

**2016-2017 REQUEST FOR EXEMPTION FROM LaGRANGE COLLEGE RESIDENCY REQUIREMENT
(This form must be completed annually for consideration)**

As a residential, liberal arts institution of higher education, LaGrange College supports student learning both inside and outside the classroom. Consistent studies have shown that students living in campus residence halls typically have higher graduation rates, grades, and connections with students, faculty, and staff. The firm conviction that residing on campus is a crucial component of a student's total educational experience supports the establishment of a campus residency requirement. **The LaGrange College residency requirement dictates that all undergraduate day students taking twelve (12) or more academic class hours must live in college housing unless they meet and verify one of the established exceptions.**

By completing this form, you are requesting permission to be exempt from the LaGrange College residency requirement. This form must be signed by the student as well as her/his parent(s)/guardian(s). By signing this form, both student and parent(s)/guardian(s) verify that the information supplied is current, truthful, and accurate. If the College discovers that false information has been provided or that circumstances have changed without notice to the institution, the College reserves the right to bill for both room and board. Likewise, providing false information will be deemed to be a violation of the Honor Code and Social Code and the student will be referred for disciplinary action. Individuals failing to submit a form, even if an exemption is warranted, will have a hold placed on his/her account that will prevent class registration.

Completion of this form and approval is necessary to receive a waiver from the Spring to Fall Room Hold Assessment of \$200.

PLEASE TYPE OR PRINT NEATLY when completing this form. Once complete, this form may be submitted in person, via postal mail, or as a PDF via e-mail to Ms. Kirby McCartney (LaGrange College Office of Residential Education & Housing; Smith Hall Room 215; 601 Broad Street, LaGrange, GA 30240; kmccartney@lagrange.edu).

Exemption determinations are made by the Director of Residential Education & Housing. Appeals to such decisions should be directed to the Dean of Students within 48 hours of receiving notification of the decision.

Academic year or semester which exemption is requested: _____

Justification for exemption (please check all that apply):

- _____ The student is 23 years of age or older on the first date of semester classes (does not require parent signature below).
- _____ The student is married and living with her/his spouse; please provide documentation of marriage license and documentation of joint residence at a single address.
- _____ The student is responsible for a dependent child; please provide documentation of dependency.
- _____ The student is a veteran with at least two years of active military service.
- _____ The student resides exclusively with parent(s) or legal guardian(s) in their/her/his primary residence that is within a thirty-mile commute of the College; please provide documentation of ownership (power/utility bill, etc.) for parent(s)/guardians.
- _____ Other (Please type and attach a written justification for exemption from the policy and supply all supporting materials necessary to justify consideration of the request – it should be noted that exemptions for reasons not articulated above will be rare and offered only in the most exceptional of circumstances).

Name of LaGrange College student (First, Middle, Last): _____

Student's date of birth: _____ Student's ID ("L") number: _____

Address where student will be living: _____

Name of parent or guardian: _____ Parent/Guardian Cell Phone: _____

Student's Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

For Office Use Only: Approved: _____ Disapproved: _____ Signature & Date: _____ _____ _____
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