1. The student must be in residence for the last 39 credit hours; or
2. 51\* credit hours of the last 60 credit hours must be earned at LaGrange College.

\*With prior approval of the academic advisor and the Vice President for Academic Affairs (VPAA), up to nine (9) hours of the last 60 credit hours may be earned as a transient student at another accredited institution. Transient credit is awarded only for courses in which the grade of "C-" or better is earned.

**Cultural Enrichment**- Because the intellectual and cultural opportunities during one's college years are exceptionally rich, and because exposure to a variety of cultural experiences and participation in a lively collegial atmosphere during one's intellectually formative years is vital to the concept of a liberal education, LaGrange College is dedicated to assisting in this enrichment by requiring all students to accumulate a prescribed number of Cultural Enrichment (CE) credits over the course of their undergraduate careers at the college. Of the CE credits required for graduation, a student must include at least four (4) designated sustainability events. Each semester, a list of approved Cultural Enrichment programs, lectures, presentations, events, performances, recitals, etc., will be published on the College Web page. Many of these events will occur during the Contact Hour (from 11:15 a.m. until 12:00 p.m.) on Tuesdays and Thursdays, and some will double as required programs in the general education classes.

Because students at LaGrange College earn graduation credit through their attendance at Cultural Enrichment events, the Honor Council takes seriously Honor Code violations relating to attendance at CE events. If a student knows in advance that she/he will have to leave an event early, that student should not have the ID card scanned. Questions



about the accuracy of ID scanning should be addressed to the Cultural Enrichment Committee.

Students will meet their CE graduation requirement according to the following schedule:

<b>Classification</b>	<b>Earned Hours Upon Entry to LaGrange College (Sem. Hrs.)</b>	<b>CE Credits Needed to Graduate</b>	<b>Sustainability CE credits Needed to Graduate</b>	<b>Maximum Athletic CE Credits Allowed</b>
New/Transfer/First-year	0-14.99	40	4	6
Transfer/First-year	15-29.99	35	4	5
Transfer Sophomore	30-44.99	30	3	4
Transfer Sophomore	45-59.99	25	3	4
Transfer Junior	60-74.99	20	2	3
Transfer Junior	75-81	15	2	2
Transfer Senior	≥ 81	10	1	1

## **Components of Academic Progression**

### **Credit Hour Policy**

LaGrange College determines the number of semester credit hours to be awarded based on the amount of time the typical student is expected to commit to successful completion of a course. Under the semester system, the awarding of one semester credit hour implies the expectation that a typical student will commit at least 40 hours of time engaged with the course material during a term. Usually, this commitment of time will imply work divided between one hour in class and two hours out of class, but other combinations are possible, based on the level of the course, the nature of assignments, and other factors.

### **First-Year Orientation**

All first-year students are introduced to LaGrange College through a summer orientation program and a First Week Experience just prior to the beginning of Fall semester. This time is designed to acquaint first-year students with various phases of the life of the College, including traditions, procedures, and regulations. Students benefit from a proper introduction to the opportunities and responsibilities of college life. During First Week, Cornerstone classes will meet and first-year students will be introduced to the Honor Code and the Social Code.

## **Placement**

Appropriate placement in certain courses is essential. Placement in mathematics and English is based on skills assessment or standardized test scores. Students who are not predicted to be successful in MATH 1101 are required to enroll in MATH 0100. This is a pre-Ethos Curriculum mathematics course, and credit in this course does not count toward the fulfillment of the 44 hours of Ethos requirements, but does count toward hours required for graduation. English placement is based on scores obtained on the Scholastic Aptitude Test (SAT). Based on scores obtained, students are placed in an appropriate section (standard or honors) of ENGL 1101 (see description of English program).

Students entering LaGrange College with two (2) years of high-school-level foreign language are placed in an intermediate level course of that language; or if the students choose, they may start the study of another language at the beginning level. Any student for whom English is not the native language may have the language requirement waived by submitting a written request to the Registrar from the student's advisor and the Chair of the Department of Humanities. Those students who are allowed to waive the language requirement must still complete the minimum 120 hours for graduation.

## **Classification of Students**

A student is classified as a first-year student if he or she has earned fewer than 30 hours of credit. A student is classified as a sophomore if he or she has earned 30-59 hours of credit. To be classified as a junior, a student must have completed 60 earned hours of credit. A student is classified as a senior upon having earned 90 hours of credit. A student should be alert to the fact that a minimum of 120 hours is required for graduation and that some majors may require more than 120 hours. Attaining these minimum progression requirements may not be sufficient to insure completion of graduation requirements within the two semesters of the senior year.

## **Declaration of Major Requirement**

Under normal circumstances, a student must declare either a major or an area of interest by the time he or she has earned 45 semester hours of credit, or the equivalent. The Declaration of Major and the Area of Interest forms are available in the Registrar's Office. Any student who fails to declare a major or name an area of interest by the time he or she has earned 45 semester hours, or the equivalent, will have a hold placed on his or her registration, marked "major declaration hold." Any exceptions to this requirement must be approved by the Vice President for Academic Affairs (VPAA). Each student is free to change his or her major at any time, but should do so only after consultation with an advisor. The Change of Major form is also available in the Registrar's Office. The Declaration of Major form, the Area of Interest form, and the Change of Major form all require the signature of the program coordinator and the department chair in the chosen major.

## **Registration and Advising**

All students should register on the dates specified. All registration procedures for all terms are under the direction of the VPAA. Students have not completed registration until they have cleared the Registrar, the Office of Student Engagement, and the Business Office. Communications to the student will be through campus e-mail and/or a designated mailing address.

Each student is assigned to a faculty advisor, who assists the student in planning an academic program. However, the ultimate responsibility for meeting all requirements rests with the individual student.

Students who enter LaGrange College and have attempted fewer than 30 semester hours will be assigned a Cornerstone advisor as their primary advisor and an area-of-interest advisor as their secondary advisor. The area of interest is determined from the student's application for admission. The Cornerstone advisor will act as the student's first contact person. The area-of-interest advisor will act as a consultant in matters pertaining to major requirements. Students may declare their major or area of interest at any time, subject to program requirements; however, the Cornerstone advisor will remain as the primary advisor and the major advisor will continue in the secondary advisor role for the entire first academic year.

Students with no area of interest or major will remain assigned to their Cornerstone advisor as their primary advisor.

## **Attendance Policy**

Students are responsible for understanding the policy presented by the instructor in the syllabus for each course, including the implications of the policy regarding successful performance in that course. For undergraduate students, absences are excused for two reasons.

1. Medical reasons, when a medical professional has provided documentation indicating the date and time of an appointment, and/ or dates on which the student must not attend class related to the illness or condition.
2. Participation in an official college event at which the student represents the college as a whole (e.g., athletic competitions and musical performances).

These absences shall have no direct penalty for the student; the student shall have the opportunity to make up any missed work occasioned by such excused absences.

## **Acceleration and Academic Overload**

Students desiring to accelerate their college program may complete requirements in less than four (4) academic years. This may be accomplished by attending summer school and/or taking an academic overload. Permission to take an overload in any semester is granted only to those students who have earned at least a cumulative average of "B" (3.0), except that a student may take an overload during one semester of his or her senior year without respect to grade point average.

## **Alternate Methods of Obtaining Academic Credit**

### **Credit by Examination and Exemption**

Students entering LaGrange College may earn college credit as a result of their participation in the College Board's Advanced Placement (AP) Program, the College-Level Examination Program (CLEP), or the International Baccalaureate (IB) Program. Advanced Placement credit is accepted for those students who present evidence from their high schools that Advanced Placement courses have been completed and appropriate scores earned on the advanced placement test. CLEP exam scores of 50 or better will be reviewed and credit may be granted depending on the academic discipline; only 6 CLEP credit hours will be accepted for courses below the 3000-level. IB credit is awarded for scores of 5, 6, or 7 on the Higher Level examinations, with the exception of English as a Second Language. No credit is awarded solely for earning an IB Diploma, for IB Standard Level exams, or for scores below 5 on any Higher Level examination.

Applicants should submit requests for Advanced Placement or International Baccalaureate credit during the summer prior to enrollment. An official IB transcript should be included with the student's final high school transcript. Consultation with the academic departments may be required in some areas before final credit is awarded. If a waiver of requirements is granted, then the score on the examination used will be recorded on the student's record in lieu of a letter grade.

The Office of the Registrar maintains a list of courses for which CLEP credit can be earned. Students should consult with their academic advisors before registering for a CLEP exam.

CLEP credit is not accepted for failed courses, for CORE classes, or for ENGL 1101 and ENGL 1102. CLEP credits do not count towards residency requirements and are not included in the cumulative GPA.

### **Credit for Work Earned at a Two-Year Institution**

Not more than 60 semester hours of credit earned at a two-year institution are counted toward the degree. No credit is granted toward the degree for coursework taken at a two-year institution after a student has attained junior standing, except that up to 9 hours of transient credit from a two-year institution may be granted for courses that are below the LaGrange College 3000-level (the 60 credit-hour limit still applies).

The Ethos requirements will be considered fulfilled for students who have earned the Associate of Science degree at a SACSCOC accredited TCSG institution.

### **Credit Through United States Armed Forces Institute and Service Schools**

Courses taken through the United States Armed Forces Institute and other recognized military educational programs are accepted in accordance with the policy governing transfer work when presented on official transcripts from accredited institutions. Nine (9) semester hours of elective credit will be allowed for military service credit, including USAFI correspondence courses and military service school courses as recommended by the American Council on Education. Academic credit for one activity course in

physical education, up to a maximum of four, will be awarded for each two months served in the Armed Forces. The maximum credit possible, then, is thirteen (13) semester hours. The Registrar should be contacted in order to obtain appropriate credit. The telephone number for the Registrar is 706-880-8024.

### **Transient Work**

Transient credit may be acquired at another regionally accredited institution while the student maintains permanently enrolled status at LaGrange College. For credit to be accepted, the student must obtain written permission from the VPAA through the Transient Request process **prior** to enrolling in the transient course at another institution.

Grades earned for transient work are not included in the cumulative grade point average. As stated in other sections of this Bulletin, a student will not be given permission to repeat any course at another institution in which a failing grade has been earned at LaGrange College.

Transient credit for courses within a student's major will be accepted only from a four-year baccalaureate degree-conferring, regionally-accredited institution that offers a major in the specific discipline of the course being requested for credit. Even if another such institution offers a major in the specific discipline in which the course is being requested for credit, the department chair in that discipline retains the right to deny the request.

Basic parameters for transient work include:

1. Students who have failed a course at LaGrange College may not take the course elsewhere for credit.
2. Students who have earned a grade of "D" in a course, which may be considered unsatisfactory as defined by a student's major requirement, must have the approval of the department chair in the student's major in order to take the course elsewhere.
3. Students are eligible to apply for transient course credit in lieu of a LaGrange College course that satisfies Ethos requirements when
  - a. the LaGrange College course does not house a signature assessment (portfolio artifact) or
  - b. categorical or programmatic goal requirements have already been fulfilled by the submission of the corresponding artifact to the Ethos Portfolio.
4. Transient work with a grade of "C-" or better is acceptable. Grades earned for transient work are not included in the institutional grade point average.
5. After 60 semester hours have been completed, acceptable transient work from an institution that does not award the baccalaureate degree can be no more than 9 semester hours and courses must be below the 3000 level.

Transient credit permission will not be approved under any circumstances for courses in any semester, including summer, when that course is offered at LaGrange College, either online or in seat, during that same semester.

## Grades and Credit

The definitions of grades given at LaGrange College are as follows:

Letter Grade	Evaluation	Quality Points
A+		4.00
A	Superior	4.00
A-		3.75
B+		3.25
B	Above Average	3.00
B-		2.75
C+		2.25
C	Average	2.00
C-		1.75
D+		1.25
D	Below Average	1.00
F	Failing	0.00
I	Incomplete	
P	Pass	
NC	No Credit or Non-credit	
W	Withdrawn	
AW	Audit Withdrawn	
AU	Audit Complete	
NR	Grade not reported by instructor at the time the report issued.	

### Non-Credit

A student may register for a course on a non-credit basis, for which he or she pays full tuition. To have a grade of "NC" recorded, he or she must fulfill all course requirements.

### Course Audit

All requests for audit courses must be approved in writing by the instructor. Only lecture courses may be audited. No new first-year student may audit any course during the first semester of residence at LaGrange College.

### Incomplete Grade

A grade of Incomplete (I) will be recorded only for unusual and mitigating circumstances that occur near the end of a term and only for a student who has done satisfactory work up to that point. A grade of Incomplete may be extended to a graduate student engaged in a project that cannot be completed during the term of a course.

A grade of Incomplete must be accompanied by a designated date for completion recorded on the Incomplete Grade Agreement. Typically, this date should be no more than two (2) weeks beyond the last day of the term, but never later than the last day of the subsequent term (including summer, but not Interim.)

When a grade of Incomplete is not changed to a final grade by the designated date, the instructor will be notified by the Registrar. The grade will convert to an F at the close of the exam period of that term if no final grade has been submitted. Exceptions must be approved by the Vice President for Academic Affairs (VPAA).

### **Withdrawal**

A student who chooses to withdraw from a class prior to the close of the Drop/Add period may do so without the course appearing on his or her official transcript in any form. The Drop/Add period will normally end one calendar week following the first day of classes (except in situations in which a class has not yet met, in which case the Drop/Add period will extend one day beyond the first meeting of that class or classes, but only for students enrolled in such classes).

A student who chooses to withdraw from a class on or before the “Last Day to Withdraw with a ‘W’” will receive a “W” on his or her official transcript, regardless of standing in the class. The “Last Day to Withdraw with a ‘W’” will normally occur two weeks prior to the last day of classes of a regular semester-length course. This date is adjusted proportionately for shorter terms.

Normally, no student will be permitted to withdraw officially from a class after the “Last Day to Withdraw with a ‘W.’” Exceptions may be granted for extenuating circumstances but must be approved by the VPAA. Normally, students who encounter hardship near the end of the term (serious illness, injury, family crises, etc.) will be encouraged to take an incomplete (I) grade for the course and complete unfinished work during the following term.

Please note: This policy does not preclude the possibility of an “administrative” withdrawal (in the case, for example, of a student who is disruptive of the learning experience of others) or a medical withdrawal (see below).

To withdraw from an individual course, a student must confer with the Registrar’s Office. Failure to withdraw officially through this office may result in the assignment of an “F.”

### **Medical Withdrawal**

Medical withdrawal is defined as complete withdrawal without academic penalty for reasons of health. Except in circumstances of emergency, a licensed health care provider or a qualified counselor must provide a written recommendation for medical withdrawal to the Vice President for Academic Affairs (VPAA). This written recommendation must be on file prior to approval for withdrawal. Anytime medical withdrawal is initiated, the student’s instructors, the Office of Financial Aid, and the Business Office will be notified by the Registrar. The re-entry of the student following medical withdrawal for medical reasons requires a clearance from the attending physician, a licensed health care provider, or a qualified counselor with an evaluation of

the student's potential to resume study successfully at LaGrange College. The VPAA will review this evaluation and make the decision concerning the student's re-entry.

### **Grade Point Average (GPA)**

The grade point average is computed by multiplying the quality points earned in each course by the course credit-hour value, summing for all courses, and then dividing the sum by the total number of credit hours. If a student has received credit for a course and repeats that course, then he or she receives no additional credit toward the degree. In computing the student's average, GPA hours and quality points are counted on all attempts.

### **Grade Reporting**

#### **Mid-Term Grade Reporting**

Mid-term grades for both fall and spring semester terms (but not for Summer and Interim terms) will be reported for all courses as either A-F or S/U (Satisfactory/Unsatisfactory).

#### **Final Grade Reporting**

Letter grades are assigned and recorded for each course at the end of each term. Both mid-term and final grades are available to students on the Web.

### **Transcripts**

Students are entitled to transcripts of their record; however, no transcripts will be issued for any student who is under financial obligation to the College or who has Honor Council or VPAA's Holds. Transcript requests can be made at <https://www.lagrange.edu/academics/registrar.html> . Transcripts will be issued promptly; however, at the beginning and end of terms, some delay may be unavoidable. Unofficial transcripts may be obtained from the online student module of the [MyLC](#).

### **Student Grade Appeal**

The initial determination of a student's grade is entirely the prerogative of the instructor. However, a student who wishes to contest a course grade or other academic decision may initiate an appeal by the procedures outlined below. Grade appeals must be initiated no later than mid-term of the academic term following that in which the grade was assigned. The date of the academic term is defined in the College calendar in the front of this Bulletin.

The following procedures govern all student requests for grade changes:

- The student should first attempt to resolve the matter by discussing the question with the course instructor.



- If the student and the instructor are unable to reach a resolution, the student must then submit a written appeal to the Vice President for Academic Affairs (VPAA). The appeal must state the manner in which the course syllabus was violated.
- The VPAA shall then seek an informal conference between the student and the instructor to settle the grievance to the satisfaction of the two parties involved. If no resolution can be found, then the VPAA will deliver the student's appeal, together with any other pertinent documents provided by the student and/or the instructor, to the Review Panel of the Academic Policies Committee for its determination.
- The Review Panel shall then convene to conduct a preliminary review of the appeal, after which the Chair of the Review Panel will set times convenient to the student and the instructor for hearing both sides of the dispute.
- It is the responsibility of the Review Panel to make every reasonable effort to complete its deliberations prior to the end of the term in which an appeal was initiated.
- Upon completion of its hearings, the Review Panel will report its findings to the VPAA. The VPAA will, in turn, inform the principal parties involved of whether the student's request for a change of grade or other decision was denied or approved.

## **Course Repetition**

A student may wish to repeat a course in which a grade has already been earned.

A student who has failed a course at LaGrange College is not allowed to take the course elsewhere. Thus, all courses in which a grade of "F" is earned at LaGrange College must be repeated at LaGrange College.

Courses, unless specifically designated as ineligible, may be repeated for credit toward graduation and/or program completion. A student retaking a course forfeits the credit/grade earned in any previous attempt in the course, and is granted only the credit/grade earned in the latest attempt.

With the exception of such courses as "Selected Topics" courses and other courses specifically designed for repetition and designated as such in the Bulletin, by registering for a course for which credit has already been received a student forfeits credit toward graduation in the previous attempt in the course. The final grade for graduation purposes will be the grade in the repeated course. However, all hours attempted and grades earned will appear on the transcript and will be used in computing the resulting institutional grade point average. If a student chooses to withdraw with a W from a repeated course, then only the grade from the previous attempt will be used. The regular recording processes of the Office of the Registrar will be used in carrying out this policy. Departmental-specific policies on course credit will apply and will supersede this policy if a conflict arises.

Students should be aware that repeating a course will affect financial aid. Please see the Financial Aid section of the Bulletin for details.

## Academic Honors

Academic honors at graduation are based on the student's grade point average. These honors are awarded only to those students who have completed their last 60 semester hours at LaGrange College and

1. have attained a quality point average of 3.50 to 3.74 may be granted the bachelor's degree *cum laude* or
2. have attained a quality point average of 3.75 to 3.89 may be granted the bachelor's degree *magna cum laude* or
3. have attained a quality point average of 3.90 to 4.0 may be granted the bachelor's degree *summa cum laude*.

At the end of each academic semester, students who have maintained a 3.60 cumulative grade point average on a minimum of 12 GPA hours of work will be placed on the VPAA's List.

Upon graduation, students who have been in residence at LaGrange College (as transfer students in the day program) for at least 42-59 semester hours and have attained a grade point average of 3.50 or higher may be granted the bachelor's degree with distinction.

## Academic Standing and Probation

Students are placed on academic probation when the quality of work is such that progress toward graduation is in jeopardy. The purpose of probation is to warn. It is not a penalty. Students on probation will be notified, and the regulations governing probation will be called to their attention.

To stay in good academic standing, a student must maintain the following LaGrange College cumulative grade point average (GPA):

- with fewer than 30 earned hours, a minimum 1.75 LaGrange College GPA;
- with 30-59 earned hours, a minimum 1.9 LaGrange College GPA; and
- with 60 earned hours or more, a minimum 2.0 LaGrange College GPA.

When placed on academic probation, a student will have two semesters to remove probationary status. Failure to do so could result in suspension at the discretion of the Vice President for Academic Affairs (VPAA), who will evaluate the student's academic progress.

In addition, a student may be placed on probation or suspended, at the discretion of the VPAA, for any of the following reasons:

- failure to make at least a 1.0 GPA in any term
- failure to earn at least three credit hours in any term
- failure to successfully complete ENGL 1101 within the first 30 semester hours of enrollment at LaGrange College
- failure to pass the initial mathematics course into which the student is placed within the first 30 semester hours of enrollment at LaGrange College

- failure to successfully complete one core mathematics course (Math 1101 or higher) within the first 45 semester hours of enrollment at LaGrange College

Students may be suspended for other academic reasons, such as Honor Code violations. In the case of part-time students, the extent of application of these regulations will be at the discretion of the Vice President for Academic Affairs (VPAA). Normally, all applications of the regulations will be based upon a full academic load.

A letter from the VPAA is sent to the student providing information on standing. "Probation One" means that the student's next term will be the first term on probation, etc. "Dean's Decision" means that the student's academic records have been given to the VPAA for action.

### **Academic Forgiveness**

Academic forgiveness is a process which allows a student to have his or her prior academic record adjusted if:

1. four (4) or more calendar years have elapsed since the period of last enrollment at LaGrange College;
2. the student applying for forgiveness has completed a minimum of 12 semester hours since readmission to LaGrange College and has earned a GPA of 2.0, with no course grade lower than "C-," since the time of readmission.

The student may petition for forgiveness through the Academic Council, and, if approved, the College will:

1. apply toward the student's Core Curriculum and elective requirements, but not necessarily toward the student's academic major or minor, all those courses in which the student earned a grade of "C-" or better;
2. set the student's cumulative grade point average to 0.0;
3. require the student to successfully complete a minimum of 30 semester hours after bankruptcy declaration in order to graduate;
4. and allow all graduation requirements (see LaGrange College Bulletin) to remain the same and apply equally, except that students who have petitioned for and received academic forgiveness will not be eligible to receive honors at graduation.

LaGrange College will maintain the student's complete record, including those courses excluded from the GPA by the granting of forgiveness. No coursework will be expunged from the student's academic record. The student's official transcript will clearly indicate that the student has been granted academic forgiveness. Ordinarily, no transfer or transient credits will be accepted after academic forgiveness. A student may be granted academic forgiveness only once during his or her academic career at LaGrange College.

### **Student Petition of Academic Policy**

Students may petition for exception to published academic policy. The Academic Council reviews the petition.

## Student Records and FERPA Regulations

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

- Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.
- Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, then the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- school officials with legitimate educational interest;
- other schools to which a student is transferring;
- specified officials for audit or evaluation purposes;
- appropriate parties in connection with financial aid to a student;
- organizations conducting certain studies for or on behalf of the school;
- accrediting organizations;
- to comply with a judicial order or lawfully issued subpoena;
- appropriate officials in cases of health and safety emergencies; and
- state and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information, such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

For additional information about FERPA, visit the following Website:

<http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html>

## **International Students**

A student who is on a student visa in the United States is subject to special regulations mandated by the U.S. Citizenship and Immigration Services (USCIS) of the United States Government. As the institution that issues documents certifying student status, LaGrange College is subject to USCIS regulations as a matter of law. USCIS regulations change from time to time, so students are encouraged to contact the Office of Global Engagement when questions about USCIS regulations arise. Under current guidelines, persons with student visas must be enrolled for a full academic load (at least 12 semester hours) during the required Fall and Spring semesters. Federal regulations concerning "status" for all international students on an F-1 visa state that any student who falls below 12 semester hours during these terms will be considered out-of-status and their I-20 will be terminated requiring them to leave the country immediately.

English proficiency is fundamental to a successful academic course at LaGrange College. Therefore, in addition to the minimum TOEFL or IELTS score required for admission, the Vice President for Academic Affairs (VPAA) may require that a student enroll and successfully complete an English as a Second Language (ESL) program if it is apparent that a student's English continues to jeopardize a successful academic career. LaGrange College is not approved by the USCIS's Student and Exchange Visitors Program (SEVP) to offer ESL programs. If needed, the Office of Global Engagement can suggest programs for the student to contact.

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## Academic Programs



Faculty members and the staff of LaGrange College implement curricular and co-curricular programs that contribute to the fulfillment of the mission of the College and the quest for civility, diversity, service, and excellence. Undergirding all the academic programs at LaGrange College is a fundamental commitment to the liberal arts. The underlying philosophy of liberal learning is found in all parts of the curriculum of the college but is most obvious in the structure of the Ethos curriculum, which serves as the foundation of the academic experience at the college. Baccalaureate majors share Ethos, which represents approximately forty percent of a student's formal study at the college. Specific courses within Ethos are designed to integrate knowledge from diverse disciplines.

Within an ethical and caring community, the total LaGrange College program is designed to challenge and support students in their search for truth. This program is centered around the liberal arts curriculum, which provides engagement in a breadth of scholarly disciplines and a foundation for a lifetime of learning. Because of this orientation, students are given opportunities to interpret and evaluate the influence of historical, cultural, artistic, mathematical, scientific, and religious developments. They are exposed to the modes of creative expression and participate in activities that foster intellectual curiosity. Through a series of experiences allowing examination of issues involving ethical reasoning, global awareness, diversity, sustainability, personal wellness, and civic knowledge and service, students have an opportunity to reflect upon and consider their place in the world and to become successful, responsible citizens who aspire to lives of integrity and moral courage.

The curriculum of LaGrange College is designed to improve students' creative, critical, and communicative, and connective abilities, as evidenced by the following outcomes:

- Students will demonstrate creativity by approaching complex problems with innovation and from diverse perspectives.
- Students will demonstrate critical thinking by acquiring, interpreting, synthesizing, and evaluating information to reason out conclusions appropriately.
- Students will demonstrate proficiency in communication skills that are applicable to any field of study.
- Students will demonstrate connectivity between the Ethos curriculum and their major coursework.

### **Ethos Curriculum**

To learn more about LaGrange College's recent general education curriculum, [access the Ethos catalog page](#).

### **The Interim ("Jan-Term") Program**

The Interim is the class term held during the month of January for approximately four (4) weeks. Courses offered in the Interim are designed to encourage students to explore course content outside their majors. All first-year students must successfully complete three (3) of the four (4) Interim terms offered during a typical four-year course of study. For students who transfer to LaGrange College, reductions are made in this requirement based on the academic standing of the student at entry, as follows: transfer freshman (< 30 attempted hours) – 3; transfer sophomore (30-59.99 attempted hours) – 2; transfer junior (60-80.99 attempted hours) – 1; transfer senior (>81 attempted hours) – 0. All first-year students are required to register for an Interim class during their first year at LaGrange College. First-year students not pre-registered for the Interim term following their first Fall semester must submit an Academic Petition to the Vice President for Academic Affairs (VPAA).

Due to the exploratory nature of the Interim term, other academic programs are encouraged to refrain from offering courses required in the major or courses that are restricted to certain small groups of students. With this intent, students can be exposed to opportunities of study, thought, and expression that are not available during the other semesters of the academic year. To preserve the uniqueness of the Interim program, Interim-term courses are not offered during other semesters, Ethos curriculum courses are not offered during the Interim, and students may not repeat an Interim course.

To be eligible for any Interim course, all academic, procedural, financial, and other prerequisites must be met. Students who have been enrolled full-time during the preceding Fall semester may take an Interim course at no additional charge for tuition, room, or board. Individual courses may assess fees particular to the activities planned. The costs listed in the course descriptions in the annual Interim bulletin are the



anticipated per-participant charges for that particular class. Students are responsible for purchasing their own textbooks; most are available at <https://lagrange.ecampus.com/> .

The primary Interim bulletin is distributed in early Fall semester, with registration in late September for the upcoming January. Students are encouraged to discuss any questions about courses with the indicated instructors during the week prior to registration. A separate preliminary travel bulletin is distributed during the prior Spring semester, with an early travel application period offered in March. If space is available in the courses, then it may be possible to register for travel courses during the Fall registration period also.

All Interim courses require a minimum of 120 clock-hours per term of student involvement. At the first class meeting in early January, the instructor will provide guidelines for successful completion of the course, as well as a schedule of class meetings, assignments, and other necessary information. Grading of Interim courses is based on the A-F scale or Pass/No Credit. Instructors may allow students to choose between these grading options in on-campus courses but study away courses may only be taken on the A-F scale.

During the Interim term, LaGrange College offers several opportunities for off-campus study that require travel, to other states or travel beyond the United States. Being allowed to study away as part of the curriculum of LaGrange College is a privilege; approval to study away is not automatic but may be granted through the Office of Global Engagement, based on a completed application, including instructor permission and references. Study away inevitably involves risk—accident, injury, illness, civil unrest, and other unforeseen circumstances. These risks are ones that neither those who sponsor or participate in study away can control. In recognition of these risks, a premium on a travel assistance and emergency medical insurance policy is included with the fees assessed for study away courses. Participation in such an off-campus study program is purely voluntary on the student's part. As a condition for participation, LaGrange College requires that students and their parents read and execute liability releases and other documents that acknowledge, accept, and assume all risks. LaGrange College expects that students and their parents will use their own due diligence in informing themselves of current global conditions and in determining whether they wish to engage in study away to given sites.

### **Global Engagement**

The LaGrange College Mission Statement emphasizes that the institution, in its focus on the liberal arts, the Wesleyan tradition of truth-seeking, and the preparation of students for professional success and responsible citizenship, will provide an educational experience that contributes to the formation of graduates who are not only capable of encountering difference, in people and in cultures, but also eager to be significant contributors to a complex world. Faculty and staff are committed to providing many opportunities for students to develop the necessary skills for informed thought and responsible decision-making. It follows naturally from this sense of mission and purpose that the college should foster the development of characteristics of globally engaged students who will one day be knowledgeable, involved citizens of the world.



The Study-Away program encourages students to participate in learning opportunities in other settings, both domestic and international. Students may do this through semester or academic year long programs or short-term, faculty-led study away courses which are offered during January in the Interim Term and during May in the May Away Term. There are specific application and enrollment periods for study away courses and programs which will operate during the upcoming academic year. Information on the application process and programs can be obtained through the Office of Global Engagement. All students who are interested in full-term Study Abroad should begin the process at least a year in advance by requesting approval from the Office of Global Engagement.

A major commitment of the college is to provide all students with greater access for study-away opportunities. A significant component of this commitment is the undergraduate student travel voucher program, whereby eligible students receive direct financial support of up to \$2500 to participate in a for credit international or domestic study-away experience sponsored or approved by the college. The eligible student will have entered LaGrange College as a first-time, first-year student, remained continuously enrolled at the college, have attained at least junior (60 semester hours) status by the award date of the voucher, and be in good standing. The voucher may be used during the junior or senior year.

### **The May Away Program**

May Away, an academic study away-only term, features a three-semester-hour study away course which requires 120 hours of student engagement. Pre-departure and course preparation will likely begin during the preceding spring semester, with a sufficient number of faculty/student hours to fully prepare students for the travel component. This preparation may include on-campus and on-line sessions. Even though students will begin coursework, the official start of the May Away term is the day after the last scheduled final exam day for spring semester. Graduating seniors may enroll in a May Away course. These seniors will be able to walk for graduation, but will not receive their degree until the following May after successfully completing the May Away course. Graduating seniors will have to file a graduation petition and a pre-completion request with the VPAA.

The travel component of May Away will begin within a few days after graduation; no on-campus housing will be provided for May Away students (faculty and students will meet at the airport or another pre-arranged place). Students eligible for May Away free tuition will be those who are full time students in the preceding spring semester. Exceptions would be those students who have already used the annual allotment for the January Interim term because of their full time status the preceding fall semester and are therefore not eligible for free tuition in May. Students are able to take advantage of the free tuition only one time during an academic year. Travel vouchers and transfer student travel scholarships may be used for May Away courses.

A student may take both a January Interim term course and a May Away course during the same academic year. May Away courses count toward the required total number of Interim courses for graduation. May Away courses will follow the same calendar path as study away courses taught during the January Interim term. These new courses are

available for student application beginning in February for the upcoming academic year. In this way, all faculty-led study away courses (January and May) are offered to the current year's students at one time.

### **Online Learning**

Online learning at LaGrange College is an initiative that enjoys campus-wide support and participation. To remain true to the ideals of an ethical and caring community, the college focuses on improving the lives of students by continuing to offer rigorous coursework than can be taken with more consideration for their responsibilities and obligations.

Courses are offered through a variety of techniques which employ varying levels of digital delivery:

- Hybrid courses – These courses uses a decreased number of classroom sessions and an increased amount of digital delivery of content. The classes typically replace between twenty and eighty percent of all physical meetings with electronically delivered content. Success in a hybrid course requires that students are sufficiently motivated and benefit from strong instructor guidance. Dates of required class attendance are clearly noted on the syllabus.
- Flipped courses - This style entrusts most student learning to take place outside of the classroom but utilizes the scheduled class meetings to clarify concepts through application of the content. Best practices for this delivery include the use of low-stakes assignments to enforce the learning of the assigned content before coming to the mechanics-focused class times.
- Synchronously distributed courses – The instructor meets in a regularly scheduled, primary classroom along with students and also have simultaneously scheduled satellite classrooms where synchronous, web-/telecom-based interaction transpires with remote students.
- Primarily online courses – These courses are characterized by a minimum of eighty percent of all content being delivered electronically. However, these courses may also require a very small quantity of person, synchronous meetings (classroom and off-campus). Dates of required attendance are clearly marked on the syllabus.
- Fully online courses – These courses have no required content-driven meetings and thereby eliminate location as a limiting factor for enrollment.

Students in online courses of any type may be required to take exams which are administered and proctored by a trusted, outside source. In some courses, there may be occasional required synchronous class sessions and additional, non-required help sessions, all of which would be available to students via the internet. Instructors will hold office hours in physical (office) locations and also through a digital presence.

Students enrolling in primarily or fully online, synchronously distributed, or hybrid courses at LaGrange College are responsible for meeting all college and course prerequisites, locating and obtaining privileges to use accepted testing centers (as needed), acquiring access to modern computing tools (computer, microphones, webcams, etc.) and broadband internet, addressing any fees specific to scheduled courses or programs, and maintaining skills necessary to properly operate instructional

technologies. Students with questions or concerns should contact the course instructor for clarification of any prerequisites and conditions.

For detailed information on the institutional and legal protection of students who are enrolled in distance courses at LaGrange College, please reference the Protection of Students Enrolled in Distance Education Courses policy.

## **The Major Programs**

A major is defined as a primary program of study in which the student completes a designated number and sequence of courses within a specific discipline or subject area. A major may or may not offer concentrations for focused coursework within the major.

A student may choose to pursue one (1) of five (5) baccalaureate degrees: the Bachelor of Arts, Bachelor of Business Administration, the Bachelor of Science, the Bachelor of Music, or the Bachelor of Science in Nursing.

### **Bachelor of Arts**

Art and Design	General Studies	Political Science
Biochemistry	History	Psychological Science
Biology	Interdisciplinary Studies	Religion and Philosophy
Chemistry	Mathematics	Sociology
Digital Creative Media and Film	Music	Spanish
Education Studies	Music Education	TESL
Elementary Education	Musical Theatre	Theatre Arts
English	Non-Profit Leadership	

Students may also earn a Bachelor of Arts in General Studies.

### **Bachelor of Business Administration**

Concentration in Accountancy, Marketing and Entrepreneurship, or Sports Management

### **Bachelor of Science**

Accountancy	Biology	Exercise Science
Biochemistry	Chemistry	Mathematics

### **Bachelor of Science in Nursing**

### **Bachelor of Music**

Composition and Music Technologies	Performance (voice, piano, organ, guitar, percussion)	Church Music
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LaGrange College also offers graduate programs. In these programs, students may complete the Master of Arts in Teaching, the Master of Arts in Philanthropy and Development, the Master of Education in Curriculum and Instruction, Master of Arts in Clinical Mental Health Counseling, Master of Science and Master of Arts in Strength and Conditioning, and the Specialist in Education in Teacher Leadership. Please refer to the *Graduate Bulletin* for more information about these programs.

### **Interdisciplinary Major**

The Interdisciplinary Major at LaGrange College allows highly motivated students to pursue a self-designed, individualized program leading to a Bachelor of Arts degree in Interdisciplinary Studies.

To be eligible to pursue the interdisciplinary major, a student must exhibit a high-level of maturity and self-direction. A grade point average of 3.3 or permission of the Vice President for Academic Affairs (VPAA) is required at the time of submission of the proposal. The major may be declared upon completion of 30 semester hours, but no later than 69 semester hours.

#### **Policies and Procedures:**

1. The proposed major must stem from at least two (2) separate disciplines, but no more than three (3), and must be supportable by the existing resources of the College.
2. The student must select an advisor in each discipline, with one agreeing to serve as the principal advisor.
3. The student must research and select classes totaling at least 36 semester hours that relate to the proposed major and justify the inclusion of each course. At least 30 semester hours must be from courses at the 3000 level or above.
4. The proposal must include a clear sense of where the interdisciplinary major would lead the student (graduate school or career possibilities). The proposal should also state why the Interdisciplinary Studies Major better suits the student's needs than existing majors/minors offered at LaGrange College.
5. The final major curriculum will be determined by the student in consultation with all advisors. All general education requirements must be met for graduation. The major must culminate in a capstone paper or project approved by all advisors and supervised by the principal advisor. The student must register for INDV 4499 during his or her senior year.
6. The student must complete the Interdisciplinary Studies Proposal Form, which may be acquired from the Registrar's office. The proposed major must be approved by all advisors, the Academic Policies Committee, and the VPAA. It must also be filed with the Registrar's office. Any changes to the approved curriculum must have the approval of all advisors, the Academic Policies Committee, and the VPAA. An amendment form with these approvals must be submitted to the Registrar's office.

#### **Major Requirements: Time Restrictions**

Coursework requirements in major programs necessarily change in response to evolving curriculum concerns and changing student needs. Students' major

requirements are governed by the *Bulletin* in force at the time of the declaration of the major. The declaration of major is initiated with the Registrar's Office and the chair of the respective department.

At the discretion of the department chair, students may be required to demonstrate proficiency and/or currency in the subject matter if the major coursework is older than five (5) academic years. Normally, credit hours earned in the major may not be applied to the completion of the major if the hours earned are older than eight (8) years, dated from the student's initial matriculation. Students who have been out of school longer than two (2) years must again declare their majors.

### **Independent Study in the Major**

In certain majors, independent study courses are offered. These courses are limited to upper-class major and minor students who have completed at least two-thirds of their particular major or minor program, and who wish to pursue a special problem or course of reading beyond that taken up in any formal course and lying within the capabilities of the library and laboratories. In order to be eligible for independent study, the student must have at least a 3.0 average in major courses. Total credit which can be earned through independent study normally will not be more than six (6) semester hours. Written permission to enroll in such a course must be obtained from the instructor, the chair of the department concerned, and the Vice President for Academic Affairs (VPAA). A descriptive syllabus (including the method of evaluation) must be submitted with the petition.

### **Advice and Counseling in the Major**

All students are assigned an academic advisor. Prior to the declaration of a major, a student is advised by her/his Cornerstone instructor and by a member of the faculty in a discipline related to the student's area of interest. Subsequent to declaring a major, the student and program coordinator of that major work together in planning a program. Selecting the proper courses in order to complete the desired degree is the responsibility of the student.

### **Minors**

Academic minors may be earned in most programs. A minor must include at least 12 semester hours, 6 of which must be in 3000-level or above courses. Some programs do not designate the courses required for the minor, but the courses selected must be approved by the coordinator of the program.

### **Majors, Minors, Concentrations, and Programs Offered at LaGrange College**

	<b>Major/ Concentration</b>	<b>Minor/ Concentration</b>	<b>Certificate Program</b>
<a href="#">Accountancy</a>	X	X	
Aging Studies			
Applied Finance		X	

Art and Design (B.A.)	X	X	
Art History		X	
Biology(B.A. or B.S.)	X	X	
Biochemistry (B.A. or B.S.)	X		
Business (B.B.A.)	X	X	
Business Essentials I			X
Chemistry (B.A. or B.S.)	X	X	
Church Leadership	X	X	
Church Music	X		
Church Music and Worship		X	
Coaching		X	
Commercial Songwriting		X	
Composition & Music Technologies (B.M.)	X		
Computational Mathematics	X	X	
Criminology		X	
Digital Creative Media & Film	X		
Dual Language		X	
Education Studies	X		
Elementary Education	X		
English	X	X	
Entrepreneurship		X	
European Union Studies			X
Exercise Science	X	X	
French		X	
Gender Studies		X	
Gerontology		X	

Global Missions and Service		X	
Global Sustainability		X	
History	X	X	
<a href="#">Interdisciplinary Humanities</a>		X	
Interdisciplinary Studies	X		
International Business		X	
Latin American Studies		X	
Literature		X	
Marketing Design		X	
Mathematics (B.A. or B.S.)	X	X	
Military History		X	
Music (B.A. or B.M.)	X		
Music Education	X		
Music Foundations	X		
Music Technology		X	
Musical Theater	X		
Nursing	X		
Nonprofit Leadership	X		
Organizational Leadership			X
Performance (B.M.)	X	X	
Philosophy		X	
Physical Education		X	
Physics		X	
Political Science	X	X	
Poverty Studies		X	
Psychological Science	X	X	
Public History	X	X	
Religion and Philosophy	X	X	
Servant Scholar		X	

Sociology	X	X	
Social/Behavioral Sciences		X	
Spanish	X	X	
Sports Management		X	
TESL	X	X	
Theatre Arts	X	X	
Writing		X	

### **Internship**

Offered by several major programs, these opportunities allow students to gain added applied experience and insight in approved off-campus settings. Internships (termed Shadowing in some disciplines) consist of a minimum of 120 hours (per 3 credits) of work. Assignments in addition to off-campus work may include selected readings, public presentation, and a final portfolio containing essays, weekly journal, and supporting material. The internship should first be discussed with the student's advisor and the Career Development Center, which will provide placement. The application process is unique to each facility.

All students registering for an academic internship in an allied health field will be charged a \$25 fee to provide them comprehensive liability insurance coverage. This fee will be included as part of the student bill. Students cannot begin an internship and no credit hours will be issued until the fee is paid.

### **Teaching Fellows Program**

The Teaching Fellows Program allows faculty members to offer highly-qualified students opportunities to learn by sharing in the instructional responsibilities for particular courses. Students enrolled in the courses will have the added benefit of additional academic support.

The Teaching Fellow is given a sphere of responsibility so that learning and teaching can be experienced as two aspects of the program. The student's role differs from that of teaching assistants utilized by many colleges and universities. Here the faculty sponsor is as involved as ever in all aspects of the course. Involvement of a student in teaching/learning participation in a particular course happens only if the faculty sponsor feels that definite benefit to both the student and the course will result.

The Teaching Fellows Program is voluntary with each faculty member determining which of his or her courses, if any, are appropriate for such individual studies in teaching/learning. The type of responsibilities and extent of involvement of the student will vary depending on the course and faculty sponsor. It may not be counted as a substitute for any of the undergraduate teacher education requirements.

Students may be approached by faculty members to serve as a Teaching Fellow or may initiate the process with approval from a sponsoring faculty member along with other



required signatures. This experience should be reserved for those select few students who have demonstrated appropriate characteristics and academic excellence.

Students must be in good academic standing with a GPA of 3.5 or higher and have attained at least junior status to serve as Teaching Fellows. Additionally, students must have successfully completed the course for which they will be serving as a Teaching Fellow. Students may earn 0-3 semester hours of credit for this experience. The experience may be repeated; a new proposal must be submitted and approved for each experience. Evaluation will be awarded on a pass/no credit basis only.

A student enrolled as a Teaching Fellow will engage in activities to fulfill 40 hours of academic endeavors per hour of credit earned in and out of the classroom. Appropriate activities may include, but are not limited to, some combination of the following: setting up and/or assisting with teaching laboratories, assisting the faculty sponsor in assessing or revising a course, developing in-class activities and oral presentations, leading or facilitating class discussions, and preparing and delivering lectures. The following policies apply to teaching experiences:

1. The Teaching Fellows Agreement form shall be prepared by the faculty sponsor and the candidate Teaching Fellow, outlining expectations for both the student and faculty sponsor. A detailed syllabus must be attached.
2. This statement shall be signed by the student, faculty sponsor, department chair, Academic Council, and VPAA and held on file by the faculty sponsor. A copy will be given to the student to keep.
3. Students earning this credit shall be designated "Teaching Fellows."
4. Teaching Fellows' experiences shall be evaluated only as pass/no credit.
5. Should the participation in the "Teaching Fellows" program cause the student's credit hour load to exceed 16 credit hours for the semester enrolled, the additional tuition cost will be waived for those hours in excess of 16.
6. Teaching Fellows will not prepare exams or assignments and will not grade student work.
7. Students who serve as Teaching Fellows and faculty members participating as mentors for the first time shall attend an orientation session to review the need for confidentiality, sign a confidentiality statement, and discuss other pertinent college policies.
8. Faculty participation in the Teaching Fellows Program is voluntary and will not be considered as part of the faculty load.
9. Each Teaching Fellow, sponsoring faculty member, and all students enrolled in the courses will evaluate the effectiveness of the program (separate from the evaluation of the teaching fellow by the sponsoring faculty) at the end of the semester, using the evaluation form developed specifically for the Teaching Fellows Program.
10. A student shall be limited to earning no more than 6 semester hours of academic credit for serving as an assistant to faculty members. Currently these opportunities include TCHA 4001, 4010, 4492, and INTM 4010.
11. Credit will be given only for teaching assistant experiences through the TCHA series of courses (TCHA 4010, Teaching Fellow; TCHA 4001, Cornerstone Teaching Assistant ; TCHA 4492, On-Campus Tutoring Internship), and INTM 4010, Service Learning Teaching Assistantship.

12. A review for Honor Code or Social Code violation is at the discretion of the VPAA or his/her designee.

## **Academic Program Resources**

The following academic resources are available to all students regardless of program of study (undergraduate or graduate), the delivery of that program (traditional or online), and nature of enrollment (degree-seeking or non-degree-seeking).

### **Tutoring Center**

The LaGrange College Tutoring Center serves LaGrange College students who could benefit from additional help in many general education courses through peer tutoring. The tutors have been nominated by professors in their respective disciplines, typically including: Accounting, Biology, Chemistry, Economics, Mathematics, Physics, Psychology, Spanish, Statistics, and in other fields as the needs arise.

Located in the 24-hour study area on the main floor of the Lewis Library, the walk-in hours are Monday - Thursday 5-10 pm during traditional spring and fall semesters. Students may instead schedule appointments at other times through the Tutoring Center website: <http://home.lagrange.edu/tutoring> or by e-mailing Dr. Stacey Ernstberger, the director of the Tutoring Center, at [tutoring@lagrange.edu](mailto:tutoring@lagrange.edu).

During the Fall 2020 semester, all tutorials will be conducted online, with the tutoring schedule available on the [Tutoring Center website](#).

### **Writing Center**

The LaGrange College Writing Center gives writers of all levels, in all disciplines, at any stage of the writing process a space to explore the potential of their ideas. The peer consultants in the Writing Center endeavor to ensure each student's writing is focused, organized, and supported with sufficient content. Students are encouraged to visit with all of their writing from any class, specifically the early drafts.

For the fall semester, the Writing Center will be conducting consultations virtually. Scheduling information is updated regularly and distributed to LaGrange College student email accounts.

Any questions may be sent to Dr. Justin Thurman, director of the LaGrange College Writing Center, at [jthurman@lagrange.edu](mailto:jthurman@lagrange.edu).

### **Pace - Panther Academic Center for Excellence**

Located on the 1<sup>st</sup> floor of the Callaway Academic Building, PACE offers a variety of collaborative academic support services aimed at promoting academic success, student retention, and degree completion. PACE serves all LaGrange College's faculty and currently enrolled students, with the following initiatives:

Faculty Led Study Halls  
Academic Coaching

Cornerstone Activities  
Faculty Development Events

## Testing Center for Students Needing Accommodations

PACE is open Monday-Friday 8:00-5:00pm with some evening events as well. More information regarding services in PACE can be found by e-mailing [PACE@lagrange.edu](mailto:PACE@lagrange.edu) .

## The Frank and Laura Lewis Library

The library's resources support the curriculum and general information needs of students, faculty, and staff. Included are approximately 80,000 print resources including an extensive reference collection, and a large DVD and CD collection. The library also provides access to over 500,000 electronic resources including ERIC, Films on Demand, SPORTDiscus, JSTOR, Project Muse, the Gale Virtual Reference Library, , Science Direct, PsycArticles, MathSciNet, ATLAS Religion Database, CINAHL, Credo, Access World News, and many more. In addition to research resources, the Library houses individual and group study rooms, an auditorium, a multi-media classroom, a media lounge, a computer lab, and research study carrels. The Library also has a 24-hour study center with a coffee and snack bar.

The library provides many services to the students, faculty, and staff including one-on-one and course-specific library instruction, chat reference, book recommendations, and research workshops. The library staff is service oriented and ready to assist students, faculty, and staff with all of their library needs.

## Endowed Lectureships

The Jennie Lee Epps Memorial Lectureship was revived in 1997 by a gift from Dr. Grace Hadaway Boswell '49 and her husband, Dr. R. Dean Boswell. Ms. Kate Howard Cross, professor of Latin, donated the originating gift for the Epps Lecture in memory of her friend and colleague, who was a professor of English for 28 years. The lecture is usually delivered toward the end of the Spring semester.

The Waights G. Henry, Jr., Endowed Lectureship was established by a gift from the Neighbors Fund, Inc. in memory of Dr. Henry, president and chancellor of LaGrange College for a period of 42 years. Income from the endowment is used to fund the Waights G. Henry, Jr., lecture.

Each Fall at the Opening Convocation, the Arthur H. Thompson Lectureship sponsors an award-winning faculty member to address the college community. The endowment was established by Ms. Mary Will Thompson, Class of 1898, in memory of her husband, who served as chair of the Board of Trustees of the College. He expressed his philosophy in this statement: "The greatest thing in life is the simple faith of an honest man."

## Pre-Professional Programs

LaGrange College has a curriculum and environment that is well suited for preparation for further study in fields such as medicine and engineering. These programs include, but are not necessarily limited to, preparation for the following areas:

## Pre-Health Professions Advising

For the pre-health professions (Dentistry, Medicine, Physician Assistant, Pharmacy, Physical Therapy, and Veterinary Medicine), the advising team is chaired by Dr. Melinda Pomeroy-Black and is composed of Dr. Nickie Cauthen and Dr. Melinda Pomeroy-Black. Students who are interested in one of these professions should consult with Dr. Pomeroy-Black for assignment to one of the team members.

### Pre-Dentistry

Students should consult frequently with Dr. Pomeroy-Black in addition to their primary advisors for their majors. The pre-dental student should select a major as early as possible and work toward the B.S. degree.

The pre-dental student should be familiar with the specific requirements set by the dental schools to which he or she plans to apply, especially as it applies to upper-level Biology courses. There is some variation in the requirements of the various schools, but the minimum requirements set by most schools of dentistry are:

- a minimum GPA of 2.8, with a “C” or better in all courses. The average GPA is 3.5-3.6.
- a minimum score of 17 on the Dental Admissions Test (DAT) no later than September 30 preceding the year of entry.
- the following courses:

English	6 semester hours
Principles of Biology with Lab	8 semester hours
Physics with Lab	4-8 semester hours
General Chemistry with Lab	8 semester hours
Organic Chemistry with Lab	8 semester hours
Biochemistry	4 semester hours

- a substantial (100-300) amount of shadowing hours

### Pre-Medicine (M.D.)

Students should consult early and frequently with Dr. Cauthen in addition to their primary advisors for their majors. The pre-medicine student should select a major as soon as possible and seek the B.S. degree. Medical schools rarely accept candidates with less than the baccalaureate degree.

The student should be familiar with the requirements of the several medical schools to which he or she plans to apply. Requirements vary somewhat in the various medical schools, but the minimum requirements of most medical schools are:

Principles of Biology with Lab	8 semester hours
General Chemistry with Lab	8 semester hours
Organic Chemistry with Lab	8 semester hours
Physics	8 semester hours

Every applicant must take the Medical College Admission Test (MCAT). The MCAT also includes topics in psychological science, sociology, and biochemistry; thus, PSYC 1101, SOCI 1101, and at least one semester of biochemistry (CHEM 4421/L) are also recommended courses. It is preferable that applicants take the MCAT in the spring or early summer preceding the submission of his or her application to medical school, but no later than the early fall of that year. Students should take General Chemistry (CHEM 1101-1102) as a first- or second-year student to be on track for the MCAT exam. BIOL 1107-1108 with labs is also suggested for first- or second-year students. Either General Chemistry or Principles of Biology should be taken in the first year in order to stay on track for timely graduation and application to medical school. Medical schools also expect experience in the field of medicine. Students should keep records of dates, duration, and types of experience when participating in shadowing or volunteer or paid work in a hospital, doctor's office, or other medical facility. Consult your advisor and the Career Center for help setting up a shadowing experience.

#### **Pre-Physician Assistant (P.A.)**

Students should consult early and frequently with Dr. Cauthen in addition to their primary advisors for their majors. The pre-PA student should select a major as soon as possible and seek the B.S. degree. PA programs require completion of a baccalaureate degree.

The student should be familiar with the requirements of the several PA programs to which he or she plans to apply. Dr. Cauthen has a table of requirements for PA schools in Georgia that is available upon request. Requirements vary significantly in the various PA programs, but the common requirements of most PA programs are:

Biology with Lab	8 semester hours
General Chemistry with Lab	8 semester hours
Organic Chemistry with Lab	4 semester hours
Human Anatomy and Physiology	8 semester hours
Microbiology	4 semester hours

Every applicant must take the Graduate Record Examination (GRE), preferably 4 to 6 months preceding the submission of his or her application to PA programs. Students should take General Chemistry (CHEM 1101-1102) and Principles of Biology (BIOL 1107 and 1108 with lab) as a first- or second-year student. Either General Chemistry or Principles of Biology should be taken in the first-year to stay on track for timely graduation. PA programs also expect extensive direct/hands-on patient care experience (not shadowing). Students should begin acquiring this experience early and keep records of dates, duration and types of experience for their applications. Consult your advisor for suggestions on how to gain this type of experience.

#### **Pre-Pharmacy Advising**

There are several pre-requisites for a pharmacy school, some of which are not within a science major. Therefore, it is especially important that the pre-pharmacy student should select a major as soon as possible and seek the B.S. degree. Students should consult early and frequently with Dr. Pomeroy-Black in addition to their primary advisors

for their majors. While the admission requirements will vary between schools, the minimum requirements set by most schools of pharmacy are:

- a minimum GPA of 3.0, with a “C” or better in all courses.  
The average GPA is 3.4-3.5.
- minimum PCAT percentile score of 50%.
- work experience as a pharmacy technician.
- Ethos courses with a global and/or cultural diversity focus, where applicable.
- Completion of the following courses:

English	6 semester hours
Principles of Biology with Lab	8 semester hours
Advanced Biological Science*	12 semester hours
Physics	4 semester hours
Biochemistry	3 semester hours
General Chemistry with Lab	8 semester hours
Organic Chemistry with Lab	6 semester hours
Math**	6 semester hours
Economics	3 semester hours

\*Including Anatomy and Physiology I and II and Microbiology

\*\*Including MATH 1114 and 2221

Students should take the PCAT (Pharmacy College Admissions Test) as early as practical. Early admission applications are encouraged.

#### **Pre-Physical Therapy**

Physical therapists hold a Doctor of Physical Therapy (DPT) degree. These programs require a baccalaureate degree as well as completion of the pre-physical therapy pre-requisite courses. The pre-requisite courses vary from school to school; you should select your courses after consulting the requirements for your schools of interest and speaking with your advisor. Typical prerequisite courses include chemistry, physics, anatomy and physiology, Principles of Biology, other biology or exercise science courses, statistics, psychological science, and sociology. Dr. Nickie Cauthen and Dr. Amber Leiker have a table of requirements for PT schools in Georgia that is available upon request. Most schools look for experience working with or observing a certified physical therapist in various settings. Students should keep records of dates and duration of such experience. Consult your advisor and the Career Center for help setting up a shadowing experience.

#### **Pre-Veterinary Medicine**

Students should consult early and frequently with Dr. Pomeroy-Black in addition to their primary advisors for their majors. The pre-veterinary student should select a major as early as possible and work toward the B.S. degree.

The pre-veterinary student should be familiar with the specific requirements of the school to which he or she plans to apply as they vary between schools. The minimum requirements set by most veterinary medicine schools are as follows:

- A minimum GPA of 3.0. All courses should be completed with a grade of C or better. The average GPA is 3.4-3.5.
- animal/veterinary experience (large and/or small). Required hours range from 250-400 hours.
- Completion of the following courses:

English	6 semester hours
Principles of Biology with Lab	8 semester hours
Advanced Biological Science	8-12 semester hours
Physics	8 semester hours
Biochemistry	3 semester hours
General Chemistry with Lab	8 semester hours
Organic Chemistry with Lab	8 semester hours
Advanced Biological Science	8-12 semester hours

Students should take the Graduate Record Examination (GRE) no later than the September or December of the year preceding the year of desired entry, depending on the schools to which the student applies. The results should be received by a school by anywhere from October 1 to January 15. It should be noted that some schools also require GRE Subject Tests, such as the Biology and Analytical Writing Subject Tests.

### **Dual-Degree Engineering**

LaGrange College has an engineering preparation program designed to provide a broad liberal arts background while preparing the student for a professional engineering program. Dual-Degree Engineering Programs have been established with Georgia Institute of Technology (GA Tech) and Auburn University. A student accepted in the Dual-Degree program will attend LaGrange College for approximately 3 years (90 semester hours if entering under this *Bulletin*) while he/she completes Ethos requirements and the engineering preparatory courses listed at the end of this section. After satisfactorily completing these studies at LaGrange College, the student will then attend the engineering institution (GA Tech or Auburn) and complete a major in engineering, a process that generally takes 2 to 3 additional years. After completion of the degree requirements for both institutions, the student will receive an engineering degree in the selected engineering discipline from the engineering institution and a Bachelor of Arts degree from LaGrange College. The well-rounded education consisting of liberal arts and engineering curriculum is an attractive combination.

All students considering the Dual-Degree Engineering Program should contact the program adviser, Dr. Kevin Ludwick, prior to registration. Students must complete all components of the Ethos Curriculum, including the College's exit assessment exam, Cultural Enrichment requirements (modified to 30 CE events), and interim course requirements (modified to 2 interim courses) before transferring to the engineering institution.

The Dual-Degree Engineering Program is best suited for students who are prepared to take Pre-Calculus or Calculus I during the first semester. Dual-Degree Engineering students must satisfactorily complete all of the following courses before attending the engineering institution:

Calculus I, II and III ( [MATH 2221](#), [2222](#), [2223](#))

Differential Equations ( [MATH 2224](#))

Linear Algebra ( [MATH 3335](#))

Programming for the Sciences ( [MATH 2241](#))

General Chemistry I and II ( [CHEM 1101](#) and [1102](#))

General Physics I and II ( [PHYS 2121](#) and [2122](#))

Please note that calculus-based physics (General Physics, [PHYS 2121](#) and [2122](#)) is required. Students must begin the study of calculus as early as possible in order to be prepared for the physics sequence, which has [MATH 2222](#) as a pre-requisite.

For 2020, the GA Tech Dual-Degree Program requires a minimum GPA of 3.0 separately for English courses, mathematics courses, and lab science courses in order to be accepted for transfer. GA Tech also maintains GPA requirements that vary from 3.0-3.3 depending on the intended engineering major. This range applies to both overall GPA and math-lab science GPA. There is a “no grade forgiveness policy” with respect to repeating a course. Students should check the GA Tech website for current requirements under the Dual-Degree Engineering program: <https://admission.gatech.edu/transfer/dual-degree>.

For Auburn, a GPA average of at least 2.7 is needed. A “D” or “F” in a course listed above is not acceptable.

For more information about Auburn University's engineering programs, visit <http://www.eng.auburn.edu/programs/>, and for information about their admission process and deadlines, visit <http://www.auburn.edu/admissions/prospectivestudents.html> and look under "Transfer". For more information about GA Tech's engineering programs, visit <https://coe.gatech.edu/schools-college-engineering>, and for information about their admission process and deadlines, visit <https://admission.gatech.edu/transfer/dual-degree>.

### **Pre-Journalism and Communications**

Many students believe that in order to prepare for a career in journalism, they must earn an undergraduate degree in either journalism or communications. This simply is not true. Most publications and graduate professional programs do not require applicants to hold a bachelor's degree in those disciplines. What these employers and programs do insist upon is that their applicants hold a **liberal arts degree** that promotes their abilities to think, read, and write critically. Students at LaGrange College can prepare themselves for a career in journalism or communications (or for graduate studies in those fields) by

1. majoring in a humanities/social science discipline such as English, political science, or history



and/or

1. completing an English minor with a concentration on writing courses;or
2. designing an interdisciplinary major that blends courses from disciplines pertinent to journalism and communications (see “Interdisciplinary Major”).

Students who are interested in journalism and communication should become actively involved in one or more of the following student publications:

*The Hilltop News* (our campus newspaper)

*The Scroll* (our fine arts magazine)

*Citations* (our scholarly journal of undergraduate research)

### **Pre-Law**

Students considering law school should consult with the Pre-Law advisor, beginning in their first year and should meet regularly with other students interested in pre-law at announced meetings of the Pre-Law Advising Committee during the school year. Students entering law school come from varied undergraduate backgrounds. It is not possible to say which major serves as the best preparatory background for law school. Almost every law school bulletin, however, suggests that entering students must have a strong background in political science, history, and English, as well as some elective preparation in either economics, business, sociology, psychological science, and or mathematics. For further information, please contact the pre-law advisor, Professor Jeff Lukken at [jlukken@lagrange.edu](mailto:jlukken@lagrange.edu) , x8021.

### **Pre-Seminary**

The Church Leadership Concentration of the Religion program is designed to prepare students for future careers in church service. Many of our graduates take positions in Christian Education or Youth Ministry directly after graduation. Others enroll in seminaries as a preparation for ordained ministry.

LaGrange College is one of only nine (9) colleges in the nation that are authorized by the United Methodist Church to offer certification programs in Youth Ministry and Christian Education. United Methodist students who complete our Church Leadership program fulfill all of the educational requirements needed for professional certification in these fields.

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## **Ethos**

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## Introduction

In Ancient Greek, “ethos” was the word for an informed citizen’s character. The ideal was to become an individual of courageous aspiration and sound moral judgment. Much later, ethos referred to a speaker’s authority, trustworthiness, and capacity for civic excellence. And today, one of the great aims of a comprehensive liberal education might be said to be the development of student ethos, the disposition and habits of mind essential to living a meaningful life. LaGrange College’s Ethos program endeavors to be the foundation in every student’s search for that meaningful life. Students will refine their intellectual skills, explore multiple modes of inquiry, and interrogate the values of thoughtful global citizenship. Dedicated to LaGrange College’s roots in the Wesleyan tradition and implemented across every year of an undergraduate degree program, the Ethos curriculum values high-impact learning practices and culminates with integrated, project-based senior capstone experiences unique to each student’s major area of study. The Ethos program is the soul of LaGrange College’s commitment to the liberal arts tradition. It is our promise to prepare students to be curious and creative global citizens.

## Ethos Courses

<b>PROGRAMMATIC GOAL ONE: INTELLECTUAL SKILLS</b>	<b>12 Hours</b>
<b>Writing and Information Literacy</b> ENGL 1101, ENGL 1102	<b>6 Hours</b>
<b>Logical and Quantitative Reasoning</b> One from the following list: MATH 1101, 1221, or 2221 and One from the following list: MATH 1114, 1115, or 1120	<b>6 Hours</b>
<b>PROGRAMMATIC GOAL TWO: MODES OF INQUIRY</b> Students may count no more than seven credit hours of coursework bearing the same four-character course designation to fulfill the requirements of Programmatic Goal Two.	<b>25 Hours</b>
<b>Diverse Cultures, Human Behavior, and Human Relationships</b> ECON 2200; EXCS 2331; POLS 1101, 2220; PSYC 1101; SOCI 1000;	<b>3 Hours</b>
<b>Modern Languages</b>	<b>6 Hours</b>

Two sequential courses from among FREN 1101, 1102, 2103, 2105; GERM 1101, 1102; JAPN 1101, 1102; SPAN 1101, 1102, 1102M, 2103, 2105	
<b>Laboratory Science and the Natural World</b> BIOL 1101, 1102 and 1102L, 1107 and 1107L, 1108 and 1108L, 2148, 2149 and 2149L; CHEM 1101, 1101L, 1102, 1102L; PHYS 1101, 1101L, 1102, 1102L	<b>7 Hours</b>
<b>World Civilization and Humanities</b> ARTD 1109, 1110, 1111; ENGL 2204, 2205, 2206, 2207; HIST 1101, 1102, 1111, 1112; HUMS 2001, 2002; MUSI 1110; POLS 2210; PHIL 1410; THEA 1101, 1102;	<b>6 Hours</b>
<b>Artistic Expression</b> ARTD 1151, 1152, 1153, 2227, 2229, 2272; DCMF 2001; MUSI 1101, 1107, 1108, 1112; THEA 1180, 1184, 1205;	<b>3 Hours</b>
<b>PROGRAMMATIC GOAL THREE: GLOBAL CITIZENSHIP</b>	<b>7 Hours</b>
<b>Values</b> Cornerstone: ETHS 1101, ETHS 1102	<b>4 Hours</b>
<b>Faith Traditions</b>  PHIL 2430	<b>3 Hours</b>
<b>TOTAL REQUIRED ETHOS HOURS:</b>	<b>44 Hours</b>

In addition, as part of Programmatic Goal IV, each student is required to complete a senior capstone/seminar course in their major that ranges from 1-3 hours. These are the currently certified courses.

<b>PROGRAMMATIC GOAL FOUR: DEMONSTRATION</b>	
ACCT 4420; BIOL 4470; DCMF 4488 EDUC 4481, 4490;	<b>1-3 Hours</b>

ENGL 4495;  
ENTR 4200;  
HIST 4490;  
MATH 4350;  
MUSI 4484, 4488;  
NURS 4450, 4460  
NPLD 4490;  
RLGN 4620;  
SOCI 4950;  
SPMG 4200;  
THEA 4484

## **General Education**

Each student is required to pass three (3) Interim-term courses [one (1) three-hour course per term] as part of the graduation requirements. First-year students are required to enroll in an Interim-term course. Students may elect to complete four (4) Interim-term courses and are encouraged to do so.

The Ethos Curriculum and the Interim Term comprise General Education at LaGrange College.

### **Assessment of the Ethos Curriculum**

During the first semester and again prior to graduation, students take the college's assessment exam, designed to determine the extent to which students have achieved the objectives of the Ethos Curriculum. Participation in this testing program is a requirement for graduation with a baccalaureate degree.

Students will be responsible for assembling an Ethos Portfolio with which the programs and the Ethos Council can perform course-embedded assessment. All Ethos courses will include authentic assessments that are designed and administered by the courses' instructors. For the most part, these assessments will be written artifacts, but multimedia artifacts including recorded presentations and/or performances, photography, and sound files may also be appropriate.

While often adequate for assessing student learning within certain courses, student results on standardized and/or computer scored midterm and final exams are not recommended artifacts for programmatic portfolios. Rather, students are encouraged to design signature assignments that may function as transactional discourse outside of the classroom.

The Ethos Portfolio will be comprised of nine (9) artifacts that students will collect and upload electronically over their time as students at LaGrange College. Artifacts must demonstrate gains made within each of the student learning outcomes: creativity, critical thinking, communication, and connection. Senior theses/capstone projects should be, with some rare exceptions, uploaded by all graduating seniors.

In each instance, students will be prompted to write brief self-assessments of no more than a paragraph that explain the inclusion of their work and how it demonstrates its respective student learning outcome. This reflective work—and all assessment—will be

reviewed by the Ethos Council. Students transferring to LaGrange College with at least thirty (30) transfer credits may have certain artifacts waived from their Ethos Portfolios depending on which courses were transferred.

Students transferring to LaGrange College with at least sixty (60) transfer credits will not have to complete an Ethos Portfolio as part of the graduation requirements. The Ethos Council will annually conduct assessment of artifacts associated with a limited number of learning outcomes. This cyclic, systematic process will focus on distinct sets of learning outcomes in succeeding assessment periods until all learning outcomes are evaluated. With some exception, many of these assessments are already being administered across LaGrange College's curriculum.

The Ethos Portfolio presents the opportunity for faculty to review it in the interest of improving student learning, and for students—and their families—to see meaningful benchmarks in their educations. In the following table, students may see which courses produce the artifacts they require for their portfolios.

#### Portfolio Artifacts and Courses

<b>Artifact</b>	<b>Courses</b>
First Year Writing	ENGL 1102
Logical/Quantitative Reasoning	CHEM 1102/1102L; MATH 1114, MATH 1115, MATH 1120; PHYS 1101/1101L;
Performance or Written Artifact from Outside the Student's Major	ARTD 1109, ARTD 1110, ARTD 1111; BIOL 1102/1102L, BIOL 1108/1108L, BIOL 2149/2149L; ECON 2200; EXCS 2331; HIST 1101, HIST 1102, HIST 1111, HIST 1112; HUMS 2001, HUMS 2002; PHIL 1410; POLS 2210, POLS 2220; PSYC 1101; SOC 1000;
Language Competency	FREN 1102, FREN 2103, FREN 2105; GERM 1102; JAPN 1102; SPAN 1102, SPAN 1102M, SPAN 2103, SPAN 2105
Fine Arts	ARTD 1151, ARTD 1152, ARTD 1152, ARTD 2227, ARTD 2229, AF DCMF 2001; MUSI 1101, MUSI 1107, MUSI 1108, MUSI 1112; THEA 1180, THEA 1184, THEA 1205
Spoken Communication	ENGL 2204, ENGL 2205, ENGL 2206, ENGL 2207; MUSI 1110; POLS 1101; THEA 1101, 1102;

Faith Identity	PHIL 2430 RLGN 1102, RLGN 1103, RLGN 1104, RLGN 1105, RLGN 1107
Values	ETHS 1101, ETHS 1102
Demonstration/Senior Capstone	ACCT 4430; BIOL 4470; DCMF 4488 EDUC 4481, EDUC 4490B; ENGL 4495; ENTR 4200; HIST 4490; MATH 4350; MUSI 4484, MUSI 4488; NPLD 4490; NURS 4450, NURS 4460; RLGN 4620; SOCI 4950; SPMG 4200; THEA 4484

#### **Ethos Curriculum: Time Restrictions**

There is no time limit on the credit or validity of coursework in the Ethos Curriculum. It should be noted, however, that students who have not been enrolled at LaGrange College for four (4) years, or who transferred from LaGrange College and subsequently return, enter the college under the Bulletin in force at the time of re-entry.

## **Academic Departments, Programs, and Courses**

### **Academic Departments and Programs**

#### **[Business and Non-Profit Studies](#)**

Lydia Rosencrants (Program Coordinator, Accountancy), Chair

#### **[Education](#)**

Margaretta Milam, Chair

#### **[Fine and Performing Arts](#)**

Marcia Brown (Program Coordinator, Art and Design), Chair

Toni Anderson, Program Coordinator, Music

Kim Barber Knoll, Program Coordinator, Theatre Arts

Mitch Turner, Program Coordinator, Digital Creative Media and Film

### History and the Social Sciences

Kevin Shirley (Program Coordinator, History), Chair  
Bobby Jo Otto, Program Coordinator, Sociology and Anthropology  
John Tures, Program Coordinator, Political Science

### Humanities

Laine Scott (Program Coordinator, English), Chair  
David Ahearn, Program Coordinator, Religion and Philosophy  
Amanda Plumlee, Program Coordinator, Modern Languages

### Mathematics

Greg McClanahan, Chair

### Nursing

Sarah Holden, Chair

### Sciences

Nickie Cauthen (Program Coordinator, Biology), Chair  
Christi Hu, Program Coordinator, Psychological Science  
Amber Leiker, Program Coordinator, Exercise Sciences  
Bill McCoy, Program Coordinator, Chemistry and Physics  
Kelly Veal, Program Coordinator, Clinical Mental Health Counseling

## **Course Numbering System and Abbreviations**

The projected schedule of course numbering will be followed insofar as possible, but is subject to change. The number in parentheses following the course title indicates the number of semester hours credit for the course.

- Courses beginning with 1 are intended primarily for first-year students and sophomores. These courses are introductory in nature and assume little or no college-level experience with the subject matter. These courses may also be introductory courses in general education.
- Courses beginning with 2 are intended primarily for sophomores. These courses are also introductory in nature and meant to broaden the student's experience. Many courses at this level contribute to the general education program.
- Courses beginning with 3 are intended primarily for juniors and seniors. In general, these courses are designed primarily for students pursuing a major or minor in the discipline. They assume completion of introductory coursework. Certain courses at this level contribute to the general education program.
- Courses beginning with 4 are intended primarily for seniors. In general, these courses are designed primarily for students pursuing a major or minor in the discipline. They assume completion of introductory coursework.
- Courses beginning with 5 or 6 are intended primarily for Master's-level students.

- Courses beginning with 7 are intended primarily for Education Specialists students.

### Program Abbreviations

Accountancy	ACCT
Art and Design	ARTD
Biochemistry	BIOC
Biology	BIOL
Chemistry	CHEM
Clinical Mental Health Counseling	CMHC
Digital Creative Media and Film	DCMF
Economics	ECON
Education	EDUC
English	ENGL
Entrepreneurship	ENTR
Ethos	ETHS
Exercise Science	EXCS
Finance	FNCE
French	FREN
Gender Studies	GNDR
German	GERM
History	HIST
Interim	INTM
Interdisciplinary Studies	INDV
Japanese Studies	JAPN
Korean	KORN
Languages	LANG
Latin American Studies	LAST
Management	MGMT
Marketing	MRKT
Mathematics	MATH
Music Education	MUED
Music	MUSI
Musical Theatre	MUTH
Nursing	NURS
Organizational Leadership	ORGL
Philosophy	PHIL
Physical Education	PEDU
Physics	PHYS
Political Science	POLS
Psychology	PSYC
Religion	RLGN



Servant Scholar Program	SERV
Sociology	SOCI
Spanish	SPAN
Sports Management	SPMG
Teaching Fellows	TCHA
Teaching English as a Second Language	TESL
Theatre Arts	THEA

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## Faculty

David Oki Ahearn (1995)

Professor of Religion; Program Coordinator, Religion and Philosophy  
B.A., Austin College; M.Div., Southern Methodist University; Ph.D., Emory University

Toni P. Anderson (1999)

Professor of Music; Program Coordinator, Music  
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Elizabeth Appleby (2006)

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Director of Field Experiences, Department of Education  
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B.S., M.A.M., Ph.D., Auburn University

Kuo-chuan Yin (1994)  
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B.S., National Chung Hsing University; M.S., Ph.D., Auburn University

## **PRESIDENT EMERITUS**

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## **PROFESSORS EMERITI**

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Roland B. Cousins, B.S., M.S., D.B.A. (1990-2005)  
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Charles H. Evans, B.S., M.S., Ph.D. (1981-2011)  
Luke K. Gill, Jr., B.B.A., M.S.W., J.D. (1971-2002) (deceased)  
S. G. Hornsby, B.S.Ed., M.A., Ph.D. (1966-2005)  
Sandra K. Johnson, B.A., M.Ed., Ed.D. (1983-2005)  
Richard Donald Jolly, B.A., M.S., Ed.D. (1961-1995)  
Evelyn B. Jordan, A.A, B.S., M.Ed., Ed.D. (1977-2001)  
Tracy L. R. Lightcap, A.B., M.A., Ph.D. (1976-2016)  
Charles Franklin McCook, A.B., S.T.B., S.T.M., Ph.D. (1961-1994)  
Frederick V. Mills, A.B., S.T.B., M.Th., M.A., Ph.D. (1967-2007)  
Maynard L. Reid, B.S.E., M.S.E., Ed.D (1973-1995)  
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Julia B. Burdett, A.A., B.A., M.P.E., M.S.W. (1974-1997)  
Patrick M. Hicks, B.S., M.S. (1958-1998) (deceased)

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Greg W. Wright , Newnan , Georgia ( 20 23)

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Charles W. Smith, LaGrange, Georgia  
James L. Waits, Atlanta, Georgia  
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#### **President's Cabinet**

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B.S.E., University of Central Arkansas; M.A., University of Central Arkansas;  
Ph.D., University of Southern Mississippi  
Susanna L. Baxter (2020)

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Brian A. Carlisle (2018) – Vice President for Student Engagement & Dean of Students  
B.S., The University of Alabama; M.A., The University of Alabama;  
J.D., Southwestern Law School

Jennifer L. Claybrook (1999) – Vice President for Athletics  
B.A., M.Ed., LaGrange College

Deborah P. Hall (2018) – Vice President for Finance and Operations  
B.S., University of North Carolina

Joseph C. Miller (2012) – Vice President for Enrollment  
B.A., Austin Peay State University; M.L.A., Auburn University

Rebecca Roth Nicks (2006) – Vice President for External Relations  
B.S., Lambuth University; M.B.A., Columbus State University

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## **Administrative Staff**

Michael Anderson (2011) Major Gift Officer, Development

Kelly Ansley (2019) Director, Lewis Library

Karen Aubrey (2017) Vice President for Academic Affairs

Debby Baker (2009) News and Feature Writer

Susanna Baxter (2020) President

Nicholas Beamenderfer (2016) Assistant Coach, Baseball

Jackie Belcher (2000) Assistant Director, Financial Aid

James Blackwood (1996) Chief Information Officer

Christopher Blocker (2018) Assistant Athletic Trainer

April Butler (2010) Circulation Specialist, Lewis Library

Brandi Cameron (2016) Counselor

Brian Carlisle (2018) Vice President, Dean of Students

Earl Chambers (2014) Head Coach, Football

Jennifer Claybrook (1999) Vice President, Athletics, Head Softball Coach

John Cody (2020) Assistant Football Coach

Ryan Cook (2018) Associate Dean of Campus Life

Linda Couto (2019) Administrative Assistant, Fine and Performing Arts

Pamela Cox (2012) Payroll Applications Administrator, Human Resources

Janet Craft (2017) Assistant Athletic Trainer

Dale Creamer (2019) Assistant Football Coach

Katie Daniel (2015) Assistant Athletic Trainer

Lee Davis (2008) Recruitment Writer

Mark Davis (2014) Director of Development

Rob Dicks (2001) Director, Athletic Trainer & Compliance; Assistant Athletic Director

Ryan Dickson (2017) Head Coach, Soccer

Matthew Donnett (2010) Head Coach, Tennis

Jon Ernstberger (2008) Associate Vice President for Academic Affairs

Vickie Evans (2005) Administrative Assistant, Humanities

Lisa Farrow (1991) Circulation Associate, Lewis Library

Laura Faulkner (2008) Administrative Assistant, Chaplain's Office  
Braxton Ford (2017) Senior Admission Counselor  
G. Jeffrey Geeter (1990) Strength and Conditioning Coordinator  
Deborah Hall (2018) Vice President for Finance and Operations  
Chastity Hargrett (2003) IT Support Specialist  
Bethany Harris (2016) Post Office Assistant  
Dean Hartman (2000) Senior Director of Communications and Marketing  
Trinity Lynn Hightower (2018) Administrative Support, Residential Education & Housing  
Lauren Hill (2017) PACE Office Coordinator, Academic Affairs  
Sonya Hill (2019) Administrative Assistant, History and Social Sciences  
Dyshon Hines (2018) Weekend/Evening Assistant, Library  
Carlie Hinson (2018) Area Manager, Residential Education & Housing  
Patti Hoxsie (2000) Director of Finance & Business Services  
Janet Hughes (2004) Assistant to VP for External Relations and VP for Finance and Operations  
John Hughes (2002) Sports Information Director  
Stacy Jackson (2000) Assistant Director for Digital Media and Design, C&M  
Devin James (2018) Science Laboratory Technician, Biology  
Jennifer Jones (2017) Administrative Assistant, Business & Accountancy  
Jasen Jonus (2015) Head Coach, Women's Basketball; Head Coach, Cross Country  
Christina Kelley (2017) Education Program Specialist  
David Kelton (2009) Head Coach, Baseball  
John Kraus (2018) Controller, Business Services  
Susan A. Laforet (1994) Administrative Assistant, Callaway Science Building  
Trevor Lane (2019) Assistant Director, LaGrange College Fund  
Elissa Lawson (2018) Admission Counselor  
Chris Lee (2018) IT Support Specialist  
Lauren Lovin (2016) Advancement Services Coordinator, Development  
Jeff Lukken (2013) Director, Servant Scholars Program  
Madison Machurek (2017) Head Coach, Volleyball; Head Coach, Beach Volleyball  
Susan Mansour (2014) Manager, Panther Prints and Postal Services  
Stephanie Marcellini (2014) Accounts Payable Specialist, Business Services  
Aubrey Martin (2019) Assistant Athletic Trainer  
Cynthia Mayfield (2006) Assistant, The Panther Connection  
David McCabe (2019) Admissions Counselor  
Rachel Messerly (2018) Accounting Assistant, Business Services  
Joseph Miller (2012) Vice President for Enrollment  
Krystal Miller (2020) Technical Services Librarian  
Felecia Moore (2015) Archives Specialist, Lewis Library  
D. Scott Mularz (2016) Assistant Coach, Baseball  
Lucinda Muncy (2019) Director, Human Resources  
Rebecca Roth Nicks (2006) Vice President, External Relations  
Martha Pirkle (1993) Director of Alumni and Community Relations  
Karen Pruettt (2015) Associate Dean for Student Leadership and Career Development  
Michele Raphoon (2005) Program Coordinator, Global Engagement  
Nicholas Raszeja (2018) Assistant Coach, Football  
Melissa Reeves (2010) Student Accounts Specialist, Business Services

Michelle Reeves (1999) Director, Financial Aid  
Carla Rhodes (2005) Executive Assistant to the President  
Jenna Rice (2019) Administrative Assistant, Registrar  
Lee Richter (1999) Head Coach, Golf  
Adam Roberts (2014) Chaplain and Director of Spiritual Life  
Tammy Rogers (1996) Director of Special Events and Conferences  
Jarred Rutherford (2017) Assistant Coach, Football  
Maranah Sauter (1983) Associate Vice President for Academic Affairs  
Leslie Sebaugh (2015) Administrative Assistant, Alumni and Community Relations  
Brandon Sewell (2019) Head Coach, Men's Lacrosse  
Jennifer Shaw (2014) Store Manager, The Panther Connection  
Amber Spratlin (2019) Electronic Resources Librarian  
Ronald Stafford (2005) Associate Director – Enterprise Infrastructure  
Matthew Strother (2016) Development/Communication Specialist, Com. & Mktg.  
Nikkovia Sweet (2016) C & M Specialist/Assistant, Communications and Marketing  
Gina Thompson (2017) Assistant to the Vice President for Academic Affairs  
Kendall Todd (2014) Assistant Coach, Football  
Emma Trammell (1992) Information Specialist, Office of Admission  
Pamela Tremblay (1998) Director of Counseling  
Christy Vanhose (2010) Administrative Assistant, Department of Nursing  
Katie Vautier (2019) Head Coach, Women's Lacrosse  
Fred Wagenaar (2014) Head Coach, Women's Soccer  
Kendal Wallace (2011) Head Coach, Men's Basketball, Assistant Athletic Director  
Kayla Watson (2015) Area Manager, Residential Education & Housing  
Jan Webb (2015) Financial Aid Counselor  
Trevor Wenners (2019) Assistant Sports Information Director  
Bobbi West-Stemple (2019) Administrative Support, Student Engagement & Counseling Center  
Brianna White (2019) Human Resources Coordinator  
Michael White (2017) Athletic Program Coordinator; Aquatics  
David Wiggins (2003) Acquisitions and General Assistant, Lewis Library  
Stacey Wilson (2005) Serials & Cataloging Assistant, Lewis Library  
Jacob Wise (2016) Internship Coordinator and Career Advisor  
Lanora Yates (2016) Gallery Manager/Curator, Art and Design  
Carol Yin (1991) Director, Institutional Effectiveness

## **Academic Programs**

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### **Business and Nonprofit Studies**

The Business, Accountancy and Nonprofit Leadership programs at LaGrange College are committed to academic excellence through degree programs designed to prepare students for a wide variety of careers in business and the nonprofit sector. The liberal arts education that students receive at LaGrange College provides the foundation for critical thinking, communication, and leadership skills needed for a successful professional career. The faculty of the programs seek to enhance the College's liberal

arts curriculum by offering coursework and internship opportunities that give students a fundamental understanding of business and provide them with the knowledge and skills needed for effective decision-making in a dynamic, global, and technologically- based environment.

### **Mission Statement**

The Department of Business and Nonprofit Studies integrates and extends faith and liberal arts-based values through discovery, civil discourse, and reflection based on contemporary business content.

### **Learning Outcomes: Business and Accountancy**

Upon completion of a degree from the Business and Accountancy programs:

1. Students should demonstrate the ability to apply business concepts in creatively and critically solving complex problems.
2. Students should show the capacity to formulate and defend ethical judgments.
3. Students should demonstrate the ability to conduct research and communicate in a professional manner, using media appropriately.
4. Students should show the ability to work in teams and demonstrate an understanding of interpersonal relations.

### **Learning Outcomes: Nonprofit Leadership**

Upon completion of a degree from the Nonprofit Leadership program:

1. Students should demonstrate the ability to apply nonprofit concepts in creatively and critically solving complex problems.
2. Students should show the capacity to formulate and defend ethical judgments.
3. Students should demonstrate the ability to conduct research and communicate in a professional manner, using media appropriately.
4. Students should show the ability to work in teams and demonstrate an understanding of interpersonal relations.

### **Programs**

The following programs are available:

#### **Majors**

- Bachelor of Science (B.S.) in Accountancy
- Bachelor of Business Administration (B.B.A.) with concentrations in Accountancy, Marketing and Entrepreneurship, and Sports Management
- Bachelor of Business Administration (B.B.A.) with a concentration in Professional Selling (*See separate LaGrange Evening College Bulletin*)
- Bachelor of Arts (B.A.) in Nonprofit Leadership

## Minors

- Minor in Accountancy
- Minor in Applied Finance
- Minor in Business
- Minor in Entrepreneurship
- Minor in International Business
- Minor in Marketing Design
- Minor in Poverty Studies
- Minor in Sports Management

The Business bachelor's programs are accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

**The Nonprofit Leadership degree is not a business program and is not accredited by ACBSP.**

## Accountancy and Business Majors

Majors should note that the applicable requirements for the majors, including required courses, are those in effect when they declare their major, not those in effect at the time of their matriculation.

In addition to the course requirements, students pursuing a bachelor's degree offered by the Business and Accountancy programs must participate in a comprehensive Departmental Assessment Program, as well as an exit interview with program faculty or Advisory Council members.

## Minors

The department offers eight minors: Accountancy, Applied Finance, Business, Entrepreneurship, International Business, Marketing Design, Poverty Studies and Sports Management.

To declare a minor, the student must meet the following criteria:

1. Have a GPA of 2.50/4.00 or better or permission of program faculty;
2. Complete all minor courses with a grade of "C-" or better;
3. Students must take at least four (4) of the minor courses at LaGrange College.

All major, minor, and concentration courses must be completed with a grade of "C-" or better.

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## Education

The Education program offers several initial teacher preparation routes: Bachelor of Arts programs in Elementary Education (PK – 5th) and Music Education (K-12), and a Master of Arts in Teaching program for both Middle Grades and Secondary Education. In addition, the Education Studies program offers coursework in education for those

who are not seeking an initial teaching certificate. The Education Department also offers a Teaching minor, TESOL major, and TESOL minor. The Master of Education in Curriculum and Instruction, the Education Specialist in Teacher Leadership, and the Tier I programs are designed for those who already have a teaching certificate. See the Education *Graduate Bulletin* for more information on advanced programs.

The Education curriculum at LaGrange College serves four (4) basic purposes:

- to provide for the development of professional knowledge, skills, and dispositions that are essential for the teaching profession;
- to provide planned and carefully guided sequences of field experiences (this requires that all students meet with their advisors before making any work plans);
- to provide initial preparation programs Elementary Education at the undergraduate level, and a Master of Arts in Teaching initial preparation program for middle and secondary grades, all of which are fully accredited by the Southern Association of Colleges and Schools and the Georgia Professional Standards Commission; and
- to provide an alternative program in education at the undergraduate level that does not lead to teacher certification.

### **ADMISSION TO UNDERGRADUATE TEACHER EDUCATION**

Students intending to complete a Bachelor of Arts program in Education make formal application to the Teacher Education program.

The following are required for entrance into an undergraduate program:

- a passing score on the GACE Program Admissions Assessment or exemption;
- passing the Georgia Educator Ethics Assessment (Test 360);
- applied for and/or received a pre-service teaching certificate;
- a GPA of 2.5 or better;
- submission of an application to program;
- obtain liability insurance for duration of time in program;
- completion of a criminal background check showing no criminal record or a discharge from the armed services that would prevent teacher certification;
- verification of residency requirement; and
- approval from the Chair of the Education program.

All students must pass the Program Admissions Test before fall semester junior year in order to apply and receive the state-required pre-service certificate issued by the Georgia Professional Standards Commission. Any student who has not passed the Program Admissions Test before fall semester junior year will not be permitted to complete required program field experiences during fall semester.

For 2020-2021, candidates who have been unable to take the Program Admissions Assessment may take fall semester courses. The Program Admissions Assessment must be passed before the end of fall semester to continue with the program of study.

Admission decisions may be appealed to the VPAA. *After admission to the program, a review occurs each semester for each candidate to determine retention in the Education program.*

All Education pre-service candidates have extensive field experiences each semester. Prior to senior year, they are in schools for a minimum of 7 hours each week. At the end of their junior year, rising seniors will complete a 3-5 day post-planning field requirement at their student teaching placement. During senior year for Clinical Practice I & II, which typically takes place in Troup County, candidates are in schools from the first day of pre-planning for the academic school year to the last day of classes at LaGrange College. Successful completion of field experiences is a program requirement.

Any transfer and/or pre-approved transient credits must completely satisfy a program requirement by the course syllabus and appropriate Georgia Professional Standards Commission rules.

### ***CHARGES INCURRED DURING PROGRAM OF STUDY***

Teacher candidates are required to complete GACE exams for admissions and recommendation for certification. GACE fees are the responsibility of the student and are payable through the GACE testing website. Please consult the GACE website for current fees.

The Georgia Professional Standards Commission requires that each teacher candidate complete the Georgia Educators Ethics Assessment (Test 360) with Educational Testing Service (ETS). The assessment has a \$30 fee, payable to ETS (online). The Georgia Educators Ethics Assessment must be completed during EDUC 1199 (Foundations), and before admission into the Department of Education.

Junior and Senior undergraduate elementary education candidates and music education candidates will use Advanced Feedback, a video observation platform, to receive feedback from professors and supervisors regarding classroom instruction in the field. This technology will also be used in class as students will collaborate around video to enrich learning. Each year, a fee of \$150 will be assessed and is payable upon registration for the following courses EDUC 4360 and EDUC 4490 (subject to change). EDUC 4360 and EDUC 4490 for Elementary Education majors or MUED 3000 and MUED 4110 for music education majors (subject to change).

During the final semester of the program of study, all teacher candidates must submit an edTPA portfolio and receive a passing score for recommendation for teacher certification. Each submission of the edTPA portfolio has a fee of \$300 (subject to change). This fee is assessed by the state-selected vendor, and is payable upon submission of the portfolio.

### ***ADMISSION TO CLINICAL PRACTICE***

Applications for clinical practice are due midterm in the semester prior to clinical practice. Clinical practice encompasses a full academic year where candidates are engaged in full-time teaching activities under the supervision of a classroom teacher. The Director of Field Placement evaluates applications for clinical practice and makes determination of approval based on academic readiness and satisfactory progress with program and college requirements. Decisions may be appealed to the Chair of the Department.

Candidates must pass all diagnostics tests before beginning the second semester of clinical practice (senior year).



Detailed requirements and information related to clinical practice can be found in the *LaGrange College Field Experience and Clinical Practice Handbook (FECPH)*.

### **POLICY FOR REMEDIATION OF INAPPROPRIATE DISPOSITIONS AND/OR INADEQUATE PERFORMANCE**

#### *Dispositions*

Because appropriate dispositions enhance teaching and learning, the Department of Education believes that candidates should project positive and productive attitudes toward students, colleagues and professors. The term “appropriate dispositions” refers to positive attitudes, respect for the diverse characteristics of others, and taking grievances to the appropriate person in a professional manner. In the pursuit of knowledge of learning, childhood and society, appropriate dispositions reflect the candidates’ abiding respect for the intellectual challenges set before them by their professors. Teachers are committed intellectuals who value rigorous inquiry, critique and informed skepticism as ways to expand their ethical, cultural and intellectual universes. To engage in professional exchanges, committed teachers must demonstrate constructive dispositions at all times. If a classroom professor observes or becomes aware of inappropriate dispositions, then she or he will issue a written warning to the candidate. Upon the second time, the candidate will be required to attend a hearing before Education faculty for possible disciplinary action. At the discretion of the faculty, disciplinary action may result in a reduction in grade or, in severe situations, expulsion from the program. Appropriate dispositions are also expected and assessed during field and clinical experiences.

#### *Performance*

Candidates who exhibit poor content knowledge, content pedagogical knowledge, professional skills and/or fail to demonstrate a positive effect on student learning based on specific criteria stated in the *Field Experience and Clinical Practice Handbook (FECPH)* may be required to complete a remedial Professional Development Plan (PDP). Dismissal from the program is possible if the candidate fails to meet the minimum scores on the PDP. Specific procedures, instruments and scoring criteria used to assess dispositions and performance are described in the *FECPH*.

### **TEACHER CERTIFICATION**

The Education program offers a variety of programs that are approved by the Georgia Professional Standards Commission and lead to initial certification in Georgia.

Candidates desiring to be certified upon completion of their programs should plan to work closely with their advisors since certification requirements are subject to change.

Upon successful completion of an approved initial preparation program (B.A. Elementary Education, B.A. Music Education, M.A.T. Middle Grades, and M.A.T. Secondary Education), candidates are eligible to receive an Initial Teacher Certification after:

- earning a grade of “B” or better in EDUC 4459 Special Needs/Exceptional Children,
- earning qualifying scores on the Georgia Competency Examination (GACE)
- earning qualifying scores on the edTPA, and
- earning qualifying scores on the Georgia Educator Ethics Assessment (Test 360).

GaPSC-approved education program providers may recommend program completers for certification under the approved program in effect at the time the student was officially admitted to the program or the approved program in effect when the student successfully completes the program. Program completers must be recommended for certification within five years of completing an approved program. Completers seeking a recommendation for certification more than five years after completing a program will be denied or otherwise must meet requirements specified by the program provider to assure up-to-date knowledge in the field of certification sought.

### **SCHOLARSHIPS, AWARDS, AND GRANTS FOR EDUCATION**

Qualified Education candidates may be eligible for TEACH grants. See “General Grants and Scholarships” in the Financial Aid portion of this *Bulletin* for details.

The Education program gives the following awards to outstanding Education majors during the annual Honors Day program:

*Jeanette Strickland Cook Scholarship* was established by the late Benjamin Lane Cook to benefit a teacher in the Troup County School System who desires to further his/her education at LaGrange College. The Scholarship Committee of the Education Department selects the recipient.

*Walter Malcolm Shackelford Award* was established in honor of Dr. Walter Malcolm Shackelford, who served LaGrange College for twenty-four years as both teacher and administrator. During his tenure, he directed the formation of new majors in elementary education and early childhood education. Always using a kind and listener-directed manner, he set a standard for teacher excellence at LaGrange College whose impact is still evident today. This award is presented to an Education major who demonstrates excellence in teaching. The Scholarship Committee of the Education Department selects the recipient.

*The Drs. Sharon and Don Livingston Outstanding Elementary Education Junior Annual Award* was established in 2019 by the Drs. Livingston to recognize a junior student who demonstrates accomplishments in areas of teaching, research, and service. The recipient should have an earned cumulative grade point average of 3.5 or higher and show promise to continue the work that benefits so many people who are touched by what teachers do.

*The Ethyl Ault Outstanding Service Award* was established in 2019 and is presented each year to a student pursuing a degree in an education-related field of study who exemplifies the character, spirit, and service of Professor Ault, a long serving faculty member in the Department of Education. Professor Ault dedicated over thirty years of her career teaching courses related to the specialty areas and to special education. In addition to her work at the college, Professor Ault was and remains actively involved in multiple service organizations in the community and has been a long-time advocate for educational opportunities for students with specific learning needs.

The Education program gives the following awards based on financial need:

*Elizabeth Kelly Bradford Annual Scholarship* was established by the Drs. Peter and the late Dr. Sarah Beth Mallory in memory of her mother, an elementary teacher for 35 years, to provide scholarship assistance to a student demonstrating financial need and in good academic standing at LaGrange College. In awarding this scholarship,

preference is given to students who indicate an intention to major in elementary education. The Financial Aid Office awards this scholarship.

*Julia Vernon Keller and William Wates Keller Endowment Fund* was established by Mr. and Mrs. William Wates Keller of LaGrange to provide scholarship assistance to deserving graduates of LaGrange High School who are majoring in education. The Financial Aid Office selects the scholarship recipient after consulting with the LaGrange College Department of Education.

*Peggy McElhanon Gordon Annual Scholarship Grant* was established by Jefferson Taylor Gordon, class of 1985, to provide a need-based grant to a student majoring in Education who is enrolled and in good academic standing. The Financial Aid Office awards the annual grant of \$1,000.

*Nancy Kight Stevens Endowed Scholarship Grant* was established by the late Robert Charles Stevens, class of 1971, in honor of his wife, Nancy Knight Stevens, class of 1971 and 1974, to provide a need-based grant to a student pursuing a degree in Education.

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## **Fine and Performing Arts**

The Department of the Fine and Performing Arts is housed in Lamar Dodd Art Center, Price Theater, and multiple wings of the Westside building, all on the beautiful Callaway Campus. Encompassing disciplines from Art and Design to Theatre, Music, and Digital Creative Media and Film this department and these programs help elevate the skills and talents of LaGrange College students.

The department is chaired by Professor Marcia Brown who also is also the Program Coordinator for the Art and Design program. Professor Toni Anderson serves as the Program Coordinator for Music, Professor Kim Barber Knoll serves as the Program Coordinator for Theatre Arts, and Dr. Mitch Turner serves as the Program Coordinator for Digital Creative Media and Film.

### **Need Help?**

Visit the [Theatre Arts](#), [Music](#), [Art and Design](#), and [Digital Creative Media and Film](#) websites to find an advisor.

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## **History and Social Sciences**

The Department of History and the Social Sciences is located entirely in the Callaway Academic Building on the LaGrange College campus. The areas of study that belong to this department include History, Sociology, and Political Science.

Dr. Kevin Shirley is the chair of the department and the coordinator for the History program. Dr. Bobby Jo Otto serves as the coordinator for the Sociology and

Anthropology program. The Political Science program is coordinated by Dr. John Tures.

#### **Need Help?**

Visit the directory for the [History](#), [Political Science](#), and [Sociology and Anthropology](#) programs to find an advisor.

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## **Humanities**

The Department of Humanities is housed entirely in the Louise Anderson Manget Building. The department is home to the English, Modern Languages, and Religion and Philosophy programs.

Dr. Laine Scott is chair of the department as well as the Program Coordinator for the English Program. Dr. Amanda Plumlee is the Program Coordinator for the Modern Languages Program and Dr. David Oki Ahearn is the Program Coordinator for the Religion and Philosophy Program.

#### **Need Help?**

Visit the directory of the [English](#), [Modern Languages](#), and [Religion and Philosophy](#) programs for assistance.

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## **Mathematics**

### **Introduction**

Today, many professions require employees to possess quantitative and analytical skills. In truth, employers are seeking applicants who have more than factual knowledge; instead, they want applicants who possess good problem-solving skills, the ability to think and reason analytically, and the ability to continue to learn on the job. Because mathematics is rooted in logic and is a fundamental tool for many other fields, particularly those in the natural and social sciences, it is the ideal discipline to study in an effort to acquire these necessary skills and prepare for successful careers in an ever-changing society.

A degree in Mathematics can provide the foundation needed to launch a career in teaching, industry, government agencies, insurance companies, and many other fields. Majors may also go on to graduate programs in mathematics, statistics, actuarial science, law, and other areas.

In particular, recent LaGrange College Mathematics graduates have secured the following positions

- teaching mathematics at various levels;
- working for the U.S. Census Bureau; and
- in mathematical-related industries, including supervisory positions in these industries.

LaGrange College Mathematics graduates have also successfully completed graduate programs in

- mathematics
- mathematics education
- statistics
- law school

### **Mission Statement**

The Mathematics Program supports the College's commitment to the liberal arts education of its students by using mathematics as a means to improve students' critical thinking, communicative, and creative abilities, through the exploration of abstract and applied mathematics, in a caring and supportive environment.

### **Program Objectives**

The Mathematics Program strives to provide

- opportunities for all students to increase their understanding of mathematics as a discipline, measured by individual course assessments in all Core Mathematics classes (Core Understanding of Mathematics); and
- a well-rounded curriculum that prepares the Mathematics majors for graduate study in mathematic-related fields or employment in a variety of related fields, measured by data on graduates and alumni survey (Future Endeavors).

### **Learning Outcomes**

1. Students in Core classes will demonstrate the abilities to think critically and creatively and to communicate mathematics effectively.
2. Students completing a B.A. or B.S. in Mathematics should be able to
  - a. demonstrate an understanding of key mathematical concepts in the following areas:
    - i. Algebra and Number Theory
    - ii. Measurement, Geometry, and Trigonometry
    - iii. Functions and Calculus
    - iv. Data Analysis, Statistics, and Probability
    - v. Matrix Algebra and Discrete Mathematics
  - b. present a creative/original solution to a mathematics question that is new to the student and that:
    - i. demonstrates effective communication skills,
    - ii. uses appropriate notation and terminology, and
    - iii. includes a valid and logical mathematical argument.
3. Students completing a B.S. in Mathematics with a concentration in Computational Mathematics should be able to
  - a. demonstrate the ability to program simple numerical algorithms in MATLAB or other programming environments.

- b. obtain and utilize useful information from unrefined data, using mathematical and statistical techniques.
- c. make appropriate assumptions to create a mathematical model that accurately represents a physical phenomenon, one that is amenable to solutions with a

### **Assessment of Learning Outcomes**

1. At least 75% of students in Core Mathematics courses will demonstrate improvement on post-course exams (from pre-course exam scores).
2. a) At least 60% of graduating Mathematics majors will earn a score of 58% or higher on the Mathematics: Content Knowledge Praxis exam (Test Code: 0061 of the Praxis Series). A score of 58% is the largest minimum score required by any state that administers the Praxis exam as part of the secondary teacher certification process. b) The accomplishment of this outcome will be demonstrated by the satisfactory performance of the student in delivering the presentation at a mathematics conference seminar during the final semester of the student's senior year. The topic of this presentation will be assigned by the Mathematics faculty no later than the end of the student's penultimate semester at LaGrange College. At least four (4) faculty members will be present and will rate the student on a five-point scale for each of I – III above. A satisfactory score will be achieved if the student receives an average score of 3 or higher in each area.
3. A comprehensive exam that focuses on the three (3) Learning Outcomes will be administered at the end of each student's final Mathematics course associated with the Computational Mathematics concentration (either MATH 3092 or MATH 3185). This exam will be graded independently by at least two (2) members of the Mathematics faculty. At least 70% of the students completing the Computational Mathematics concentration will earn a score of 65% or higher on this exam.

In addition, a survey is sent to recent graduates of the program during the Fall term of each year. The results of these surveys are considered and may result in changes to improve the program.

### **Requirements for a Major in Mathematics**

To be accepted as a Mathematics major, a student must

- have completed MATH 2221
- have an overall GPA of 2.25 or better, and
- have a GPA of 2.5 or better in all Mathematics courses numbered 2221 or higher

### **Need Help?**

Visit the departmental website to [find an advisor](#).

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## Nursing

### Mission and Purpose

The LaGrange College Nursing program provides a program of study that focusses on innovative learning, critical insight, and diversity. The nursing program is part of a caring community that emphasizes service learning to the local and global community.

Through this program of study, students will develop knowledge, skills, and attitudes that reflect responsible decision-making, communication, and nursing excellence. The LaGrange College Nursing program challenges the student to think critically, perform creatively, ethically, and with integrity and humility.

The Bachelor of Science in Nursing (BSN) curriculum consists of two plans of study. The basic program prepares graduates for entry into professional nursing practice and confers eligibility for initial licensure as a registered professional nurse (RN). A degree-completion option is designed for licensed RNs who wish to earn the BSN degree.

The BSN program is approved by the Georgia Board of Nursing and is accredited by the Accreditation Commission for Education in Nursing (ACEN), 3343 Peachtree Road NE, Suite 850, Atlanta, GA 30326; Marsal Stoll, EdD, Chief Executive Officer; 404-975-5000, [mstoll@acenursing.org](mailto:mstoll@acenursing.org).

The 122 - semester hour BSN degree is based on a strong liberal arts foundation, national standards that include the AACN-BSN Essentials, the Quality and Safety Education for Nurses competencies (QSEN) and the Institute of Medicine (IOM) competencies for nursing. The curriculum is based on nine essential concepts: Patient-centered care, Teamwork and Collaboration, Evidenced-based practice, Quality Improvement, Safety, Informatics, Professionalism, Leadership, and Communication.

### Program Threads and Student Outcomes

Program Concepts	Level 1 Student Outcomes	Level 2 Student Outcomes
Patient-centered care	Recognize that the practice of nursing is patient-centered, caring, culturally sensitive and based on the physiological, psychosocial and spiritual needs of patients.	Recognize that the practice of nursing is patient-centered, caring, culturally sensitive and based on the physiological, psychosocial and spiritual needs of patients.
Teamwork and Collaboration	Participate as a member of the interprofessional health care team in the provision of patient-centered care.	Collaborate with members of the interprofessional health care team to promote continuity of patient care and achievement of optimal outcomes.
Evidence based practice	Identify current evidence from scientific and other	Integrate use of current evidence, expert opinion,

	credible sources as a basis for nursing practice and clinical decision making.	and clinical expertise as the basis for nursing practice and clinical judgment.
Safety	Practice safe and competent nursing care by identifying and minimizing safety risks.	Practice safe and competent nursing care by identifying and minimizing safety risks.
Informatics	Use information and patient care technology to support decision-making and mitigate error.	Use informatics and patient care technology to communicate information, manage care, mitigate error and support clinical judgments when providing patient care.
Professionalism	Practice nursing in a civil, professional, ethical, and legal manner while ensuring mutual respect in the delivery of optimal patient care.	Assimilate integrity and accountability into practices that uphold established regulatory, legal and ethical principles while providing optimal patient care.
Leadership	Use the leadership skills of time management, organization and priority setting when providing safe, quality patient care.	Integrate leadership and management skills into care when directing and influencing the behavior of individuals and/or groups to meet desired patient-related outcomes.
Communication	Use verbal and nonverbal communication that promotes an effective exchange of information, development of therapeutic relationships, and patient satisfaction.	Evaluate verbal and nonverbal communication that promotes an effective exchange of information, shared decision making, patient satisfaction, and achievement of optimal patient outcomes.

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## Sciences

The Department of Sciences is housed in the Ida Cason Hudson building, the Callaway Exercise Building, and the Callaway Academic Building. The department is home to the Biology, Chemistry, Clinical Mental Health Counseling (graduate), Exercise Science, Physics, and Psychological Sciences.



The department is chaired by Dr. Nickie Cauthen who also serves as the Program Coordinator for Biology. Dr. Christi Hu is the Program Coordinator for the Psychological Sciences program, Dr. Kelly Veal coordinates the Clinical Mental Health Counseling program, Dr. Bill McCoy is the Program Coordinator for the Chemistry and Physics program, and Dr. Amber Leiker is the program coordinator for the Exercise Science program.

### **Need Help?**

Visit the directory for the [Biology](#), [Chemistry and Physics](#), [Clinical Mental Health Counseling](#), [Exercise Science](#), and [Psychological Science](#) programs to find someone who can help!

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### **Wilkinson Family Servant Scholar Program**

The Wilkinson Family Servant Scholars Program at LaGrange College is designed to recognize students in the junior and senior years who have distinguished themselves through academic achievement, campus leadership, and demonstrated commitment to service.

Students chosen for the program will live in the Wilkinson Family Servant Scholars Residence Hall (the Broad Street Apartment Building), engage in 20 hours of study that supports the program, and participate in a large-scale problem-solving service project in collaboration with an agency or agencies in the surrounding region, most frequently in LaGrange itself or Troup County. Students are chosen for the program by a selection committee that reviews such factors as cumulative GPA, record of leadership, record of service to the college and community, and evidence of innovative thinking.

### **Mission Statement**

The mission of the LaGrange College Servant Scholars program is to enhance the student's personal growth of leadership and integrity by forming a community of servant scholars who engage in active learning both within and outside the classroom.

### **Student Learning Outcomes**

Students will:

1. demonstrate, through both academic discipline and volunteer experiences, a broad familiarity with the concepts of service learning and servant leadership.
2. engage in genuine servant leadership (i.e., they will work, through academic discipline and volunteer experiences, to understand the roots and causes of community problems and engage in transformation of the community through outreach and service to that community).
3. demonstrate the ability to communicate their service experiences, both orally and in writing.

## Program Objectives

Focusing on interdisciplinary courses and an extended community service-learning project, the Servant Scholars program provides opportunities for:

1. fostering active, creative learning both within and outside of the traditional classroom.
2. encouragement and support of students who have been, through academics, campus leadership, and service, challenged and inspired by their LaGrange College experience.
3. students to gain experience while providing service to community partners.

## Assessment of Outcomes and Objectives

Mastery of the Servant Scholars Program curriculum is demonstrated by the following:

1. These courses must be satisfied with a grade of "C" or higher, or a "P" if the course is Pass/Fail.
2. Successful completion, presentation, and defense of the senior cohort community service project through an academy-wide presentation, the Servant Scholars Colloquium, in the spring semester of the senior year. This project will be evaluated by the Servant Scholars Implementation Committee and the Servant Scholars director.

## LaGrange College Courses

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### ACCT 2211 - Principles of Financial Accounting

This is a foundation-level accounting course that introduces the terminology, principles, and practices of financial accounting for corporations. The course's major focus is the accounting cycle and preparation of financial statements.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### ACCT 2212 - Principles of Managerial Accounting

A study of the uses of accounting for planning and control, including analysis and interpretation of data, and use of cost information for business policy implementation. Active learning projects will be emphasized.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 2211](#) - Principles of Financial Accounting
- 

### **ACCT 3301 - Intermediate Financial Accounting I**

This course focuses on the decision-making implications of information provided to external stakeholders, including investors, creditors, customers, and regulators, and regulation theory and practice as applied to accountancy. Topics include regulation of accountancy procedures for external reporting, current problems in reporting financial position, income determination, and an integration of current professional pronouncements.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 2211](#) - Principles of Financial Accounting

**Restrictions:**

- Offered in Spring terms
- 

### **ACCT 3302 - Intermediate Financial Accounting II**

Continuation of Intermediate Financial Accounting I.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 3301](#) - Intermediate Financial Accounting I

**Restrictions:**

- Offered in Fall terms
- 

### **ACCT 4401 - Auditing and Accounting Ethics and Liability**

This course focuses on the legal and ethical environment in which the accounting professional practices and in which financial statements are prepared and presented. Students will consider the conflict between profit motive and accurate and complete financial reporting, examining the participation in the financial reporting process by internal accountants, internal auditors, other business managers, and the independent auditors engaged to attest to the accuracy and completeness of management's financial statements. These conflicts will be discussed in relation to the business's responsibility

to employees, investors, and other stakeholders. Traditional auditing practices will also be studied to determine the efficiency and the effectiveness of such methods.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 3301](#) - Intermediate Financial Accounting I

**Restrictions:**

- Offered in Fall terms
- 

### **ACCT 4410 - Federal Income Taxation**

This course introduces students to U.S. federal income tax concepts and principles and the application of such concepts to business operating, investing, and financing activities. Ethical and legal issues confronting tax practitioners are discussed throughout the course. Students engage in tax research utilizing professional databases and gain expertise in technical writing.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 2211](#) - Principles of Financial Accounting

**Restrictions:**

- Offered in Fall terms
- 

### **ACCT 4415 - Cost Accounting**

This course focuses on the decision-making implications of information provided to organization managers. Concepts from economics, statistics, and psychological science emphasize the use of quantitative techniques to manage uncertainty and risk. Topics include planning and control techniques, construction of static and flexible budgeting, and product costing mechanisms.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 2212](#) - Principles of Managerial Accounting

**Restrictions:**

- Offered in Spring terms
- 

**ACCT 4420 - Advanced Federal Income Taxation**

This course examines continues the study of federal income taxation from ACCT 4410 and addresses more advanced federal taxation issues. Topics that will be covered include the taxation of entities and their owners, including the taxation implications of formations, distributions, reorganizations, liquidations and other business transactions. Return preparation, planning, research, and compliance issues are also integrated throughout the course.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 4410](#) - Federal Income Taxation

**Restrictions:**

- Offered in Spring terms
- 

**ACCT 4430 - Advanced Accounting**

This is an intensive course that integrates the disciplines of accounting, finance, and taxation with respect to selected complex business transactions. Topics will include business combinations, goodwill, inventory costing, property exchanges and advanced stockholders' equity transactions.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 3302](#) - Intermediate Financial Accounting II

**Restrictions:**

- Offered in Spring terms
- 

**ACCT 4440 - Accounting Information Systems**

This course is an introduction to the systems, procedures, and processes that management employs to control operating activities and information reporting systems.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 2211](#) - Principles of Financial Accounting

**Restrictions:**

- Offered in Spring terms
- 

#### **ACCT 4454 - Financial Statement Analysis**

This course focuses on the structure and analysis of financial statements prepared in accordance with US GAAP, providing students with a framework for using financial statement data in a variety of valuation and business analysis contexts.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 3301](#) - Intermediate Financial Accounting I

**Restrictions:**

- Offered in Spring terms
- 

#### **ACCT 4460 - Internship in Accounting**

This course represents a unique opportunity for a qualified student to expand his or her understanding of the practical applications of accounting concepts by entering into a specific “help-rendered learning accomplishment” contract with a cooperating area enterprise. The contract will specifically identify the student’s obligations and duties, the nature and extent of the host enterprise’s commitment to assist the student in further extending his or her knowledge of enterprise operations, and the basis on which the student’s learning accomplishments will be measured. No more than 12 credit hours may be applied toward the student’s graduation requirements.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Accountancy major with demonstrated superior capabilities
  - Prior approval of the contract by the department faculty
-

### **ACCT 4480 - Special Topics in Accounting**

A series of “special topic” courses will provide students with exposure to issues and concepts not covered in their regular coursework. Most topics will include work with “real-world” organizations.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 2211](#) - Principles of Financial Accounting

**Restrictions:**

- Consent of Instructor
- 

### **ARTD 1100 - Art Foundations Seminar**

Foundations Art Seminar is a forum that introduces aspects of the field of visual arts. Students will be exposed to a wide range of ideas and artistic opportunities. The seminar may include the following: presentations, gallery talks, lectures/ demonstrations by guest artists, field trips to local museums and galleries, and curricular topics. Should be taken in the first year.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered in Fall terms
- 

### **ARTD 1109 - Art History Survey I**

This course surveys the history of Western art and architecture from the Paleolithic period through the Gothic era.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall
-

### **ARTD 1110 - Art History Survey II**

This course surveys the history of Western art and architecture from the Early Renaissance to the beginning of the 20th century.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Spring
- 

### **ARTD 1111 - Modern and Contemporary Art History**

This course surveys the development of Western art from the beginning of the 20th through the early 21st century.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Spring
- 

### **ARTD 1151 - Drawing I**

A course in the fundamentals of perceptual drawing or drawing from observation. Topics include shading, line, perspective and composition.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall
- 

### **ARTD 1152 - 2-D Design**

A study of the basic design elements and principles. Emphasis will be on creative problem solving and development of unified designs. A study of color theory and relationships is included.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**



- Spring
- 

### **ARTD 1153 - 3-D Design**

This course is an introduction to making objects occupying a three-dimensional space. Students will become proficient with the terminology, methodology, tools, and techniques, used in art making. Various materials will be introduced and used to construct forms, which will function both aesthetically and structurally. Craftsmanship, creative thought, and the transformation of ideas into form will be emphasized.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall
- 

### **ARTD 2201 - Graphic Design Fundamentals**

An introduction to the fundamentals of graphic design, emphasizing typography and layout.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall
- 

### **ARTD 2211 - Drawing II: Life Drawing**

A course in the study of human anatomy and the expressive potential of the human form. Using a variety of drawing media, students will draw from the model, both nude and clothed, and from the skeleton.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 1151](#) - Drawing I

**Restrictions:**

- Spring
-

### **ARTD 2222 - Graphic Design Logos and Concepts**

A course exploring the development of graphic ideas through projects in advertising, layout, corporate identity, and magazine and poster design. Students will be exposed to basic concepts of logo design. In addition, they will study working with printers, fonts and file formats.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Spring
- 

### **ARTD 2223 - Basic Photography**

An introductory course in photography in which both silver (film and paper) and digital (pixel and pigment) based materials are used. The course begins with the mechanics of the camera, exposure of film and digital file, darkroom procedures of film, and printing processes from the negative as well as pigment printing and manipulation from digital files. Students are required to have a digital camera with manual control of focus, f-stops and shutter speeds. Cameras for film processing will be provided. Film, photographic and pigment print paper, and presentation materials are the responsibility of the student.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall
- 

### **ARTD 2224 - Documentary Photography**

A course in documentary photography in which the student is assigned projects to illustrate narrative issues relevant to contemporary social concerns utilizing both silver and digital-based materials. An introduction to the history of documentary photography and the study of the stylistic techniques of contemporary photojournalism will also be included.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Spring
-

**ARTD 2227 - Ceramics - Methods and Materials**

This course is an introduction to ceramic methods and techniques. Students will explore different hand-building and wheel throwing techniques used to create both vessels and sculpture. This will include using the potter's wheel, coils, slabs, and mold-making to create form. Students will be introduced to the materials technical properties, glazing, decorating, and firing methods.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall
- 

**ARTD 2229 - Ceramics - Wheelthrowing**

This course is an introduction to basic wheelthrowing techniques. Students will learn the basic mechanics of wheelthrowing to create a variety of functional pottery forms such as mugs, bowls, bottles, and jars. An emphasis is placed on the technical properties of clay, decorating, glazing, and firing methods.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Spring
- 

**ARTD 2271 - Painting I**

An introduction to painting with acrylics or oils. Projects will explore the fundamentals of composition and modeling with color and light, as well as an introduction to abstraction.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 1151](#) - Drawing I

**Restrictions:**

- Fall
-

### **ARTD 2272 - Sculpture I**

This course is an introduction to the making of three-dimensional sculptural objects. Students will become proficient with a variety of materials, terminology, methodology, tools, and techniques, used in art making. Projects in this course will address both traditional and contemporary approaches to making sculpture, such as figure modeling, carving, assemblage, and narrative imagery.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Spring
- 

### **ARTD 2273 - Printmaking I**

A course in the basics of intaglio and relief printmaking techniques, exposure to selected print and book arts media, and the development of creative imagery.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall
- 

### **ARTD 2281 - Animation I**

In this exercise-based course the student will develop the skills to create compelling animation through traditional techniques within a digital format. Special emphasis will be placed on familiarity and execution of the 12 Basic Principles of Animation. Students will be introduced to various forms of animation, the history of the art form, the industry, and the language of animation and film.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall
- 

### **ARTD 2282 - Animation II**

In this exercise-based course the student will build upon skills and concepts from Animation I to strengthen their mastery of the art of animation.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 2281](#) - Animation I

**Restrictions:**

- Spring
- 

#### **ARTD 3101 - Museum Studies I**

In addition to textbook study, students are actively engaged in museum activities: cataloguing collections, organizing exhibitions, and serving as docents. Students visit area museums not only to view their collections and special exhibitions, but also to learn from museum personnel about the functioning of a museum.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall
- 

#### **ARTD 3102 - Museum Studies II**

This course traces the history of museums, discusses contemporary practice in museums, and examines current issues in museology. It explores the museum's mission and its role in society through case studies and exhibitions in a variety of museums: art, living history, history, children's, and ethnographic.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Spring
- 

#### **ARTD 3103 - The Art of Greece and Rome**

This course focuses on the art of Greece and Rome, emphasizing the historical and cultural context of the works studied.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 1109](#) - Art History Survey I

**Restrictions:**

- Spring
- 

**ARTD 3105 - Art of the Renaissance**

This course focuses on the painting, sculpture, and architecture of the Renaissance, considering works in their historical and cultural context.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 1110](#) - Art History Survey II

**Restrictions:**

- Fall
- 

**ARTD 3106 - Art of the Baroque**

This course examines works of painting, sculpture, and architecture created in Western Europe and in the United States during the seventeenth and eighteenth centuries and explores the cultural and historical circumstances of their creation.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 1110](#) - Art History Survey II

**Restrictions:**

- Spring
- 

**ARTD 3107 - Art of the Nineteenth Century in Europe and America**

This course focuses on the painting, sculpture, photography, and graphics of the nineteenth century in Europe and America.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 1110](#) - Art History Survey II

**Restrictions:**

- Fall
- 

#### **ARTD 3108 - Art of the Non-Western World**

This course treats the art of non-western cultures: South and Southeast Asia, China, Japan, Korea, Pre-Columbian America, Africa, and Oceania. Either of the following prerequisites may be taken to be eligible to take this course.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 1109](#) - Art History Survey I
- [ARTD 1110](#) - Art History Survey II

**Restrictions:**

- Offered in Spring terms
- 

#### **ARTD 3222 - Digital Imaging**

A course dealing with the art of computer technology, with emphasis on photographic image manipulation. Emphasis will be placed on developing creative personal imagery. Access to a digital camera is necessary.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
- 

#### **ARTD 3281 - Digital Ink and Paint**

The student will carry out exercises and develop a final project using Adobe Flash as a traditional animation coloring and animation system. Industry standards will be emphasized.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 1109](#) - Art History Survey I
- [ARTD 1110](#) - Art History Survey II

**Restrictions:**

- Spring
- 

#### **ARTD 3282 - Stop Motion Animation**

The student will study different forms, methods and techniques of Stop Motion animation while learning to design, build and animate armature based Stop Motion models.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Spring
- 

#### **ARTD 3283 - Professional Practices Seminar**

This course is a forum exploring professional and career issues in the field of Visual Arts. The seminar may include the following: development of career-oriented documents, student presentations, gallery talks, lectures/demonstrations by guest artists and field trips to area museums and galleries.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- To be taken in the fall semester of the junior year.
- 

#### **ARTD 3301 - Advanced Graphic Design**

This course explores advanced design principles in such areas as web design, applied surface design, and advanced topics in typography and layout. The course is designed to assist students in developing a portfolio of their work.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0



**Prerequisites:**

- [ARTD 2201](#) - Graphic Design Fundamentals
- [ARTD 2222](#) - Graphic Design Logos and Concepts
- [ARTD 3222](#) - Digital Imaging

**Restrictions:**

- Spring
- 

**ARTD 3311 - Drawing III**

Advanced work with the figure in projects exploring composition and subjective expression.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 2211](#) - Drawing II: Life Drawing

**Restrictions:**

- Spring
- 

**ARTD 3323 - Advanced Photography I**

Advanced work in image manipulation in which creative photographic techniques are employed using both silver and digital/pigment-based materials. Emphasis will be placed on expressive and technical elements that go into the making of a personal vision. Students may work digitally or with film using a variety of formats.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 2223](#) - Basic Photography

**Restrictions:**

- Fall
-

### **ARTD 3324 - Advanced Photography II**

Independent work in photographic concepts dealing with the student's interest in documentary, commercial, or expressive photography using either silver or digital media. A portfolio of twenty to thirty prints with a cohesive theme is required at the end of the semester.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 2224](#) - Documentary Photography

**Restrictions:**

- Spring
- 

### **ARTD 3327 - Ceramic Concepts**

This course emphasizes ceramic design using hand building and/or wheelthrowing techniques. Projects will be flexible in their construction method in order to accommodate different ability levels and interests. These projects will explore different concepts and ideas in ceramics such as projects with commercial potential, functionality, narrative, and design. This course will place an emphasis on glazing, decoration, and firing methods.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 2227](#) - Ceramics - Methods and Materials
- [ARTD 2229](#) - Ceramics - Wheelthrowing

**Restrictions:**

- Fall
- 

### **ARTD 3329 - Ceramic: Surface and Design**

This course is designed to allow the student to explore design, construction, and firing methods covered in previous ceramic classes. Further emphasis is placed on the relationship between form and surface. A variety of glaze and surface decoration techniques will be explored.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 2227](#) - Ceramics - Methods and Materials
- [ARTD 2229](#) - Ceramics - Wheelthrowing

**Restrictions:**

- Spring
- 

#### **ARTD 3341 - Internship**

A supervised experience in an off-campus professional environment such as a photography studio, a surface or graphic design studio, or a museum or gallery administrative office.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall, Interim, Spring, Consent of the instructor needed
- 

#### **ARTD 3372 - Sculpture Methods II**

This course is designed to allow the student to independently explore ideas, methods, and techniques covered in previous sculpture classes.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 2272](#) - Sculpture I

**Restrictions:**

- Spring
- 

#### **ARTD 3373 - Printmaking II**

A continuation of ARTD 2273, including advanced exploration of color prints and other selected print and book arts media.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 2273](#) - Printmaking I

**Restrictions:**

- Fall
- 

**ARTD 3375 - Painting II**

A further exploration of either oils or acrylics. Students develop a series of paintings that explore specific imagery, materials, or techniques.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 2271](#) - Painting I

**Restrictions:**

- Spring
- 

**ARTD 3380 - Special Topics**

A special topics course designed to provide students with exposure to topics in either studio work or art history/museum studies not covered in the regular course offerings.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- On demand, consent of instructor
- 

**ARTD 4281 - Animation Project I**

Senior level students will begin work on their final animation project. This course emphasizes thorough pre-production methods that will direct the final animation while also serving as possible portfolio pieces such as scripts, previsualization art, storyboards, model and set design art.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 3281](#) - Digital Ink and Paint
- [ARTD 3282](#) - Stop Motion Animation

**Restrictions:**

- Fall
- 

**ARTD 4282 - Animation Project II**

Senior level students will continue production on their final animation project that began in Animation Project I. Emphasis will be placed on construction of model and set (if Stop Motion animation), digital ink and paint (if Flash-based animation), quality animation and developing and adhering to a production schedule.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 4281](#) - Animation Project I

**Restrictions:**

- Spring
- 

**ARTD 4351-4352 - Studio Concentration**

This is an advanced intensive course in which art students bring into focus their studio interest and produce a body of work in one or two disciplines leading towards their exit exhibition their last semester. The course may include discussion and readings in contemporary art theory and criticism, field trips to museums and galleries, and the creation of a personal artist's statement and curriculum vitae. Students will be expected to produce a portfolio of their work that could be used to apply for a job application and for graduate study. This course requires that the student receive permission from the studio professor/professors in whose areas they plan to concentrate. This course may be repeated for credit, and a student may receive a maximum of 12 credit hours.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall and Spring, consent of instructor
-

### **ARTD 4353 - Art History Concentration**

This course is designed to hone students' research skills, to help them apply for internships and graduate school, and to enhance their knowledge of art historical theory and traditions. Because the course is designed to meet the specific needs of each student, the approach will vary slightly each year.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Spring, consent of instructors
- 

### **ARTD 4495 - Independent Studies**

Offered on demand.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- On demand, consent of instructor
- 

### **BIOL 1101 - General Biology I**

This is the beginning biology course for non-majors. General Biology deals with the phenomenon of life as is manifested in all types of living organisms. The origin of life, chemistry of life, cellular and tissue organization, metabolism, cell division, genetics, and gene action are among topics covered. This course fulfills 3 hours of the laboratory science portion of the Ethos (PG2) Curriculum requirements. BIOL 1101L is a co-requisite for students in the CORE curriculum (enrolled before Fall 2018). BIOL 1101L is not required for students in the Ethos curriculum (students enrolling in Fall 2018 and beyond).

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
- 

### **BIOL 1101 L - General Biology I Laboratory**

This laboratory course is designed to complement and to provide experiential learning for General Biology I. Note: This course is required for students in the CORE curriculum

(enrolled before Fall 2018); BIOL 1101L is not required for students in the Ethos curriculum (students enrolling in Fall 2018 and beyond).

**Grade Basis:** AL

**Credit hours:** 1.0

**Lab hours:** 1.0

**Restrictions:**

- Offered in Fall terms
  - Co-requisite: BIOL 1101
- 

### **BIOL 1102 - General Biology II**

This course is a continuation of General Biology I. General Biology deals with the phenomenon of life as is manifested in all types of living organisms. Evolution, diversity of life, ecology and the functioning of the organ systems are among topics covered. This course fulfills 3 hours of the laboratory science portion of the Ethos (PG2) Curriculum requirements.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [BIOL 1101](#) - General Biology I

**Restrictions:**

- Offered in Spring terms
  - Co-requisite: BIOL 1102 L
- 

### **BIOL 1102 L - General Biology II Laboratory**

This laboratory course is designed to complement and provide experiential learning for General Biology II. This course fulfills 3 hours of the laboratory science portion of the Ethos (PG2) general education requirements.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lab hours:** 1.0

**Prerequisites:**

- [BIOL 1101](#) - General Biology I

**Restrictions:**

- Corequisite: BIOL 1102
- Offered in Spring terms

---

**BIOL 1107 - Principles of Biology I**

An introductory biology course for science majors that includes scientific method and its application, biological chemistry, cell structure and function, energy transfer, cell cycle, and mitosis. This course fulfills 3 hours of the laboratory science portion of the Ethos (PG2) Curriculum requirements.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Must place in MATH 1101 or higher on math placement exam
- Corequisite: BIOL 1107L
- Offered in Fall terms

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**BIOL 1107 L - Principles of Biology I Laboratory**

Laboratory experience for science majors to accompany topics from BIOL 1107. This course focuses on the scientific method, data acquisition, manipulation and analysis, and presentation of results. This course fulfills 3 hours of the laboratory science portion of the Ethos (PG2) Curriculum requirements.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lab hours:** 1.0

**Restrictions:**

- Must place in MATH 1101 or higher on math placement exam
- Corequisite: BIOL 1107
- Offered in Fall terms

---

**BIOL 1108 - Principles of Biology II**

A continuation of introductory biology for science majors. Topics include evolution, biodiversity, physiology, and ecology. This course fulfills 3 hours of the laboratory science portion of the Ethos (PG2) Curriculum requirements.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [BIOL 1107](#) - Principles of Biology I
- [BIOL 1107 L](#) - Principles of Biology I Laboratory

**Restrictions:**



- Corequisite: BIOL 1108L
  - Offered in Spring terms
- 

### **BIOL 1108L - Principles of Biology II Laboratory**

Laboratory experience for science majors to accompany topics from BIOL 1108. This course focuses on the scientific method, data acquisition, manipulation and analysis, and presentation of results. This course fulfills 3 hours of the laboratory science portion of the Ethos (PG2) Curriculum requirements.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lab hours:** 1.0

**Prerequisites:**

- [BIOL 1107](#) - Principles of Biology I
- [BIOL 1107 L](#) - Principles of Biology I Laboratory

**Restrictions:**

- Corequisite: BIOL 1108
  - Offered in Spring terms
- 

### **BIOL 2148 - Human Anatomy and Physiology I**

A study of the structure and function of the human body. Designed for pre-nursing majors.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Restrictions:**

- Offered in Fall terms
- 

### **BIOL 2149 - Human Anatomy and Physiology II**

A continuation of Human Anatomy and Physiology I.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [BIOL 2148](#) - Human Anatomy and Physiology I

**Restrictions:**

- Offered in Spring terms
- 

### **BIOL 3320 - Medical Microbiology**

A study of human disease caused by pathogenic microbes and helminthes. Designed for pre-health professions majors. Laboratory activities focus on bacteria as model organisms.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [BIOL 2148](#) - Human Anatomy and Physiology I
- [BIOL 2149](#) - Human Anatomy and Physiology II

**Restrictions:**

- Offered in Spring terms
- 

### **BIOL 3321 - Microbiology**

A study of the morphology, physiology, classification, ecology, and economics of microbial forms, especially bacteria and fungi.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [BIOL 1107](#) - Principles of Biology I
- [BIOL 1107 L](#) - Principles of Biology I Laboratory
- [BIOL 1108](#) - Principles of Biology II
- [BIOL 1108L](#) - Principles of Biology II Laboratory

**Restrictions:**

- Offered on Demand
  - Minimum of C- in prerequisite courses is required to enroll in upper level biology courses (3000-4000)
- 

### **BIOL 3322 - Immunology**

A study of the fundamentals of immunology. Topics will include tissues and control of the immune system, including dynamics of B cell and T cell activation and function, inflammation and autoimmune disorders. Laboratory experiences include antigen-

antibody interactions in gels, on membranes and in tissues, as well as complement-mediated cell lysis.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [BIOL 1107](#) - Principles of Biology I
- [BIOL 1107 L](#) - Principles of Biology I Laboratory
- [BIOL 1108](#) - Principles of Biology II
- [BIOL 1108L](#) - Principles of Biology II Laboratory

**Restrictions:**

- Offered in Spring terms (Even years).
  - Minimum of C- in prerequisite courses is required to enroll in upper level biology courses (3000-4000)
- 

### **BIOL 3334 - General Ecology**

An introduction to the basic principles and concepts of ecology with emphasis on environmental sampling, analysis and characterization.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [BIOL 1107](#) - Principles of Biology I
- [BIOL 1107 L](#) - Principles of Biology I Laboratory
- [BIOL 1108](#) - Principles of Biology II
- [BIOL 1108L](#) - Principles of Biology II Laboratory

**Restrictions:**

- Offered in Spring terms (Even years).
  - Minimum of C- in prerequisite courses is required to enroll in upper level biology courses (3000-4000)
- 

### **BIOL 3335 - General Zoology**

A phylogenetic approach to the Animal kingdom following cladistic principles. Emphasis will be placed upon representative animal groups and the position of Animalia within the domains of life. Studies of local faunae will be highlighted.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [BIOL 1107](#) - Principles of Biology I
- [BIOL 1107 L](#) - Principles of Biology I Laboratory
- [BIOL 1108](#) - Principles of Biology II
- [BIOL 1108L](#) - Principles of Biology II Laboratory

**Restrictions:**

- Offered in Spring terms (Odd years).
  - Minimum of C- in prerequisite courses is required to enroll in upper level biology courses (3000-4000)
- 

**BIOL 3336 - General Botany**

A phylogenetic and ecological survey of the kingdom Plantae. The focus will be on the general anatomy and physiology of plants as well as the natural history and ecology of plants. Lab work will be field based and strongly oriented toward the local flora.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [BIOL 1107](#) - Principles of Biology I
- [BIOL 1107 L](#) - Principles of Biology I Laboratory
- [BIOL 1108](#) - Principles of Biology II
- [BIOL 1108L](#) - Principles of Biology II Laboratory

**Restrictions:**

- Offered in Fall terms (Odd years).
  - Minimum of C- in prerequisite courses is required to enroll in upper level biology courses (3000-4000)
- 

**BIOL 3340 - Conservation Biology**

An introduction to the principles and practices involved in the management of endangered species, communities and ecosystems. We will investigate how species natural history, ecology and population dynamics interact with human activities to impact the loss of species diversity.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [BIOL 1108](#) - Principles of Biology II
- [BIOL 1108L](#) - Principles of Biology II Laboratory

**Restrictions:**

- Offered in Fall terms (Even years).
  - Minimum of C- in prerequisite courses is required to enroll in upper level biology courses (3000-4000)
- 

**BIOL 3351 - Vertebrate Embryology**

A study of the embryological development of representative vertebrates, with laboratory emphasis upon the frog and chick.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [BIOL 1107](#) - Principles of Biology I
- [BIOL 1107 L](#) - Principles of Biology I Laboratory
- [BIOL 1108](#) - Principles of Biology II
- [BIOL 1108L](#) - Principles of Biology II Laboratory

**Restrictions:**

- BIOL 2148 and 2149 may replace BIOL 1107/L and 1108/L as pre-requisite
  - Offered in Fall terms (Even years).
  - Minimum of C- in prerequisite courses is required to enroll in upper level biology courses (3000-4000)
- 

**BIOL 3353 - Fundamentals of Evolutionary Theory**

A balanced survey of the present-day concepts of evolution with emphasis on human evolution/paleoanthropology.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [BIOL 1107](#) - Principles of Biology I
- [BIOL 1107 L](#) - Principles of Biology I Laboratory
- [BIOL 1108](#) - Principles of Biology II
- [BIOL 1108L](#) - Principles of Biology II Laboratory

**Restrictions:**

- BIOL 2148 and 2149 may replace BIOL 1107/L and 1108/L as pre-requisite
  - Offered in Fall terms (Even years).
  - Minimum of C- in prerequisite courses is required to enroll in upper level biology courses (3000-4000)
- 

### **BIOL 3360 - Histology**

A study of the microscopic features of mammalian cells, tissues, and organs. Lectures correlate cell structure with tissue function. Laboratory experiences include the microscopic identification of tissues and organs at the cellular level.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [BIOL 1107](#) - Principles of Biology I
- [BIOL 1107 L](#) - Principles of Biology I Laboratory
- [BIOL 1108](#) - Principles of Biology II
- [BIOL 1108L](#) - Principles of Biology II Laboratory

**Restrictions:**

- BIOL 2148 and 2149 may replace BIOL 1107/L and 1108/L as pre-requisite
  - Offered in Fall terms (Odd years).
  - Minimum of C- in prerequisite courses is required to enroll in upper level biology courses (3000-4000)
- 

### **BIOL 3370 - Toxicology**

An introduction to the basic principles of toxicology. Topics include the cellular sites of action of toxicants, their physiological absorption, distribution and excretion and their effects on tissues and in an ecosystem. The lab applies these principles by students' implementation and analysis of data of an original research project.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [BIOL 1107](#) - Principles of Biology I
- [BIOL 1107 L](#) - Principles of Biology I Laboratory
- [BIOL 1108](#) - Principles of Biology II
- [BIOL 1108L](#) - Principles of Biology II Laboratory

**Restrictions:**

- Offered in Fall terms (Even years).
  - Minimum of C- in prerequisite courses is required to enroll in upper level biology courses (3000-4000)
- 

### **BIOL 3372 - Molecular Biology**

A molecular study of genes, their expression, the control of their expression, and the gene products that result. The lab uses molecular techniques to study questions involving genes and their gene products.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [BIOL 1107](#) - Principles of Biology I
- [BIOL 1107 L](#) - Principles of Biology I Laboratory
- [BIOL 1108](#) - Principles of Biology II
- [BIOL 1108L](#) - Principles of Biology II Laboratory
- [CHEM 1101](#) - General Chemistry I

**Restrictions:**

- Offered in Spring terms (taught in rotation with BIOL 3376; generally odd years)
  - Current enrollment in (or completion of) CHEM 1102
  - Recommended: successful completion of BIOL 3373 or other upper-level cellular/molecular BIOL course
  - Recommended: successful completion of CHEM 3201 and current enrollment in (or completion of) CHEM 3202
  - Minimum of C- in prerequisite courses is required to enroll in upper level biology courses (3000-4000)
- 

### **BIOL 3373 - Genetics**

This course includes topics in both classical and molecular genetics. Topics of study may include but are not limited to Mendelian and non-Mendelian transmission of genes, sex-linked traits, chromosomal genetics and genomes, DNA structure, replication, mutation and repair, gene expression and its regulation, and other molecular genetics topics. The laboratory will evaluate wild-type and mutant model organisms using classical and/or molecular genetic approaches as well as pursue research questions in genetics using model organisms and other systems.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [BIOL 1107](#) - Principles of Biology I
- [BIOL 1107 L](#) - Principles of Biology I Laboratory
- [BIOL 1108](#) - Principles of Biology II
- [BIOL 1108L](#) - Principles of Biology II Laboratory

**Restrictions:**

- Offered in Fall terms.
  - Minimum of C- in prerequisite courses is required to enroll in upper level biology courses (3000-4000)
- 

**BIOL 3374 - Cell Physiology**

An advanced study of the structure and functions of the eukaryotic cell. Topics include the structure and function of macromolecules, the plasma membrane, intracellular trafficking and cell signaling. The lab uses techniques to microscopically identify organelles and cells, examine the role of enzymes and identify specific proteins involved in cell death.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [BIOL 1107](#) - Principles of Biology I
- [BIOL 1107 L](#) - Principles of Biology I Laboratory
- [BIOL 1108](#) - Principles of Biology II
- [BIOL 1108L](#) - Principles of Biology II Laboratory

**Restrictions:**

- Offered in Spring terms (Odd years).
  - Minimum of C- in prerequisite courses is required to enroll in upper level biology courses (3000-4000)
- 

**BIOL 3376 - Virology**

This introduction to virology will focus on animal viruses that are important for basic science and human and animal diseases. The topics in this course may include viral taxonomy, structure, entry/exit, replication, quantitation, genetics, pathogenesis, and virus-host interaction. The laboratory will study nonpathogenic model viral systems.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**



- [BIOL 1107](#) - Principles of Biology I
- [BIOL 1107 L](#) - Principles of Biology I Laboratory
- [BIOL 1108](#) - Principles of Biology II
- [BIOL 1108L](#) - Principles of Biology II Laboratory

**Restrictions:**

- Offered in Spring terms (taught in rotation with BIOL 3372, generally even years)
  - Minimum of C- in prerequisite courses is required to enroll in upper level biology courses (3000-4000)
- 

**BIOL 3384 - Neurobiology**

An integrated study of the human nervous system correlating neuroanatomy and neurophysiology with fundamentals of clinical neurology.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [BIOL 1107](#) - Principles of Biology I
- [BIOL 1107 L](#) - Principles of Biology I Laboratory
- [BIOL 1108](#) - Principles of Biology II
- [BIOL 1108L](#) - Principles of Biology II Laboratory

**Restrictions:**

- BIOL 2148 and 2149 may replace BIOL 1107/L and 1108/L as pre-requisite
  - Offered in Spring terms
  - Minimum of C- in prerequisite courses is required to enroll in upper level biology courses (3000-4000)
- 

**BIOL 4470 - Senior Seminar**

Senior seminar is a thematic capstone course that is a broad, integrative experience in biology. The course promotes independent thinking, develops analytical skills, and provides practice in group discussion and in written and oral presentation. This course is required of all biology majors. Seniors enroll in BIOL 4470 in their last spring semester of enrollment.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Prerequisite: Senior Standing, Biology Major

- Offered in Spring terms
- 

#### **BIOL 4495 - Independent Study**

Although not required as part of the biology major, this course provides an opportunity for students, on an individual basis, to pursue in-depth research of a particular biology topic, question, or problem. Up to 4 hours of BIOL 4495 may be counted toward fulfillment of the major.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Restrictions:**

- Course Hours: (1-4)
  - Prerequisites: consent of the instructor, the department chair, and the Vice President for Academic Affairs (VPAA)
  - On demand
- 

#### **BIOL 4496 - Internship**

An opportunity for students to gain added experience and insight in approved off-campus settings. The internship cannot be counted as one of the courses required for the major or minor in biology. Prerequisites: consent of the supervising instructor, department chair, and the Career Development Center

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Course Hours: (1-3)
  - On demand
- 

#### **CHEM 1005 - Survey of Chemistry**

Selected topics in General Chemistry, Organic Chemistry and Biochemistry are studied during this one semester course. Topics will include chemical equations, stoichiometry, chemical nomenclature, functional groups, and classification of biological molecules with a focus on enzymes. The course is appropriate for exercise science or allied health students where no further chemical study is anticipated.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 1101](#) - College Algebra

**Restrictions:**

- MATH 1101 or placement into MATH 1221
- 

**CHEM 1101 - General Chemistry I**

A study of the foundations of chemistry, including stoichiometry, atomic structure and periodicity, molecular structure and bonding models, and thermochemistry.

**Grade Basis:** L

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [MATH 1101](#) - College Algebra

**Restrictions:**

- Offered in Fall terms
  - MATH 1101 or placement into MATH 1221
- 

**CHEM 1102 - General Chemistry II**

A continuation of CHEM 1101; a study of the gas, liquid, and solid phases, chemical thermodynamics, kinetics, general equilibria, acid/base equilibria, oxidation-reduction reactions, and electrochemistry.

**Grade Basis:** L

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [CHEM 1101](#) - General Chemistry I

**Restrictions:**

- Offered in Spring terms
- 

**CHEM 2251 - Analytical Chemistry**

A study of the theory and practice of quantitative analysis. This course will cover methods that include gravimetric, titrimetric, compleximetric and redox methods for analysis of samples. It will also include topics on sampling, standardization and statistical treatment of data and error. A special emphasis will be placed on aqueous

equilibria and acid-base methods. Laboratory exercises complimentary to these topics will be included.

**Grade Basis:** L

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [CHEM 1102](#) - General Chemistry II

**Restrictions:**

- Offered in Fall terms (Odd Years)
- 

### **CHEM 3201 - Organic Chemistry I**

A study of the fundamentals of organic chemistry with respect to the bonding, structure, nomenclature, and reactivity of various classes of organic compounds, including aromatic compounds.

**Grade Basis:** L

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [CHEM 1102](#) - General Chemistry II

**Restrictions:**

- Offered in Fall terms
- 

### **CHEM 3202 - Organic Chemistry II**

A continuation of CHEM 3201, including spectroscopy, synthesis, carbonyls, and biomolecules.

**Grade Basis:** L

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [CHEM 3201](#) - Organic Chemistry I

**Restrictions:**

- Offered in Spring terms
-

**CHEM 3301 - Physical Chemistry: Thermodynamics and Chemical Kinetics.**

A study of the basic principles of physical chemistry, including the properties of gases, kinetic theory of gases, thermodynamics, thermochemistry, changes of state, phase rules, electrochemistry, and chemical kinetics.

**Grade Basis:** L

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [CHEM 3202](#) - Organic Chemistry II
- [MATH 2222](#) - Analytic Geometry and Calculus II
- [PHYS 1101](#) - Introductory Physics I

**Restrictions:**

- Offered in Fall terms (Even Years)
  - Permission of instructor may replace CHEM 3202 as a prerequisite
  - PHYS 2121 may replace PHYS 1101 as a prerequisite
- 

**CHEM 3302 - Physical Chemistry: Chemical Dynamics and Quantum Mechanics.**

The study of basic principles of physical chemistry, focusing on gas kinetics, chemical dynamics, quantum mechanics, and atomic and molecular spectroscopy.

**Grade Basis:** L

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [MATH 2222](#) - Analytic Geometry and Calculus II
- [PHYS 1102](#) - Introductory Physics II
- [PHYS 2122](#) - General Physics II

**Restrictions:**

- Offered in Spring terms (Odd Years)
- 

**CHEM 3311 - Elements of Physical Chemistry**

An overview of thermodynamics, chemical dynamics, and quantum chemistry taught at the algebra level and including applications to biological systems.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [CHEM 3202](#) - Organic Chemistry II
- [MATH 1221](#) - Precalculus
- [PHYS 1101](#) - Introductory Physics I

**Restrictions:**

- Offered in Spring terms (Even Years)
  - Permission of instructor may replace CHEM 3202 as prerequisite
  - MATH 1221 or placement in MATH 2221
  - PHYS 2121 may replace PHYS 1101 as pre-requisite
- 

**CHEM 3331 - Inorganic Chemistry**

An in-depth examination of atomic and molecular structure with a focus on inorganic molecules and complexes. Point Group Symmetry concepts will be introduced and applied.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [CHEM 3201](#) - Organic Chemistry I

**Restrictions:**

- Offered in Spring terms (Odd Years)
- 

**CHEM 3371 - Junior Seminar**

A course that acquaints the student with the chemical literature as well as presentation and discussion of scientific data and information. In addition, students explore career opportunities, prepare a portfolio, and develop career plans.

**Grade Basis:** P

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered in Spring terms
  - Must be of junior standing
- 

**CHEM 4201 - Advanced Organic Chemistry**

CHEM4201 is an extension of the study of organic chemistry as begun in the CHEM3201-3202 series, with the addition of special topics of interest for organic chemists not covered in that series.

**Grade Basis:** L  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [CHEM 3202](#) - Organic Chemistry II

**Restrictions:**

- Offered in Fall terms
- 

**CHEM 4421 - Biochemistry I**

An introductory course in the principles of biochemistry, with emphasis on the structure and function of biomolecules, membrane structure and function, and an introduction to metabolism and bioenergetics.

**Grade Basis:** L  
**Credit hours:** 4.0  
**Lecture hours:** 3.0  
**Lab hours:** 3.0

**Prerequisites:**

- [CHEM 3202](#) - Organic Chemistry II

**Restrictions:**

- Offered in Fall terms
- 

**CHEM 4422 - Biochemistry II**

A continuation of CHEM 4421, with emphasis on cellular metabolism, fundamentals of molecular genetics, and current topics in biochemistry.

**Grade Basis:** L  
**Credit hours:** 4.0  
**Lecture hours:** 3.0  
**Lab hours:** 3.0

**Prerequisites:**

- [CHEM 4421](#) - Biochemistry I

**Restrictions:**

- Offered in Spring terms
-

### **CHEM 4451 - Instrumental Analysis**

A study of the basic instrumentation used for the quantitative and qualitative analysis of organic and inorganic compounds. This course examines the major instrument types used for this purpose, highlighting instrument design and operation, sampling and the interpretation of output.

**Grade Basis:** L

**Credit hours:** 4.0

**Lecture hours:** 3.0

**Lab hours:** 3.0

**Prerequisites:**

- [CHEM 3201](#) - Organic Chemistry I

**Restrictions:**

- Offered in Spring terms (Even Years)
- 

### **CHEM 4471 - Senior Seminar**

A capstone course that is thematic. Emphasis is on integration of the student's experience in chemistry and the presentation of chemical literature in seminar and written form.

**Grade Basis:** L

**Credit hours:** 2.0

**Lecture hours:** 2.0

**Restrictions:**

- Offered in Spring terms
  - Senior Standing
- 

### **CHEM 4800 - Special Topics**

A "special topic" course that may be designed to provide the student with exposure to topics and concepts not covered in the regular course offerings.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered on demand
  - 1-4 Credit Hours
-



### **CHEM 4900 - Independent Study**

This course can vary and may be used to satisfy the research requirement for the B.S. major and provide research experience for B.A. majors.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered on demand
  - 1-4 Credit Hours
- 

### **DCMF 2001 - Fundamentals of Cinematography & Lighting**

This course is designed to give the student a broad and functional appreciation of image in film history and theory. Image capture techniques and practical applications of professional image production in the studio, as well as in the field, are presented in historical context using available resources in the DCMF facility.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **DCMF 3001 - Audio Techniques of Film, Video, and Television**

This advanced Digital Creative Media and Film CORE course focuses on production and postproduction techniques for audio as used in film and video production, TV, and in various digital media. These techniques include sound design, Foley, SFX, NAT sound, A.D.R., music layback, environmental synthesis, and digital encoding.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MUSI 2390](#) - Audio Engineering
- 

### **DCMF 3002 - Techniques of Video Production**

This advanced Digital Creative Media and Film core course focuses on the production and postproduction techniques for the creation of short films, art films, music videos, industrial and corporate presentations, edu-tainment, and video documentation

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MUSI 3369](#) - New Media
- 

### **DCMF 3003 - Script Writing**

This course is designed to introduce students to the fundamentals of writing for visual media. Students will concentrate on developing concepts and scripts for a variety of specific audiences and formats including film, television, online, advertising and educational media.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **DCMF 4460 - Production Project**

This Production Project course will be taken in the junior or senior year and will result in the completion and presentation of a major creative work or works. Production teams will be formed from the enrolled students of this course that may also include collaborators, production assistants, and talent from outside the enrolled class. This course may be repeated for elective credit.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **DCMF 4470 - Internship**

A supervised, practical “real world” experience in a professional off-campus environment. May be repeated for credit. This course may be taken for 1-3 credit hours.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Fall, Interim, Spring
- 

### **DCMF 4488 - Capstone**

The Capstone course in Digital Creative Media will result in a public screening of selected final projects from the enrolled student that will be accompanied by a written defense. The DCMF faculty must approve the projects that are selected for presentation.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **ECON 2200 - Principles of Economics**

An introduction to the science of economics and its analytical tools. This course is devoted to providing the student with a thorough understanding of the basic principles of a) microeconomics: the study of the economic behavior of individual households and firms and the determination of factor prices, and b) macroeconomics: the study of the determination of the aggregate levels of income, output, employment, and prices and the examination of fiscal and monetary policy.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall and Spring terms
- 

### **EDUC 1198 - Exploring Teaching**

This course serves as an introduction to the teaching profession and the context in which teaching and learning occurs. Students explore the history of the teaching profession along with current events that affect teachers and the environments in which they operate. Focus is placed on the challenges and possibilities inherent to life in classrooms as students explore the profession from a historical and sociological perspective. (This course cannot replace EDUC 1199.)

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms.
- 

### **EDUC 1199 - Foundation in Education**

An introduction to teaching and learning. This course addresses teacher behavior, teacher roles, teacher ethics and experiences, historical perspectives, philosophical foundations, approaches to curriculum development, the politics of education, school governance, school funding and legal issues, school environments, and living and learning in a diverse society. This course is a prerequisite for admission to the Education program and includes an initial school visitation experience.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms.

- Criminal background check
- 

### **EDUC 3317 - Science Methods**

This course addresses science content, process skills, attitudes, and real-world applications that are developmentally appropriate for science and instruction. Effective teaching strategies that incorporate integrated and interdisciplinary approaches, technology, literature, multicultural education, and the Science Georgia Standards of Excellence are combined with theories of learning.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms.
- 

### **EDUC 3319 - Math Methods**

The math methods course focuses on a constructivist approach to teaching and learning with emphasis on problem-solving, NCTM standards, and the Georgia Standards of Excellence. The course stresses mental mathematical exercises and activities with manipulatives that promote mathematical confidence in children. There is an extensive field experience that involves a semester relationship with exemplary math teachers. Coursework involves implementation of the tenets that underlie the conceptual framework of the Education program.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

### **EDUC 3342 - Child Development Practicum**

A study of the principles of growth and development from conception through twelve (12) years of age. Specific attention will be given to the influences of family on physical maturation, cognitive development, social skills, and personality development. Major contributions from the leading authorities in the field will be emphasized during the study of each area of development. A nursery and preschool field experience is required.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

#### **EDUC 3354 - Fundamentals of Reading Instruction I**

This course will serve as an introduction to reading instruction for teacher candidates. Topics included in this course will be: theories of reading development, children's literature appropriate for the young child and early literacy skills for Pre-K and Kindergarten students. IRA standards and the Georgia Standards of Excellence will provide a basis for lessons and field experiences in local schools.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
- 

#### **EDUC 3355 - Fundamentals of Reading Instruction II**

This course will prepare teacher candidates for teaching reading in the early elementary years (1st-2nd grade). Topics included in this course will be: phonics instruction, word recognition strategies, beginning comprehension strategies, children's literature appropriate for 1st and 2nd grade students, and an introduction to children's writing and the writing process. IRA standards and the Georgia Standards of Excellence are used in combination with various approaches to effective instruction and planning, including the use of technology, and will provide a basis for lessons and field experiences in local schools.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

#### **EDUC 3356 - Integrating Specialty Areas into Classroom Instruction**

This course teaches the Elementary Education Certification candidate how to integrate the arts, health and physical education into instruction. Through collaboration with college faculty, elementary classroom teachers, and specialty area teachers, candidates will understand, and use the content, functions, and achievements of dance, music, theater, and the several visual arts as primary media for communication, inquiry, and insight among elementary students; use the major concepts in the subject matter of health education to create opportunities for student development and practice of skills that contribute to good health; and know, understand, and use human movement and

physical activity as central elements to foster active, healthy life styles and enhanced quality of life for elementary students.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
- 

#### **EDUC 3360 - Adolescent Development Practicum**

A study of the principles of growth and development from thirteen (13) through eighteen (18) years of age. Specific attention will be given to the influences of family on physical maturation, cognitive development, social skills, and personality development. Major contributions from the leading authorities in the field are emphasized during the study of each area of development. A field experience is required.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

#### **EDUC 3500 - Economics for Teachers**

This course will focus on the pedagogical content knowledge needed for teaching secondary economics. The course will include lecture, discussion and activities which prepare the student for the passage of the GACE exam in Secondary Economics. Particular attention will be paid to GACE content strands and Georgia GPS standards in Secondary Economics. This course will be part of a larger social science minor being developed jointly by the History and Education departments.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
- 

#### **EDUC 4350 - Curriculum in Secondary Education**

This course sequence focuses upon theory related to instructional planning, assessment, and decision making. The role of preparation and its contribution to successful classroom management will be examined. Candidates will research best

practices in teaching and learning and evaluate models of effective lesson plan design and its impact on the classroom environment.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall and Spring terms
- 

### **EDUC 4356 - Fundamentals in Reading III**

This course will prepare teacher candidates for teaching reading in the later elementary years (3rd-5th grade). Topics included in this course will be: comprehension strategies, integrating reading instruction in content area classes, identifying and correcting reading problems at the elementary level, children's literature appropriate for 3rd-5th grade students, and writing skills and processes appropriate for elementary students. IRA standards and the Georgia Standards of Excellence are used in combination with various approaches to effective instruction and planning and will provide a basis for lessons and field experiences in local schools.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
- 

### **EDUC 4360 - Curriculum and Accountability in Elementary Grades**

This course addresses the practical aspects of curriculum development and lesson planning, along with the role of preparation and its contribution to successful classroom management. Using the Georgia Standards of Excellence, instructional, assessment, differentiation, and classroom management strategies will be studied and applied throughout the course.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
- 

### **EDUC 4365 - Assessment and Accountability**

This course is designed to acquaint candidates with the basic principles of assessing learning using different techniques and strategies. Among the areas addressed

are theory, methods, standardized tests, and fundamental statistical concepts. In addition, candidates study testing, grading, ethical considerations, and current issues in educational assessment.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
- 

#### **EDUC 4410 - Approaches and Issues in Educational Assessment**

This course is designed to introduce the teacher candidate to best practices in educational assessment. Measurement approaches are introduced to equip the teacher candidate with quantitative and qualitative skills needed for assessment for learning and assessment of learning.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
- 

#### **EDUC 4449 - Classroom Technology**

This course covers salient topics related to integrating technology into the K-12 classroom. This course explores the applications of Microsoft Office and various Web 2.0 tools used by classroom teachers to maximize instruction and student learning. The course requires students to complete applicable portions of the Teaching Online Open Learning or TOOL modules designed by Georgia Virtual Learning and the Georgia Department of Education to ensure candidate preparation to teach in flipped, hybrid, or online learning environments. This course aligns with ISTE Teacher standards.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

#### **EDUC 4457 - Social Studies Methods**

The interdisciplinary nature of social studies is the focus for the study of curriculum, methods, technology, and professional sources. Emphasis is on planning for and developing resources for instruction, including the development of a unit with emphasis



on the NCSS standards and Georgia Standards of Excellence for Social Studies for a chosen grade level. This course includes a field experience component.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

#### **EDUC 4459 - Special Needs and Exceptional Children**

A study of identification and diagnostic techniques for teachers related to areas of exceptionality among students and of alternative styles of teaching to meet special needs. The introduction to the Student Support Team (SST) process and the writing of eligibility reports and Individual Education Plans (IEP) are explored. The psychological and behavioral characteristics of exceptional children are studied. The importance of transition and other forms found within the exceptional children's categories are identified. Weekly field experiences in the exceptional children's areas are provided. A grade of "B" or better is required for this course.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

#### **EDUC 4461 - Diversity in the Elementary Classroom I**

This course addresses a variety of diversity issues including psychological, physiological, and social conditions of different students as well as various strategies for working with children at risk. This section of the course will focus on the specific issues of poverty and social class. Reflections for the content of this course will be written in conjunction with the assigned field placement. Topics include diversity as it relates to poverty & social class.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered every other Fall term
-

**EDUC 4462 - Diversity in the Elementary Classroom II**

This course addresses a variety of diversity issues including psychological, physiological, and social conditions of different students as well as various strategies for working with children at risk. This section of the course will focus on the specific issues of race, gender, and sexual identity. Reflections for the content of this course will be written in conjunction with the assigned field placement. Topics include diversity as it relates to race, gender, and sexual identity.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered in Spring terms
- 

**EDUC 4463 - Diversity in the Elementary Classroom III**

This course addresses a variety of diversity issues including psychological, physiological, and social conditions of different students as well as various strategies for working with children at risk. This section of the course will focus on the specific issues of culture and English Language Learners. Reflections for the content of this course will be written in conjunction with the assigned field placement. Topics include diversity as it relates to culture, and English language learners.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered every other Fall term
- 

**EDUC 4464A - Survey of Social Studies and History Content in the Middle and Secondary Grades**

This course requires competency in social studies and history content necessary for teaching social studies and history at the middle and secondary levels.

**Grade Basis:** L

**Credit hours:** 2.0

**Lecture hours:** 2.0

**Restrictions:**

- Offered in Fall terms
-

**EDUC 4464B - Survey of Social Studies and History Content in the Middle and Secondary Grades**

This course requires competency in social studies and history content necessary for teaching social studies and history at the middle and secondary levels.

**Grade Basis:** L

**Credit hours:** 2.0

**Lecture hours:** 2.0

**Restrictions:**

- Offered in Spring terms
- 

**EDUC 4465A - Survey of Mathematics Content in the Middle and Secondary Grades**

This course requires competency in mathematics content necessary for teaching mathematics at the middle and secondary levels.

**Grade Basis:** L

**Credit hours:** 2.0

**Lecture hours:** 2.0

**Restrictions:**

- Offered in Fall terms
- 

**EDUC 4465B - Survey of Mathematics Content in the Middle and Secondary Grades**

This course requires competency in mathematics content necessary for teaching mathematics at the middle and secondary levels.

**Grade Basis:** L

**Credit hours:** 2.0

**Lecture hours:** 2.0

**Restrictions:**

- Offered in Spring terms
- 

**EDUC 4466A - Survey of Science Content in the Middle and Secondary Grades**

This course requires competency in science content necessary for teaching science at the middle and secondary levels.

**Grade Basis:** L

**Credit hours:** 2.0

**Lecture hours:** 2.0

**Restrictions:**

- Offered in Fall terms

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**EDUC 4466B - Survey of Science Content in the Middle and Secondary Grades**

This course requires competency in science content necessary for teaching science at the middle and secondary levels.

**Grade Basis:** L

**Credit hours:** 2.0

**Lecture hours:** 2.0

**Restrictions:**

- Offered in Spring terms

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**EDUC 4467A - Survey of English Language Arts in the Middle and Secondary Grades**

This course requires competency in English Language Arts content necessary for teaching English Language Arts at the middle and secondary levels.

**Grade Basis:** L

**Credit hours:** 2.0

**Lecture hours:** 2.0

**Restrictions:**

- Offered in Fall terms

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**EDUC 4467B - Survey of English Language Arts in the Middle and Secondary Grades**

This course requires competency in English Language Arts content necessary for teaching English Language Arts at the middle and secondary levels.

**Grade Basis:** L

**Credit hours:** 2.0

**Lecture hours:** 2.0

**Restrictions:**

- Offered in Spring terms

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**EDUC 4470 - Literacy in the 6-12 Classroom**

This course addresses why literacy matters, evidence-based best practices, RTI, new literacies, culturally responsive teaching in diverse classrooms, instruction for content literacy, writing across the curriculum, and learning with trade books.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

#### **EDUC 4480 - Senior Seminar**

This course is designed to explore current issues in elementary education. Teacher candidates choose topics, examine research, and present information in a workshop format. Another focus of the course is classroom management, lesson presentations, and peer critiques. In addition, teacher candidates have the opportunity to discuss field experiences in connection with Education's Conceptual Framework along with national and state standards.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

#### **EDUC 4481 - Senior Seminar in Education Studies**

In conjunction with the Career Development Center, students will complete a practicum/ internship in an area of interest related to the field of education. This course is designed to facilitate that experience and provide participants the opportunity to reflect on their experiences in the field as they will have the opportunity to discuss field experiences in connection with educational theory and national/state standards of practice. Students will develop their own capstone assignments in the form of professional philosophies/ portfolios as well as practical materials needed for application to graduate school and/or employment opportunities.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

#### **EDUC 4490A - Elementary Education Clinical Practice**

This course provides a co-teaching experience for a minimum of thirteen (13) weeks. Pre-service teachers will be assigned to diverse public schools and gradually assume responsibility for working with groups and individuals. They participate in classroom teaching and observation, planning and evaluation conferences, and other school-related experiences, with guidance provided by the clinical faculty, gradually assuming total responsibility for the class.

**Grade Basis:** L

**Credit hours:** 6.0

**Lecture hours:** 6.0

**Restrictions:**

- Offered in Fall terms
- 

**EDUC 4490B - Elementary Education Clinical Practice**

This course provides a co-teaching experience for a minimum of thirteen (13) weeks. Pre-service teachers will be assigned to diverse public schools and gradually assume responsibility for working with groups and individuals. They participate in classroom teaching and observation, planning and evaluation conferences, and other school-related experiences, with guidance provided by the clinical faculty and College supervisor, gradually assuming total responsibility for the class.

**Grade Basis:** L

**Credit hours:** 6.0

**Lecture hours:** 6.0

**Restrictions:**

- Offered in Spring terms
- 

**EDUC 4490S - Field Experiences Seminar**

This course is designed to allow Elementary Education candidates an opportunity to complete field experience requirements necessary to successfully meeting certification requirements. Department chair permission is required.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered in Fall and Spring terms
- 

**ENGL 0100 - Basic Composition**

Instruction and practice in the fundamentals of expository writing, including paragraph development, organization, logic, grammar, and mechanics.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Foundations Program
-

### **ENGL 1101 - Rhetoric and Composition I**

Introduction to expository writing, emphasizing the essay form, the writing process, and rhetorical modes of thesis development.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring and Fall terms
- 

### **ENGL 1101J - Rhetoric and Composition I (with journalism emphasis)**

Introductory college writing course that emphasizes reporting, editing, and publishing articles for the campus newspaper's online and physical platforms. Includes the technical and process elements of ENGL 1101 and satisfies the same general education goals and requirements.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
  - May be taken in place of ENGL 1101
- 

### **ENGL 1101S - Rhetoric and Composition I (with sustainability emphasis)**

This course provides an introduction to writing and the writing process. Through the topic of sustainability, students learn a wide range of rhetorical skills: drafting and polishing a thesis; organizing an argument; using topic sentences; creating interesting introductions and conclusions. By examining how culture affects us, as well as how we affect culture, the course also aims to stimulate deliberate thinking and active reading skills.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
  - May be taken in place of ENGL 1101
-

## **ENGL 1102 - Rhetoric and Composition II**

Introduction to critical thinking and writing about literature, emphasizing reading strategies, analytic writing, research techniques, and modes of documentation.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1101J](#) - Rhetoric and Composition I (with journalism emphasis)
- [ENGL 1101S](#) - Rhetoric and Composition I (with sustainability emphasis)

**Restrictions:**

- Offered in Fall and Spring terms
  - Prerequisite for all higher-numbered English courses
- 

## **ENGL 1102J - Rhetoric and Composition II (with journalism emphasis)**

Introduction to critical thinking and writing about literary journalism, emphasizing reading strategies, analytic writing, research techniques, and modes of documentation. Students will also report, edit, and publish articles for the campus newspaper's online and physical platforms

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1101J](#) - Rhetoric and Composition I (with journalism emphasis)

**Restrictions:**

- Offered in Spring terms
  - Prerequisite for all higher-numbered English courses
- 

## **ENGL 1102S - Rhetoric and Composition II (with sustainability emphasis)**

Introduction to critical thinking and writing about literature, emphasizing reading strategies, analytic writing, research techniques, and modes of documentation.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**



- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1101S](#) - Rhetoric and Composition I (with sustainability emphasis)

**Restrictions:**

- Offered in Spring terms
  - Prerequisite for all higher-numbered English courses
- 

**ENGL 2200 - Introduction to Literary Studies**

Introduces students to the academic discipline of English. Focuses on critical issues (past and present) involved in literary studies.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- Offered in Fallterms
- 

**ENGL 2204 - British Literature I**

A survey of British Literature from the Anglo-Saxon period through the eighteenth century. Short critical essays required, at least one with documentation.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- Fall 2020
  - Offered every other Fall
- 

**ENGL 2205 - British Literature II**

A survey of British literature from the Romantics through the Modern/Postmodern period. Short critical essays required, at least one with documentation.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- Spring 2021
  - Offered every other Spring
- 

### **ENGL 2206 - American Literature I**

A survey of American Literature from the Colonial period through American Romanticism. Short critical essays required, at least one with documentation.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- Fall 2019
  - Offered every other Fall
- 

### **ENGL 2207 - American Literature II**

A survey of American literature from Realism and Naturalism through the Modern/ Postmodern period. Short critical essays required, at least one with documentation.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- Spring 2020

- Offered every other Spring
- 

### **ENGL 2210 - Introduction to Peer Tutoring**

This course prepares undergraduates to work as peer tutors in a writing center. Students will practice tutoring as they learn about reading and responding to the writing of others.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
  - Students in all majors, as well as undeclared majors, are encouraged to enroll
- 

### **ENGL 2212 - Rhetorical Theory**

This course introduces undergraduates to the theory that informs the modern practice of teaching composition. Fundamentals of persuasion and human communication are presented as well.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
- 

### **ENGL 2500 - Introduction to Creative Writing**

This course introduces undergraduates to the fundamentals of imaginative writing. Analysis of professional models, but emphasis upon student work, especially poetry and fiction.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- Offered in Spring Terms
- 

### **ENGL 3300 - History of the English Language**

Introduction to principles of linguistics; a survey of the origins and development of English, and a study of its structure.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
- 

### **ENGL 3302 - Advanced Grammar**

A survey of the basic logic and grammatical structure of English, from morpheme to word, phrase and clause, to sentence.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
-

### **ENGL 3303 - Advanced Composition**

This course is open to all students, regardless of major, who are interested in producing nonfiction prose that is exemplary for its clarity and finesse. Providing each other with feedback in classroom workshops, students write an interview; a critique of the fine arts; a humor piece; a travel piece; a piece on science, technology, or sports; and a memoir.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- Offered in Fall terms
- 

### **ENGL 3306 - Creative Writing Workshop (Poetry)**

An advanced course in imaginative writing. Professional models studied, but student writing is emphasized.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
- 

### **ENGL 3308 - Creative Writing Workshop (Fiction)**

An advanced course in imaginative writing. Professional models studied, but student writing is emphasized.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- Spring 2021
- 

**ENGL 3310 - Art of Argumentation**

This course presents the fundamentals of effective persuasion, including the three appeals (logical, emotional, ethical), logical fallacies, inductive and deductive reasoning, and evaluation of evidence. Students from all majors, as well as undeclared majors, are encouraged to enroll.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- Spring 2019
- 

**ENGL 3315 - Readings in Literary Journalism**

This course consists of a survey of literary journalism, a form of creative nonfiction that blends elements of fictional narrative and factual reporting.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- Fall 2020
- 

**ENGL 3320 - Warriors, Lovers, and Poets: British Medieval Literature.**

A survey, mostly in Middle English, of English literature to about 1500.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
- 

**ENGL 3330 - Renaissance Literature**

Renaissance English literature to about 1675, excluding Shakespeare

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
- 

**ENGL 3335 - Development of Drama**

An examination of the development of drama, excluding Shakespeare, from its beginnings up through the 18th century.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
- 

**ENGL 3340 - Enlightenment Literature**

Selected Restoration, Neoclassical, and Pre-Romantic English literature, excluding the novel.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
- 

#### **ENGL 3345 - The Rise of the Novel**

A study of the rise of the novel with an emphasis on selected works of the late seventeenth-century and eighteenth-century, including novels in translation.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
- 

#### **ENGL 3350 - English Romanticism**

A study of selected major nineteenth-century British prose and poetry, with emphasis on lyric verse.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
-



### **ENGL 3355 - Romance & Reform: Themes in the English Novel**

A study of the selected 19th century novels, including novels in translation.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
- 

### **ENGL 3360 - Hail Britannia! The Victorians Rule**

A study of selected major Victorian prose and poetry.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- Offered in Spring Terms
- 

### **ENGL 3375 - American Romanticism**

Major American Romantic writers of the United States through Whitman and Dickinson.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
-

### **ENGL 3380 - American Realism and Naturalism**

Major American writers of the Realistic and Naturalistic movements in the United States.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
- 

### **ENGL 3385 - Southern Literature**

A study of major Southern writers from about 1815 to the present.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
- 

### **ENGL 3390 - Modern & Contemporary American Literature: African American Literature: Landscape, Place, and Identity**

A study of major African-American writers from 1900 to the present.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
-

### **ENGL 3375 - Writing about Film**

This course focuses on the critical viewing of film with critical writing in several modes.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- Offered in Spring Terms
- 

### **ENGL 4400 - Contemporary Literary Theory**

A survey of theoretical interpretive traditions of the 20th and 21st centuries.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
- 

### **ENGL 4410 - Chaucer**

A survey of Chaucer's work. Consideration will also be given to Chaucerian influence and criticism.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- Offered in Fall terms

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**ENGL 4420 - Shakespeare**

The development of Shakespeare's art, as reflected in selected individual plays or groups of plays.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- Offered in Fall terms
- 

**ENGL 4430 - Milton**

Selected poetry and prose of Milton.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
- 

**ENGL 4440 - Modern & Contemporary Fiction**

A study of selected contemporary fiction writers and their novels or short stories, including works in translation.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
- 

#### **ENGL 4450 - Modern & Contemporary Poetry**

A study of selected contemporary poets and their poems, including works in translation.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- Offered in Spring Terms
- 

#### **ENGL 4460 - Modern & Contemporary Drama**

A study of contemporary playwrights and their plays, including works in translation.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- In rotation
- 

#### **ENGL 4470 - Single Author or Special Topic: Women & the Green World**

The course will explore the ways in which women writers relate to, and write about, the green world. Has the world of plants, forests, and herbs, as Linda Baron and Brenda Peterson claim, "long been the province of women" (xi)\*? Is women's bond with the plant kingdom inherently different from men's? What motivates women, in particular, to reflect on the "emotional, philosophical, and spiritual aspects"(xii)\* of humanity's interaction with the green world? If, as Baron and Peterson maintain, "[t]he green world is fundamental to our identity," how do women create, reflect, and/or interact with such an identity through the craft of writing? These are some of the questions we will examine as we read texts by Isabel Allende, Zora Neale Hurston, Mary Crow Dog, Naomi Shihab Nye, Mary Oliver, Robin Wall Kimmerer, and others.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1101](#) - Rhetoric and Composition I
- [ENGL 1102](#) - Rhetoric and Composition II

**Restrictions:**

- Offered in Spring Terms
  - Because it deals with multiple authors, this particular version of ENGL 4470 will not count as the single-author course that all English majors must take
- 

**ENGL 4495 - Senior Thesis and Presentation**

Each English majors will write and present orally an original research project developed or derived from a project created for a major English course, based on a significant topic in language or literature. Required of all English majors.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring Terms
  - Senior Standing
- 

**ENGL 4496 - Internship**

An opportunity for students to gain added experience and insight in approved off-campus settings.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Restrictions:**

- Offered on Demand
  - Consent of the supervising instructor, the Department Chair, and the Career Development Center
- 

**ENGL 4499 - Independent Study/Research**

This is an opportunity for students to conduct an individual, in-depth exploration of an area in literature, writing, or theory.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Restrictions:**

- Offered on Demand
  - Prerequisites: Consent of the instructor, the Department Chair, and the Vice President for Academic Affairs
- 

**ENTR 3000 - Entrepreneurship and Innovation**

This course provides students with an understanding of the vital role played by entrepreneurship in today's economy, guiding them through the different stages of the entrepreneurial process, and helping them in developing a basic toolset necessary to plan and launch a new business. The course will have a special focus on creativity and innovation and students will explore both conceptual and practical frameworks for improving the flexibility and originality of their thinking and pursuing innovation.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [MGMT 2200](#) - Foundations in Business

**Restrictions:**

- Offered in Spring terms
- 

**ENTR 4100 - Entrepreneurship Lab**

This is a project-based course where students will have the opportunity to test their entrepreneurial skills through an experiential learning approach. In this laboratory students will be guided through their selected business venture experience to complete a number of supervised experiential learning activities related to entrepreneurship, like opportunity recognition and assessment, bootstrapping, networking, SEO and social media marketing, among others.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [ENTR 3000](#) - Entrepreneurship and Innovation

**Restrictions:**

- Offered in Fall terms
- 

### **ENTR 4200 - Social Entrepreneurship**

The course builds on the principles of entrepreneurship studied in previous courses. It explores the ways to couple business acumen with vision and creativity to solve problems through the development of mission-based enterprises. Field work with a community agency and development of a Concept Proposal for a social enterprise are significant components of the course.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENTR 3000](#) - Entrepreneurship and Innovation

**Restrictions:**

- Offered in Spring terms
- 

### **ETHS 1101 - Cornerstone I**

Cornerstone is designed to help students manage the complex personal, professional, and academic aspects of becoming responsible for their own college educations. Students will make connections across disciplines, examine a significant text, and collaborate to develop critical thinking, creative problem-solving, and communication skills. Student learning outcomes support Ethos programmatic goals related to information literacy, modes of inquiry, and global citizenship. Transfer students with 30 or more earned hours may be exempted from the CORE 1101/1102 requirement.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered every fall.
- 

### **ETHS 1102 - Cornerstone II**

Drawing on the themes and discussions from CORE 1101, CORE 1102 focuses on a semester-long reading, project, performance or other substantial activity. Students remain with their Cornerstone professor for both courses, strengthening student/faculty relationships while further examining the principle pillars/values that underpin life at LaGrange College. Transfer students with 30 or more earned hours may be exempted from the CORE 1101/1102 requirement.



**Grade Basis:** L  
**Credit hours:** 1.0  
**Lecture hours:** 1.0

**Prerequisites:**

- [ETHS 1101](#) - Cornerstone I

**Restrictions:**

- Offered every spring.
- 

**EXCS 1154 - First Aid: Responding to Emergencies**

This course focuses on the identification of emergency situations and selection of correct response. Certification in American Red Cross standard first aid and adult, child, and infant rescue breathing and cardiopulmonary resuscitation is earned upon successful completion of the course.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Restrictions:**

- Offered on Demand
- 

**EXCS 2000 - Introduction to Exercise Science**

This course is an introduction to the various sub-disciplines of exercise science including, exercise physiology, biomechanics, exercise and sport psychology, and motor behavior and control. Career and graduate school opportunities and preparations will be discussed.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall and Spring Terms
- 

**EXCS 2200 - Medical Terminology**

This course is designed to familiarize students with the basics of vocabulary used in the medical and health professions. Students will gain an understanding of basic elements, rules of building and analyzing medical words, and medical terms associated with the body as a whole. Utilizing a systems-approach, the student will learn medical terms relating to structure and function, pathology, diagnosis, clinical procedures, oncology,

and pharmacology. In addition to medical terms, common abbreviations applicable to each system will be covered.

**Grade Basis:** AL

**Credit hours:** 2.0

**Lecture hours:** 2.0

**Restrictions:**

- Offered in Spring terms
- 

#### **EXCS 2251 - Introduction to Physical Education**

A survey course of the career choices available in physical education. The students will have opportunities to talk with and observe professionals in various sub-specializations.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on Demand
- 

#### **EXCS 2311 - Survey of Strength & Conditioning**

This course focuses on the examination of proper techniques, concepts, and applications of strength and conditioning principles. Nutritional principles as are related to athletic performance also are discussed.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall and Spring Terms
- 

#### **EXCS 2331 - Healthy LC (Personal Health Issues)**

This course allows students to explore basic health issues and principles in depth. Topics may include fitness, diet and weight control, nutrition, human sexuality, stress management, death education, aging, and drug and alcohol education.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall and Spring Terms

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**EXCS 3305 - Sports Psychology**

This course examines psychological theories and research related to sport and exercise behavior, providing a broad overview of the major topics in the area. This introductory course is ideal for students who wish to work with athletes in some capacity, pursue a career in physical education teaching and/or coaching, plan on working with individuals in the health and fitness industry, or have a desire to learn more about human behavior in sport and exercise contexts.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PSYC 1101](#) - Introduction to Psychology

**Restrictions:**

- Offered in Fall and Spring Terms
- 

**EXCS 3310 - Coaching Theory and Methods**

Theories and principles pertaining to effective coaching of amateur and experts athletes. Emphasis is placed on examining and discussing concepts related to successful leadership, leading with a purpose, and creating positive learning/performance environments.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall Term
- 

**EXCS 3313 - Leadership in Physical Education and Athletics**

A study of the leadership skills necessary to implement and conduct physical activity programs and functions.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on Demand
-

**EXCS 3332 - Prevention and Care of Athletic Injuries/Illnesses**

This course focuses on common injuries and illnesses occurring in athletics. Topics include, but are not limited to, heat exhaustion, heat stroke, abdominal injuries, injury management, emergency triage, anatomical instability, blood borne pathogens, and mechanics of injury.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring Terms
- 

**EXCS 3333 - Yoga for Wellness**

A study of the effects that yoga has on all aspects of the human body, including physical, mental, and spiritual. Topics will include breathing techniques, asanas, fasting, meditation, and different disciplines of yoga.

**Grade Basis:** AL

**Credit hours:** 2.0

**Lecture hours:** 2.0

**Restrictions:**

- Offered in Fall Terms
- 

**EXCS 3334 - Advanced Yoga**

This advanced course will build on the foundation that the “Yoga for Wellness” course established. “Advanced Yoga ” will emphasize mental focus, body organization, alignment, technique, and core development. This advanced yoga course with martial arts training is designed to bring the student eye to eye with their greatest obstacles, which are perceived physical and mental limitations. This course is one pathway to cultivating the mind/body clarity and power that leads to developing the will.

**Grade Basis:** AL

**Credit hours:** 2.0

**Lecture hours:** 2.0

**Restrictions:**

- Offered in Spring Terms
-

### **EXCS 3352 - Physiology of Exercise**

This course is a study of the acute and chronic physiological effects of exercise with primary emphasis on bioenergetics, neuromuscular functions, cardio-respiratory considerations and physical training.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [BIOL 2148](#) - Human Anatomy and Physiology I
- [BIOL 2149](#) - Human Anatomy and Physiology II

**Restrictions:**

- Corequisite: EXCS 3352L
  - Offered in Fall terms
- 

### **EXCS 3352L - Physiology of Exercise Lab**

Laboratory experience for exercise science majors to accompany topics from EXCS 3352.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Lab hours:** 1.0

**Prerequisites:**

- [BIOL 2148](#) - Human Anatomy and Physiology I
- [BIOL 2149](#) - Human Anatomy and Physiology II

**Restrictions:**

- Corequisite: EXCS 3352
  - Offered in Fall terms
- 

### **EXCS 3354 - Applied Exercise Anatomy**

This course provides an investigation of the human skeletal and neuromuscular systems as they relate to exercise performance. Emphasis is on the application of gross human anatomy to exercise movements.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [BIOL 2148](#) - Human Anatomy and Physiology I

**Restrictions:**

- Offered in Fall terms
- 

**EXCS 3360 - Motor Learning and Control**

This course examines the behavioral, physiological, and psychological principles underlying motor control and motor learning. Specific topics include classifications and measurement of motor performance; the role and function of sensory processes, perception, memory, and attention; and the delivery of feedback and structure of practice.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
  - Must be of junior or senior standing
- 

**EXCS 4310 - Biomechanics**

This course provides a study of the material properties of musculoskeletal tissues. In addition, the effects of the internal and external forces acting on the tissues will be examined. The effects of external forces on human movement will be explored.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [EXCS 3354](#) - Applied Exercise Anatomy

**Restrictions:**

- Offered in Spring terms
- 

**EXCS 4311 - Principles of Strength & Conditioning**

This course is designed for Exercise Science students requiring knowledge and practical experience in strength and conditioning. This course will prepare you to demonstrate and teach weight training exercises, perform a needs assessment of a sport or athlete, program a periodized training plan for a sport or athlete addressing all aspects of training including strength, conditioning, and flexibility.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
  - Prerequisites: EXCS 3352, 3352L or permission of instructor
- 

**EXCS 4312 - Theories and Principles of Athletic Conditioning**

This course focuses on research based training principles involved in athlete development and their application to both well established and more recent theoretical concepts. Discussions will focus on the practicality, feasibility, and the legitimacy of theoretical concepts. Concepts may include periodization, athlete monitoring methods, training techniques, training equipment and current trends in the training and fitness industry.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
- 

**EXCS 4320 - Exercise Testing and Prescription**

This class provides an examination of the considerations given to those with various chronic illnesses and diseases relative to exercise testing and participation. Proper application of fitness assessment and exercise prescription will be stressed. Guidelines recommended by the American College of Sports Medicine will be followed.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [EXCS 3352](#) - Physiology of Exercise
- [EXCS 3352L](#) - Physiology of Exercise Lab

**Restrictions:**

- Course entry can be obtained through permission of instructor.
  - Corequisite: EXCSS 4320L
  - Offered in Spring terms
-

### **EXCS 4320L - Exercise Testing and Prescription Lab**

Laboratory experience for exercise science majors to accompany topics from EXCS 4320.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Lab hours:** 1.0

**Prerequisites:**

- [EXCS 3352](#) - Physiology of Exercise
- [EXCS 3352L](#) - Physiology of Exercise Lab

**Restrictions:**

- Student may enroll in the course by permission of instructor.
  - Corequisite: EXCS 4320
  - Offered in Spring terms
- 

### **EXCS 4325 - Exercise and Sports Nutrition**

This class studies the nutritional needs of strength, endurance and team sport athletes. Recommendations for carbohydrate, fat, and protein feeding will be covered. Aspects of nutrient timing relative to activity will be addressed. Strategies for hydration will be discussed. Information about sport supplements will be presented as will issues surrounding eating disorder and consequences in athletes.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
  - Must be of junior or senior standing
- 

### **EXCS 4330 - Techniques in Human Performance Assessment**

This course introduces procedures and protocols for laboratory and field tests used in assessing athlete conditioning. Tests for muscular strength and power, agility, speed, anaerobic capacity, lactate threshold, aerobic capacity, and other physiological measures will be addressed. Sport specific tests also will be covered. Test protocols, procedures, and interpretation will be covered with practical application.

**Grade Basis:** AL

**Credit hours:** 2.0

**Lecture hours:** 2.0

**Restrictions:**



- Offered in Spring terms
  - Prerequisites: EXCS 3352, 3352L, and 4310 or permission of instructor
- 

#### **EXCS 4360 - Introduction to Research in Exercise Science**

This course examines current research trends in exercise science and addresses the research process in kinesiology. Emphasis is on learning techniques of research in the exercise sciences and the professional presentation of research and related aspects.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 1114](#) - Introduction to Statistics

**Restrictions:**

- Offered in Fall terms
  - Must be of junior or senior standing
- 

#### **EXCS 4380 - Senior Seminar Exercise Science**

This course is designed to build upon all experiences from previous exercise science courses and prepare students for placement after graduation. As this course serves as a culmination of previous EXCS courses, it should not be taken until the senior year. Coursework will be focused around exercise science career preparation.

**Grade Basis:** AL

**Credit hours:** 2.0

**Lecture hours:** 2.0

**Restrictions:**

- Offered in Spring terms
  - Must be declared major and of senior standing
- 

#### **EXCS 4400 - Internship**

An opportunity for students to gain added applied experience and insight in approved off-campus settings. Internships consist of a minimum of 120 hours (per 3 credits) of work in areas such as physical and/or occupational therapy offices, health clinics, fitness gyms, coaching assignments, etc. Assignments may also include selected readings, public presentation, and a final portfolio containing essays, weekly journal, and supporting material. The internship must first be discussed with the student's advisor prior to beginning the internship. Information from this meeting will then be

transferred to the Career Development Center for placement. The application process is unique to each facility.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall, Interim, Spring, and Summer Terms
  - Internship can count as 3-6 credit hours
- 

#### **EXCS 4495 - Independent Study I**

This course allows students to pursue a special problem or topic beyond those encountered in any formal course.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on Demand
  - Prerequisites are determined by Instructor
  - Credits Vary
- 

#### **EXCS 4496 - Independent Study II**

This course allows students to pursue a second special problem or topic beyond those encountered in any formal course.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on Demand
  - Prerequisites are determined by Instructor
  - Credits Vary
- 

#### **FNCE 3353 - Corporate Finance**

Part I of this course looks at the management of existing resources, including the use of financial statements and ratio analysis in assessing the firm's financial health, its strengths and weaknesses, recent performance and future prospects. Emphasis is placed on the ties between a company's operating activities and its financial performance. Part II examines financial forecasting with emphasis on managing growth. Part III considers the financing of the firm's operations with a close look at financial

leverage. And Part IV addresses the use of discounted cash flow techniques to evaluate investing opportunities.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 2211](#) - Principles of Financial Accounting

**Restrictions:**

- Offered in Spring terms
- 

### **FNCE 4000 - Entrepreneurial Finance**

The course explores the financing of startups and small businesses from the perspective of both the entrepreneur and investors. Students will learn about valuation and terms of financing as well as different funding options for new firms, such as micro-finance, crowd-funding, angel investing, and venture capital.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 2211](#) - Principles of Financial Accounting
- [ENTR 3000](#) - Entrepreneurship and Innovation

**Restrictions:**

- Offered in Fall terms
- 

### **FNCE 4100 - Sports Sales and Fundraising**

This course is designed to provide a comprehensive overview for the fundraising, donor relations, non-profit, premium seating, and ticket sales profession. Students are provided with an ethical foundation and are introduced to basic terminology and concepts in the field. While students develop an understanding of the essentials of fundraising operations, they will also examine larger issues confronting today's fundraising managers. Topics will include major gift fundraising, annual funds, booster club organizations, priority seating programs, and benefits, the importance of donor research in the fund raising process, and the process from development to the transaction. Students will gain real experience in developing new skills for the job market.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 2211](#) - Principles of Financial Accounting
- [SPMG 3000](#) - Introduction to Sports Management

**Restrictions:**

- Offered in Fall terms
- 

#### **FREN 1101 - Beginning French I**

A course for beginners with intensive practice in pronunciation, essentials of grammar, and reading of simple prose.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall
- 

#### **FREN 1102 - Beginning French II**

A continuation of FREN 1101.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [FREN 1101](#) - Beginning French I

**Restrictions:**

- Spring
  - Permission of course can be granted from instructor
- 

#### **FREN 2103 - Intermediate French I**

A continuation of FREN 1102 with additional readings.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [FREN 1102](#) - Beginning French II

**Restrictions:**

- Fall
  - Permission of course can be granted from instructor
- 

**FREN 2105 - Intermediate French II**

A systematic and thorough review of French grammar, with emphasis on the production of speech. Not open to students fluent in French.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [FREN 2103](#) - Intermediate French I

**Restrictions:**

- Spring
  - Permission of course can be granted from instructor
- 

**FREN 2199 - Francophone Travel Seminar**

A travel-study seminar composed of preliminary academic preparation followed by contact with the culture through travel in the selected French-speaking country.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Prerequisites:**

- [FREN 1101](#) - Beginning French I
- [FREN 1102](#) - Beginning French II
- [FREN 2103](#) - Intermediate French I

**Restrictions:**

- On demand
  - Permission of course can be granted from instructor and program coordinator of Modern Languages
-

### **FREN 3000 - French Conversation**

The goal of this course is to help students improve their (1) vocabulary, (2) aural comprehension / listening skills, and (3) oral production / speaking skills.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [FREN 2105](#) - Intermediate French II

**Restrictions:**

- On demand
  - Permission of course can be granted from instructor
- 

### **FREN 3001 - Advanced Grammar and Composition**

The objective of this course is to allow the participants to improve their composition skills in French. The course has three major components: grammar review and refinement; reading and analysis of various kinds of texts, both literary and journalistic; a variety of composition assignments involving such techniques as description, analysis, persuasion, and managing complicated chronologies. Participants can expect to improve their command of French grammar, to increase their vocabulary, and to develop appropriate strategies for writing good compositions.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [FREN 2105](#) - Intermediate French II

**Restrictions:**

- On demand
  - Permission of course can be granted from instructor
- 

### **FREN 3002 - French Civilization**

Concentrating on political and social history, rather than on “high culture,” this course is designed to introduce the moments and personages who have defined France and what it is to be French across the centuries. Some high points include Roman Gaul, the Carolingian Renaissance, St. Louis and the high Gothic Period, Jeanne d'Arc and the Hundred Years' War, Renaissance and Reform, Louis XIV and Versailles, the Revolution, Napoléon, Revolution and Restoration in the 19th century, and France at war in the 20th century.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [FREN 2105](#) - Intermediate French II

**Restrictions:**

- On demand
  - Permission of course can be granted from instructor
- 

**FREN 3003 - Introduction to French Literature**

An introduction to representative writers from the Middle Ages to the Revolution. Attention is paid to the changing social and cultural contexts in which the literature was produced; emphasis is on enduring humanistic values.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [FREN 2105](#) - Intermediate French II

**Restrictions:**

- Every other year
  - Permission of course can be granted from instructor
- 

**FREN 3004 - Francophone Literature and Culture**

This class seeks to improve the reading, writing, speaking, and listening skills of students studying French, particularly with the goal of preparing those students who wish to study upper-division French. These four skills are integrated into the body of the course and developed simultaneously.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [FREN 3002](#) - French Civilization
- [FREN 3003](#) - Introduction to French Literature

**Restrictions:**

- On demand
- 

### **FREN 3110 - Special Topics**

Topics will change, so students may repeat this course for credit.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [FREN 2103](#) - Intermediate French I

**Restrictions:**

- On demand
  - Permission of course can be granted from instructor
- 

### **GERM 1101 - Beginning German**

A course for beginners, with intensive practice in pronunciation, essentials of grammar, and reading of simple prose.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms of odd years
- 

### **GERM 1102 - Beginning German II**

A continuation of GERM 1101.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [GERM 1101](#) - Beginning German

**Restrictions:**

- Or permission of instructor.
-



**GERM 2103 - Intermediate German I**

Continuation of the development of proficiency in listening and speaking, while expanding the reading and writing skills using materials of a literary or cultural nature; grammar review included. Prerequisite: GERM 1102 or permission of instructor.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
- 

**GERM 2104 - Intermediate German II**

A continuation of GERM 2103. Prerequisite: GERM 2103 or permission of instructor.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

**GNDR 1101 - Introduction to Gender Studies**

This course provides an understanding of gender and the evolution of gender roles within one's own culture and that of others. In developing this understanding, emphasis is placed on the great diversity of gender roles in individual lives by considering such factors as race, age, marital, and class status.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

**GNDR 2500 - Kinship and Families**

This course offers a multidisciplinary perspective on contemporary marriages, families, and other intimate relationships. Students will become familiarized with competing models and theories on relationships. In addition, this course explores cross-cultural variation in family systems as well as diversity and change within the American population. Topics to be covered include mate selection, sexuality, marital structure, marital happiness, divorce, parenting, and alternative family forms. This course is also cross-listed as SOCI2500.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

**GNDR 3110 - Special Topics: Latin American Women Writers**

This course—taught in English—will focus on gender, race, and social class as portrayed in the works of major Latin American women and Latina writers. (Note: the writers studied in this course differ from those studied in GNDR/SPAN 4002.) This course is also cross-listed as LAST3110.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

**GNDR 3320 - The Ethics of Sexuality, Marriage, and Gender**

A study of the moral issues related to sexuality, gender roles, and family life. Topics vary per offering but may include ethical reflection on such topics as the meaning and purpose of sexuality, gender roles, pre-marital and extra marital sexuality, homosexuality and family structure. We will compare the range of positions on these issues within Christianity, and also compare them with positions in other world faiths. RLGN 1101, 1102, 1103, 1104, 1105, 1106, 1107, or 1108 are all prerequisites for this course. This course is also cross-listed as RLGN3320.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

**GNDR 3500 - Race, Ethnicity, and Gender in Society**

Students will become aware of the impact of race, ethnicity, and gender in a global society. The norms, values, and patterns of communication associated with each category and how these affect personal life choices and social status will be examined. Specifically, students will become aware of how the basic social institutions, such as the economy, the family, education, religion and the political system, are biased institutions with differing ideals and expectations for women and men, as well as for different races and ethnic groups. This course is also cross-listed as SOCI3500.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SOCI 1000](#) - Introduction to Sociology
- 

**GNDR 4002 - Latin American Women Writers**

This courses—taught in Spanish—will focus on gender, race, and social class as portrayed in the works of major Latin American women and Latina writers. (Note: The

writers studied in this course will differ from those studied in GNDR/LAST 3110.) This course is also cross-listed as SPAN4002.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Permission of course can be granted from instructor.
- 

#### **GNDR 4440 - Modern & Contemporary Fiction**

The primary focus of this course will be narratology, the close examination of the role of the narrator of each work. All the works present some form of unreliable narrator (liar, insane, uncertain, confused, etc.). Class readings and discussion will focus on the form and function of such untrustworthy narrators. At the core of the narratives is a relationship, usually between a man and a woman. Our secondary focus will be on the role of gender in the nature of these relationships. The difference, for example, in the reportage from a feminine vs. a masculine point of view; the role of men vs. the role of women in relationships, especially in relation to the progression of the twentieth and twentieth-first centuries; the importance of gender on the narrator's experience of how she or he conveys that experience; the ways in which the narrator is perceived by others (both characters and readers) in relation to gender; use of feminist critical perspective in viewing these relationships. This course is also cross-listed as ENGL4440.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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#### **GNDR 4470 - Women and the Green World**

This course will explore the ways in which women writers relate to and write about the green world. Has the world of plants, forests, and herbs, as Linda Baron & Brenda Peterson claim, "long been the province of women" (xi)? Is women's bond with the plant kingdom inherently different from men's? What motivates women, in particular, to reflect on "the emotional, philosophical, and spiritual aspects" (xii) of humanity's interaction with the green world? If, as Baron & Peterson maintain "(t)he green world is fundamental to our identity". How do women create, reflect, and/or interact with such an identity through the craft of writing? These are the questions we will examine as we read texts by Isabel Allende, Zora Neale Hurston, Mary Crow Dog, Naomi Shihab Nye, Mary Oliver, Robin Wall Kimmerer, and others. This course is also cross-listed as ENGL4470 Special Topics.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**GNDR 4499 - Special Topics: American Women**

A course offered at the junior/senior level, focusing on a specialized topic in the field of history. This course is also cross-listed as HIST4499.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

**HIST 1101 - World Civilization I**

Survey course on the development of world civilization up to 1660.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
  - May substitute for a CORE Humanities course
- 

**HIST 1102 - World Civilization II**

Survey course on the development of world civilization from 1660 to the present.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
  - May substitute for a CORE Humanities course
- 

**HIST 1111 - History of the United States to 1865**

Emphasis on the Colonial, Revolutionary, early national, and Civil War periods.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
  - May substitute for a CORE Humanities course
-

### **HIST 1112 - History of the United States, 1865 to the Present**

Emphasis on the Colonial, Revolutionary, early national, and Civil War periods.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
  - May substitute for a CORE Humanities course
- 

### **HIST 2000 - Research Methods in History**

This course is required of all sophomore history majors. It acquaints the student with the basic components of historical methodology and research.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

### **HIST 2200 - Masters of War: Classical Strategic Thought**

This course considers the works of key figures in the history of strategic thinking, both on and off the battlefield. Figures studied include: Sun Tzu, Alexander of Macedon, Machiavelli, Clausewitz, Alfred Mahan, Mao Tse-Tung et al. The course can serve as part of the military history minor or must be taken as HIST 3200 to count as an elective in the History major.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on demand
- 

### **HIST 2499 - Special Topics**

A course offered at the first-year/sophomore level, focusing on a specialized topic in the field of history. Also offered as HIST 4499 for junior/senior level credit.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on demand
- 

**HIST 2500 - Military History Studies: Special Topics.**

Military History Studies topics course offers students the opportunity to study not just warfare, its battlefield tactics and strategy, but the social, economic and political forces that shaped the specific conflict being examined. The courses seeks to encourage students to consider the human equation in all its complexity through a careful analysis of the specific conflict and its historical significance. Also offered as HIST 3500 for junior/senior level credit.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on demand
- 

**HIST 3200 - Masters of War: Classical Strategic Thought**

This course considers the works of key figures in the history of strategic thinking, both on and off the battlefield. Figures studied include: Sun Tzu, Alexander of Macedon, Machiavelli, Clausewitz, Alfred Mahan, Mao Tse-Tung et al. The course can serve as part of the military history minor when taken as HIST 2200 or must be taken as HIST 3200 to count as an elective in the History major.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on demand
- 

**HIST 3301 - The Greco-Roman World**

A study of Greco-Roman civilization from its birth in ancient Greece through the collapse of the western Roman Empire in the fifth century A.D.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
-

### **HIST 3302 - The Middle Ages, 350-1350**

This course offers a comprehensive study of the development of medieval civilization from the late fifth century to the late fourteenth century.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

### **HIST 3305 - The Islamic World to 1500**

This introductory survey course will examine the development of Islam, its growth and diversification from its birth in seventh century C.E. Arabia through the Ottoman conquest of Constantinople in 1453.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on demand
- 

### **HIST 3310 - Constitutional History of the United States to 1900**

An analysis of fundamental constitutional development from 1776 to present.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [HIST 1111](#) - History of the United States to 1865
- [HIST 1112](#) - History of the United States, 1865 to the Present

**Restrictions:**

- Offered on demand
- 

### **HIST 3315 - Georgia History**

A study of Georgia History from the pre-colonial period to the present, with emphasis on the historical, social, economic, and political development of the State.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on demand
- 

**HIST 3317 - Colonial America**

This course examines the colonial history of British North America during the seventeenth and eighteenth centuries.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on demand
- 

**HIST 3319 - Nineteenth-Century America**

This course examines the history of the United States over the course of the 1800s, tracing its developments from a fledgling nation, through internal divisions, to its rise as an industrial world power. Themes may include race, gender, Jeffersonian republicanism, popular democracy, territory and war, the frontier, expansion and imperialism, and industrialization.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on demand
- 

**HIST 3320 - The Renaissance and the Reformation, 1350-1600**

This course offers a detailed study of the civilization of Renaissance and Reformation Europe. Primary focus is on the artistic and religious achievements of the period 1350 to 1600.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
-



### **HIST 3330 - The Medieval Church and Papacy**

This course examines the institutional and cultural history of the medieval church, with special emphasis on the role of the papacy and its impact on medieval civilization.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

### **HIST 3361 - History of England to 1689**

A political, economic, social, and cultural history of England from 55 B.C. to 1689.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
- 

### **HIST 3362 - History of England, 1689 to the Present**

A political, economic, social, and cultural history of England from 1689 to the present.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

### **HIST 3372 - Europe, 1660-1870**

A comprehensive survey of European history from the reign of Louis XIV through the rise of the modern German state in 1870.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
-

### **HUMS 2001 - Humanities: Ancient through Medieval Age**

This course focuses on our cultural heritage with an emphasis on the impact of the Judeo-Christian tradition as it relates to all knowledge. The course balances the instructor's selected academic theme with a common set of assignments and academic skill sets. The period from the emergence of human history to 1660 is covered in this course. Students confront primary and secondary source materials in order to gain a historical consciousness.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1102](#) - Rhetoric and Composition II
- 

### **HUMS 2002 - Humanities: Renaissance to the Present**

This course focuses on our cultural heritage with an emphasis on the impact of the Judeo-Christian tradition as it relates to all knowledge. The course balances the instructor's selected academic theme with a common set of assignments and academic skill sets. The period from 1660 to the present is covered in this course. Students confront primary and secondary source materials in order to gain a historical consciousness.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1102](#) - Rhetoric and Composition II
- 

### **JAPN 1101 - Beginning Japanese I**

A course for beginners, with intensive practice in listening and speaking, essentials of grammar, and writing of Japanese Kana and simple Kanji.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall
- 

### **JAPN 1102 - Beginning Japanese II**

A continuation of JAPN 1101.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [JAPN 1101](#) - Beginning Japanese I

**Restrictions:**

- Spring
- 

**JAPN 2103 - Intermediate Japanese I**

Study of advanced grammar, reading of texts, and more complex Kanji.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [JAPN 1101](#) - Beginning Japanese I
- [JAPN 1102](#) - Beginning Japanese II

**Restrictions:**

- Fall
- 

**JAPN 2105 - Intermediate Japanese II**

A continuation of JAPN 2103.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [JAPN 1101](#) - Beginning Japanese I
- [JAPN 1102](#) - Beginning Japanese II
- [JAPN 2103](#) - Intermediate Japanese I

**Restrictions:**

- Spring
-

### **JAPN 3000 - Special Topics in Japanese Studies**

Courses cover a broad range of topics, including Japanese language, history, culture, and economy.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Prerequisites:**

- [JAPN 1101](#) - Beginning Japanese I
- [JAPN 1102](#) - Beginning Japanese II

**Restrictions:**

- On demand
  - Grade B or above in prerequisites
- 

### **KORN 1101 - Beginning Korean I**

This course will cover the fundamentals of the modern Korean language, including the Korean alphabet (Han'gul), oral communication skills, and basic grammar. Students are presumed to possess no prior knowledge of the Korean language. The course will also introduce students to elements of Korean etiquette, culture, and social norms essential to interacting with Korean people and to life, work, study, and travel in Korea.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
- 

### **KORN 1102 - Beginning Korean II**

This course continues the study of the fundamentals of the modern Korean language started in KORN 1101, including elementary speaking, listening, reading, and writing skills.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [KORN 1101](#) - Beginning Korean I

**Restrictions:**

- Spring
  - Permission of course can be granted from instructor
- 

### **KORN 2103 - Intermediate Korean I**

This course will continue to cover the fundamentals of the modern Korean language, including written and oral communication skills and grammar. This course will also expose students to elements of Korean etiquette, culture, and social norms essential to interacting with Korean people and to live, work, study, or travel to Korea.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [KORN 1102](#) - Beginning Korean II

**Restrictions:**

- Fall
  - Permission of course can be granted from instructor
- 

### **KORN 2105 - Intermediate Korean II**

A continuation of KORN 2103.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [KORN 2103](#) - Intermediate Korean I

**Restrictions:**

- Spring
  - Permission of course can be granted from instructor
- 

### **LANG 1101 - Beginning Language I**

A course for beginners, with intensive practice in oral communications, pronunciation, essentials of grammar, and where possible, reading of simple prose.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on demand.
- 

### **LANG 1102 - Beginning Language II**

A continuation of LANG 1101.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on demand.
- 

### **LANG 1199 - Language Travel Seminar**

A travel-study seminar that provides further preparation in the language and culture through travel in a country which speaks the language. Academic work is determined by the course instructor. Prerequisites: LANG 1101, 1102, and 2103 or consent of instructor and program coordinator of Modern Languages

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on demand.
- 

### **LANG 2000 - Culture and Civilization of a Selected Country**

A survey of the civilization and culture of one of the major societies of the world. The course examines the culture's social and political development, its customs and traditions, and its contributions to the global community in terms of art, music, and literature.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on demand.
- 

### **LANG 2103 - Intermediate Language I**

A continuation of LANG 1102.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on demand.
- 

**LANG 2105 - Intermediate Language II**

An intensive review of the language's grammar, with emphasis on the production of speech. Not open to students fluent in the language.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered on demand.
- 

**LAST 1104 - Introduction to Latin American Culture**

A study of the art, literature, history, and anthropology of Latin America. Emphasis will be placed on Spain's legacy in the region.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**LAST 1199 - Latin American Travel Seminar**

A travel-study seminar that provides valuable educational experience through close contact with the contemporary life and civilization of a selected Latin American country. Basic academic preparation in the history and customs of the target culture is undertaken before departure.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Prerequisites:**

- [SPAN 1101](#) - Elementary Spanish I
- [SPAN 1102](#) - Elementary Spanish II
- [SPAN 2103](#) - Intermediate Spanish I

**Restrictions:**

- Permission of course can be granted from instructor and program coordinator of Modern Languages
-

**LAST 2000 - Introduction to Latin American Studies**

An interdisciplinary approach to the people, culture, development, and identity of Latin America. Attention will be given to such topics as art, class, economics, gender, history, literature, music, politics, race, and religion.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**LAST 2010 - Introduction to Second Language Acquisition**

A course introducing the basic concepts of Second Language Acquisition through theories and research, including developmental process as well as internal and external influences. Special focus will be given to English-Spanish & Spanish-English language learners. This course will be cross-listed with Education.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**LAST 3001 - Survey of Latin American Literature I**

A general survey of contemporary Latin American literature.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**LAST 3001 - Survey of Latin American Literature I**

A general survey of contemporary Latin American literature.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**LAST 3110 - Special Topics**

A study of selected topics from a specific discipline. Since the focus of this course changes frequently, this course may be repeated for credit. SPAN 3110: Special Topics or GNDR 3110: Latin American Women Writers may be taken for LAST 3110 credit)

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

---



**LAST 3210 - States and Politics in Latin America**

A comparative study of political systems in Latin America. Topics considered include basic comparative political theory, modern history of Latin American societies, politics of selected Latin American states, and the interaction of economic and political factors in Latin America. This course is also cross-listed as POLS3352.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**LAST 3331 - Colonial Latin American History**

An examination of the history of Latin America from the pre-Conquest era through the independence movements of the early nineteenth century. This course is also cross-listed as HIST3331.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**LAST 3332 - Comparative Colonization and Slavery**

This course offers a comparative examination of colonial contact in the Americas, including the interaction of Europeans, natives, and Africans within the French, Spanish, and British empires of the New World. This course is also cross-listed as HIST3332.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**MATH 0100 - Elementary Algebra for College Students**

An introduction to algebra. Topics include instruction in real numbers, graphs, algebraic expressions, equations, and polynomials.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

**MATH 1101 - College Algebra**

A study of sets, real numbers, operations, order, inequalities, polynomial factoring, functions, graphs, exponents, first- and second-degree equations, and systems of equations.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**MATH 1114 - Introduction to Statistics**

An introduction to probability and statistics. Topics include descriptive statistics, probability, normal probability, confidence intervals, hypothesis testing, and linear regression.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 1101](#) - College Algebra

**Restrictions:**

- Offered in Fall and Spring terms.
- 

**MATH 1115 - Finite Mathematics**

An introduction to finite mathematics, which is a collection of mathematical topics that are highly applicable in the real world, but do not involve the infinite processes of calculus. Topics include matrices and solutions to linear equations (including linear programming problems), elementary probability and applications, and applications to personal finance.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 1101](#) - College Algebra
- 

**MATH 1120 - Problem Solving**

Individual and small-group problem solving geared toward real-life situations and nontraditional problems. The course focuses on a number of problem-solving strategies, such as drawing a diagram, eliminating possibilities, making a systematic list, looking for a pattern, guessing and checking, solving an easier related problem and sub-problems, using manipulatives, working backward, acting it out, unit analysis, using algebra and finite differences, and others. Divergent thinking and technical communication skills of writing and oral presentation are emphasized.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 1101](#) - College Algebra
- 

#### **MATH 1140 - Computer Applications**

Mathematical techniques and computer methods with spreadsheets are used in the development of quantitative reasoning skills. These techniques are examined in the contexts of business and economics and of sustainability through managing one's personal finances.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Prerequisites:**

- [MATH 1101](#) - College Algebra
- 

#### **MATH 1221 - Precalculus**

A study of calculus-oriented algebra and trigonometry. Topics include simplifying algebraic expressions, solving equations, exponential and logarithmic functions, applications of functions, graphs, and the trigonometric functions.

**Grade Basis:** ALP

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [MATH 1101](#) - College Algebra

**Restrictions:**

- Satisfactory Mathematics testing placement may also enable a student to take this course.
- 

#### **MATH 2221 - Analytic Geometry and Calculus I**

An introduction to differentiation and integral calculus. Topics include limits, differentiation and applications, integration, and the calculus of exponential and logarithmic functions.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [MATH 1221](#) - Precalculus

**Restrictions:**

- A grade of C- or better in MATH 1221 or satisfactory Mathematics placement recommendation.
- 

**MATH 2222 - Analytic Geometry and Calculus II**

A continuation of MATH 2221. Topics include the applications of integration, the calculus of inverse trigonometric functions, techniques of integration, indeterminate forms, improper integrals, sequence and series, and the parametric equations, and the polar coordinates.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [MATH 2221](#) - Analytic Geometry and Calculus I

**Restrictions:**

- A grade of C- or better in MATH 2221 or appropriate AP credit for MATH ..
- 

**MATH 2223 - Analytic Geometry and Calculus III**

A continuation of MATH 2222. Topics include vectors and vector-valued functions of several variables, multiple integration, and vector analysis.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [MATH 2222](#) - Analytic Geometry and Calculus II

**Restrictions:**

- C- or better in MATH 2222
  - Appropriate AP credit for MATH 2221 and 2222.
- 

**MATH 2224 - Differential Equations**

An introduction to differential equations. Topics include the study of first and second-order differential equations, first-order systems, linear systems, Laplace transforms, and numerical methods.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [MATH 2223](#) - Analytic Geometry and Calculus III
- [MATH 2241](#) - Programming for the Sciences

**Restrictions:**

- MATH 2223, 2241 can be either prerequisites or corequisites.
  - Students can be added by permission of instructor.
- 

#### **MATH 2241 - Programming for the Sciences**

A first course in mathematical programming in MATLAB that ranges from basic programming to the implementation of higher-level mathematics. Additional topics include learning a typesetting system (LaTeX) for producing technical and scientific documentation.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [MATH 2221](#) - Analytic Geometry and Calculus I

**Restrictions:**

- Offered in Fall semesters of odd years
- 

#### **MATH 3092 - Data Science**

An introduction to the discipline of data science. Topics include data management, statistical analyses of data, estimation of model parameters to collected data, machine learning algorithms, and visualizations. Students will implement or employ computational tools to analyze real-world problems, draw meaningful conclusions, and report their findings.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 2221](#) - Analytic Geometry and Calculus I
  - [MATH 2241](#) - Programming for the Sciences
-

### **MATH 3185 - Mathematical Modeling**

A thorough introduction to mathematical modeling techniques. Topics include the quantification of physical processes, model predictions and natural systems, and model comparisons and results.

**Grade Basis:** ALP

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 2221](#) - Analytic Geometry and Calculus I
  - [MATH 2241](#) - Programming for the Sciences
- 

### **MATH 3225 - Introduction to Partial Differential Equations and Boundary Value Problems**

Topics include Fourier Series, the Wave Equation, the Heat Equation, Laplace's Equation, Dirichlet Problems, Sturm-Liouville Theory, the Fourier Transform, and Finite Difference Numerical Methods.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 2224](#) - Differential Equations

**Restrictions:**

- Offered on demand.
- 

### **MATH 3306 - College Geometry**

A study of the concepts of plane Euclidean geometry, with an introduction to coordinate geometry and non-Euclidean geometries. Offered on demand.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 2221](#) - Analytic Geometry and Calculus I
- 

### **MATH 3310 - Mathematics for Elementary Education**

A study of topics in mathematics designed for future elementary school teachers that are aligned with current GACE standards. Teacher candidates will be expected to

understand and apply knowledge in the following areas: counting and cardinality, operations and algebraic thinking, numbers and operations in base 10, fractions, measurement and data, and geometry.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms.
- 

### **MATH 3316 - Probability Theory**

An Introduction to probability theory. Topics include random variables, method of enumeration, conditional probability, Baye's theorem, discrete distributions (binomial distribution, and Poisson distribution), continuous distributions (uniform distribution, exponential distribution, gamma distribution, chi-square distribution, and normal distributions), Multivariate distributions.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 2222](#) - Analytic Geometry and Calculus II

**Restrictions:**

- Offered in Spring semesters of even years.
- 

### **MATH 3317 - Mathematical Statistics**

An introduction to the mathematical theory of statistics. Topics include estimation and maximum likelihood estimates, sampling distributions, confidence intervals, and hypothesis testing.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 3316](#) - Probability Theory
- 

### **MATH 3335 - Linear Algebra**

An introduction to linear algebra and matrix theory. Topics include vectors, systems of linear equations, matrices, eigenvalues, eigenvectors, and orthogonality.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 2221](#) - Analytic Geometry and Calculus I
- [MATH 2241](#) - Programming for the Sciences

**Restrictions:**

- Permission of instructor may grant access if the student does not meet one/both prerequisites.
  - Offered in spring terms.
- 

**MATH 3340 - History of Mathematics**

An historical development of mathematical concepts.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 2221](#) - Analytic Geometry and Calculus I

**Restrictions:**

- Offered on demand
- 

**MATH 3380 - Discrete Mathematics**

An introduction to discrete mathematics. Topics include set theory, combinatorics, recurrence relations, linear programming, and graph theory.

**Grade Basis:** L  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall semesters of even years
- 

**MATH 3382 - Combinatorial Design Theory**

A study of techniques used for constructing combinatorial designs. Basic designs include triple systems, Latin squares, and affine and projective planes.

**Grade Basis:** AL



**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 2221](#) - Analytic Geometry and Calculus I

**Restrictions:**

- Offered in Fall terms of odd years
- 

#### **MATH 4323 - Complex Variables**

An introduction to complex variables. Topics include complex numbers, analytic functions, elementary functions, complex integration, series representations for analytic functions, residue theory, and conformal mapping.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 2223](#) - Analytic Geometry and Calculus III

**Restrictions:**

- Offered in Spring terms of odd years.
- 

#### **MATH 4333 - Modern Algebra I**

An introduction to modern abstract algebra.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 2222](#) - Analytic Geometry and Calculus II

**Restrictions:**

- Fall, odd years
- 

#### **MATH 4334 - Modern Algebra II**

A continuation of Modern Algebra I.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 4333](#) - Modern Algebra I

**Restrictions:**

- Offered on demand.
- 

#### **MATH 4343 - Analysis I**

An introduction to Analysis.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 2223](#) - Analytic Geometry and Calculus III

**Restrictions:**

- Fall, even years
- 

#### **MATH 4344 - Analysis II**

A continuation of Analysis I.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 4343](#) - Analysis I

**Restrictions:**

- On demand
- 

#### **MATH 4350 - Senior Capstone**

A study of problem-solving techniques selected from the spectrum of Mathematics coursework required to complete a Mathematics major at LaGrange College. Topics come from a variety of areas, including algebra, trigonometry, geometry, calculus, discrete mathematics, probability and statistics, and mathematical reasoning and modeling.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Senior standing
  - Permission of instructor
  - Offered in Spring terms.
- 

#### **MATH 4410 - Numerical Methods I**

An introduction to numerical analysis with computer solutions. Topics include Taylor series, finite difference, calculus, roots of equations, solutions of linear systems of equations, and least- squares. Offered on demand.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 2222](#) - Analytic Geometry and Calculus II
- 

#### **MATH 4411 - Numerical Methods II**

A second course in numerical analysis with computational solutions. Topics include solutions to ordinary and partial differential equations, higher-order quadratures, curve-fitting, and parameter estimation.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 4410](#) - Numerical Methods I

**Restrictions:**

- Offered on demand
- 

#### **MATH 4460 - Internship**

Internship.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Requires faculty supervisor.
- 

#### **MATH 4495 - Independent Study in Mathematics I**

This course allows students to pursue a special problem or topic beyond those encountered in any formal course. Course may be offered for variable credit.

**Grade Basis:** LP

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Prerequisites will be determined by the instructor, based on the material to be studied.
  - On demand
- 

#### **MATH 4496 - Independent Study in Mathematics II**

This course allows students to pursue a second special problem or topic beyond those encountered in any formal course. This course may be taken for variable credit.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Prerequisites will be determined by the instructor, based on the material to be studied.
- 

#### **MATH 4499 - Special Topics in Mathematics**

Special topics in Mathematics.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Prerequisites will be determined by the instructor, based on the material to be studied.
- 

#### **MGMT 1101 - Contemporary Business Issues**

Students will experience an introduction to current business topics using active learning and ethical reasoning skills. Students will be exposed to a variety of situations and cases that will encourage thinking like a business person.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Restrictions:**

- Offered on demand.
- 

**MGMT 2200 - Foundations in Business**

The course provides an introduction to the functional areas of business as students work through a series of situations in a computer simulation. Working in teams, students problem-solve and make decisions in management, accounting, operations, and marketing that affect the viability of a simulated business, thereby gaining insights into the opportunities and challenges that confront business owners.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall and Spring terms
- 

**MGMT 3312 - Business Communication**

This course provides an opportunity for students to practice all forms of business communication, including written documents and reports, oral presentations, phone, e-mail, and meetings. Particular consideration will be given to audience analysis, appropriate medium, cultural and gender issues, feedback, and biases affecting communication.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [MGMT 2200](#) - Foundations in Business

**Restrictions:**

- Offered in Fall and Spring terms
- 

**MGMT 3370 - Management and Organizational Behavior**

The course explores the art and science of management and examines behaviors at the individual, group, and enterprise levels that advance or hinder work in organizations.

The focus will be on understanding how to effectively manage performance and change in today's complex business environment.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 2211](#) - Principles of Financial Accounting
- [ECON 2200](#) - Principles of Economics
- [MGMT 2200](#) - Foundations in Business

**Restrictions:**

- Offered in Fall and Spring terms
- 

### **MGMT 3372 - Operations Management**

A study of the application of the science of management in the operations management environment. Primary emphasis placed on the theories, principles, and tools that improve the efficiency and effectiveness of the operations manager.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 2211](#) - Principles of Financial Accounting
- [ECON 2200](#) - Principles of Economics
- [MGMT 2200](#) - Foundations in Business

**Restrictions:**

- Offered on demand.
- 

### **MGMT 3385 - Management Information Systems**

This course is designed for future managers who need to understand and critically evaluate the role and potential contribution of information technology for their organizations, and understand and effectively apply various computerized support systems to make better decisions.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 2211](#) - Principles of Financial Accounting

- [ECON 2200](#) - Principles of Economics
- [MGMT 2200](#) - Foundations in Business

**Restrictions:**

- Offered in Fall and Spring terms
- 

**MGMT 3392 - International Business**

This course is a comprehensive study of the economic forces affecting global commerce and the socioeconomic complexity in which the international manager live and work. The course is designed to provide the student with an understanding of both the global macro-economic environment as well as grasp some of the essentials of managing the micro-economic variables in a global context.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 2211](#) - Principles of Financial Accounting
- [ECON 2200](#) - Principles of Economics
- [MGMT 2200](#) - Foundations in Business

**Restrictions:**

- Offered on demand.
- 

**MGMT 3393 - Cultural Aspects of International Business**

Operating in today's global environment, effective business professionals must learn how to work comfortably with people whose communication practices and behaviors are informed by cultural traditions that may differ from those of the Western world. This course is designed as an introduction to those cultural and communicative differences. Students will consider strategies that promote effective management in the cross-cultural arena.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MGMT 3370](#) - Management and Organizational Behavior

**Restrictions:**

- Offered in Fall terms
-

### **MGMT 4451 - Legal and Ethical Environment of Business**

This course addresses the legal and ethical implications of business decisions. Topics may include business formation, employment discrimination, contracts, workplace safety, business torts, and antitrust issues. Cost-benefit analysis will be used as a tool to evaluate business decisions in light of existing legal rules and social responsibility. Ethical decision-making will be stressed in every part of the course. Students will further develop the mindset necessary to make decisions in an ethical manner.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 2211](#) - Principles of Financial Accounting
- [ECON 2200](#) - Principles of Economics
- [MGMT 2200](#) - Foundations in Business

**Restrictions:**

- Offered in Fall terms
- 

### **MGMT 4460 - Internship in Business**

This course represents a unique opportunity for a qualified student to expand his or her understanding of the practical applications of enterprise operations by entering into a specific “help-rendered learning accomplishment” contract with a cooperating area enterprise. The contract will specifically identify the student’s obligations and duties, the nature and extent of the host enterprise’s commitment to assist the student in further extending his or her knowledge of enterprise operations, and the basis on which the student’s learning accomplishments will be measured. No more than 6 credit hours may be applied toward the student’s graduation requirements. Prerequisites: Business major with demonstrated superior capabilities and prior approval of the internship contract by department faculty. Can be taken for 1-3 credit hours.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

### **MGMT 4483 - Special Topics in Management**

A series of “special topic” courses providing students with exposure to issues and concepts not covered in their regular coursework. Prerequisites: senior standing and consent of instructor.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0



**Restrictions:**

- Offered on demand.
- 

**MGMT 4492 - Seminar in Global Business**

The seminar is designed to allow a student to explore current business issues in a global context. Guided by the faculty sponsors, the students may choose topics, perform research, and present their final work to a faculty panel. The course will seek to help students grasp some of the essentials of doing business in a global economy – the opportunities and threats inherent in a fast-paced, cross-cultural environment and their impact on the individual manager, the transaction, and the business organization.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MGMT 3392](#) - International Business
- [MGMT 3393](#) - Cultural Aspects of International Business

**Restrictions:**

- Offered on demand.
- 

**MRKT 3380 - Principles of Marketing**

This course is an introduction to the principles of marketing management and the role of marketing in a contemporary society, in business enterprises, and in a non-profit organization. Considers the planning, operation, and evaluation of marketing and promotional efforts necessary to the effective marketing of consumer and industrial offerings. During the course, the students will be tasked with the assignment of developing and presenting a marketing plan for a local business.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 2211](#) - Principles of Financial Accounting
- [ECON 2200](#) - Principles of Economics
- [MGMT 2200](#) - Foundations in Business

**Restrictions:**

- Offered on demand.
-

### **MRKT 4435 - Social Media and Branding**

Companies must develop effective branding strategies for their products and services.

This course focuses on the strategic essentials of creating strong brands, brand management strategy, and strategies for using social media to build brands. The topics covered include: what constitutes a strong “brand” (from both marketing and legal perspectives); using brand personalities and cultures to create customer value and loyalty; strategies for building brand equity through positioning and social media; brand leveraging strategies (e.g. brand extensions) and brand alliances (e.g. co-branding).

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MRKT 3380](#) - Principles of Marketing

**Restrictions:**

- Offered in Spring terms
- 

### **MRKT 4480 - Advanced Marketing**

This course provides training in marketing decision making. It uses case studies simulating actual business settings to help students develop analytical abilities and sharpen their communication skills. It covers topics that range from techniques used to analyze a market to the development of a total market strategy.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MRKT 3380](#) - Principles of Marketing

**Restrictions:**

- Offered in Fall terms
- 

### **MRKT 4484 - Special Topics in Marketing**

A series of “special topic” courses providing students with exposure to issues and concepts not covered in their regular coursework. Prerequisites: senior standing and consent of instructor.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MRKT 3380](#) - Principles of Marketing

**Restrictions:**

- Offered on demand.
- 

**MUED 2000 - Brass Methods**

This course emphasizes learning methods of tone production and developing basic performance competencies on brass instruments. The course also surveys beginning, intermediate, and advanced method books. In addition, it examines the mechanical characteristics of brass instruments and teaches emergency repair techniques.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

---

**MUED 2010 - Introduction to Music Technology**

This course emphasizes knowledge of hardware and software designed specifically for use in the music classroom. Musical Instrument Digital Interface (MIDI) applications for notation, basic sequencing and computer-assisted instruction are special focuses. The course also covers administrative software for the music program and instruction-related use of the Internet. Students will develop practical skills on selected MIDI, administrative software programs, and music notation software Finale and Sibelius.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered in Spring terms
- 

**MUED 2020 - String Methods**

This course emphasizes learning methods of tone production and developing basic performance competencies on orchestral stringed instruments. The course also surveys beginning, intermediate, and advanced method books. In addition, it examines the mechanical characteristics of stringed instruments and teaches emergency repair techniques.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered in Spring terms
- 

#### **MUED 2030 - Percussion Methods**

This course emphasizes learning methods of tone production and developing basic performance competencies on percussion instruments. The course also surveys beginning, intermediate, and advanced method books. In addition, it examines the mechanical characteristics of percussion instruments and teaches emergency repair techniques.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered in Spring terms
- 

#### **MUED 2040 - Woodwind Methods**

This course emphasizes learning methods of tone production and developing basic performance competencies on woodwind instruments. The course also surveys beginning, intermediate, and advanced method books. In addition, it examines the mechanical characteristics of woodwind instruments and teaches emergency repair techniques.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

---

#### **MUED 3000 - Elementary Methods**

This course focuses on the development of specific teaching skills, techniques and materials to support the role of the elementary/general music teacher. The course prepares prospective general track music specialists for all aspects of the role including curriculum design and the incorporation of a wide variety of methodologies into classroom instruction. Field component and peer teaching required.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MUSI 2201](#) - Theory 3
- [MUSI 2213](#) - Ear Training 3

**Restrictions:**

- Offered in Fall terms
- 

### **MUED 3010 - Instrumental Conducting**

Designed to provide students with in-depth knowledge of instrumental conducting techniques and literature. Students will study appropriate conducting gestures specific to instrumental ensembles while acquiring knowledge of the great monuments of instrumental literature.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MUSI 3366](#) - Basics of Conducting

**Restrictions:**

- Offered in Interim terms
- 

### **MUED 3020 - Choral Conducting**

Designed to provide students with in-depth knowledge of choral conducting techniques and literature. Students will study appropriate conducting gestures specific to choral ensembles while acquiring knowledge of the great monuments of choral literature.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MUSI 3366](#) - Basics of Conducting

**Restrictions:**

- Offered in Interim terms
- 

### **MUED 3030 - Introduction to World Music**

This course introduces students to the traditional music of countries and cultures from around the world. It includes study of samples of the music of southeastern Europe, Asia, Africa, Russia, the near East, the Caribbean, and North America.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Interim terms
- 

### **MUED 4100 - Choral Methods**

This course focuses on the development of the specific teaching skills, techniques and materials to support the role of the choir director and vocal music teacher. The course prepares prospective choral/vocal music specialists for all aspects of the role including curriculum design, rehearsal procedures, methodologies, and the study of appropriate choral literature. Field component, peer teaching and laboratory conducting are required.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MUSI 2202](#) - Theory 4
- [MUSI 2214](#) - Ear Training 4

**Restrictions:**

- Offered in Spring terms
- 

### **MUED 4110 - Band Methods**

This course focuses on the development of specific teaching skills, techniques and materials to support the role of band director and instrumental music teacher. The course prepares prospective instrumental music specialists for all aspects of the role including curriculum design, rehearsal procedures, methodologies and the study of appropriate band literature. Field component, peer teaching and laboratory conducting are required.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MUED 2000](#) - Brass Methods
- [MUED 2020](#) - String Methods
- [MUED 2030](#) - Percussion Methods
- [MUED 2040](#) - Woodwind Methods
- [MUSI 2202](#) - Theory 4
- [MUSI 2214](#) - Ear Training 4

**Restrictions:**

- Offered in Fall terms

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**MUED 4475 - Music Student Teaching**

This course provides a full-day teaching experience for a minimum of thirteen (13) weeks. Pre-service teachers are assigned to diverse public schools and gradually assume responsibility for working with groups and individuals. They participate in classroom teaching and observation, planning and evaluation conferences, and other school-related experiences, with guidance provided by the cooperating teacher and College supervisor, gradually assuming total responsibility for the class.

**Grade Basis:** L

**Lecture hours:** 6.0

**Lab hours:** 3.0

**Restrictions:**

- Prerequisites: Successful completion of other Education/Music Education courses, 2.5 GPA

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**MUSI 0999 - Music Seminar**

A weekly seminar/recital hour featuring student performances, master classes, and presentations by guest artists. (0 hours)

**Grade Basis:** L

**Lecture hours:** 1.0

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**MUSI 1100 - Music Fundamentals**

Provides an introduction to elementary music theory to build basic music competency. Topics include scales, key signatures, staff notation, clefs, rhythm, meter, intervals, general music terminology, and introductory piano skills.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall

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**MUSI 1101 - Theory 1**

This course focuses on basic elements of music theory and is designed to provide the student with an elementary understanding of music theory. Topics include: scales, key signatures, simple and compound meters, intervals, triads, and seventh chords. Some lab time will be devoted to Internet music resources and notation using MuseScore. Other topics will include basic MAC computer skills, especially as they pertain to music theory and CAI in music theory.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0  
**Restrictions:**

- Fall
- 

### **MUSI 1102 - Theory 2**

Continuation of MUSI 1101. This course focuses on Diatonic Harmony and is designed to extend the student's elementary understanding of music theory. Topics include: elementary counterpoint, elementary part writing, secondary dominants, secondary diminished seventh chords. Some lab time will be devoted to Internet music resources and notation using MuseScore. Other topics will include basic MAC computer skills, especially as they pertain to music theory and CAI in music theory.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [MUSI 1101](#) - Theory 1

**Restrictions:**

- Spring
- 

### **MUSI 1103 - Piano 1**

Beginning instruction in piano for music majors with no previous keyboard training. Development of basic reading skills. Open to non-majors with the approval of the instructor.

**Grade Basis:** AL  
**Credit hours:** 1.0  
**Lecture hours:** 1.0

**Restrictions:**

- Fall
- 

### **MUSI 1104 - Piano 2**

Continuation of Piano 1 with additional emphasis on sight-reading.

**Grade Basis:** AL  
**Credit hours:** 1.0  
**Lecture hours:** 1.0



**Prerequisites:**

- [MUSI 1103](#) - Piano 1

**Restrictions:**

- Spring
- 

**MUSI 1105 - Applied Lessons**

Individual instruction in the student's choice of instrument or voice to develop technical proficiency, repertoire knowledge, and performance skills. Consists of one 30-minute weekly lesson plus a one-hour weekly seminar. May be repeated for credit. (N.B., Composition does not count as a primary applied instrument for degree completion. Refer to "Primary Applied Instrument" above.) Section codes are as follows: Voice (A), Piano (B), Organ (C), Guitar (Classical and Contemporary)(D), Percussion (E), Composition (F), Strings (G), Flute (H), Clarinet (I), Oboe (J), Saxophone (K), Trumpet (L), Trombone (M), Euphonium (N), Horn (O).

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Fall and Spring
  - Audition and authorization by the Program Chair
- 

**MUSI 1106 - Applied Lessons**

Individual instruction in the student's choice of instrument or voice to develop technical proficiency, repertoire knowledge, and performance skills. Consists of one 30-minute weekly lesson plus a one-hour weekly seminar. May be repeated for credit. (N.B., Composition does not count as a primary applied instrument for degree completion. Refer to "Primary Applied Instrument" above.) Section codes are as follows: Voice (A), Piano (B), Organ (C), Guitar (Classical and Contemporary)(D), Percussion (E), Composition (F), Strings (G), Flute (H), Clarinet (I), Oboe (J), Saxophone (K), Trumpet (L), Trombone (M), Euphonium (N), Horn (O)

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Fall and Spring
  - Audition and authorization by the Program Chair
-

### **MUSI 1107 - Ensemble**

Performance organization(s) providing ensemble experience. May be repeated for credit. Section codes are as follows: LC Singers (A), LC Marching Band (B), LC Wind Ensemble (C), LC Jazz Ensemble (D), LC Percussion Ensemble (E), LSO Ensemble (F)

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Fall and Spring
  - Audition or permission of Instructor
- 

### **MUSI 1108 - Ensemble**

Performance organization(s) providing ensemble experience. May be repeated for credit. Section codes are as follows: LC Singers(A), LC Marching Band (B), LC Wind Ensemble (C), LC Jazz Ensemble (D), LC Percussion Ensemble (E), LSO Ensemble (F)

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Fall and Spring
  - Audition or permission of Instructor
- 

### **MUSI 1109 - Beginning Class Instruction**

Through classroom instruction and performance practice, this course will develop the student's creative and performance talent, as well as develop basic skills in music reading. No previous training is required. Note: Students choosing Guitar should provide their own instrument. Section A: Guitar – topics covered include guitar chords and basic accompaniment patterns. Section B: Voice – introduction to basic vocal technique, vocal literature, diction, interpretation, and presentation. Section C: Percussion – introduction to basic percussion techniques, rhythm patterns, and percussion literature. Section D: Composition – emphasis on basic song writing and/or composition using entry level music technology. Section E: Beginning Piano - basic piano with emphasis on reading melodic lines and elementary harmony.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

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### **MUSI 1110 - Literature and Language of Music**

A broad survey of American music and musical technology from the late 1700s to present.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Spring
- 

### **MUSI 1112 - Music Survey**

A broad survey of music aimed at developing aesthetic awareness and critical analysis of music from diverse styles and genres.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **MUSI 1113 - Ear Training 1**

This course is designed to provide the student with basic sight singing and listening skills. Some lab time will be devoted to Internet music resources and notation using MuseScore. Other topics will include basic MAC computer skills, especially as they pertain to music theory and CAI in music theory and ear training.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Fall
- 

### **MUSI 1114 - Ear Training 2**

Continuation of MUSI 1113.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Prerequisites:**

- [MUSI 1113](#) - Ear Training 1

**Restrictions:**

- Spring
- 

### **MUSI 1211 - Composition Seminar**

A weekly seminar hour for the presentation, discussion and critique of compositional and creative student works in progress. Guest lectures and topical presentations will also occur throughout the semester.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Fall and Spring
- 

### **MUSI 2201 - Theory 3**

Continuation of MUSI 1102. This course focuses on Chromatic Harmony and Form and is designed to provide the student experience with intermediate-level music theory topics, including: phrase structure, non-chord tones, voice leading, harmony, figured bass, modulations, and form (binary, ternary, variations, etc.). Some lab time will be devoted to Internet music resources and notation using MuseScore. Other topics will include basic MAC computer skills, especially as they pertain to music theory and CAI in music theory.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MUSI 1102](#) - Theory 2

**Restrictions:**

- Fall
- 

### **MUSI 2202 - Theory 4**

Continuation of MUSI 2201. This course focuses on 20th & 21st Century Techniques and is designed to provide the student with more advanced knowledge of music theory, including early 20th century scalar music, introduction to pitch-class set theory, introduction to 12-Tone theory, and more recent musical trends. Some lab time will be devoted to Internet music resources and notation using MuseScore. Other topics will include basic MAC computer skills, especially as they pertain to music theory and CAI in music theory.

**Grade Basis:** AL

**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [MUSI 2201](#) - Theory 3

**Restrictions:**

- Spring
- 

**MUSI 2203 - Piano 3**

Continuation of Piano 2.

**Grade Basis:** AL  
**Credit hours:** 1.0  
**Lecture hours:** 1.0

**Prerequisites:**

- [MUSI 1104](#) - Piano 2

**Restrictions:**

- Fall
- 

**MUSI 2213 - Ear Training 3**

Continuation of MUSI 1114. This course is designed to provide the student with more advanced sight singing and listening skills. Some lab time will be devoted to internet music resources and notation using MuseScore. Other topics will include basic MAC computer skills, especially as they pertain to music theory and CAI in music theory and ear training.

**Grade Basis:** AL  
**Credit hours:** 1.0  
**Lecture hours:** 1.0

**Prerequisites:**

- [MUSI 1114](#) - Ear Training 2

**Restrictions:**

- Spring
- 

**MUSI 2214 - Ear Training 4**

Continuation of MUSI 2213.

**Grade Basis:** AL  
**Credit hours:** 1.0  
**Lecture hours:** 1.0

**Prerequisites:**

- [MUSI 2213](#) - Ear Training 3

**Restrictions:**

- Fall
- 

**MUSI 2239 - Basics of Singing**

Topics covered include: basic vocal technique, vocal anatomy, breath management, maintaining vocal health, vocal registers, theatrics of singing, IPA, and basic score reading.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**MUSI 2240 - Diction for Singers**

This course trains students in the use of the International Phonetic Alphabet to pronounce foreign language art songs and arias. Emphasis is on IPA symbols applied to English, Italian, German, and French.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**MUSI 2310 - Orchestration**

Techniques of scoring for string, brass, woodwind, percussion instruments, and MIDI instruments.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [MUSI 2201](#) - Theory 3
-

### **MUSI 2390 - Audio Engineering**

Classroom instruction in digital and analog audio engineering. Recording console operation, microphone placement and usage, mixing, tape based and hard disc recording, mastering, CD burning and troubleshooting.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall
- 

### **MUSI 3105 - Applied Lessons**

Individual instruction in the student's choice of instrument or voice to develop technical proficiency, repertoire knowledge, and performance skills. Consists of a one-hour weekly lesson plus a one-hour weekly seminar. May be repeated for credit. (N.B., Composition does not count as a primary applied instrument for degree completion. Refer to "Primary Applied Instrument" above.) Section codes are as follows: Voice (A), Piano (B), Organ (C), Guitar (Classical and Contemporary)(D), Percussion (E), Composition (F), Strings (G), Flute (H), Clarinet (I), Oboe (J), Saxophone (K), Trumpet (L), Trombone (M), Euphonium (N), Horn (O)

**Grade Basis:** AL

**Credit hours:** 2.0

**Lecture hours:** 2.0

**Restrictions:**

- Fall and Spring
  - Audition and authorization by the Program Chair
- 

### **MUSI 3106 - Applied Lessons**

Individual instruction in the student's choice of instrument or voice to develop technical proficiency, repertoire knowledge, and performance skills. Consists of a one-hour weekly lesson plus a one-hour weekly seminar. May be repeated for credit. (N.B., Composition does not count as a primary applied instrument for degree completion. Refer to "Primary Applied Instrument" above.) Section codes are as follows: Voice (A), Piano (B), Organ (C), Guitar (Classical and Contemporary)(D), Percussion (E), Composition (F), Strings (G), Flute (H), Clarinet (I), Oboe (J), Saxophone (K), Trumpet (L), Trombone (M), Euphonium (N), Horn (O)

**Grade Basis:** AL

**Credit hours:** 2.0

**Lecture hours:** 2.0

**Restrictions:**

- Fall and Spring
  - Audition and authorization by the Program Chair
- 

#### **MUSI 3210 - Advanced Composition Seminar**

Advanced compositional study of large-scale forms and genres. Assigned and student-initiated composition projects that include brass quintet, string quartet, art song, mixed-voiced choir, and chamber orchestra. Students may also compose works that use live or pre-recorded elements and/or techniques, music for video or short film, or other nontraditional means. All completed compositions that meet the required criteria for these listed performing groups will be rehearsed and recorded.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Fall and Spring
- 

#### **MUSI 3301 - Music History 1**

The study of the western classical tradition, from earliest antiquity through Haydn and Mozart. Course will emphasize historical analysis and criticism, aural identification, and research.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall
- 

#### **MUSI 3302 - Music History 2**

Music of the Classical, Romantic, and Modern eras, beginning with Beethoven. Course will emphasize historical analysis and criticism, aural identification, and research.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Spring
-



### **MUSI 3311 - Advanced Music Theory**

Class instruction for musical theory topics of a highly specialized nature. The content of this course will change based upon the expertise of the instructor and the needs of the students. Topics include, but not limited to, pop music form and chord progressions, arranging, Schenkerian Analysis, Nashville numbers, lead sheets and chord charts, etc. May be repeated for credit.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MUSI 1101](#) - Theory 1

**Restrictions:**

- Fall
  - A student may take the course by permission of instructor.
- 

### **MUSI 3331 - Christian Hymnody**

A survey of Christian hymnody in the English-speaking world from its roots in the early Christian Church to present day practices in worship. The study of selected hymns and hymn writers associated with a number of different Christian traditions will be included.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **MUSI 3352 - Commercial Music Technology**

Class instruction for musical technology topics of a highly specialized nature. Topics will focus on music technologies used in commercial music. The content of this course will change based upon the expertise of the instructor and the needs of the students. Topics include, but are not limited to, microphone techniques, music notation software, live sound reinforcement, on-the-fly multi-media presentation software, Ableton Live, etc. May be repeated for credit.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 2.0

**Prerequisites:**

- [MUSI 1101](#) - Theory 1

**Restrictions:**

- A student may take the course by permission of instructor.

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**MUSI 3366 - Basics of Conducting**

Conducting techniques, score reading, rehearsal techniques for choral and/or instrumental ensembles.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MUSI 2202](#) - Theory 4

**Restrictions:**

- Fall and Spring
- 

**MUSI 3369 - New Media**

This course covers techniques for combining video, sound, and sound effects in various creative contexts. Projects include: recording voice over, introductory video recording, basic lighting for video, basic interview techniques, introductory video editing techniques, advanced sound design, and advanced audio editing techniques.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MUSI 2390](#) - Audio Engineering

**Restrictions:**

- Spring
- 

**MUSI 3384 - Junior Recital**

A public performance of the student's creative work or talent presented during the Junior year. Please consult the Music Majors Handbook for specific recital requirements.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Fall and Spring
- Approval of instructor

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**MUSI 4413 - Business of Music Industry**

The study of basic issues pertaining to the music industry which may include: entrepreneurship, music copyrights, music synchronization, musical mechanical licensing, standard music contracts, royalties, artists' advances and contracts, buyouts. Introduction to the major licensing organizations, i.e., ASCAP, BMI, SESAC, and the National Academy of Recording Arts & Sciences, the professional society of musicians.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**MUSI 4460 - Production Project**

A special projects course with hands-on participation and teamwork required. Each project is unique; specific content will be publicized in the semester preceding the course offering.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 3.0

**Restrictions:**

- Interim or as needed
- 

**MUSI 4470 - Internship**

A supervised, practical "real world" experience in a professional off-campus environment. May be repeated for credit.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Fall, Interim, Spring
- 

**MUSI 4480 - Opera Experience**

The study of selected operas and operatic excerpts that may result in staged performances.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 3.0

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**MUSI 4484 - Senior Recital**

A public performance of the student's creative work or talent presented during the senior year. Please consult the Music Majors Handbook for specific recital requirements.

**Grade Basis:** AL

**Lecture hours:** 1.0

**Restrictions:**

- Fall and Spring
  - Approval of Applied Music Instructor
- 

**MUSI 4486 - Special Topics**

Class instruction for musical topics of a highly specialized nature. The content of this course will change based upon the expertise of the instructor and the needs of the students. May be repeated for credit.

**Grade Basis:** AL

**Lecture hours:** 3.0

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**MUSI 4488 - Capstone Presentation**

The capstone presentation is a senior-level exploration of a faculty-approved music topic.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Fall and Spring
- 

**MUSI 4495 - Independent Study**

Approval of instructor.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Approval of instructor
-

**MUTH 2100 - Dance for the Musical Stage**

Introductory and Advanced jazz, tap, ballet & musical theatre dance including contemporary Musical Theatre (1950s, 60s, 70s, 80s and 90s) genres of Broadway. This course may be taken for 0 credit hours and may be repeated once.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

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**MUTH 2101 - Dance for the Musical Stage**

Introductory and Advanced jazz, tap, ballet & musical theatre dance including contemporary Musical Theatre (1950s, 60s, 70s, 80s and 90s) genres of Broadway. May be repeated for credit.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

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**MUTH 3200 - Musical Theatre Performance I**

A study of musical theatre performance techniques including song and text analysis and practical performance experience in the preparation of a music theatre repertory for performance.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Consent of instructor
- 

**MUTH 3201 - Musical Theatre Performance II**

A continuation of MUTH 3200 with focus on advanced musical theatre selections and performances.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**MUTH 4352 - History of Musical Theatre I**

Intense study of musical theatre genres, composers, lyricists, performers, directors and choreographers and their contributions to this musical form in America from 1750 to the present. Includes consideration of how musical theatre developed and reflected the cultural, social and political landscape of its time.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**NPLD 2200 - Foundations of Nonprofit Leadership**

This course provides an introduction to nonprofit organizations and the roles of leaders as they develop and manage people and programs, interacting with governing boards, paid and volunteer staffs, and government and private funding agencies. Through exploration of organization models, case study analysis of both domestic and global mission-based enterprises, and engagement with leaders in the local community, students will learn strategies for effectively leading non-profit organizations.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

**NPLD 2500 - Introduction to Poverty Studies**

Introduction to Poverty Studies exposes students to the causes and effects of poverty, and allows them to begin thinking about how they can help alleviate it. Readings and discussions will encourage students' understanding of how disciplines can come together to help eradicate poverty, increase their understanding of what it means to be poor in both the U.S. and globally, and begin to think of solutions to complex problems.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

**NPLD 3000 - Nonprofit Organizations and Public Policy**

This course is designed to prepare nonprofit majors to interact effectively with governmental organizations. Students will discuss advocacy, evaluate programs and outcomes, learn about funding sources, and discover the importance of local and state budgeting to nonprofits.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Restrictions:**

- Offered in Spring terms
- 

#### **NPLD 4460 - Internship in Nonprofit Leadership**

This course represents a unique opportunity for a qualified student to expand his or her understanding of the practical applications of nonprofit operations by entering into a specific “help-rendered learning accomplishment” contract with a cooperating area enterprise. The contract will specifically identify the student’s obligations and duties, the nature and extent of the host enterprise’s commitment to assist the student in further extending his or her knowledge of enterprise operations, and the basis on which the student’s learning accomplishments will be measured. No more than 6 credit hours may be applied toward the student’s graduation requirements. Prerequisites: Nonprofit Leadership major with demonstrated superior capabilities and prior approval of the internship contract by department faculty.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall and Spring terms
- 

#### **NPLD 4490 - Senior Capstone**

A directed study normally taken in the fall of the senior year. The student should choose a project director from within the Nonprofit Leadership faculty and work with this director to refine a topic in the semester prior to which the student enrolls for the course. Prerequisite: Senior Nonprofit Leadership major

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
- 

#### **NURS 3305 - Nutrition and Health**

An introduction to nutrition concepts and current dietary trends, focusing on health promotion. Nutrients are explored with regard to sources, dietary requirements, and health implications.

**Grade Basis:** AL

**Credit hours:** 2.0

**Lecture hours:** 2.0

**Restrictions:**

- Summer, Fall, Spring (On-line course)
- 

### **NURS 3311 - Health Assessment**

This course provides the framework for preparing students to perform comprehensive health assessments on patients. Emphasis is placed on taking a thorough nursing history, performing physiological, psychological, sociological, cultural, and spiritual assessments, as well as identification of stressors and health risks. Laboratory experiences provide an opportunity to practice assessment skills. (3 hr. class, 3 hrs. lab per week)

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Restrictions:**

- Fall
  - Corequisite: NURS 3400, NURS 3312, NURS 3305
  - Admission to the BSN program
- 

### **NURS 3312 - Foundations of Nursing Practice**

This course provides an introduction to the professional roles of the nurse in micro- and macrosystems, as well as profession-related and patient care concepts. The nursing process provides a decision-making framework to assist students in developing effective clinical judgment skills. Emphasis is placed on the knowledge and skills needed to provide safe, quality care while developing in the role of a professional nurse. The student is given an opportunity to demonstrate these skills in a clinical and laboratory setting. ( 3 hrs. class 2 hrs. lab/clinical per week)

**Grade Basis:** AL

**Credit hours:** 5.0

**Lecture hours:** 5.0

**Restrictions:**

- Fall
  - Corequisite: NURS 3305, NURS 3310, NURS 3311, NURS 3400
  - Admission to the BSN program
- 

### **NURS 3330 - Nursing Care of Childbearing and Childbearing Families**

This course provides an introduction to the professional roles of the nurse in micro- and macrosystems, as well as profession-related and patient-related and patient care concepts. The nursing process provides a decision-making framework to assist students in developing effective clinical judgment skills. Emphasis is placed on the knowledge and skills needed to provide safe, quality care while developing in the role of



a professional nurse. The student is given an opportunity to demonstrate these skills in a clinical laboratory setting. ( 5 hr. class, 2 hrs. lab/clinical per week)

**Grade Basis:** AL

**Credit hours:** 6.0

**Lecture hours:** 6.0

**Prerequisites:**

- [NURS 3311](#) - Health Assessment
- [NURS 3312](#) - Foundations of Nursing Practice
- [NURS 3400](#) - Mental Health Nursing

**Restrictions:**

- Spring
  - Corequisite: NURS 3331, NURS 3350
- 

### **NURS 3331 - Pharmacology in Nursing**

This course provides an introduction to the principles of pharmacology, including: pharmacokinetics, pharmacodynamics, medication interactions and potential adverse medication reactions. Emphasis is placed on drug classifications and nursing care related to the safe administration of medication to patients across the life span. (4 hrs. class per week)

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [NURS 3311](#) - Health Assessment
- [NURS 3312](#) - Foundations of Nursing Practice
- [NURS 3400](#) - Mental Health Nursing

**Restrictions:**

- Spring
  - Corequisite: NURS 3330, NURS 3350
- 

### **NURS 3350 - Medical Surgical Nursing I**

This course focuses on the care of adult patients with health alterations that require medical and/or surgical intervention. Emphasis is placed on the care of patients with alterations in selected body functions. Concepts of patient centered care, cultural sensitivity, informatics, safe practice, and professionalism are integrated throughout the course. Clinical experiences provide the student an opportunity to apply theoretical

concepts and implement safe patient care to adults in a variety of settings. (3 hrs. class, 6 hrs. lab/clinical per week)

**Grade Basis:** AL

**Credit hours:** 5.0

**Lecture hours:** 5.0

**Prerequisites:**

- [NURS 3311](#) - Health Assessment
- [NURS 3312](#) - Foundations of Nursing Practice
- [NURS 3400](#) - Mental Health Nursing

**Restrictions:**

- Spring
  - Corequisite: NURS 3331, NURS 3330
- 

#### **NURS 3400 - Mental Health Nursing**

This course focuses on the care of patients across the lifespan experiencing cognitive, mental and behavioral disorders. Emphasis is placed on management of patients facing physical, sociocultural, intellectual, spiritual, and emotional and psychological stressors as well as promoting and maintaining the mental health of individuals and families. Concepts of crisis intervention, therapeutic communication, anger management, and coping skills are integrated throughout the course. The community as a site for care and support services is addressed. Clinical experiences provide the student an opportunity to apply theoretical concepts and implement safe patient care to patients in selected mental health settings. (6 hrs. class, 2 hrs. clinical per week)

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Restrictions:**

- Fall
  - Corequisite: NURS 3311, NURS 3312, NURS 3305
  - Admission to BSN program
- 

#### **NURS 4430 - Medical Surgical Nursing II**

This course focuses on the care of adult patients with complex medical/surgical health problems. Emphasis is placed on helping patients and their families cope with alterations in body functions. Concepts of pharmacology, health promotion and education, evidence based practice, and interdisciplinary collaboration will be integrated throughout the course. Clinical experiences provide the student an opportunity to apply theoretical concepts and implement safe care to patients and selected groups in a variety of settings. (6 hrs. class, 2 hrs. lab/clinical per week)

**Grade Basis:** AL  
**Credit hours:** 6.0  
**Lecture hours:** 6.0

**Restrictions:**

- Fall
  - Corequisite: NURS 4431, NURS 4440
  - All junior level nursing courses
- 

**NURS 4431 - Research in Nursing**

This course is designed to assist students in developing a sense of inquiry as well as an increased understanding of research strategies. The course will introduce students to the research process with exploration of research designs, sampling strategies, and data analysis methods. Evaluation of research findings and use of nursing research as the basis for evidence-based practice will be emphasized. (3 hrs. class per week)

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Restrictions:**

- Fall
  - All junior level nursing courses
- 

**NURS 4432 - Senior Capstone/ NCLEX Synthesis**

A seminar to assist students in synthesizing learning related to the roles and practices of professional nurses, exploring the health care system and the legal-ethical, sociopolitical, cultural, and professional issues influencing contemporary nursing. A research project is completed and presented from a proposal developed in NURS 4431. (4hrs. class per week)

**Grade Basis:** AL  
**Credit hours:** 4.0  
**Lecture hours:** 4.0

**Restrictions:**

- Spring
  - Corequisite: NURS 4450, NURS 4460
  - All junior level nursing & senior fall courses
- 

**NURS 4433 - Medical Surgical Nursing III**

This course focuses on advanced concepts of nursing care as they relate to patients across the lifespan with complex, multisystem alterations in health. Emphasis is placed

on implementing time management and organizational skills while managing the care of patients with multiple needs and collaborating with the interdisciplinary team. Complex clinical skills, as well as priority setting, clinical judgment, and tenets of legal and ethical practice, are integrated throughout the course.(4 hrs. class per week)

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Restrictions:**

- Spring
  - Corequisite: NURS 4432, NURS 4450
  - All junior level nursing & senior fall courses
- 

#### **NURS 4440 - Nursing Care: A Community Focus**

This course is intended to introduce students to nursing care of individuals, families, aggregates, communities, and populations. Principles and practices of community health are discussed. Emphasis is placed on assessing factors that influence the health of populations and the use of evidence-based practices in the delivery of spiritually and culturally appropriate health promotion and disease prevention interventions. The role of the nurse as advocate for social justice is explored.(3 hrs. class, 3 hrs. lab/clinical per week)

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Restrictions:**

- Fall
  - Corequisite: NURS 4430, NURS 4431
  - All junior level nursing courses
- 

#### **NURS 4450 - Leadership**

This course focuses on the knowledge and skills needed to be a nursing leader who can function as a contributing member of the interprofessional team. The development of transformational leadership skills and management techniques needed to coordinate the provision of safe, quality patient patient-centered care are highlighted. Emphasis is placed on professional behaviors, communication that supports information exchange, collaboration and conflict mediation, ethical comportment and establishment and provision of evidenced based practice. Students will develop the skills of delegation and conflict management. Legal and ethical issues are discussed with a focus on personal accountability and responsibility. Students will be given the opportunity to work one-on-one with a professional nurse in their preceptorship to provide care for a caseload of patients where they can demonstrate professional behaviors, communication skills, collaboration with healthcare team members and ability to use conflict mediation skills

and ethical comportment.(2 hrs. class per week, 180 total hours of clinical practice per student)

**Grade Basis:** AL

**Credit hours:** 6.0

**Lecture hours:** 6.0

**Restrictions:**

- Spring
  - Corequisite: NURS 4432, NURS 4433
  - All junior level nursing & senior fall courses
- 

#### **NURS 4495 - Independent Study in Nursing**

For students meeting requirements, the opportunity to pursue special interests beyond those in the formal course of study.

**Grade Basis:** AL

**Lecture hours:** 1.0

**Restrictions:**

- On demand
  - Completion of 2/3 nursing major courses, 3.0 GPA, and permission
- 

#### **ORGL 2000 - Foundations in Organizational Leadership**

This course for working professionals introduces students to the discipline and provides the framework for developing the leadership skills and mindset necessary for success in today's global environment. A discussion of the evolution of the field, analysis of contemporary situations, and engagement with senior-level business leaders are central to the class. This fully online, asynchronous course is the first course in the certificate program and successful completion is a pre-requisite for the other courses. Duration: 7 weeks.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

#### **ORGL 2100 - International Business**

The asynchronous fully online course explores (a) what must be considered before implementing a global strategy; (b) opportunities and risks associated with conducting business globally; (c) four operating models for multi-national corporations; (d) cultural dimension as filters for international business; and (e) mid-level and executive level strategies for global business growth. Duration: 9 weeks.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours: 3.0**

---

**ORGL 2200 - Organizational Behavior**

The class explores the art and science of managing organization behavior by examining individual, group, and enterprise level activities that advance or hinder the work of organizations. The focus will be on anticipating and managing process, performance, and change in today's complex business environment.

**Grade Basis: L**

**Credit hours: 3.0**

**Lecture hours: 3.0**

---

**ORGL 2300 - Groups and High Performance Teams**

Developing the skills to effectively manage groups and teams is critical for today's business leaders. This fully online asynchronous course builds on the knowledge developed in Organizational Behavior, with a focus on understanding group dynamics and managing the stages through which groups progress, diagnosing and responding to problems in groups and teams, and applying decision-making models in team environments. Duration: 9 weeks.

**Grade Basis: L**

**Credit hours: 3.0**

**Lecture hours: 3.0**

---

**PEDU 1102 - Beginning Archery**

Basic competencies in archery techniques and safety with experiences in target shooting.

**Grade Basis: AL**

**Credit hours: 1.0**

**Lecture hours: 1.0**

**Restrictions:**

- Offered on Demand
- 

**PEDU 1103 - Badminton**

Introduction to the skills, strategies, and rules of badminton.

**Grade Basis: AL**

**Credit hours: 1.0**

**Lecture hours: 1.0**

**Restrictions:**

- Offered on Demand

---

**PEDU 1104 - Basketball**

Basic competencies in the techniques, strategies, and rules of basketball.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered on Demand
- 

**PEDU 1105 - Jogging**

Participation in progressive running programs designed to increase cardiovascular endurance.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered on Demand
- 

**PEDU 1106 - Touch Rugby**

Introduction to the skills, strategies, and rules of touch rugby.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered on Demand
- 

**PEDU 1108 - Physical Conditioning**

Basic assessment, maintenance, and improvement of overall physical fitness.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered on Demand
-

**PEDU 1109 - Beginning Golf**

Introduction to the basic skills, strategies, and rules of golf. Field trips to city golf courses.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered on Demand
- 

**PEDU 1111 - Softball**

Basic competencies and knowledge of rules and strategies of softball.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered on Demand
- 

**PEDU 1112 - Beginning Tennis**

Introduction to the basic skills, strategies, and rules of tennis.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered on Demand
- 

**PEDU 1114 - Volleyball**

Basic competencies in the techniques, strategies, and rules of volleyball.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered on Demand
-



### **PEDU 1122 - Weight Training & Plyometrics**

Introduction to exercises that are geared toward increasing speed, power, and jumping ability. A basic overview of the physiological factors involved in the exercises.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered on Demand
- 

### **PEDU 1123 - Beginning Swimming**

Introduction to the aquatic environment, with emphasis on competence in primary swimming and safety skills and stroke readiness.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered on Demand
- 

### **PEDU 1124 - Intermediate/Advanced Swimming**

Development and refinement of key swimming strokes. Introduction to turns, surface dives, and springboard diving.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Prerequisites:**

- [PEDU 1123](#) - Beginning Swimming

**Restrictions:**

- Offered on Demand
- 

### **PEDU 1130 - SCUBA**

Competencies in safe diving techniques and practices, as well as safe use of SCUBA diving equipment. PADI Open Water Diver Certification available upon completion of course and optional trip for checkout dives.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered on Demand
- 

**PEDU 1159 - Sailing**

Basic sailing competencies and understanding with experiences in fundamental racing strategy. Field trips to lake facilities are required.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered on Demand
- 

**PEDU 1161 - Rhythmic Aerobics**

A conditioning course in which exercise is done to musical accompaniment for the purpose of developing cardiovascular efficiency, strength and flexibility.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered on Demand
- 

**PEDU 1164 - Water Aerobics**

Development of cardio-respiratory endurance, flexibility, body composition, and muscle endurance/tone through vigorous water exercise.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Offered on Demand
- 

**PHIL 1410 - Introduction to Philosophy**

A survey of major philosophical themes and figures that were formative in Western civilization.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**PHIL 2410 - Moral Philosophy**

A study of the major philosophical understandings of morality and the good life.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**PHIL 2440 - Elementary Logic**

An introduction to the logic of propositions with attention to the structure and evaluation of informal arguments. The rhetoric of persuasion and its use of logic and emotions are discussed.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

---

**PHIL 3410 - Philosophy of Religion**

An investigation of problems related to philosophical reflection on religious thought and experience. A prerequisite for this course is at least one prior course in philosophy.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Restrictions:**

- Permission of course can be granted from instructor.
- 

**PHIL 3420 - Themes in Political Philosophy**

An introduction to the basic ideas of political philosophy. Topics considered include the social and historical context of political theory, the development of major ideas in political philosophy, critical analysis of theoretical arguments, and the relation of political theory to contemporary politics. This course is also cross-listed as POLS3340.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

---

### **PHIL 3430 - Bioethics**

A study of the ethical issues raised by the practice of nursing, medicine, and biomedical research.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1102](#) - Rhetoric and Composition II
- 

### **PHIL 4410 - Selected Topics in Philosophy**

A seminar course on a major subject of concern in philosophy based on individual research and assigned readings. A prerequisite for this course is at least one prior course in philosophy.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Permission of course can be granted from instructor.
- 

### **PHYS 1101 - Introductory Physics I**

A non-calculus-based introduction to kinematics, dynamics, energy, momentum, rotational dynamics, fluid mechanics, wave mechanics, and thermodynamics. Physics is a science of measurement, testing, and experimentation—*inquiry-based laboratories make physics come to life!*

**Grade Basis:** L

**Credit hours:** 4.0

**Lecture hours:** 3.0

**Lab hours:** 3.0

**Prerequisites:**

- [MATH 1221](#) - Precalculus
- 

### **PHYS 1102 - Introductory Physics II**

A continuation of PHYS 1101 and an introduction to electricity and magnetism, electric circuits, and light and optics. Physics is a science of measurement, testing, and experimentation—*inquiry-based laboratories make physics come to life!*

**Grade Basis:** L

**Credit hours:** 4.0  
**Lecture hours:** 3.0  
**Lab hours:** 3.0

**Prerequisites:**

- [PHYS 1101](#) - Introductory Physics I

**Restrictions:**

- Offered in Spring terms
- 

**PHYS 2121 - General Physics I**

A calculus-based introduction to dynamics, energy, momentum, rotational dynamics, fluid mechanics, wave mechanics, and thermodynamics. Physics is a science of measurement, testing, and experimentation—inquiry-based laboratories make physics come to life!

**Grade Basis:** L  
**Credit hours:** 4.0  
**Lecture hours:** 3.0  
**Lab hours:** 3.0

**Prerequisites:**

- [MATH 2222](#) - Analytic Geometry and Calculus II

**Restrictions:**

- Offered in Fall terms
- 

**PHYS 2122 - General Physics II**

A continuation of PHYS 2121, covering electricity and magnetism, electric circuits, and light and optics. Physics is a science of measurement, testing, and experimentation—inquiry-based laboratories make physics come to life!

**Grade Basis:** L  
**Credit hours:** 3.0  
**Lecture hours:** 3.0  
**Lab hours:** 3.0

**Prerequisites:**

- [PHYS 2121](#) - General Physics I

**Restrictions:**

- Offered in Spring terms
-

### **PHYS 3201 - Introduction to Modern Physics**

During the early twentieth century, two momentous theories were proposed: the theory of relativity and quantum theory. This course introduces these theories and supporting experimental evidence, as well as many of the theories developed in the twentieth century. Topics to be studied include the birth of modern physics, special relativity, quantum theory, atomic physics, general relativity, and cosmology. An undergraduate research project explores the relativistic and quantum nature of matter and energy.

**Grade Basis:** L

**Credit hours:** 4.0

**Lecture hours:** 3.0

**Lab hours:** 3.0

**Prerequisites:**

- [PHYS 2122](#) - General Physics II

**Restrictions:**

- Offered in Fall terms
  - PHYS 2122 with a grade of C or higher
  - Co-requisite: MATH 2223
- 

### **PHYS 3302 - Introduction to Quantum Mechanics**

A study of basic principles of quantum mechanics, including the origins of quantum mechanics, the Schrodinger Equation, angular momentum, and solution approximation methods. CHEM 3302 may be substituted for this course.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 2223](#) - Analytic Geometry and Calculus III
- [PHYS 3201](#) - Introduction to Modern Physics

**Restrictions:**

- Offered in Spring terms
- 

### **PHYS 3401 - Classical Mechanics**

An advanced study of classical mechanics and the detailed dynamics of particles, systems, and rigid bodies. Equations of motion are derived from the fundamental differential equations governing a system, applicable to any physical system. Students will study the powerful methods of Lagrangian and Hamiltonian mechanics.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 2223](#) - Analytic Geometry and Calculus III
- [MATH 2224](#) - Differential Equations
- [PHYS 2121](#) - General Physics I

**Restrictions:**

- Offered on demand
- 

### **PHYS 3411 - Thermal Physics**

An advanced study of thermodynamics and statistical mechanics. Students will study in detail the ideal gas, interacting systems, entropy, chemical thermodynamics, Boltzmann statistics, and quantum statistics.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [MATH 2223](#) - Analytic Geometry and Calculus III
- [MATH 2224](#) - Differential Equations
- [PHYS 2122](#) - General Physics II

**Restrictions:**

- Offered on demand
- 

### **PHYS 3501 - Electromagnetic Theory**

An advanced study of electromagnetic theory using vector calculus. Students will study in detail electrostatics, Maxwell's equation in different settings and coordinate systems, electrodynamics, electric and magnetic fields in matter, and radiation.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PHYS 3401](#) - Classical Mechanics

**Restrictions:**

- Offered on demand

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**POLS 1101 - United States Government in Global Perspective**

An introduction to political science through an analysis of the political system of the United States. Topics considered include basic concepts of political science, federalism, civil liberties and civil rights, basic governmental institutions, elections and public opinion, political parties and groups, and domestic and foreign public policy.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**POLS 1102 - Introduction to Political Science**

An introductory course that focuses on the nature of the discipline of political science and deals with the way political scientists study politics through an overview of the major topics of the discipline.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

**POLS 2210 - Comparative Politics in Global Perspective**

An introduction to comparative analysis of political systems. Topics considered include basic concepts of comparative theory, modern political history in developed and developing areas, the interaction of political and economic factors in developed and developing areas, politics and state institutions in selected countries, and comparative aspects of domestic and foreign public policy.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**POLS 2220 - International Politics: States in the Global System**

An introduction to the interaction of nation-states in the global system. Topics considered include war and power, economic and social interdependence, and problems specifically associated with developing nations.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**POLS 2320 - Seminar on Ecological Sustainability and Policy**

A survey of sustainability as a political, economic and socio-cultural part of our lives. The course is divided into three (3) major segments. First, it assays how our lives are conducted and considers the ecological cycles and processes that make life possible. Second, it examines the ground solutions to the issue of a sustainable lifestyle and attempts to implement this goal. Finally, it surveys the arena of ecological politics in order to engage the issue of how can we achieve this as a society.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**POLS 3300 - Research Methods in Political Science**

A study of basic social science research methods as applied in political science. Topics considered include research design and data collection, measurement and causality, fitting models to data with various methods, graphic analysis, and the use of statistical software.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

**POLS 3310 - State and Local Government**

A study of state and local government in the United States. Topics considered include the political cultures and social environments of American states and communities, political processes in states and communities, the structure of state and local political institutions, and policy issues facing states and communities.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

**POLS 3311 - Congress and the Presidency**

A study of the institutional interactions of the executive and legislative branches of the United States government. Topics considered include the President and policymaking, Congress and policymaking, institutional constraints on executive and legislative policymaking, foreign policy, civil rights policy, economic policy and budgeting, and social welfare policy.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

**POLS 3312 - Public Administration and Public Policy**

An introduction to the study of public administration and public policy. Topics considered include theoretical approaches to the study of public administration; the historical and constitutional basis for public administration in the United States; the organization and management of public institutions; the social, political, and legal environments of public institutions; the role of political processes in public administration; the analysis and evaluation of public policy; and the ethical basis of public administration.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**POLS 3313 - American Judicial Institutions**

A study of judicial institutions in the United States. Topics considered include the functions of legal and judicial institutions, the structure and powers of national and state court systems, the legal profession, judicial selection, judicial procedure, court administration, and policy formation by judicial institutions.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**POLS 3314 - American Constitutional Law: Institutions**

An introduction to the study of constitutional law as it applies to government institutions in the United States. Topics considered include basic concepts of constitutional analysis, historical development of present legal institutions and regimes, judicial policy decisions in different areas of law, and the social, political, and economic factors affecting those decisions.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**POLS 3315 - American Constitutional Law: Civil Liberties and Civil Rights**

An introduction to the constitutional liberties and rights accorded American citizens. Topics considered include basic concepts of constitutional analysis; historical development of present legal interpretations and regimes; judicial decisions in different areas of law; the social, political, and economic factors affecting those decisions; and their effect on governing in the United States.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

### **POLS 3320 - Analysis of Foreign Policy**

An introduction to how structures, institutions, outside actors, and political culture produce American foreign policy. Topics covered include recent history of U.S. foreign relations; the roles played by both the President and the Congress; the roles, functions and structures of U.S. State Department, the Defense Department, intelligence agencies, and the National Security Council; the policy making process and the measurement of outcomes; roles played by the public, interest groups, and other actors. Current major foreign policy issues will be discussed and examined as case studies.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

### **POLS 3321 - International Political Economy**

A study of international economics and trade through the analysis of the factors influencing past and present changes. Topics covered include current and past international finance systems and mechanisms of exchange; the role of the state and other actors; an examination of comparative advantage; various strategies states employ, such as import substitution or export promotion; the nature and impact of formal and informal barriers to trade; the GATT and WTO; the problems, failures, successes, and prospects of the international economic system; and its impact on domestic politics.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **POLS 3322 - International Organizations**

A study of the current international system. Topics covered include the nature of "systems"; the recent history of global affairs and the evolution of the international system to its present state; selected theoretical analyses of international systems; the nature, roles, and functions of the various actors in the system; how advances in technology have fundamentally changed the world; and the evolving roles of both states and supranational institutions.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **POLS 3323 - International Conflict**

A study of the conditions that produce war and peace in international relations. Topics considered include an examination of recent conflicts in the international system, theories concerning the potential sources and determinants of war (with an emphasis on the theory of realism and competing theories), and theories of war settlement and potential sources of future interstate tension.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

---

**POLS 3340 - Themes in Political Philosophy**

An introduction to the basic ideas of political philosophy. Topics considered include the social and historical context of political theory; the development of major ideas in political philosophy; critical analysis of theoretical arguments; and the relation of political theory to contemporary politics. This course is also cross-listed as PHIL3420.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**POLS 3341 - Modern Political Theory**

An overview of liberalism, communism, and fascism, the three primary political ideologies that have shaped contemporary history.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

---

**POLS 3350 - The Politics of Development**

A comparative study of the political systems in developing countries. Topics considered include basic comparative political theory, modern history of developing societies, and an overview of theories explaining economic and political change in developing countries.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**POLS 3351 - States and Politics of Europe and the European Union**

A comparative study of the political systems of developed societies. Topics considered include basic comparative theory, modern history of developed societies, political systems of selected states, and the interaction of political and economic factors in developed societies. (This course can be taken for credit toward the European Union Certificate.)

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**POLS 3352 - States and Politics in Latin America**

A comparative study of political systems in Latin America. Topics considered include basic comparative political theory, modern history of Latin American societies, politics of selected Latin American states, and the interaction of economic and political factors in Latin America. This course is also cross-listed as LAST3210.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**POLS 3353 - States and Politics in Africa**

A comparative study of political systems in Africa. Topics considered include basic comparative political theory, modern history of African societies, politics of selected African states, and the interaction of economic and political factors in Africa.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

---

**POLS 4400 - Political Science Internship**

A supervised internship opportunity for students to work for approved public or private organizations. Credits may vary.

**Grade Basis:** AL  
**Credit hours:** 1.0  
**Lecture hours:** 1.0

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**POLS 4410 - Selected Topics in Political Science**

This course examines particular issues related to topics in political science selected by program faculty.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

---

**POLS 4420 - Directed Study in Political Science**

A supervised course of independent study available to selected students. The course provides an opportunity for close cooperation between program faculty and students on research projects and presentations.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

---

**POLS 4430 - Senior Seminar in Political Science**

A seminar course on a major subject of national or international concern, based on individual research and assigned readings.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

**PSYC 1005 - Writing in APA Style**

This course will teach students effective APA based formatting and referencing techniques. Students will learn how to correctly format a paper, cite references, paraphrase and avoid plagiarism. The information learned in this course will allow students to effectively write utilizing APA format which will be required in upper-level courses.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Fall
- 

**PSYC 1006 - Writing in the Sciences**

This course will teach students to effectively write papers in a scientific style. Students will learn how to construct a scientific paper including a literature review, research paper, and poster from the stage of generating an idea through polishing the product for distribution. This will include discussion of writing style, grammar usage, paraphrasing, and other common techniques for writing in the sciences.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Fall
- 

**PSYC 1101 - Introduction to Psychology**

A survey of major topics in psychological science, including research methods, basic neuroanatomy, learning, perception, personality and abnormal behavior.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall and Spring
- 

#### **PSYC 2200 - Behavioral Statistics Lab**

This course will teach students how to utilize statistical software packages to analysis behavioral data. It will cover four broad topics: data entry, descriptive statistics, t-test comparisons, and correlations.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Prerequisites:**

- [MATH 1114](#) - Introduction to Statistics
- [PSYC 1101](#) - Introduction to Psychology
- [PSYC 2298](#) - Behavioral Statistics

**Restrictions:**

- Fall and Spring
- 

#### **PSYC 2298 - Behavioral Statistics**

Introduction to the measurement of behavior and quantitative methods of data analysis, emphasizing parametric statistics and their application to the behavioral sciences. May be taken simultaneously with PSYC 1101.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PSYC 1101](#) - Introduction to Psychology

**Restrictions:**

- Fall and Spring
- 

#### **PSYC 2299 - Research Methods**

A survey of various types of research design, including the strengths and weaknesses of each. The laboratory includes practice in designing and conducting experiments, as well as analysis and reporting of results.

**Grade Basis:** AL

**Credit hours:** 4.0

**Lecture hours:** 4.0

**Prerequisites:**

- [PSYC 2298](#) - Behavioral Statistics

**Restrictions:**

- Spring
- 

**PSYC 3302 - Human Growth and Development**

A study of human life beginning with conception. Important developmental phenomena are considered in the light of major theories of development.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PSYC 1101](#) - Introduction to Psychology

**Restrictions:**

- Fall and Spring
- 

**PSYC 3304 - Educational Psychology**

Application of psychological principles and research to the teaching/learning process. Major topics include behavioral and cognitive approaches to learning, classroom management, and test construction and interpretation.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PSYC 1101](#) - Introduction to Psychology

**Restrictions:**

- Spring
  - Odd years
- 

**PSYC 3321 - Social Psychology**

A course dealing with behavior as affected by social influences. Major topics include social perception, social communication (verbal and nonverbal), altruism, attitudes,



aggression, and prejudice. Also, applied areas such as forensic psychology are considered.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PSYC 1101](#) - Introduction to Psychology

**Restrictions:**

- Fall
- 

### **PSYC 3341 - Human Sexuality**

This course involves a multidisciplinary examination of human sexual behavior and intimate relationships. Typical topics considered include male and female sexual response, gender roles, sexual disorders and dysfunctions, gender identity, legal and cross-cultural aspects of human sexuality, sexual orientation, and relationship issues related to sexuality.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PSYC 1101](#) - Introduction to Psychology

**Restrictions:**

- Fall
  - Even years
- 

### **PSYC 3350 - Abnormal Psychology**

A survey of the causes, characteristics, current theories, and treatment of psychological disorders.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PSYC 1101](#) - Introduction to Psychology

**Restrictions:**

- Fall and Spring
- 

### **PSYC 3351 - Introduction to Counseling**

An introduction to counseling approaches, methods, and assessment techniques. Emphasis is placed on individual counseling.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall
- 

### **PSYC 3358 - Psychology of Aging**

Human aging is examined from physiological (e.g., sensory and cardiovascular changes), psychological (e.g., memory and intellectual changes), and sociological (e.g., adjusting to retirement) perspectives. Also, death and disorders associated with aging (such as Alzheimer's Disease) are explored.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PSYC 1101](#) - Introduction to Psychology

**Restrictions:**

- Spring
  - Even years
- 

### **PSYC 3360 - Psychology of Personality**

A critical study of major personality theories, principles and instruments of assessment, and relevant empirical research.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PSYC 1101](#) - Introduction to Psychology

**Restrictions:**

- Spring
- 

### **PSYC 3380 - Special Topics in Psychology**

A course offered at the sophomore/junior level, focusing on a specialized topic from the field of psychology.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PSYC 1101](#) - Introduction to Psychology

**Restrictions:**

- On demand
- 

### **PSYC 3390 - Advanced Research Methods: Survey Research**

This course continues the content covered in PSYC 2299 with specific attention to the utilization of surveys.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall
  - Even years
- 

### **PSYC 4000 - Internship in Psychology**

Students majoring in Psychology may be eligible to enroll in a psychology internship in an applied setting. This course requires 120 hours of supervised experience (observation, work, etc.) in a local agency or office, selected readings, public presentation, and final portfolio containing essays, weekly journal, and supporting material. The internship must first be discussed with the student's Psychology advisor one semester prior to beginning the internship. Information from this meeting will then be transferred to the Career Development Center for placement. The application process is unique to each facility. Grading is on a Pass/No Credit basis. Credit ranges from 1-6 hours.

**Grade Basis:** P

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- On demand
  - Major in Psychology with junior/senior standing
  - Permission of program coordinator
  - Approval by the Internship Coordinator
- 

#### **PSYC 4400 - Guided Research**

Under supervision of a faculty member, the student develops a project on a topic that is psychological in nature. The emphasis is on analyzing and synthesizing scientific literature, with the goal of producing a literature review and/or research proposal. A successful proposal may lead to data collection and analysis. The result of the project must be discriminated in some professional setting. Credit ranges from 1 to 6 hours.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PSYC 2298](#) - Behavioral Statistics
- [PSYC 2299](#) - Research Methods

**Restrictions:**

- Fall and Spring
  - Major in Psychology with junior/senior standing
  - Permission of program coordinator
- 

#### **PSYC 4405 - Sensation and Perception**

Sensations and our perception of those sensations are examined using both physiological and psychological approaches. Sensory transduction, anatomy/physiology of sensory systems, and psychophysical measurement techniques are explored along with research advancements in the field.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PSYC 2298](#) - Behavioral Statistics
- [PSYC 2299](#) - Research Methods

**Restrictions:**

- Spring
  - Consent of professor
-

### **PSYC 4455 - Cognitive Psychology**

An information processing analysis of topics in perception, thinking, learning, and memory.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PSYC 2298](#) - Behavioral Statistics
- [PSYC 2299](#) - Research Methods

**Restrictions:**

- Fall
  - Odd years
  - Consent of professor
- 

### **PSYC 4465 - Biological Psychology**

Neuroanatomy and neurophysiology will be explored and will provide a foundation for examining biological aspects of various behaviors (e.g., sensory processes and sleep). Also, the psychopharmacology of selected drugs and genetic influences on behavior will be considered.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PSYC 2298](#) - Behavioral Statistics
- [PSYC 2299](#) - Research Methods

**Restrictions:**

- Fall
  - Consent of professor
- 

### **PSYC 4470 - Behavior Analysis**

A survey of principles, research findings, and applications of classical, operant, and observational learning.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PSYC 2298](#) - Behavioral Statistics
- [PSYC 2299](#) - Research Methods

**Restrictions:**

- Spring
  - Consent of professor
- 

**PSYC 4480 - Special Topics in Psychology**

A course offered at the junior/senior level, focusing on a specialized topic from the field of psychology.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PSYC 2298](#) - Behavioral Statistics
- [PSYC 2299](#) - Research Methods

**Restrictions:**

- On demand
  - Major in Psychology with junior/senior standing
  - Permission of program coordinator
- 

**PSYC 4901 - Psychological Science Capstone I**

The purpose of this course is to allow the student to synthesize knowledge about the discipline of psychological science by providing opportunity for practical experience in developing a project. This project might be service-based or research-based. The student will conduct an extensive literature review on the topic before proposing and carrying out a research plan. This course is constructed as a two-course sequence, with the Spring semester course devoted to dissemination.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [PSYC 2298](#) - Behavioral Statistics
- [PSYC 2299](#) - Research Methods

**Restrictions:**

- Fall
- Major in Psychology with junior/senior standing

- Permission of program coordinator
- 

### **PSYC 4902 - Psychological Science Capstone II**

The purpose of this course is to allow the student to synthesize knowledge about the discipline of psychological science by providing opportunity for practical experience in developing a project. This project might be service-based or research-based. The student will conduct an extensive literature review on the topic before proposing and carrying out a research plan. This course is constructed as a two-course sequence, with the Spring semester course devoted to dissemination.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Prerequisites:**

- [PSYC 2298](#) - Behavioral Statistics
- [PSYC 2299](#) - Research Methods

**Restrictions:**

- Spring
  - Major in Psychology with junior/senior standing
  - Permission of program coordinator
- 

### **RLGN 1101 - Introduction to Christianity**

An introduction to the Christian tradition of faith through a study of its central symbols, sacred texts, and practices.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

### **RLGN 1102 - Jewish Origins in Context**

A study of the Hebrew bible, commonly called by Christians the Old Testament, in the context of the ancient near eastern world. The course asks students to reflect on the impact of the Hebrew bible on Western civilization and its implications for the contemporary world.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**RLGN 1103 - New Testament Writings in Context**

A study of the New Testament writings in the context of Greco-Roman civilization. The course asks students to reflect on the impact of Christian scriptures on Western civilization and consider their implications for the contemporary world.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**RLGN 1104 - Dialogue with World Faith Traditions**

The course places the insights of the Christian faith in dialogue with those of major living world religions, such as Buddhism, Hinduism, Islam, Judaism, Confucianism, and Daoism.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**RLGN 1105 - Christian Ethics and Contemporary Social Issues**

A study of contemporary ethical issues in the light of the moral traditions central to the Christian faith. The course examines such issues as marriage and family, war and peace, racism, abortion, and the environment. Servant leadership component.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**RLGN 1106 - American Christianity**

This course will be an investigation of the origins of denominationalism in America. The class will read a history of American Christianity, but will look further afield by analyzing some of the particularly American expressions such as Mormonism, Jehovah's Witnesses, and Christian Science. The course will enable students to answer questions about their own denominations and the now global framework of movements such as Pentecostalism and Evangelicalism.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

---

**RLGN 1107 - Religious Faith in a Scientific Age**

Contemporary debates over intelligent design, climate change, evolution, and stem cell research demonstrate the lively and sometimes contentious interactions between science and religious faith. Students will develop personal positions about



the relationship of science and religion and develop ethical perspectives on such controversial biomedical practices as human reproduction, genetic engineering, and end-of-life care.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

#### **RLGN 1108 - Earth Theology**

This course explores the inherent value of the Earth, examines the human impact on the environment, and explores ways to address the present global environmental crisis with Biblical and theological resources. Students will become acquainted with some prominent thinkers and theologians who are taking action regarding environmental concerns while discovering sustainable connections between theological reflection and ethical living.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

#### **RLGN 2120 - Introduction to Hellenistic Greek I**

A beginning course designed to teach the fundamentals of Hellenistic or Koine Greek, which includes the language of the New Testament. Completion of the two course sequence in Greek will fulfill the college's foreign language requirement.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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#### **RLGN 2121 - Introduction to Hellenistic Greek II**

A continuation of RLGN 2120.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [RLGN 2120](#) - Introduction to Hellenistic Greek I
- 

#### **RLGN 2210 - Early Church History**

A survey of the history of the Christian Church from the close of the Apostolic age to the end of the Middle Ages.

**Grade Basis:** AL

**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**RLGN 2215 - Global Christianity**

A study of the growth of Christianity into a world-wide religion, highlighting Christianity in Asia, Latin America, and Africa.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**RLGN 2220 - Modern Church History**

A history of the Christian Church from the reformation era to the modern period.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**RLGN 2230 - Ethnicity and Religion in America**

This course examines the role that religion played and continues to play in American race relations and racial identities. The course will study the history and the theorists of the civil rights movement, but also dynamics of race and religion in America's newer immigrant communities.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1102](#) - Rhetoric and Composition II
- 

**RLGN 2320 - Conflict and Peace-making**

An examination of models of non-violent social change that are grounded in religious faith commitments. The course focuses on the Christian faith tradition but works comparatively with figures and movements from Hinduism, Buddhism, Judaism, and Islam. The course includes practice in the skills of peace-building that are guided by the principles of restorative justice.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [ENGL 1102](#) - Rhetoric and Composition II

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**RLGN 3120 - The Prophets**

A study of the prophets and prophetic movements in ancient Israel, as well as modern day prophets who continue this tradition in the contemporary context.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [RLGN 1103](#) - New Testament Writings in Context

**Restrictions:**

- Permission of course can be granted from instructor.
- 

**RLGN 3150 - The Apostolic Age**

An examination of the origin and expansion of the early Christian Church, with studies in the Epistles and the Acts of the Apostles.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [RLGN 1103](#) - New Testament Writings in Context

**Restrictions:**

- Permission of course can be granted from instructor.
- 

**RLGN 3160 - The Gospels**

An examination of one of the four canonical gospels with emphasis on the historical context, history of interpretation, and modern appropriations of the text.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [RLGN 1103](#) - New Testament Writings in Context

**Restrictions:**

- Permission of course can be granted from instructor.

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**RLGN 3210 - United Methodist Studies**

A survey of the history, theology, and polity of the United Methodist Church. A prerequisite for this course requires any one religion core course.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**RLGN 3310 - Contemporary Christian Thought**

A survey of the development of Christian thought, with particular attention to the nineteenth and twentieth centuries. A prerequisite for this course is any one religion core course.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**RLGN 3320 - The Ethics of Sexuality, Marriage, and Gender**

A study of the moral issues related to sexuality, gender roles, and family life. Topics vary per offering, but may include ethical reflection on such topics as the meaning and purpose of sexuality, gender roles, pre-marital and extra-marital sexuality, homosexuality, and family structure. We will compare the range of positions on these issues within Christianity, and also compare them with positions in other world faiths. A prerequisite for this course is any one religion core course. This course is also cross-listed as GNDR3320.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**RLGN 3340 - Sociology of Religion**

A sociological analysis of the interplay between religion and culture. A prerequisite for this course is any one religion core course.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**RLGN 3360 - Missions: Theology and Practice**

A study of the nature of missions and missional work through modern and historical texts, theory and theology, and practical, hands-on engagement. Students will explore

the field of missions as both calling and career, as they embrace a servant leadership focus and sustainable practices.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [RLGN 2215](#) - Global Christianity
- 

#### **RLGN 3510 - Christian Education in the Local Church**

A study of issues confronting those participating in a local church setting. Required of all students in the Internship. A prerequisite for this course is any one religion core course.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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#### **RLGN 3520 - Christian Worship**

The study and practice of Christian worship in its historical and contemporary contexts. Topics include the theology of worship, sacraments, liturgy, and the place of music in worship. A prerequisite for this course is any one religion core course.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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#### **RLGN 3540 - Youth Ministry**

The study and practice of ministry to persons from adolescence through young adulthood. A prerequisite for this course is any one religion core course.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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#### **RLGN 3550 - Internship**

Supervised participation in the local church setting. May be repeated for credit up to 6 hours. Prerequisites for this course require any two course from area five.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

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### **RLGN 3560 - Transformational Leadership**

The study of the leadership styles and skills necessary for leadership of an institution. Topics may include institutional dynamics, leading institutional change, working with volunteers, avoiding burnout, and racial and gender issues in leadership. A prerequisite for this course is any one religion core course.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **RLGN 4610 - Selected Topics in Religion**

A seminar course on a major subject of concern based on individual research and assigned readings.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Permission of course can be granted from instructor.
- 

### **RLGN 4620 - Senior Thesis or Project**

A directed study normally taken in the fall of the senior year. The student should choose a project director from within the Religion & Philosophy faculty and work with this director to refine a topic in the semester prior to which the student enrolls for the course. Thus, most students should select a director and topic by the end of the spring semester of the junior year.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Application to Religion and Philosophy Program Coordinator
- 

### **SERV 3000 - Introduction to Servant Leadership**

This course, through texts, guest lecturers, and discussion, will introduce Servant Scholars to the philosophies of service learning and servant leadership. In addition, students will design and implement a class service project and present a semester-end research paper on a specific aspect of service.

**Grade Basis:** L

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**SERV 3200 - Scholars Forum I**

This series introduces the students, through texts, guest lecturers, and discussion, to the ideas of community service, service learning, and servant leadership. It provides students opportunities to share Volunteer Experience and begin development of their Servant Scholars senior project. Forums may have a theme for the semester, such as team-building, community outreach, organizational leadership, etc.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

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**SERV 3300 - Volunteer Experience I**

Directed observation and participation in various service-learning opportunities in the LaGrange community.

**Grade Basis:** L

**Credit hours:** 2.0

**Lecture hours:** 1.0

**Lab hours:** 1.0

---

**SERV 4100 - Scholars Forum II**

This series introduces the students, through texts, guest lecturers, and discussion, to the ideas of community service, service learning, and servant leadership. It provides students opportunities to share Volunteer Experience and begin development of their Servant Scholars senior project. Forums may have a theme for the semester, such as team-building, community outreach, organizational leadership, etc.

**Grade Basis:** L

**Credit hours:** 1.0

**Lecture hours:** 1.0

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**SOCI 1000 - Introduction to Sociology**

Introduction to Sociology is a study of the fundamental concepts and principles of the discipline, with emphasis on socialization, social institutions, social interaction, social stratification and inequality, as well as mechanisms of social control. Familiarization with the distinction between macro- and micro-level sociological processes will be emphasized.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall and Spring

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**SOCI 2000 - Social Issues and Policies in Global Perspective**

Using a special topics approach, this course provides the most current assessment of social problems and the policies created in an attempt to remedy these social ills.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**SOCI 2200 - Social Work: Introduction to Theory and Practice**

SOCI 2200 will no longer be offered after the Spring 2021 semester. Social Work introduces the prospective social worker to underlying theories associated with the field and provides an overview of the history and practice of social work.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

**SOCI 2250 - Introduction to Gerontology**

SOCI 2250 will no longer be offered after the Spring 2021 semester. Introduction to Gerontology explores the sociological aspects of aging including how the elderly affect society and how society affects the elderly. We examine the interaction of the elderly with society and with many of our social institutions such as religion, healthcare, government, and the economy. We look at the issues associated with our aging population and how those issues affect people of all ages as well as examining several current controversies associated with our changing population structure. Current theories, policies, and practices in gerontology are introduced and provide exploration of the field as a possible career choice.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**SOCI 2300 - Sociology of Sports**

Sports have made an enduring impact on the social world in which we all live and represent an important aspect of our everyday lives and our leisure time. The organization of sports is a reflection of the organization of society. By critically studying the relationship between sports and society we will gain a greater understanding of society as a whole. The goal of this course is to apply a sociological lens to the world of sports and athletics (a distinction that will be examined) through the incorporation of academic writing, popular media, and personal experiences. Using these tools, the student will explore the ways in which sports are entangled in social, cultural, political, and economic forces operating at many different levels (local and global).

**Grade Basis:** AL



**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**SOCI 2350 - Death and Dying**

Everything that is alive eventually dies, thus death is a part of life. Understanding death can help us to understand and experience life more fully, and it can help us to make appropriate, compassionate responses to death and dying. The question of death, with or without religious guidance, is essentially ethical – what to do in recognition of the fact that we, everyone we love, and everyone who loves us, is going to die. In order to better understand ourselves and others, and the diversity of loss experiences, this course examines how social, cultural, and historical factors influence individuals' coping responses during loss and the last stage of life. Difficult and controversial health care, end of life, care giving needs, and after life issues are also be explored.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**SOCI 2500 - Kinship and Families**

Kinship and Families offers a multi-disciplinary perspective on contemporary marriages, families, and other intimate relationships. Students will become familiarized with competing models and theories on family relationships. In addition, the course explores cross-cultural variation in family systems as well as diversity and change within the American population. Topics to be covered include: mate selection, sexuality, marital structure, marital happiness, divorce, parenting, and alternative family forms.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**SOCI 2700 - Introduction to Poverty Studies**

SOCI 2700 will no longer be offered after the Spring 2021 semester. Introduction to Poverty Studies exposes students to the causes and effects of poverty and allows them to begin thinking about how they can help alleviate it. Readings and discussions will encourage students' understanding of how disciplines can come together to help eradicate poverty, increase their understanding of what it means to be poor in both the U.S. and globally, and begin to think of solutions to complex problems.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**SOCI 3000 - Social Change & Social Movements**

An analysis of the sources, patterns, and consequences of social and cultural change. The roles of socio-economic, political, technological and other factors in processes of change at institutional and societal levels are investigated.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**SOCI 3200 - Social Responsibility and Civil Society**

Students of Social Responsibility and Civil Society will examine past social justice movements as well as the meaning of civil society. In addition, students will examine the 21st century idea of social entrepreneurship. Combining these approaches, students will determine the meaning of a civil society and its implications for social responsibility and policy.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

**SOCI 3302 - Social Work Theory and Application**

SOCI 3302 will no longer be offered after the Spring 2021 semester. Focus is on theories needed for generalist social work practice with individuals and small groups. Critical evaluation of the value base of the social work profession and basic practice concepts for understanding a variety of intervention models in diverse settings will be explored.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**SOCI 3307 - Criminology**

Criminology examines the nature and impact of crime in the United States. We will focus on the following topics: 1) historical foundations of crime; 2) theoretical perspectives of criminology; 3) characteristics of victims and offenders; 4) different types of crime; and 5) an analysis of policies concerning crime and control.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Spring
-

**SOCI 3340 - Sociology of Religion**

A sociological analysis of the interplay between religion and culture.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**SOCI 3352 - Essentials of Human Behavior: Social Work and Applied Sociology**

An examination of the lifecourse of human populations with an emphasis on at-risk members within the population. Using Applied Sociology concepts and Social Work best practices, students will examine processes for engaging at risk individuals and to provide services that might lessen or remove risk and hardships from their lives. Students will also develop a lifespan approach to biopsychosocial examination of behavior and early development through old age emphasizing social influences.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**SOCI 3360 - Globalization in the 21st Century**

Globalization in the 21st Century focuses on the social structure, economics, politics, and culture of the United States in a global context. It examines many of the common assumptions about American society, especially global influence, relationships. An overview of current and past theory is examined at an interdisciplinary level.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**SOCI 3400 - Deviance and Criminology**

Deviance and criminology is a multi-disciplinary examination of deviant behavior and corrections, with an emphasis on competing theories regarding the origins and incidence of deviance. Special attention will be given to the social forces underlying criminal and deviant behavior.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Spring
-

**SOCI 3430 - Bioethics**

A study of the ethical issues raised by the practice of nursing, medicine, and biomedical research.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**SOCI 3450 - Social Policy and Aging**

SOCI 3450 will no longer be offered after the Spring 2021 semester. Social Policy and Aging examines aging-related social policy topics in more depth than Introduction to Gerontology. We begin the class by looking at some of the important contexts in which aging policy occurs - social, economic, and political. We also look at the relationship between policy and diversity of the older population both as domestic and global issues. We then turn to specific policy areas, including employment, retirement, housing, health care and long-term community and family care. We also study the debate about generational equity - are older people benefitting at the expense of the young?

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

---

**SOCI 3500 - Race/Ethnicity and Gender in Society**

Students will become aware of the impacts of race, ethnicity and gender in a global society. The norms, values, and patterns of communication associated with each category and how these affect personal life choices and social status will be examined. Specifically, students will become aware of how our basic social institutions, such as the economy, the family, education, religion, and the political system are biased institutions with differing ideals and expectations for women and men as well as different race and ethnic groups.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**SOCI 3550 - Drugs and Society**

Drugs and Society focuses on drug use and abuse as a social phenomenon. This course will examine the following: 1) The history behind drug laws; 2) The relationship between drugs and race/gender/class; 3) Use patterns related to specific drugs; 4) Drug policy, legislation, and enforcement; and 5) Drug use subcultures

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall
- 

**SOCI 3600 - Sociology of Education**

Sociology of Education examines the structure and process of education in contemporary society and the effects on society. The primary focus will be on U.S. public education. An examination of current controversies in education will also be covered. These controversies include but are not limited to school funding, curriculum approaches, violence, bullying and educational reform movements.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**SOCI 3700 - Medical Sociology**

This course will provide an introduction to central topics in the sociology of medicine while also suggesting how that field is being redefined and reinvigorated by science and technology studies. Students will seek to understand health, health care, and biomedicine by exploring multiple domains: (1) the work sites in which health professionals interact with one another and with their clients; (2) the cultural arenas within which ideas of health and disease circulate; (3) the market relations that produce health care as a commodity; the institutions that transform social inequalities into health disparities; and (4) the social movements that challenge biomedical practices and the authority of experts.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**SOCI 3800 - Special Topics in Sociology**

Special Topics will involve in-depth exploration into a unique topic in Sociology. The course content will rotate from year to year. Students may repeat the course for credit so long as the topic changes and with departmental approval.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SOCI 1000](#) - Introduction to Sociology

**Restrictions:**

- On demand

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**SOCI 3850 - Corrections and Society**

Corrections and Society examines the history and background of the American corrections system. Specific attention will be placed on law, policies, issues, and controversies, as well as an examination of how race, class, and gender intersect within the criminal justice system. Alternatives to incarceration, capital punishment, and community based treatment plans will be discussed.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall

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**SOCI 3900 - Methods I: Introduction to Methodology**

Methods I is a study of basic social science research methodology. Topics considered include: research design and data collection, writing a literature review, measurement and causality, fitting models to data with various methods, graphic analysis, and the use of statistical software. An emphasis is placed on designing a research project.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SOCI 1000](#) - Introduction to Sociology

**Restrictions:**

- Fall

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**SOCI 3950 - Methods II: Understanding Data Analysis**

Methods II expands on the concepts, techniques, and interpretation of quantitative methods. Includes, but not limited to: measurement, hypothesis testing, bivariate and multivariate techniques, and application with SPSS.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SOCI 3950](#) - Methods II: Understanding Data Analysis

**Restrictions:**

- Spring
- 

### **SOCI 3975 - Methods of Program Evaluation**

SOCI 3975 will no longer be offered after the Spring 2021 semester. This course provides an introduction to the basic tools of program evaluation thereby allowing students to assess and build higher quality programs and policies. An overview of the theoretical foundations and techniques of program evaluation including need assessments, outcome evaluations, surveys, program outcomes and impact evaluations. Topics covered include reasons for and uses of evaluations, evaluation design, comparisons of qualitative, quantitative and mixed method approaches, practical challenges in data collection and analysis, estimation of program impacts, dissemination of findings, and integration of findings into policy and organizational strategy as well as cost estimations for quality evaluations. Students will analyze the evaluations of a variety of programs and policy instruments through exercises and case studies.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **SOCI 4000 - Theory I**

Theory I is an introduction to the development of sociological theory. It focuses on the most influential figures in the development of sociological theory and their legacy in contemporary sociology. Major schools of social thought are covered.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SOCI 1000](#) - Introduction to Sociology

**Restrictions:**

- Junior Status Preferred
- 

### **SOCI 4200 - Social Inequality & Stratification**

Inequality and Stratification will examine social inequality, a topic which is at the core of sociological analysis and research. The classical perspectives on inequality will be examined, as well as the contemporary extensions of these approaches. Particular attention will be paid to class, race, and gender as separate and as intersecting axes of inequality.

**Grade Basis:** AL

**Credit hours:** 3.0  
**Lecture hours:** 3.0

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#### **SOCI 4475 - Theory II**

Theory II is an introduction to classical, 20th century, and current social theorists. It focuses on the most influential figures in the development of sociological theory and their legacy in contemporary sociology.]

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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#### **SOCI 4500 - Sociology Internship**

This course requires 120 hours of supervised experience (per 3 credit hours) in a local agency or office, selected readings, as well as an oral presentation given in one of the SOCI courses. Applications for internships must be submitted to the department chair in the term or semester prior to placement. Students may select a graded or Pass/No Credit option. Course may be repeated twice (for 3 hours credit) for a maximum of 6 hours credit.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

#### **Prerequisites:**

- [SOCI 1000](#) - Introduction to Sociology

#### **Restrictions:**

- Grade C or higher in SOCI1000
  - On demand
  - Two other SOCI courses with grades of C or higher
- 

#### **SOCI 4950 - Senior Seminar**

The Senior Seminar is designed to assess the student's mastery of the discipline and to determine their ability to use Mills' sociological imagination. Students are required to complete a research project and make a public presentation.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

#### **Restrictions:**

- Spring
-



### **SPAN 1101 - Elementary Spanish I**

A course for beginners, with intensive practice in pronunciation, essentials of grammar, and reading of simple prose.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **SPAN 1102 - Elementary Spanish II**

A continuation of SPAN 1101.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SPAN 1101](#) - Elementary Spanish I

**Restrictions:**

- Permission of course can be granted from instructor.
- 

### **SPAN 1102M - Elementary Spanish for Healthcare Professionals**

This course is a continuation of vocabulary, grammar, and culture mastered in SPAN 1101. This course will cover the same grammar topics as the traditional SPAN 1102 but will supplement course content with vocabulary and culture issues specific to the medical field.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SPAN 1101](#) - Elementary Spanish I

**Restrictions:**

- Permission of course can be granted from instructor
  - Nursing major required
- 

### **SPAN 2103 - Intermediate Spanish I**

A review of grammar and syntax with practice in reading selected texts.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SPAN 1102](#) - Elementary Spanish II

**Restrictions:**

- Permission of course can be granted from instructor.
- 

### **SPAN 2105 - Intermediate Spanish II**

A continuation of SPAN 2103.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SPAN 2103](#) - Intermediate Spanish I

**Restrictions:**

- Permission of course can be granted from instructor.
- 

### **SPAN 2106 - Introduction to the Literature of Spain and Latin America**

An introductory course designed to introduce the intermediate level language student to reading and analyzing short literary works in Spanish.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SPAN 2103](#) - Intermediate Spanish I

**Restrictions:**

- Permission of course can be granted from instructor.
- 

### **SPAN 2199 - Latin American Seminar**

A travel-study seminar that provides valuable educational experience through close contact with the contemporary life and civilization of a selected Spanish-speaking country. Basic academic preparation in the history and customs of the culture is undertaken before departure.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Prerequisites:**

- [SPAN 1101](#) - Elementary Spanish I
- [SPAN 1102](#) - Elementary Spanish II
- [SPAN 2103](#) - Intermediate Spanish I

**Restrictions:**

- Permission of course can be granted from instructor and program coordinator of Modern Languages
- 

### **SPAN 3000 - Spanish Conversation and Composition I**

A course stressing practice in speaking and writing Spanish. Not open to students fluent in Spanish.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SPAN 2105](#) - Intermediate Spanish II

**Restrictions:**

- Permission of course can be granted from instructor.
- 

### **SPAN 3001 - Spanish Conversation and Composition II**

A continuation of Spanish 3000. Not open to students fluent in Spanish.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SPAN 3000](#) - Spanish Conversation and Composition I

**Restrictions:**

- Permission of course can be granted from instructor.
-

### **SPAN 3002 - The Culture and Civilization of Spain and Latin America**

This course provides an overview of Spain's and Latin America's cultures and civilizations.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SPAN 2106](#) - Introduction to the Literature of Spain and Latin America

**Restrictions:**

- Permission of course can be granted from instructor.
- 

### **SPAN 3003 - Introduction to Spanish Linguistics**

A course in traducing the basic concepts of Spanish linguistics, including pragmatics, semantics, syntax, morphology, phonology, and language processing and acquisition

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SPAN 2105](#) - Intermediate Spanish II

**Restrictions:**

- Permission of course can be granted from instructor.
- 

### **SPAN 3110 - Special Topics**

The further development of Spanish language skills by focusing on a variety of professions or fields of study. Since the focus of this course changes frequently, this course may be repeated for credit.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SPAN 2103](#) - Intermediate Spanish I

**Restrictions:**

- Permission of course can be granted from instructor.

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**SPAN 4000 - Latin American Literature**

An advanced course designed to introduce the student to Latin America's major literary movements and writers.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SPAN 2106](#) - Introduction to the Literature of Spain and Latin America

**Restrictions:**

- Permission of course can be granted from instructor.
- 

**SPAN 4001 - The Literature of Spain**

An advanced course designed to introduce the students to Spain's major literary movements and writers.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SPAN 2106](#) - Introduction to the Literature of Spain and Latin America

**Restrictions:**

- Permission of course can be granted from instructor.
- 

**SPAN 4002 - Latin American Women Writers**

This course introduces the student to major contemporary Latin American and Latina women writers. Writers and works to be studied change periodically.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SPAN 4000](#) - Latin American Literature
- [SPAN 4001](#) - The Literature of Spain

**Restrictions:**

- Permission of course can be granted from instructor
- 

### **SPMG 3000 - Introduction to Sports Management**

This course will examine historical and philosophical aspects of sports management while giving an overview of current issues and career opportunities in sports management. The course will provide introductory exposure to: the historical evolution of sports, the role of media in sports, and legal and ethical issues in sports management. Students will formulate personal and career goals.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 2211](#) - Principles of Financial Accounting
- [ECON 2200](#) - Principles of Economics
- [MGMT 2200](#) - Foundations in Business

**Restrictions:**

- Offered in Spring terms
- 

### **SPMG 3100 - Sports Marketing**

This course examines the world of sports as a business and will focus on attracting the ultimate customer—sports fans—in an increasingly competitive, fragmented and global service. The course will discuss the management of sports at professional, collegiate and special event levels focusing on the role marketing plays in planning and decision making in attracting fans and the other major customer—sponsors. Other topical areas will include: sports branding; athlete management; globalization; event sponsorship and marketing; media involvement; fantasy sports; sports vendors; sports innovations and the value and ROI of investing in sports. Students will study current opportunities and threats facing sports and entertainment properties and trends that may impact the future of sports and its various audiences. Guest experts will lecture in various classes giving students a firsthand opportunity to ask questions of sports marketing and management leaders.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [ACCT 2211](#) - Principles of Financial Accounting
- [ECON 2200](#) - Principles of Economics
- [MGMT 2200](#) - Foundations in Business
- [MRKT 3380](#) - Principles of Marketing

**Restrictions:**

- Offered in Spring terms
- 

**SPMG 4000 - Sports Law**

This course will examine selected legal, financial, and policy issues and disputes that arise in the business of sports. The course will also include (to the maximum degree possible) discussions about new landmark judicial decisions, as well as, significant NCAA infractions cases and Olympic sports arbitration awards. Students are also provided an opportunity to debate complex issues related to the application of antitrust, labor, and intellectual property law to sports. Prerequisite: SPMG 3000

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall terms
- 

**SPMG 4200 - Facilities and Events Management**

This course will provide students with the skills necessary to effectively manage sport and fitness facilities and events. This course will examine all of the facets of public assembly facility management as they relate to sports arenas, ballparks, stadiums and other venues. Among the topics to be presented and explored will be: event booking, finance, marketing, operations, scheduling, staffing and ticketing.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [SPMG 3000](#) - Introduction to Sports Management

**Restrictions:**

- Offered in Spring terms
- 

**SPMG 4460 - Internship in Sports Management**

This course represents a unique opportunity for a qualified student to expand his or her understanding of the practical applications of the business of sports teams. The internship contract will specifically identify the student's obligations and duties, the nature and extent of the host enterprise's commitment to assist the student in further extending his or her knowledge of enterprise operations, and the basis on which the student's learning accomplishments will be measured. No more than 6 credit hours

may be applied toward the student's graduation requirements. Prerequisites: Sports management major with demonstrated superior capabilities and prior approval of the internship contract by the sports management coordinator.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Offered in Fall and Spring terms
- 

### **TESOL 1101 - Teaching English to Second Language Learners**

Participants in this course examine the principles of teaching English to second language learners. Students explore the educational contexts in which English is taught and learned. Strategies for teaching language development and skills are explored as students develop lesson plans and practice a variety of teaching strategies. Current and persistent issues in the field of TESOL are also discussed and debated with the goal of producing program completers who can serve as agents of change. Participants explore culture in a comparative and global context as they seek ways to best provide equal access to not only the acquisition of language, but also to the development of skills across multiple subject areas.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Fall
- 

### **TESOL 1102 - Testing and Assessment of English Language Learners**

Participants in this course examine the principles of rigorous, authentic course design and assessment principles. Students will develop proficiency in designing instructional materials and assessments appropriate for English Language Learners of varying language proficiency levels. As with all TESL courses, students explore the educational contexts in which English is taught and learned. Participants explore culture in a comparative and global context as they seek ways to best provide equal access to not only the acquisition of language, but also to the development of skills across multiple subject areas.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Restrictions:**

- Spring



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**TESOL 4495 - Clinical Practice Internships**

This field-based course is intended to provide students aspiring to be teachers of English as a second language a clinical experience in domestic or foreign educational settings. Students will participate in classroom teaching and observation, planning and evaluation of instruction and other school-related experiences with guidance provided by the course instructor and/or approved international cooperating agencies. With approval of the Chair/program coordinator, the clinical experience can be structured as a variable credit hour course to meet the professional objectives of the TESOL candidate and may be repeated as requested to provide various clinical teaching experiences.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**TESOL 4496 - Clinical Practice Internships**

This field-based course is intended to provide students aspiring to be teachers of English as a second language a clinical experience in domestic or foreign educational settings. Students will participate in classroom teaching and observation, planning and evaluation of instruction and other school-related experiences with guidance provided by the course instructor and/or approved international cooperating agencies. With approval of the Chair/program coordinator, the clinical experience can be structured as a variable credit hour course to meet the professional objectives of the TESOL candidate and may be repeated as requested to provide various clinical teaching experiences.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**THEA 1101 - Drama Survey I**

A survey of theatre beginning with ancient Greece continuing through Romanticism. Students will study theatre as a developed art form through reading, viewing, and discussing plays representing diverse eras of history. Drama Survey I may be taken independently of Drama Survey II.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**THEA 1102 - Drama Survey II**

A survey of theatre from the rise of Realism through contemporary drama. Students will study theatre as a developed art form through reading, viewing, and discussing plays

representing diverse eras of history. Drama Survey II may be taken independently of Drama Survey I.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**THEA 1180 - Stagecraft**

A course designed to provide the student with theoretical and working knowledge of technical theatre. An emphasis is placed on the fundamental techniques and processes used in theatre productions. Students work on a departmental production.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**THEA 1184 - Acting I**

A course designed to introduce students to the fundamentals of acting for the stage. The course includes achievement of a simple objective, self and sensory awareness, relaxation, concentration, and beginning scene and text analysis.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**THEA 1205 - Movement for the Actor**

A course designed to develop body awareness by exploring movement connected to impulse and instinct, focusing on integration of the mind, body, and spirit.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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**THEA 1286 - Makeup for the Stage**

A study in the theories and application of stage makeup. Topics may include corrective, old age, and character makeup, as well as prosthetics.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **THEA 2110 - Introduction to Design**

This course introduces students to the fundamental elements of the design process, with emphasis on script analysis, visual communication, and creative expression.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **THEA 2210 - Voice and Diction**

To introduce students to the process of voice production, methods of Linklater's freeing the voice with emphasis on relaxation and breathing, and applicable techniques for working with text.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **THEA 2272 - Creative Dramatics**

A course that introduces methods of creating, designing, and utilizing drama to enhance teaching skills and fosters the educational development of students. Highly recommended for Early Childhood and Secondary Education majors.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **THEA 2283 - Stage Management**

A course designed to provide students with introduction to, and basic training in, the area of stage management.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **THEA 2285 - Practicum**

Designed for students to gain practical experience in and outside of their areas of focus. Students will engage in production assignments each semester to earn credit for this course. May be repeated for credit.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

**Restrictions:**

- Theatre majors
  - Permission of course can be granted from instructor
- 

### **THEA 2330 - Script Analysis**

A study of major genres of dramatic literature designed to provide the director, actor, designer, dramaturge, and/or technician with basic guidelines for text analysis. Students develop and utilize skills to thoroughly analyze text.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **THEA 2351 - Acting II**

A continuation of THEA 1184 that explores further character development through advanced scene work and improvisational exercises.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [THEA 1184](#) - Acting I
- 

### **THEA 2352 - History of Fashion and Style**

A survey of Western clothing, ornament, architecture, and style that will examine roughly 3000 years. Beginning with the Ancient Greeks and continuing to contemporary style, students will be introduced to a wide range of designers and architects.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **THEA 2360 - Costume Construction**

This course introduces students to the basic and advanced techniques of costume construction for the stage. Students will engage in hand and machine sewing, learn how to alter and create patterns, and identify costume styles.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **THEA 2370 - Properties Design and Construction**

This course is designed to explore a myriad of processes involved in researching, designing and building props for the stage. Possible projects will include: sculpting, carving, casting, furniture maintenance, food for the stage and blood & gore effects.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

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### **THEA 2380 - Scenic Painting**

This course is designed to be an exploration of the scenic painting process. Through practical application students will interact with the materials and apply the techniques required for painting scenery.

**Grade Basis:** AL

**Credit hours:** 1.0

**Lecture hours:** 1.0

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### **THEA 3305 - Period Styles of Acting**

An advanced acting course which introduces students to period styles of acting and movement including Greek, Elizabethan, Comedy of Manners, Farce, and the Theatre of the Absurd.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [THEA 1184](#) - Acting I
  - [THEA 2351](#) - Acting II
- 

### **THEA 3350 - Theatre History I**

This course examines theatrical traditions, styles, and practices from ancient Greece through the mid-17th century.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

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### **THEA 3351 - Theatre History II**

This course examines theatrical traditions, styles, and practices from the Restoration to contemporary theatre.

**Grade Basis:** AL

**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**THEA 3360 - Scenic Design**

A study of the scenic design process. Students will apply the principles of design to scenery through intense practical assignments. Emphasis is placed on communication through drafting, rendering, and modeling.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 1151](#) - Drawing I
  - [THEA 2110](#) - Introduction to Design
- 

**THEA 3381 - Lighting Design**

A study of the lighting design process. Students will apply the principles of design to lighting through intense practical assignments.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 1151](#) - Drawing I
  - [THEA 2110](#) - Introduction to Design
- 

**THEA 3385 - Costume Design**

A course that acquaints students with the basic skills needed to design theatrical costumes. Students will focus on research methods and rendering techniques to create a diverse portfolio of work.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [ARTD 1151](#) - Drawing I
  - [THEA 2110](#) - Introduction to Design
-

### **THEA 3390 - Advanced Stagecraft**

Students will apply the principles of stagecraft to rigorous practical assignments intent on developing fine craftsmanship skills. This project-based course will provide opportunities for woodworking, metal work, and technical design.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [THEA 1180](#) - Stagecraft
- 

### **THEA 3451 - Auditioning**

A course designed for developing audition techniques and examining guidelines for audition procedures with emphasis on practical auditions, résumés, headshots, selection of audition material, and compilation of an audition portfolio.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [THEA 1184](#) - Acting I
  - [THEA 2351](#) - Acting II
- 

### **THEA 3586 - Advanced Stage Makeup**

Advanced study in the theories and application of stage makeup. Students will design for a variety of genres including fantasy, period and post-modern. Students will experiment with advanced techniques such as air-brushing, casting. Advanced topics may include casting, moulage, and full body projects.

**Grade Basis:** AL

**Credit hours:** 3.0

**Lecture hours:** 3.0

**Prerequisites:**

- [THEA 1286](#) - Makeup for the Stage
- 

### **THEA 4370 - Directing**

This course introduces students to the fundamentals of directing, including the director's role in interpreting, choosing, rehearsing, and staging a play. The course culminates in realized One Act productions.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Prerequisites:**

- [THEA 1184](#) - Acting I
- [THEA 2110](#) - Introduction to Design
- [THEA 2330](#) - Script Analysis
- [THEA 2351](#) - Acting II

**Restrictions:**

- Permission of course can be granted from instructor
- 

**THEA 4470-2 - Special Topics**

A series of courses designed to provide students with advanced material/study in either performance or design tracks.

**Grade Basis:** AL  
**Credit hours:** 1.0  
**Lecture hours:** 1.0

**Restrictions:**

- Permission of course can be granted from instructor.
- 

**THEA 4484 - Senior Thesis**

A course in which senior Theatre Arts majors bring their training and emphasis into focus. Senior thesis projects must be track-specific. All proposals must be approved by the department chair and are subject to scheduling and faculty supervisory commitments.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

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**THEA 4495 - Independent Studies**

Prerequisite: Consent of instructor.

**Grade Basis:** AL  
**Credit hours:** 3.0  
**Lecture hours:** 3.0

**Restrictions:**

- On demand



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Last updated: 03/01/2021

**LaGrange College**

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