Office of Residential Education and Housing (OREH)

HOUSING LOTTERY RULES (2016)

1. The Lottery process for all of housing will be on March 8, 2016 in the Bailey Room, (2nd floor of Smith Hall near the Evening College): 6:00 PM for rising Seniors & Juniors and 7:00 PM for rising Sophomores.

2. To be entered into the lottery process you must complete the Lottery Registration Form and return it the Office of Residential Education and Housing (OREH) before 5:00 PM on March 2, 2016. OREH is located in Smith Hall 215.

3. Students will need to sign up as a group of four (4) for the housing lottery. Students that only have three (3) in their groups: A) Lose the option of picking their fourth roommate and B) Form will be placed at the end of the lottery to have a fourth person placed in your room. We strongly encourage you to look for roommates now.

**There ARE NOT any two (2) person apartments available for 2016-2017; students will need to sign up as a group of four (4) for the housing lottery.**

**Single rooms (double-occupancy rooms rented as a single) are NOT available during the fall semester, but may become available during the Spring of 2017.**

**If you do not have a roommate(s), you will be required to stay until the end of the housing lottery process to be placed in an open space.**

4. All students listed on the Lottery Registration Form must have their Spring to Fall Room Hold Assessment ($200) for Fall 2016 paid before 5:00 PM on February 15, 2016. Groups of four (4) with one or several individuals that have not paid their $200 will be placed at the end of the lottery and will not be able to sign up as a group. Individuals that have not paid their $200 will not be able to receive housing until the money is paid to the Business Office (Banks Hall 2nd floor). **If extraordinary circumstances exist that would affect your ability to pay this assessment, please contact the Director of Residential Education & Housing; Coordinator of Student Conduct, Vernon J. James, at vjames@lagrange.edu.**

5. Based on the current housing needs, rising Juniors and Seniors are permitted to live in the apartments. Rising Juniors and Seniors CANNOT have rising Sophomores living in the apartments.

6. Based on the current housing needs, sophomores WILL NOT be able to live in the apartments. Rising sophomore males are permitted to live on Henry Hall. B) Rising sophomore females are permitted to live on Henry Hall and Turner 3rd floor. The gender designation of the floors in Henry Hall will be shared at the housing lottery.

**Henry 3rd floor is the International Learning Community (ILC) (coed by suite); students can choose to live on the ILC during the housing lottery.**

7. To understand the order of the lottery, Lottery Registration Forms at 6:00 PM for rising Seniors and Juniors the forms will be grouped and randomly drawn according to this pattern: SR-SR-SR-SR (that is, the forms that contain the names of 4 rising fourth-year students will be drawn first), SR-SR-SR-JR, SR-SR-JR-JR, JR-JR-JR-JR-JR-JR-JR-JR-JR-JR-JR-JR so that the randomly drawn group will pick their apartment. At 7:00 PM all forms for the rising sophomores will be randomly drawn and that randomly drawn group can pick their residence hall rooms.

8. If you cannot attend the housing lottery, complete the Proxy Form (form that designates a friend to pick your housing for next year) and turn it in before 5:00 PM on March 2, 2016.

9. In the rare event that your housing assignment must be changed, the Office of Residential Education and Housing reserves the right to do so and will notify you of your new housing assignment.

10. Students suspected to have manipulated the housing lottery process, misrepresented themselves or other students, and any other negative action that may adversely affect the housing lottery process may be subject to a hearing by Honor Council or Social Council (depending on the violation).
Office of Residential Education and Housing (OREH)
HOUSING LOTTERY REGISTRATION FORM (2016)

Please complete and return this form to the OREH (Smith Hall 215) before 5:00 PM on March 2, 2016.

**Please note by signing and listing your information below, you signify that: you read and understand the Housing Lottery Rules for the rooms selection process, you are aware and consent to living with these residents listed on this registration form, you have paid the $200 Spring to Fall room hold fee to the Business Office, and you know the consequences of the violation of the lottery rules.**

Please circle the residence that you would like your group to live in:

- Candler Hall
- Hawkins Hall
- Henry Hall
- Turner Hall

<table>
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<tr>
<th>Printed Name (First &amp; Last)</th>
<th>Signature</th>
<th>L #</th>
<th>Year (i.e. rising sophomore, junior, senior)</th>
<th>Cell Phone #</th>
<th>Paid Spring to Fall 2016 fee? (Yes/No)</th>
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